



Manchester Schools' PE Association

A Charitable Incorporated Organisation
Charity Number 1179052

Annual Report and Financial Statements

31 August 2022



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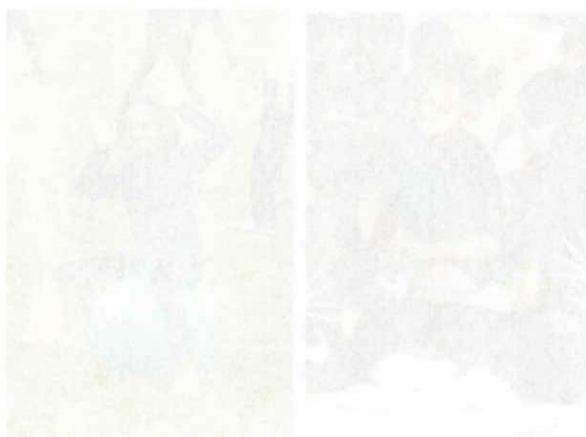
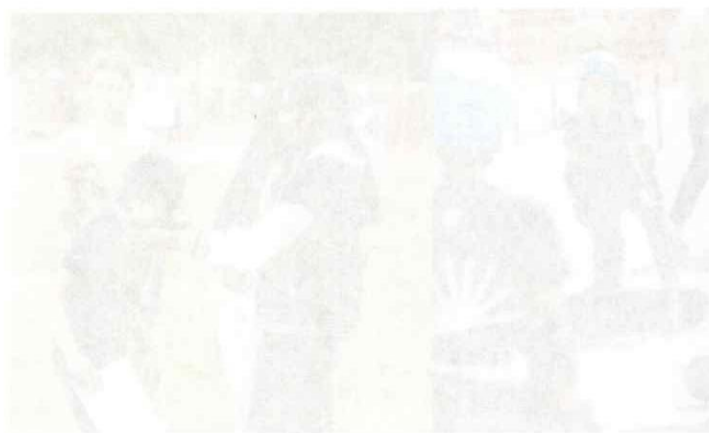
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REPORT OF THE TRUSTEES

Aims and Purposes

Manchester Schools' PE Association (the association) was founded by Manchester schools to pool and share resources, knowledge and skills and to provide a collective support and development programme. The association was created in response to falling activity levels, the threat to the standard of delivery of high-quality Physical Education for all children and young people, and the need to maintain and develop Manchester schools' sports competition/events structure.

Legal Status

Manchester Schools' PE Association has now been awarded Charitable Incorporated Organisation Status. The CIO foundation was registered on the 3rd July 2018, Charity number 1179052.

The objects of the CIO are: -

A. To act as a resource for young people up to the age of 25 living in the Manchester area by providing advice and assistance and organising programmes of Physical, Educational and other activities as a means of:

1. Advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
2. Advancing education;
3. Relieving unemployment
4. Providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have a need by reason of their youth, age, infirmity or disability, poverty or social or economic circumstances with a view to improving the conditions of life for such persons

B. To advance education of the public in the subject of physical education.

Trustees

Steve Wheeldon	Chair. Appointed 1 st September 2019 resigned on 31 st August 2022
Aaron Saxton	Appointed 3 rd July 2018
David McHendry	Appointed 3 rd July 2018. Appointed Acting Chair on 1 st September 2022
Katriona Berry	Appointed 3 rd July 2018
Mike Parker	Appointed 3 rd July 2018
Nigel Birkett	Appointed 3 rd July 2018

No remuneration was paid or is payable to any Trustee, nor were there any related party transactions with Trustees

Activities

Our objectives have been set to reflect the educational aims and ethos of the association and the school community that make up the membership. Our key objectives for the year included developing and coordinating:

1. PE Practice through teacher training, education and support
2. A programme of school sport and competition
3. Physical activity, health and wellbeing programme
4. Leadership programme, developing young coaches, officials and managers
5. A pathway for gifted & talented PE and sports students

Message from David McHendry, Acting Chair of Manchester Schools' PE Association.

'Welcome to the Manchester Schools' PE Association Annual Report. 2021-22. The year has been a period of consolidation for the association as it has built back after the pandemic. .

The information presented in this report shows a snapshot of the work undertaken by the association, but more so the power of a collective effort.

