



Manchester Schools' PE Association

A Charitable Incorporated Organisation
Charity Number 1179052

Annual Report and Financial Statements

31 August 2021



Contents

	Page
1. Report of the Trustees	3
2. Independent examiners report	12
3. Statement of Financial Activities	13
4. Balance Sheet	14

REPORT OF THE TRUSTEES

Aims and Purposes

Manchester Schools' PE Association (the association) was founded by Manchester schools to pool and share resources, knowledge and skills and to provide a collective support and development programme. The association was created in response to falling activity levels, the threat to the standard of delivery of high-quality Physical Education for all children and young people, and the need to maintain and develop Manchester schools' sports competition/events structure.

Legal Status

Manchester Schools' PE Association has now been awarded Charitable Incorporated Organisation Status. The CIO foundation was registered on the 3rd July 2018, Charity number 1179052.

The objects of the CIO are:-

A. To act as a resource for young people up to the age of 25 living in the Manchester area by providing advice and assistance and organising programmes of Physical, Educational and other activities as a means of:

1. Advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
2. Advancing education;
3. Relieving unemployment
4. Providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have a need by reason of their youth, age, infirmity or disability, poverty or social or economic circumstances with a view to improving the conditions of life for such persons

B. To advance education of the public in the subject of physical education.

Trustees

Steve Wheeldon	Chair. Appointed 1 st September 2019
Aaron Saxton	Appointed 3 rd July 2018
David McHendry	Appointed 3 rd July 2018
Katriona Berry	Appointed 3 rd July 2018
Mike Parker	Appointed 3 rd July 2018
Nigel Birkett	Appointed 3 rd July 2018
John Rowlands	Retired 31 st August 2021

No remuneration was paid or is payable to any Trustee, nor were there any related party transactions with Trustees

Activities

Our objectives have been set to reflect the educational aims and ethos of the association and the school community that make up the membership. Our key objectives for the year included developing and coordinating:

1. PE Practice through teacher training, education and support
2. A programme of school sport and competition
3. Physical activity, health and wellbeing programme
4. Leadership programme, developing young coaches, officials and managers
5. A pathway for gifted & talented PE and sports students

Message from Steve Wheeldon, Chair of Manchester Schools' PE Association and Headteacher of Wilbraham Primary School.

'Welcome to the Manchester Schools' PE Association Annual Report. 2020-21 has been another testing year with the pandemic impacting on us all and having a profound effect on our young people.

The information presented in this report shows a snapshot of the work undertaken by the association, but more so the power of a collective effort.

As inactivity and sedentary lifestyles threaten our communities' health & wellbeing, we believe that now, more than ever, we must really work together to ensure that physical activity and sport form a key part of our young people's recovery, their wellbeing, education and development.

I would like to thank our many partners, schools, students, families and funders for their support and commitment.

In particular, I would like to thank Chris, Paul, Doug and Simon, also our dedicated team of Trustees and the host schools: Wright Robinson College, William Hulme's GS Academy and Our Lady's RC High School. They have shown unwavering support for staff and the Manchester Schools' Programme.'

Achievements and Performance

Membership

142 Manchester schools

Membership packs were delivered to all member schools including drawstring bag, medals, School Games values badges, membership certificate.

Programme

MPEA reacted to the Covid Pandemic with a new programme of Autumn Term Virtual Competitions. Working in partnership with GM SGO's and Greater Sport, new opportunities were created encompassing virtual competitions, opportunities for Inter, Intra and Personal Challenges, designed to be flexible, inclusive and provide leadership opportunities. Following consultation with Primary & Secondary PE leads, additional virtual resources had been created by MPEA team to supplement the offer including:-

Primary

Manchester Mile, 26 schools, 3790 children taken part Boccia, 3 school, 160 children
Football Skills, 5 schools, 501 children
Basketball Skills, 1 school, 36 children
Multi Skills, 3 schools, 259 children

