

JUBILEE SCHOOL PTA

England & Wales · Charity number 1179031

Details

Status Registered

Legal form Other

Registered 2018-07-03

Register [View on the Charity Commission register](#)

Contact

Address C/o Jubilee Primary School
Filey Avenue
London
N16 6NR

Phone 02088065446

Email JubileeN16@gmail.com

Website <https://www.jubilee.hackney.sch.uk/parents-guide/jubilee-pta/>

Activities

Objects: THE OBJECT OF THE ASSOCIATION (THE OBJECTS) IS TO ADVANCE THE EDUCATION OF PUPILS IN THE SCHOOL IN PARTICULAR BY:1) DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN THE STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL2) ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS.

Activities: 1. To provide advice to PTA community2. To publish or distribute information within PTA community3. To co-operate with other bodies4. To raise funds for the School5. To set aside funds for special purposes or as reserves against future expenditure6. To consult parents on their views

Classification

- **How:** Makes Grants To Organisations, Provides Other Finance, Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Throughout England

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2024-09-01 | £45,280 | £41,804 | - | - |
| 2023-09-01 | £27,480 | £29,419 | - | - |
| 2022-09-01 | £19,800 | £19,259 | - | - |
| 2021-09-01 | £15,298 | £18,340 | - | - |
| 2020-09-01 | £19,993 | £3,458 | - | - |

Trustees

| Name | Role | Appointed |
|--------------------------------|-------|------------|
| Matthew Phillip Gretton | Chair | 2024-04-25 |
| Ayesha Sayed | | 2024-04-25 |
| Cennydd John | | 2025-02-13 |
| Jayne Moseley | | 2025-02-13 |
| Petra Pavlaskova | | 2025-10-01 |

JUBILEE SCHOOL PTA

England & Wales - Charity number 1179031

Accounts



Trustees' Annual Report for the period

Period Start Date
From: 1 September 2023

Period end date
To: 31 August 2024

Charity name: Jubilee School PTA

Charity registration number: 1179031

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | <p>The objective of Jubilee PTA is to advance the education of pupils in the school in particular by:</p> <ul style="list-style-type: none">- Developing effective relationships between the staff, parents and others associated with the school- Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>Jubilee PTA raises money to supplement educational materials, extra-curricular activities and support ongoing and one-off educational projects for pupils.</p> <p>The benefits gained by the PTA's efforts include collaborating closely with the school to develop enrichment activities, responding to requests for enhancement resources and equipment, facilitating regular meetups within the school to support community engagement and promote inclusivity and diversity, rallying support from parents and carers for fundraising and volunteering initiatives, as well as offering extra opportunities for pupils that would not be available via school funding.</p> <p>Ongoing projects:</p> <ul style="list-style-type: none">- Library ensures that our children have well-stocked, interesting, and diverse classroom and library bookshelves to develop a love of reading.- Assisted Reading gives children time with an adult to hear the child read- Garden allows children access to growing spaces, where most of our |

| | | |
|--|-----------|---|
| | | <p>children have no outside space at home.</p> <ul style="list-style-type: none"> - Drama gives all children, regardless of parental income, time to develop oracy, performance and confidence with specialist drama tuition. - Pre-Loved Uniform supports our school's environmentally conscious schemes and ensures wearable uniform is always available. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The charity affirms that it exists and operates exclusively for charitable purposes for the benefit of the public and to further its cause in doing so by her activities and decisions in accordance with the Charity Commission's guidance. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|------------------------|----------------|---|
| Policy on grant making | Para 1.38 | <p>Submissions</p> <p>Applications are submitted to the PTA by the school, where a delegated member of the Senior Leadership Team (SLT) has reviewed and approved it internally, before submission.</p> <p>Requests received by the first Friday of each term can be considered at the PTA Committee's termly meeting the following week.</p> <p>Urgent requests can be considered at any time.</p> <p>If the request includes paying an external contractor, the school will evidence that best value procedures have been followed (such as gaining 3 quotes per job).</p> <p>For projects that are continuous/repeat funding (e.g. drama, garden, books) the school will provide an estimated cost for the year for consideration at the AGM which is considered by the wider school community.</p> <p>Decision Making</p> <p>If the PTA Committee decides that the funding request can be granted, an email will be sent to the nominated SLT member to confirm the decision and amount granted.</p> <p>If the amount required is over £1,000 the PTA Committee may take a guidance vote with the wider membership at a regular PTA event and will advise the nominated SLT member of their decision as soon as possible.</p> |