As inactivity and sedentary lifestyles threaten our communities' health & wellbeing, we believe that now, more than ever, we must really work together to ensure that physical activity and sport form a key part of our young people's recovery, their wellbeing, education and development.

I would like to thank our many partners, schools, students, families and funders for their support and commitment.

In particular, I would like to thank our staff, our dedicated team of Trustees and the host schools: Wright Robinson College, William Hulme's GS Academy and Our Lady's RC High School. They have shown unwavering support for staff and the Manchester Schools' Programme.

Achievements and Performance

Membership

155 Manchester schools took out membership over the year.

Membership packs were delivered to all member schools including drawstring bag, medals, School Games values badges, membership certificate.

Programme

A legacy of the pandemic is that MPEA now offers a programme of Virtual Competitions as part of its overall offer, this opens up opportunities for more children. Working in partnership with GM SGO's and Greater Sport, new opportunities have been created encompassing virtual competitions, opportunities for Inter, Intra and Personal Challenges, designed to be flexible, inclusive and provision of leadership opportunities. Following consultation with Primary & Secondary PE leads, additional virtual resources have been created by the MPEA team to supplement the offer.

Overall, during the year MPEA delivered the following:

- 120 Excel competitions and events attended by 960 teams and 8,640 students

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- 42 Inspire and Inclusion events comprising 42 competitions and festivals attended by 336 teams and 3,024 students
- 23 leagues comprising 75 divisions, 519 teams and 7,785 students

Health Champions leadership

New programme created – 27 schools responded (18 Primary, 9 Secondary).

Sports Leadership

Over the course of the year MPEA engaged 1,500 Sports Leaders generating 7,500 volunteer hours. 30 students were engaged in the Greater Manchester Leadership Academy while PALS training was delivered in 15 schools to 90 student leaders.

MPEA has also developed a new Leadership Framework that will be piloted in schools in 2022/2023. The framework provides opportunities for accreditation at Bronze, Silver, Gold and Platinum levels and will also provide opportunities for students both at post 16 and in the local community.

Bikeability

1056 children were trained over the course of the year

FA Girls Football Sports Partnership

We continued to operate as Strategic Lead for FA Girls Football Partnership, a funded and well-resourced programme for both Primary and Secondary Schools. For 2021/2022 60 primary school teams and 56 secondary school teams were in place resulting in 2,473 girls playing football. A highlight of the year was the demonstration of a "Go Lead" session by students at Wright Robinson College to the Chief Executive Officer of Barclays and senior board members.

Community Programmes

MPEA has also developed a number of additional community-based projects this year:

- The Opening Schools Facilities programme resulted in 12 Manchester Schools to receive funding from Sport England to deliver community and extracurricular activities.
- A new community sport programme, NIKE Open Doors, was rolled out
- The Sport England Active Lives survey was delivered in 17 Manchester Schools
- MPEA also received funding to deliver the Holiday Activity Fund (HAF) which resulted in the delivery of 3 Easter schemes and 6 Summer schemes engaging 450 children. The scheme provides a programme of activity for Young People along with a daily meal. In addition to the attendees the programme also provided experience for 75 leaders and paid opportunities for 45 staff

Strategic Development

- Following engagement with all stakeholders a new MPEA five-year strategy, "The Power to Inspire", was launched covering the period 2022-2027. The strategy provides an extended emphasis for the association to cover the ages 4 to 25 while focussing on the key threads of Physical Development, Life Skill Development, Life Choices and Deployment and Career Development and Employability.
- Linked to the development of the strategy a new "TeamMCR" brand has been launched. The brand has been developed to provide a real identity for Young People who engage in programmes delivered by the association.

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- A new website, www.TeamMCR.co.uk, has been launched which links to the brand and provides a more vibrant and contemporary platform.
- At the end of the financial year a recruitment process was underway to engage new board members. Following the resignation of the chair, Steve Wheeldon, a process is underway to recruit a new Chairperson. Additionally, MPEA is also looking to expand the board and recruit additional areas of expertise.
- As mentioned above there has been significant expansion in relation to the community programmes delivered by MPEA. In particular the HAF and Opening School Facilities programmes have significant social impact in creating school holiday and after school programmes for young people living in areas of deprivation in the city.
- The board has continued to meet regularly throughout the year. A number of sub groups have also been created focusing on strategy development and finance.