Secondary

Manchester Mile, 8 schools, 2857 children Boccia, no results
Badminton, no results
Gym Fitness, 2 schools, 396 children Football Skills, no results
Five competitions and sets of resources have been offered to Primary Schools, Manchester Mile and Boccia from GM.
Six competitions and sets of resources have been offered to Secondary Schools, Manchester Mile, Boccia, Badminton and Gym Fitness from GM.
Panathlon Challenge – 8 primary, 6 Secondary special have actively engaged with the Challenge 77
Primary School responded to a basic extra-curricular consultation:

"We had a great time with our cross-country races at Birchfields. Over 300 children took part, through choice! over 4 separate 'bubble' races." *Judith Wall, Birchfields Primary*

"Here are the top 4 girls and boys times from Brookburn. Thanks for doing this - the children really enjoyed it." *Alyson Taylor, Brookburn Primary*

"We have every child in KS1 and KS2 (360 children in total) aiming to complete the mile. It's aspirational in Y1 then about 1/3 manage it in Y2 and almost all children in Y3-6." *Ian Caldwell, Ladybarn Primary*

"We had a total of 719 girls take part overall." *Claire Berry, Levenshulme HS*

"We have done the gym fitness with our Year7-9s so that's 346 girls that have taken part" *Sarah Newman, Manchester High School for Girls*

Health Champions leadership

New programme created – 27 schools responded (18 Primary, 9 Secondary).

Sports Leadership

New pathway developed – PALs training is being piloted in 4 Primaries throughout December, with roll out in January. Bubble Leadership resources (primary & secondary) shared as an introduction to leadership with further training and resources to support being launched in Spring term.

Bikeability

5 Secondary schools have accessed training in Autumn term with an additional 7 in Spring term.

FA Girls Football Sports Partnership

We entered our 2nd year as Strategic Lead FA Girls Football Partnership, a funded and well-resourced programme for both Primary and Secondary Schools. For 2020/21 all training was virtual.

- Primary Shooting Stars, 11 staff from 9 schools completed Active Play and After School Club Training and received resources to deliver the programmes back in school.
- FA Primary Teachers Award, 12 staff from 9 schools completed the course
- Game of Our Own (GOOO), 5 staff from 4 schools completed the first part of GOOO training, along with 3 young leaders from each school. The 2nd part of training was cancelled due to Covid lockdown.
- FA Secondary Teachers Award, 6 staff signed up, but course was cancelled due to Covid lockdown 2020/21.
- Primary Shooting Stars, Training takes place Oct - Feb. 4 new schools signed up to attend training
- GOOO, training takes place Nov - Feb, 3 new schools signed up for GOOO Teacher Training
- GOOO Leadership (only available to schools previously trained), training planned to May 21. We have 7 schools who will be offered this opportunity. FAGFSP School testimonials:

"The Lunchtime Organisers ran 'The Incredibles' in Key stage 1, They have already started another group of children, the bubbles are perfect for these sessions. Both the children and L.O's have reported great success with the games." Angela Nilan, Rack House Primary

"I attended the first session and thought it was brill, it was really well run with useful activities and helped provide new ideas. We are looking forward to giving the task cards a go in lessons with the girls." Katie Smith, Chorlton South regarding GOOO Teacher Training

MPEA Press – Communication with schools and partners

Content included:

- Membership information
- Bikeability information and sign up
- FA Girls Football Partnership information
- European Sports Day – Information and sign up
- MPEA League update and info
- PSSP Guidelines/deadlines