| | | |
|--|-----------|--|
| | | <p>Funds The PTA Committee will hold funds allocated for projects in its account until drawn down by school. This includes money raised specifically for named projects (restricted funds, e.g. solar panels, 'bike for books'), and money allocated for one-off or continuous projects from general fundraising (designated funds, e.g. garden, musical instruments).</p> <p>The PTA Committee will update the nominated SLT member after Committee meetings with a summary of funds allocated but not yet drawn.</p> <p>Payments Once the PTA has approved the request one of the following two processes will happen:</p> <ol style="list-style-type: none"> 1. The PTA sends the school the funds. The school will pay the invoices/costs using those funds and provide the PTA with a copy of the invoice [or payment receipt]. If less funding is needed, school can propose to PTA how they will use the remainder for a similar purpose, to be agreed by PTA, or return the balance. <p>OR</p> <ol style="list-style-type: none"> 2. The school pays the relevant costs/invoice and then provides the invoice [or payment receipt] to the PTA. Following receipt of this the PTA will pay over the funds to the school. If only part-payment is required from the PTA (for example, if Parentmail ticket sales have covered part of the total invoice cost), PTA should be asked for the top-up, not the full cost of the invoice. <p>If funding is no longer required for the original purpose the nominated SLT member should alert the PTA Treasurer to discuss whether the fund can be repurposed.</p> |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | As a volunteer-run charity, we would be unable to achieve anything without the dedication, enthusiasm and support of our team of volunteers. Whether giving an hour at a single event, an hour a week hearing children read, or more for the core events |

| | | |
|-------|--|--|
| | | team, every contribution is very much appreciated. We had at least 75 active volunteers in 2023-24, and thank every one of them for their support. |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>Fundraising Events 2023-24 was a record-breaking year for Jubilee School PTA. We held more events to involve and engage the whole school community, secured more grants, tried new things and raised more money than ever before. In addition to our £45,280 charitable income, a further £44,493 was paid directly to the school for solar and gardening projects, in grants which we helped secure. Our fundraising focus was the solar project, which we were delighted to be able to fund without affecting our other commitments to funding garden, drama, books and other projects for the school.</p> <p>International Welcome 2023 This free event brought the community together to start the new school year positively, sharing our foods, cultures, and dress, and donations totalled £460</p> <p>Bonfire Night Hot dogs, marshmallow toasting, hot drinks and sweet treats around a bonfire in the meadow raised £966</p> <p>Winter Fair Children's bake-off, Santa's Grotto, BBQ, bar, arts & crafts activities, lucky dip, prefects' pick 'n' mix, and a very successful raffle. Including the raffle the fair raised £6,558: another festive success.</p> <p>Readathon Children's sponsored reading challenge – points for reading different things, in different ways, and unusual places to read – on a horse, in the bath, on a table... this raised £2,583 for books.</p> <p>Yard Sale Families put their bric-a-brac and food stalls on a local map for the school and wider community to browse and buy, raising £1,639</p> <p>Celebration of Black Culture This event invited the school community to share a taste of African and Caribbean food and culture</p> <p>Eid Party Delicious food and cakes, henna tattoos, and crafting shared the joy of Eid with our community and raised £858 for school projects.</p> <p>Summer Fair Carnival Cubicars, JusBall, games, crafts, face painting, cakes, bar, snowcones, BBQ, soak-a-teacher, and an</p> |

amazing jerk chicken stall raised £4,574 (with match funding from parents' companies tbc)

Make, Bake, Create

An end-of-year garden open day, children's art show, choir, crafting activities, baking. The children enjoyed showing their families what they had been growing in the garden. Donations totalled £559.

Other Fundraising:

Small-scale events

Complemented the large, established events, and included the choir's Carol Concert, movie nights and discos. These raised £2,198

Challenge events

Governor Stephanie completed the Brighton Marathon dressed as a sun and raised £2,053. A group of our brilliant Jubilee teachers once again hopped in the saddle to 'cycle for solar' – their efforts were sponsored by friends, family and the Jubilee community and raised £1,046

Regular Giving

Our regular giving programme got into its stride this year, raising £8,255 from families choosing to support us each month, and adding Gift Aid on top.