Social Media

MPEA developed its social media presence within Instagram (@ManchesterSchoolspe) which currently has 270 followers and Twitter (@mcrcchoolspe) which has 1096 followers. Social media represents an area for significant engagement and growth for MPEA and the creation of the new website provides additional opportunity for this. Investigation will also take place in relation to moving on to LinkedIn in 2022/2023 to provide an additional channel of engagement.

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Financial review

Income

The Manchester Schools' PE Association had an income of £348,140 in the year. In addition, £71,400 in grant funding was secured, £23,800 paid directly (from the Dept. of Health) to each of Our Lady's, Wright Robinson and William Hulme Grammar School to fund the salaries of the School Games Organisers who are hosted by these schools (this amount does not appear in the annual accounting statement).

The income generated was primarily from membership fees and grant funds supported by some other income and bank interest received. Grant Income for the year totaled £175,886 which represented a significant increase in comparison with 2020/2021 of £160,886. The main reason for the increase was the funding received to run the HAF programme which totaled £132,083. In addition, grant funding was also received from the FA of £12,000 in relation to Girls Football Development. A total of £15,000 was received from Greater Manchester Sports Partnership in relation to a Commonwealth Games legacy programme and the delivery of an Active Education programme. Grant funding of £8,000 was received from UK Active and a further £800 from the Youth Sport Trust. Membership fees from schools totaled £143,851 (net). There were 155 school members.

In addition to the above a commissioned examination of the end of year accounts by an external accountant highlighted that VAT had not been correctly accounted for in the 2020/2021 report. Amounts had been included in creditors which had already been accounted for through MPEA's use of the cash accounting scheme. As such, an other income/ prior year adjustment of £25,659.29 has been included in the accounts as at 31 August 2022 which rectifies the balance.

Expenditure

Main expenditure included:-

- £25,014 was spent to provide the Competition Programme through Coaching & Officials, Facility Hire, Equipment, Medals & Trophies.
- £110,864 was spent on grants to schools for staff loaned. This included additional funds to top up grants to the schools hosting School Games Organisers; Doug Martin, Competition Manager; Simon Jones, School Sport Coordinator
- Martin Wright was retained as a consultant organising all of the primary and secondary leagues.
- Additional direct expenditure of £83,688 was also incurred to support the operation of the HAF programme.
- £11,694 was spent to develop the website.

End of year position

The net outturn for the year was a surplus of £80,334. This left an unrestricted general fund surplus of £80,334.

The unrestricted funds to be carried forward to 2022 are £210,261 of which £80,000 is a designated unrestricted fund (See note 2).

Reserves policy

Obtaining charitable status has assisted the Board of Trustees in the development of business planning options and revenue development to minimise the impact of any future withdrawal of Department of Health funding.

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The association developed a reserves policy to achieve a designated unrestricted reserve fund equivalent to 12 months operational costs by August 2020, this being the original end date for the current SGO grant funds. At the time of writing this report a Government announcement extending the SGO Grant funding until 2025.

In August 2021 the association had £101,412 in the deposit account with operating costs in 2020 of £144,260. (This does not include the subsidy grants paid by the Department of Health directly to the three high schools for the SGOs of £71,400 in 2020-21. This grant matches outgoing salary of the same amount, paid by the respective schools).

Given the security provided by the confirmation of funding until 2025 trustees have recommended that the designated reserves will be reduced to £80,000 for the 2022/2023 financial year. This will leave a general reserve of £130,261 which Trustees propose to use to strategically grow the organisation in line with the vision, aims and objectives outlined in the 2022-2027 "Power to Inspire" strategy document.

Organisational Structure

The operational function of the association has been managed by the School Games Organisers & Competition Manager who have been responsible for making decisions on all matters of general concern and importance to the association including the programme and deciding on how its funds are best used on a day-to-day basis. The SGOs and Competition Manager met on at least a bi-weekly basis, consulting with member schools at Primary and Special School PE Subject Leader meetings (7 per year), Secondary Heads of PE meetings (3 per year), with Hub School Head teachers (at least 4 times per year) and key individuals as needed.

Administrative information

Key operational staff members:-

Paul Schofield. Our Lady's RC HS. Partnership Development Manager

Christine Bland. Wright Robinson College. Partnership Development Manager

Doug Martin. William Hulme's GS. School Games Competition Manager

Simon Jones, William Hulme's GS. School Sport Coordinator

Martin Wright. Competitions & League Manager

Registered Office:

c/o Paul Schofield

OUR LADY'S RC HIGH SCHOOL
ALWORTH ROAD
MANCHESTER
M9 0RP

Finance

Paul Schofield. Finance Manager. Manchester Schools' PE Association, Our Lady's RC High School, Alworth Road, Manchester, M9 0RP.