- YST Teaching Tips & Response to Covid-19 Resources
- NGB Updates
- MPEA Virtual Resources
- FA Girls Football Partnership – CPD Dates and sign up
- Virtual Competitions – Sign up
- Panathlon – Information and sign up
- Daily Mile information and resources
- www.yourschoolgames.com - sport specific play formats and 'register your school link
- PSSP – new guidance and templates
- School Games Mark Framework – information and sign up
- Active Advent calendar
- National School Games Santa Dash – details and sign up
- Virtual Competitions – Pri, Sec and Inclusion
- Health Champions programme launch
- England Handball – CPD and Crossbar Challenge
- Dance Webinar – Top Dance tip for Primary Schools (34 staff from 32 schools booked to attend)
- Covid-19 H&S in PE Webinar – Primary (21 schools) and Secondary (8 schools)
- NGB Updates
- Merry Christmas - active montage
- 'New Year New You' – Physical activity resource #PersonalChallenge

Strategic Development

- Website update – including 13 x link pages for schools to access
- Board & Association Development
- Finance/HMRC/Charities Commission
- PESL meetings – Primary, Secondary & Inclusion (plus phone consultations with leads)
- Lead Inclusion School secured for Manchester (£5000 in grant funds to support delivery and development, funds directed to Piper Hill Special School)
- Continued work at a National level to influence the development of PE, School Sport and Physical Activity – SAM (Sport Activity Movement) Board members & GM Profiling
- GM Education Lead – support the overall picture on Manchester/GM PESSPA development.
- MPETT Board members
- Sport England Leadership project partner with MPETT
- Delivery and development of the revised School Games Outcomes
- **Spring Term Focus**
- Schools consultation
- Pupil Voice/Young Ambassadors
- PALS
- Secondary Leadership/Academy
- Daily Physical activity challenges
- Change 4 Life
- Virtual Competitions – new sports/events
- School Games specific outcomes – including those most negatively affected by Covid-19
- Non-engaged schools / Non-members

Social Media posts

MPEA developed it's Social media presence within Instagram and Twitter. Here are a few example posts:-

- **St Ambrose Primary**
Well done to the children who won medals in their class bubble, running competitions. Also, one individual from each class was awarded a school sports values badge for either showing self-belief, passions and determination.
- **Birchfields primary school**
An amazing effort by the 72 children who took part in the year six school games cross country race it was very competitive, congratulations to the Middle East and everyone Else who took part @mcrachoolsPE
An amazing effort by over 70 year five cross country enthusiasts. Some super proud school games winners of the 1 mile race @mcrachoolsPE
- **The Divine Mercy**
Well done to all of our fantastic year 5 and 6 children for participating in our first virtual football competition!
We have a mixture of winners some of our children and their incredible skills and others one for showing self- belief and determination @mcrachoolsPE
- **Levenshulme High**
Today was the final day of the Manchester Mile and our first inter-house competition. Well done to all 607
@Levenshulmehigh girls who took part. Your resilience, enthusiasm and encouragement for each was truly inspiring. We can't wait to hand medals out next week.
Great start to @mcrachoolsPE gym fitness competition and our second into house competition today with year 8 can't wait to see what our year 7's can do.
- **Manchester High School for Girls**
Congratulations to all our Prep girls who took part in the Manchester Schools Virtual Mile – Mrs H Mortimer, Head teacher
- **Chorlton Park Primary**
Well done to all the year 5s and 6 pupils who took part in the #manchestermile last week. You ran your socks off.
Another great PE lesson this morning. Year 4 are improving their skills every week. This week's focus school was passing and receiving. They then had to apply this skill, with dribbling, in different situations. @mcrachoolsPE
- **Cedar Mount**
Year 7 developing their basketball skills and having a go at @mcrcschoolsPE virtual competitions.
- **Chorlton High School South**
Our year 7 girls answered our call!! Today the girls took part in our virtual challenge, posting some outstanding results. We were so impressed with their attitude and determination to do well.
- **Brilliant attendance figures from our year 7 boys at the second virtual challenge today.**
Really impressed with the commitment to sport and physical challenge from this year group.
- **Congratulations to all our Y7 @mcrcschoolsPE mile finalists 🏆🏆🏆.** They celebrated with pizza, tiktok dances and fun games. We are really proud of your achievement.