Corporate funding

Sponsorships and employers match funding raised £6,257

Donations and grants

One-off donations were £1,828, grants £624

Earned income/other

Greeting cards project, easyfundraising, Stikins labels donations, pop-up stalls, preloved uniform and Gift Aid brought in £6,014

Thank you to all our events and challenge participants, organisers and donors, as well as the school team, for dedicating time, energy and goodwill to our school.

PTA Projects and Spending

We were able to fund a large number of projects this year, with a total of £35,891 of grants being made, and several committed for next year.

Library

We had a productive year in the school library. Our team of wonderful volunteers, working with the teaching staff, have sorted a backlog of donated books, added new shelving, and are continuing to add more new and diverse titles to our shelves. We committed to spend £2200+ on books for library and classrooms, which was invoiced by the school after the reporting year.

Assisted Reading

50 of our brilliant Jubilee pupils have been working extra hard on their reading this year, with support from 13 dedicated volunteers, as part of the Jubilee Reading Programme. We've had great feedback from teachers who feel that having a consistent adult to read to has been a definite factor in their progress.

Drama

We were able to support the LAMDA drama provision for Year 3-4 pupils again this year, as well as targeted small-group work for children who benefit from additional support with oral communication skills, confidence and social skills. We supported the drama provision with £4,880 for the year

Garden

Children across the school enjoy gardening sessions with Sue. With a grant from Whole Foods Foundation, this term the old greenhouse has been fixed and cleared out, ready to use for small group activities. Children have been harvesting bumper beetroot, tasting our rhubarb, and frog spotting in our pond! We're so lucky to have a garden and to be able to share it with our children, most of whom have no outside space at home. We spent £5,035 on the garden provision.

Preloved Uniform

A small team of parents were busy all year collecting, sorting, washing and selling preloved uniforms. This project cost nothing, as everything was donated, and raised £695 for the school, kept wearable clothes out of landfill and helped out Jubilee families that needed new uniform.

Solar energy

Working with Stokey Energy and the school, we helped secure £42,500 from Hackney's Community Energy Fund, and raised £20,000 through our events, to put solar panels on the roof of our school in July 2024. This could generate 40% of our school's electricity needs, saving £13,000-£23,000 on annual energy bills and reducing our carbon footprint by 10 tonnes of CO2 every year – the equivalent of planting 475 trees. We're delighted to have been part of making this happen and to have had so much support from the community to do so.

Other Grantmaking

We were able to support other requests for support from the school this year: regular commitments were maintained, providing a Christmas gift for every pupil from Nursery-Y6 and a leaver's hoodie for each Y6 pupil, as well as supporting the Y5 Kench Hill residential with some bursary funding to enable as many children to attend as possible. We were delighted to pay for author visits to enrich children's learning, and more equipment to support the music lessons in the school. Other grantmaking totalled £5,423

PTA Governance

At the AGM in April 2024 six Trustees stood for re-election and two new Trustees stood for election. All 8 were voted in. We thank all our Trustees for stepping up - without Trustees we have no charity.

We held a 'Have Your Say' event immediately after the formal AGM to seek input from parents and teachers, using visual aids and ratings-scale anonymous voting bars, on the sorts of projects that the PTA community would be most keen to see us focus on in future.

| | | |
|--|--|---|
| | | <p>Responses indicated that drama, garden, and books were most popular, and indicated some areas where more discussion may be needed before committing funds or fundraising.</p> <p>We maintained our membership of Parentkind and the paid JustGiving service which enables us to claim Gift Aid efficiently. We tested a free PTA-events account to make ticket sales and administration more straightforward. We have no plans to upgrade. These operational fees and incidental equipment/repairs and consumables totalled £1,250 (approx 4.5% overhead), with expenses for events totalling £4,559</p> |
|--|--|---|

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|---|-----------|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | <p>We ended the year with £31,008 in the bank, of which £5,183 is restricted. We fundraise in advance for expected requirements from the school, having discussed fundraising targets and school needs with the school business manager, so the unrestricted funds raised have been designated for commitments in the 2024-25 academic year: £11,800 for drama provision, £6,500 for gardener and garden resources, and £4261.33 for new phonics books.</p> <p>In-year fundraising is required next year to maintain current levels of funding for expected requests from the school for resources, and some planned improvements that will enhance the learning environment.</p> |
|---|-----------|---|