Independent examiner:

The independent examiner appointed is Iain G Blair of Redrambler Limited, Rossendale.

Independent Examiner's Report

This report on the attached financial statements, set out on pages 1 to 11, of Manchester Schools' PE Association for the year ended 31 August 2022 is in respect of an examination carried out to the requirements of s145 the Charities Act 2011 ("The Act").

Respective responsibilities of trustees and the examiner.

The association's trustees are responsible for the preparation of the financial statements. The association's trustees consider that an audit is not required for this year and an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the Act);
- To follow the procedures laid down in the general Directions given by the Charity Commissioners (under section 145(5)(b) of the Act); and
- To state whether particular matters have come to my attention.

Basis of this report: My examination was carried out in accordance with the general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the association and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement: In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that;

- Proper accounting records are kept in accordance with section 130 of the Act); and
- Accounts are prepared which agree the accounting records and comply with the accounting requirements of the Act; or
- To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Iain G Blair (FMAAT)

Redrambler Limited

Rosendale

30th April 2023

Statement of Financial Activities

Year Ended 31 August 2022

	2022	2021
INCOME		
PE Association Membership	143,851	118,895
PE Association Membership (prior years adj)	25,659	
Grants Received	175,886	15,000
Other Income	2,390	21,330
Bank Interest Received	354	348
	348,140	155,573
EXPENDITURE		
Website and Marketing	11,694	8,429
Computer costs / Software / Internet	253	
Office / Stationery / Printing	543	755
Telephone / Mobiles	332	
Travel	137	12
Meetings / Refreshments	3,162	319
Insurance	4,184	
Staff costs - Holiday Activities	26,650	
Venue Hire - Holiday Activities	31,106	
Other Holiday Activity Costs	25,932	
Facility Hire	3,914	
Equipment / Sports Kits	2,951	1,029
Medals / Trophies	14,844	16,963
Grants to Schools for Staff Loaned	110,864	88,442
Professional Learning / Training	3,701	1,121
Sports Leadership	2,163	2,450
Coaching / Officials	3,305	1,230
Sports Consultancy	10,431	5,025
Professional Fees	7,293	12,129
Bank Charges and Interest	2	
Depreciation - Computer Equipment	1,225	
Other	3,120	5,593
	348,140	144,260
Net Income for the year	80,334	11,313
Total funds brought forward	129,927	118,614
Total funds carried forward	£210,261	£129,927
Unrestricted Designated Fund	80,000	101,412
Unrestricted General Fund	130,261	28,515
Total Funds carried forward	£210,261	£129,927

BALANCE SHEET AT 31 AUGUST 2022

	<u>2022</u>	<u>2021</u>
Tangible Fixed Assets		
Computer Equipment at Cost	3,675	
Computer Equipment Depreciation	-1,225	
	<u>2,450</u>	<u>0</u>
Current Assets		
Debtors and Prepaid Expenses	95	3,000
Cash at Bank - Current Account	314,340	220,136
Cash on Deposit	101,719	101,412
VAT Recoverable	868	
	<u>417,022</u>	<u>324,548</u>
Current Liabilities		
Amounts due within one year		
Accrued Charges	135,249	31,421
Deferred Income	66,484	136,000
Other Creditors	2,940	
VAT Payable		27,200
PAYE/NIC	2,159	
Employee Wages	2,379	
	<u>209,211</u>	<u>194,621</u>
Net Assets	<u>£210,261</u>	<u>£129,927</u>
Represented by:-		
Unrestricted Funds		
<u>Designated</u>		
Brought Forward	101,412	81,564
Transferred from/(to) General Unrestricted Fund	(21,412)	19,848
Carried Forward	<u>£80,000</u>	<u>£101,412</u>
<u>General</u>		
Brought Forward	28,515	37,050
Movement in year	80,334	11,313
Transferred from/(to) Designated Unrestricted Fund	21,412	(19,848)
Carried Forward	<u>£130,261</u>	<u>£28,515</u>
Total Carried Forward	<u>£210,261</u>	<u>£129,927</u>

Signed on behalf of the trustees by

David McHendry
Chair of Trustees
3rd April 2023