- Huge well done to the year 7, 8 & 9 boys and girls. They run the @mcrachoolsPE Manchester mile competition in a new virtual format. Our girl showed a brilliant attitude throughout and the attendance at the event was outstanding. Well done.
- Lots of smiles tonight at the year 9 celebration evening. Well done to all @mcrachoolsPE mile finalists and the year 9 netball team of 2019/20 (silver medallists) we are extremely proud.

Financial review

The Manchester Schools' PE Association had an income of £155,573 in the year. In addition, £71,400 in grant funding was secured, £23,800 paid directly (from the Dept. of Health) to each of Our Lady's, Wright Robinson and William Hulme Grammar School to fund the salaries of the School Games Organisers (this amount does not appear in the annual accounting statement).

The income generated was primarily from membership fees, grant funds, bank interest received and other areas including workforce development and miscellaneous competition entries. Membership fees from schools was the biggest contributor to income totaling £118,895 (net). There were 142 school members.

Main expenditure included:-

£19,985 was spent to provide the Competition Programme through Coaching & Officials, Facility Hire, Equipment, Medals & Trophies.

£88,442 was spent on grants to schools for staff loaned. This included additional funds to top up grants to the schools hosting School Games Organisers; Doug Martin, Competition Manager; Simon Jones, School Sport Coordinator; with Martin Wright retained as a consultant organising all of the primary and secondary leagues.

The net outturn for the year was a surplus of £11,313. This left an unrestricted general fund surplus of £11,313. Simon Jones's role (our newest team member) as School Sport Coordinator, appointed to develop the competition programme and expand participation across our school population, resulted in a higher budget for 'grants to schools for staff loaned' as anticipated in the business plan. The total surplus came in at a higher figure than was predicted at the start of the year as a result of the reduced competition programme, the result of Covid restrictions.

The unrestricted funds to be carried forward to 2021 are £119,014 of which £101,412 is a designated unrestricted fund (See note 2).

Reserves policy

Obtaining charitable status has assisted the Board of Trustees in the development of business planning options and revenue development to minimise the impact from the 2020-21 financial year and ensure future sustainability of the association as the Department of Health funding was due to cease in March 2021. On the 19 March 2020 Sport England announced that funding has been extended to March 2021 and then subsequently October 2021.

The association developed a reserves policy to achieve a designated unrestricted reserve fund equivalent to 12 months operational costs by August 2020, this being the end date for the current SGO grant funds (NB superseded, now October 2021). In August 2020 the association had £101,412 in the deposit account with operating costs in 2020 of £139,012. (This does not include the subsidy grants paid by the Department of Health directly to the three high schools for the SGOs of £71,400 in 2020-21. This grant matches outgoing salary of the same amount, paid by the respective schools). The Trustees do not consider there are sufficient funds in the unrestricted reserves to increase the designated amount to £139,012 hence the designated amount remains at £101,412.

Organisational Structure

The operational function of the association has been managed by the School Games Organisers & Competition Manager who have been responsible for making decisions on all matters of general concern and importance to the association including the programme and deciding on how it's funds are best used on a day to day basis. The SGOs and Competition Manager met on at least a bi-weekly basis, consulting with member schools at Primary and Special School PE Subject Leader meetings (7 per year), Secondary Heads of PE meetings (3 per year), with Hub School Head teachers (at least 4 times per year) and key individuals as needed.

Administrative information

Key operational staff members:-

Paul Schofield. Our Lady's RC HS. Partnership Development Manager

Christine Bland. Wright Robinson College. Partnership Development Manager

Doug Martin. William Hulme's GS. School Games Competition Manager

Simon Jones, William Hulme's GS. School Sport Coordinator

Martin Wright. Competitions & League Manager

Registered Office:

c/o Christine Bland
WRIGHT ROBINSON COLLEGE
ABBEY HEY LANE
ABBEY HEY
MANCHESTER
M18 8RL

Finance

Paul Schofield. Finance Manager. Manchester Schools' PE Association, Our Lady's RC High School, Alworth Road, Manchester, M9 0RP.