| | | |
|--|-----------|---|
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | Trustees are maintaining the target level of free reserves to hold one school term's committed spend in free reserves, due to the rising cost of living, and increased uncertainty about the fundraising landscape. Holding one term's funding (£5,000) in reserve allows us to commit to funding ongoing provision for drama and gardening, with funding in place for any notice period that could be required. |
| Amount of reserves held | Para 1.22 | Restricted: £5,183 Designated: £22,561 Free Reserves: £2,634 - temporarily below our Reserves policy, because we have designated from the reserve sufficient funds to pay for the full year of drama and gardening in advance (rather than one term). Our regular giving income and events will replenish the reserve, in the meantime this is sufficient operating capital to run planned fundraising events this term. |
| Reasons for holding zero reserves | Para 1.22 | n/a |
| Details of fund materially in deficit | Para 1.24 | n/a |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | none |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.4 | |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|---|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | Unincorporated Association |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | <p>As set out in our constitution, Trustees are elected by the charity membership at the Annual General Meeting.</p> <p>Co-opted Trustees may be nominated and approved by the Trustees, but may not number more than half the number of the elected Trustees.</p> <p>All Trustees must resign and seek re-election at the next AGM.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|---|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | <p>A formal handover meeting takes place between outgoing and incoming Trustees to allow for induction and initial training.</p> <p>The Essential Trustee handbook and free webinar training is offered to all new Trustees, in key areas such as charity governance and charity finance.</p> |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | The PTA is an active member of Parentkind, which provides advice, policies and insurance to support good governance. |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|--------------------|
| Charity name | Jubilee School PTA |
| Other name the charity uses | N/A |
| Registered charity number | 1179031 |

| | |
|-----------------------------|---|
| Charity's principal address | C/- Jubilee Primary School Filey Avenue London N16 6NR |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------|-----------------|-----------------------------------|---|
| 1 | Alison Rea | Co-Chair | | |
| 2 | Amina Hajat | Co-Chair | | |
| 3 | Harriet Brennan | Co-Secretary | | |
| 4 | Rebecca Wiltshire | Co-Secretary | | |
| 5 | Christopher Pope | Treasurer | | |
| 6 | Zoe Maxwell | Trustee | | |
| 7 | Matthew Gretton | Trustee | 25 April 2024 onwards | |
| 8 | Ayesha Sayed | Trustee | 25 April 2024 onwards | |
| 9 | Chery-Lynn Booth | Co-Chair | 10 March 2023 - 25 April 2024 | |
| 10 | Sophie McKay | Co-Chair | 10 March 2023 - 25 April 2024 | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|---------------|--|--|
| | | |
| | | |
| | | |
| | | |
| | | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|--|
| Description of the assets held in this capacity | |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
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Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|

Other optional information

| |
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| |
|--|

Declarations

The trustees declare that they have approved the trustees' report above.


Signed on behalf of the charity's trustees

| | | |
|--|-------------------------------------|--|
| | Signature(s) | |
| | Full name(s) | |
| | Position (eg Secretary, Chair, etc) | |
| | Date | |

| | | | | | |
|-----------------------------------|----------|---------|---|----------|--------|
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | - 33,244 | - 8,560 | - | - 41,804 | 19,259 |
| Net of receipts/(payments) | 4,201 | - 725 | - | 3,476 | 8,221 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 20,993 | 6,538 | - | 27,532 | - |
| Cash funds this year end | 25,194 | 5,813 | - | 31,008 | 8,221 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Cash in Bank | 25,194 | 5,813 | - |
| | | | | - |
| | | - | - | - |
| | Total cash funds | 25,194 | 5,813 | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |
| B2 Other monetary assets | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |

| | | | |
|---|---|-----------------------------------|---|
| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | Date of approval |
| |  _____ #VALUE! | _____ Chris Pope Alison Rea | _____ 11/02/2025 11-Feb-25 |



Andre F. <andre.flanders@googlemail.com>



To: You

Fri 28/02/2025 20:05

Hi Chris

It looks fine. The top-line income and expenditure seems to be coming from the right places, and everything is summing consistently, so it look broadly ok.

The only minor thing I could find was that the opening cash fund balance as at 2 Sep 2023 doesn't quite tie up with the close from last year - but less than £100 out so probably not material.

If there is anything in particular you want me to look at in more detail, let me know.

Cheers

Andre

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Period start date

From: 1 September 2022

Period end date

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| | | |
|--|-----------|--|
| | | <ul style="list-style-type: none"> - Garden allows children access to growing spaces, where most of our children have no outside space at home - Drama gives all children, regardless of parental income, time to develop oracy, performance and confidence with specialist drama tuition. - Pre-Loved Uniform supports our school's environmentally conscious schemes and ensures wearable uniform is always available |
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| Contribution made by volunteers | Para 1.38 | As a volunteer-run charity, we would be unable to achieve anything without the dedication, enthusiasm and support of our team of volunteers. Whether giving an hour at a single event, an hour a week hearing children read, or more for the core events team, every contribution is very much appreciated. We had at least 75 active volunteers in 2022-23, and thank every one of them for their support. |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>Fundraising Events</p> <p>International Welcome 2022 The International Welcome Event was a joy. Children could wear traditional costumes or colours of their flags, while families shared food representing their culture's cuisine, and music by Nessian's band. As it was the start of the school year, the Preloved Uniform stall was on hand to help out. This free event brought the community together to start the new school year positively, and donations totalled £328.</p> <p>Winter Fair Winter Fair was themed "Winter Wonderland" this year, with a children's bake-off, Santa's Grotto, homemade curries, BBQ, drinks, arts & crafts activities, lucky dip, and a very successful raffle. The Fair, including the raffle, raised £6,490 before expenses and despite the frosty Friday evening, enough twinkly lights and warming refreshments were on hand to make the event a festive success.</p> <p>Summer Fair The carnival-themed Summer Fair brought together Jubilee families and the local community for an afternoon of fun, food, activities and games. Kids and adults joined in with football (hosted by Jusball) as well as Pilates (Studio Mann), and we ended the day with steel drums (from Pantonics) then Zumba (with MishMatFit). Parents, staff and children ran the stalls (games, crafts, face painting, cakes, bar and BBQ, soak-a-teacher – thank you George – and more). Thanks to this brilliant community spirit it</p> |

was a wonderful Saturday afternoon raising £4,790 before expenses for school initiatives. We were delighted that two parents were able to match fund the Fair's profits, boosting our fundraising by £4,101 (received in 2023-24 financial year).

New Events

Quiz Night

A night for the grown ups, raising funds for the library and reading projects in Jubilee, raised £1,938 before expenses and saw a great turnout of staff, parents and governors. A lively quiz hosted by a parent and local pub quiz host, with lots of bespoke questions for the school, delicious home-cooked curry, a well-stocked bar, and some very enthusiastic volunteers made the event a great success, and one to repeat.

Eid Party

This was Jubilee School's first Eid Party, led by a new Trustee, and a huge success. So many children and their families felt so excited and special to be celebrating with their friends. The children enjoyed delicious food and cakes, henna tattoos, crafting and a whole lot of fun in the sun. Although fundraising was not the aim of this event, families' generosity raised £1,043 for school projects.

Make, Bake, Create

This new event showcased creativity at Jubilee. It was something quite wonderful, with the children's art show, choir, crafting, baking, and our school garden open for families to visit and see what we've been up to. Everyone brought happy creative community vibes, and the children enjoyed showing their families what they had been growing in the garden. Fundraising was not the focus of this event, but families donated £272.

Other events

Small-scale events complemented the large, established events, and included the choir's Carols in the Meadow just before Christmas holidays, a Playground Pop-up Sale with a Great Big Book Swap, which raised £600+, Movie Nights – tested in Key Stage 1 and Key Stage 2, which raised £350+. These, along with non-event-based fundraising such as the greeting cards project, easyfundraising, Gift Aid, and incidental sales of cakes, bakes and ice lollies, allowed

| | | |
|---|--|--|
| | | <p>us to keep raising funds little and often, as well as test new event formats.</p> |
| <p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole cont...</p> | | <p>Challenge events</p> <p>Two parents took on a running challenge – Chloe Meacher completed the London Marathon and Jonathan Shenfield ran the Hackney Half to raise funds for the school, raising £1,717 between them. A group of our brilliant Jubilee teachers led by Y4 teacher Rory, once again hopped in the saddle to cycle an impressive ****km to raise funds for books and reading resources – their efforts were sponsored by friends, family and the Jubilee community and raised £2,463. Thank you all so much for dedicating so much time, energy and goodwill to our school.</p> <p>PTA Projects and Spending</p> <p>Library</p> <p>We had a productive year in the school library! Our team of wonderful volunteers, working with the teaching staff, cleared out and restructured the setup of non-fiction books, organising them into curriculum-based topic boxes to help facilitate a more accessible library. We're thrilled with the purchase of new graphic novels, appealing to all year groups and enriching our library's collection further to boost children's engagement with reading. We spent £6,473 on books for the library and classrooms.</p> <p>Assisted Reading</p> <p>59 of our brilliant Jubilee pupils have been working extra hard on their reading this year, with support from 19 dedicated volunteers, as part of the Jubilee Reading Programme. We'd like to congratulate the children on their fantastic progress, and thank the volunteers for their time and caring</p> |

encouragement. We spent £224 on assisted reading.