Independent examiner:

The independent examiner appointed is Iain G Blair of Redrambler Limited, Rossendale.

Independent Examiner's Report

This report on the attached financial statements, which have been prepared on the accruals basis, set out on pages 1 to 11, of Manchester Schools' PE Association for the year ended 31 August 2021 is in respect of an examination carried out to the requirements of s145 the Charities Act 2011 ("The Act").

Respective responsibilities of trustees and the examiner

The association's trustees are responsible for the preparation of the financial statements. The association's trustees consider that an audit is not required for this year and an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the Act);
- To follow the procedures laid down in the general Directions given by the Charity Commissioners (under section 145(5)(b) of the Act); and
- To state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the association and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

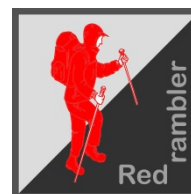
Independent examiner's statement

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that;

- Proper accounting records are kept in accordance with section 130 of the Act); and
- Accounts are prepared which agree the accounting records and comply with the accounting requirements of the Act; or
- To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Iain G Blair
FMAAT
Redrambler Limited
Rossendale

5th May 2022



Statement of Financial Activities

Year Ended 31 August 2021

	2021	2020
	£	£
Income from:		
PE Association Membership	118,895	134,928
Grants Received	15,000	13,600
Other Income	21,330	4,242
Bank Interest Received	348	731
Total Income	155,573	153,501
Expenditure on:		
Coaching / Officials	1,230	4033
Change 4 Life	0	0
Facility Hire	1,029	2,395
Equipment	763	637
Medals / trophies	16,963	8,562
Sports Leadership	2,450	1,040
Meeting / Refreshments	319	1,345
Office / Stationary	755	365
Professional learning	1,121	1,433
Sports Consultancy	5,025	21,900
Grants to Schools for Staff Loaned	88,442	84,503
Website and Marketing	8,429	411
Transport	12	56
Professional Fees	12,129	7,645
Other	5,593	4,287
Total Expenditure	144,260	138,612
Net Income for the year	11,313	14,889
Total Funds brought forward	119,014	104,125
Total Funds carried forward	£130,327	£119,014
Unrestricted Designated Fund	81,564	81,564
Unrestricted General Fund	48,763	37,450
Total Funds carried forward	£130,327	£119,014

Balance Sheet

At 31 August 2021

	2021 £	2020 £
Current Assets		
Debtors and Prepaid Expenses	3,000	33,805
Cash at Bank - Current Account	220,136	209,590
Cash on Deposit	101,412	81,564
	<hr/> 324,548 <hr/>	<hr/> 324,959 <hr/>
Current Liabilities		
Amounts due within one year		
Creditors	58,221	101,500
Accrued Charges	400	400
Deferred Income	136,000	104,045
Agency Accounts	0	0
	<hr/> 194,621 <hr/>	<hr/> 205,945 <hr/>
Net Assets	<hr/> £129,927 <hr/>	<hr/> £119,014 <hr/>
Represented by:-		
Unrestricted Funds		
Designated (Note 2)		
Brought Forward from 2020	81,564	80,833
Movement in year	0	731
Transferred from Unrestricted Funds	0	0
Carried Forward to 2022	<hr/> £81,564 <hr/>	<hr/> £81,564 <hr/>
General		
Brought Forward from 2020	37,050	23,292
Movement in year	11,313	13,758
Transferred to Designated Funds	0	0
Carried Forward to 2022	<hr/> £48,363 <hr/>	<hr/> £37,050 <hr/>
Total Carried forward to 2022	<hr/> £129,927 <hr/>	<hr/> £119,014 <hr/>

Signed on behalf of the trustees by

Steve Wheeldon
Chair of Trustees
4th May 2022