Drama

We were able to support the LAMDA drama provision for Year 3-4 pupils again this year, as well as Y5 production support and targeted small-group work for children who benefit from additional support with oral communication skills, confidence and social skills. We supported the drama provision with £12,194 for the year

Garden

We are so lucky at Jubilee to have the garden, meadow and pond area for outdoor nature-based learning. Our children have grown garden peas, lettuce and broccoli, strawberries, raspberries and rhubarb. Most importantly they've smiled, they've laughed, they've got their hands dirty, they've been outdoors and they've learned in a fun, interactive and inspiring way. Parent volunteers supported the year-round garden sessions with our school gardener Sue who visits two half-days per week, paid for by PTA fundraising, making gardening possible for our children, most of whom have no garden at home. We spent £3,779 on the garden provision.

Preloved Uniform

A small team of parents were busy all year collecting, sorting, washing and selling preloved uniforms. This project cost nothing, as everything was donated, and raised £488 for the school, kept wearable clothes out of landfill and helped out Jubilee families that needed new uniform.

Solar energy

We started working with the school and local non-profit, Stokey Energy, on a public consultation and Feasibility Study, funded by Hackney Council's Community Energy Fund, to explore placing solar panels on the roof of our school, which could generate 40% of our school's electricity needs, saving £13,000-£23,000 on our annual energy bills and reducing our carbon footprint by 10 tonnes of CO2 every year. Stalls at the Summer Fair and Make Bake Create, with solar-powered fan activities to engage children and adults with solar energy, saw 100% of respondents supporting the plan, while 84% said they would help us to fundraise towards the total. At the end of the 2022-23 year we were waiting for Hackney Planning notification to

| | | |
|--|--|---|
| | | <p>finalise the Feasibility Study and launch our fundraising.</p> <p>Other Grantmaking We were able to support other requests for support from the school this year: regular commitments were maintained, providing a Christmas gift for every pupil from Nursery-Y6 and a leaver's hoodie for each Y6 pupil, as well as supporting the Y5 Kench Hill residential with some bursary funding to enable as many children to attend as possible. We were delighted to pay for more equipment to support the music lessons in the school – keyboards and trumpets – and support a new teacher-led initiative offering cooking workshops for children and their parents. Other grantmaking totalled £3,301</p> <p>PTA Governance At the AGM in March 2023 we said a huge thank you to outgoing Trustees Jeanne Firat-Becker, Serena Bobowski and Osk Petursdottir for their enormously hard work and dedication to fundraising and community building since the PTA was established as a charity in 2018. Seven new Trustees stood for election and were voted in: Ally Rea, Amina Hajat, Bekki Wiltshire, Cheryl Lynn Booth, Chris Pope, Harri Brennan and Sophie McKay. Zoe Maxwell, who leads the garden committee, was co-opted as Trustee.</p> <p>The PTA voted to include the school's Equality, Diversity and Inclusion statement in its own guiding documents, and to work towards greater inclusion in its activities and decision-making in the coming year.</p> <p>We maintained our membership of Parentkind, continued to pay for DBS checks for volunteers, and maintained our paid JustGiving service which enables us to claim Gift Aid efficiently. These operational fees and incidental equipment/repairs and consumables totalled £997 (approx 3% overhead).</p> |
|--|--|---|

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|---|------------------|---|
| <p>Review of the charity's financial position at the end of the period</p> | <p>Para 1.21</p> | <p>This year's fundraising was our most successful year to date. We fundraise in advance for expected requirements from the school, having discussed fundraising targets and school needs with the school business manager.</p> <p>62% of our £27,037 income came from events - summer and winter fairs, quiz, welcome event, Make, Bake, Create and refreshments stalls. Challenges raised 16%, grants 7%. The rest was from other sales, GiftAid, easyfundraising and one-off donations. This was roughly in line with the previous year.</p> <p>We launched a regular giving programme at the end of this year, to increase our non-event-based income, which had a good uptake from families. This should support us with the increased fundraising target for next year.</p> <p>We spent £29,498 on activities that the school prioritised this year - 76% of spending was on drama, garden, and books. 11% was given in response to school requests for a range of other enhancement activities, trips and equipment. The rest of the spending was the cost of putting on the events, and operational costs such as JustGiving fees, DBS checks and insurance.</p> <p>Looking ahead, in 2023-24 the school's known requests will total around £50,000; a significantly increased target, especially for a brand new committee. The target includes £20,000 in match-funding for an expected grant for the installation of solar panels on the school roof, and our commitments to ongoing drama and gardening provision, as well as regular spending such as Christmas gifts for all children. Carrying forward enough to cover some of these commitments is a prudent decision under the circumstances .</p> |
| <p>Statement explaining the policy for holding reserves stating why they are held</p> | <p>Para 1.22</p> | <p>Trustees aim to hold £3,000 in free reserves to allow us to commit to funding ongoing provision for drama and gardening, with funding in place for any notice period that could be required in the event of winding-up.</p> |

| | | |
|--|-----------|--|
| | | This policy will be reviewed in November 2023. |
| Amount of reserves held | Para 1.22 | <p>We ended the year with £27,470 to use in the coming financial year, of which £6,196 is restricted for author visits, a workshop, books, and a community engagement grant, from Hackney Community Energy Fund. Unrestricted funds have been designated as follows: £7,800 for drama provision, £5,000 for gardener and garden resources, and £5,000 towards the solar match-funding campaign, leaving £3,432 in free reserves, which is in line with our policy.</p> <p>In-year fundraising is required next year to maintain current funding for enhancement to the education provided by the school, as well as raise match funding for the installation of solar panels. We anticipate more need of hardship funds, trips and inclusion, and some other smaller capital expenditure requests from the school.</p> |
| Reasons for holding zero reserves | Para 1.22 | |
| Details of fund materially in deficit | Para 1.24 | |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|--|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | Unincorporated Association |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | As set out in our Constitution, Trustees are elected by the charity membership at an Annual General Meeting. Co-opted Trustees may be nominated and approved by the Trustees, but may not number more than half the number of elected Trustees. All Trustees resign and must seek re-election at the next AGM. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|---|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | A formal handover meeting takes place between outgoing and incoming Trustees to allow for induction and initial training. The Essential Trustee handbook and free webinar training is offered to all new Trustees, in key areas such as charity governance and charity finance. |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | The PTA is an active member of Parentkind, which provides advice, policies and insurance to support good governance. |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | Jubilee School PTA |
| Other name the charity uses | N/A |
| Registered charity number | 1179031 |
| Charity's principal address | C/- Jubilee Primary School Filey Avenue London N16 6NR |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------------|------------------|-----------------------------------|---|
| 1 | Alison Rea | Co-Chair | 10 March 2023 onwards | |
| 2 | Sophie McKay | Co-Chair | 10 March 2023 onwards | |
| 3 | CheryLynn Booth | Co-Chair | 10 March 2023 onwards | |
| 4 | Harriet Brennan | Co-Secretary | 10 March 2023 onwards | |
| 5 | Rebecca Wiltshire | Co-Secretary | 10 March 2023 onwards | |
| 6 | Christopher Pope | Treasurer | 10 March 2023 onwards | |
| 7 | Zoe Maxwell | Co-opted Trustee | 10 March 2023 onwards | |
| 8 | Amina Hajat | Trustee | 10 March 2023 onwards | |
| 9 | Jeanne Firat-Becker | Treasurer | 1 September 2022-10 March 2023 | |
| 10 | Serena Bobowski | Chair | 1 September 2022 - 10 March 2023 | |
| 11 | Osk Petursdottir | Secretary | 1 September 2022 - 10 March 2023 | |

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|---------------|--|--|
| | | |
| | | |
| | | |
| | | |
| | | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
| | | |
| | | |
| | | |
| | | |
| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|--|
| Description of the assets held in this capacity | |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|


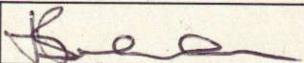
Other optional information

| |
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| |
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | | |
|--|-------------------------------------|---|--|
| | Signature(s) |  |  |
| | Full name(s) | ALTON REA | HARRIET BRENNAN |
| | Position (eg Secretary, Chair, etc) | CHAIR | CO-SECRETARY |
| | Date | 11 APRIL 2024 | |



CHARITY COMMISSION
FOR ENGLAND AND WALES

Jubilee School PTA

1179031

Receipts and payments accounts

CC16a

For the period
from

02/09/2022

To

01/09/2023

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|--|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| Donations | 4,999 | 2,993 | | 7,992 | 8,854 |
| Solar funding grant | - | 2,000 | | 2,000 | - |
| Events | 17,347 | 141 | | 17,488 | 10,946 |
| Sub total (Gross income for AR) | 22,346 | 5,134 | - | 27,480 | 19,800 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 22,346 | 5,134 | - | 27,480 | 19,800 |

A3 Payments

| | | | | | |
|---|---------------|----------|----------|---------------|---------------|
| FI22 NEW HALL SOUND LIGHT | | | | | 9,000 |
| FI23 FORESTSCHOOL WATERPROOFS | | | | | 600 |
| FI24 Y6 LEAVER TSHIRTS 2021 | | | | | 261 |
| FI25 YR6 CAMP Y-END PROD | | | | | 1,000 |
| FI26 BIKE for BOOKS Summer 2022 | | | | | 4,000 |
| FI27 YR6 LEAVER TSHIRTS 2022 | 275 | - | - | 275 | - |
| FI28 Lamda 3 Terms Summer, Autumn 22, Winter 23 | 11,700 | - | - | 11,700 | - |
| FI29 Trumpets for Music Y3-Y6 | 347 | - | - | 347 | - |
| FI30 Xmas Presents all Kids | 850 | - | - | 850 | - |
| FI31 DBS Checks Volunteers | 528 | - | - | 528 | - |
| FI32 Aladdin Lamda | 495 | - | - | 495 | - |
| FI33 New Reading Books | 6,000 | - | - | 6,000 | - |
| Library Committee - Books | 474 | - | - | 474 | - |
| PTA School Garden Teacher Sue | 3,779 | - | - | 3,779 | 3,419 |
| Int. Welcome Day Musicians 3# | 240 | - | - | 240 | - |
| PTA Equipment / School | 106 | - | - | 106 | 138 |
| Justgiving Annual Fees £18/m | 216 | - | - | 216 | 274 |
| Parentkind | 140 | - | - | 140 | 128 |
| Project 80 Inclusion WinterFair | 150 | - | - | 150 | - |
| Summer Fair 22 Expenses | 64 | - | - | 64 | - |
| PTA Consumables | 8 | - | - | 8 | 418 |
| Miscellaneous | - | - | - | - | 21 |
| FI0036 YR6 LEAVER TSHIRTS 2023 | 281 | - | - | 281 | - |
| FI0034 Boil and Bubble Cafe | 400 | - | - | 400 | - |
| FI0035 Kench Hill support | 394 | - | - | 394 | - |
| Assisted Reading project | 224 | - | - | 224 | - |
| YR1 Seaside trip | 141 | - | - | 141 | - |
| Solar Informatics | 408 | - | - | 408 | - |
| Events Expenses | 2,199 | - | - | 2,199 | - |
| | - | - | - | - | - |
| Sub total | 29,419 | - | - | 29,419 | 19,259 |

A4 Asset and investment purchases, (see table)

| | | | | | |
|------------------|----------|----------|----------|----------|----------|
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |



| | | | | | |
|-----------------------------------|----------|-------|---|----------|--------|
| Total payments | - 29,419 | - | - | - 29,419 | 19,259 |
| Net of receipts/(payments) | - 7,073 | 5,134 | - | - 1,939 | 541 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | - | - | - | 29,931 | 29,390 |
| Cash funds this year end | - 7,073 | 5,134 | - | 27,992 | 29,931 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Cash in Bank | 20,993 | 6,538 | - |
| | | | | |
| | | | | |
| | Total cash funds | 20,993 | 6,538 | - |
| | (agree balances with receipts and payments account(s)) | Agreement Error | Agreement Error | OK |
| B2 Other monetary assets | Details | | | |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | | | - | |

| | | | |
|--|--|---|--|
| | | - | |
| | | - | |
| | | - | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|---|------------|------------------|
|  | Chris Pope | 11/04/2024 |
|  | ALISON REA | 11/4/24 |



Section A Independent Examiner's Report

Report to the trustees

Charity Name
Jubilee School PTA

On accounts for the year ended

31/08/2023 Charity no (if any) 1179031

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2023**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: *Aleksandra Czechowicz*

Date: 04/04/2024

Name: Aleksandra Czechowicz

Relevant professional qualification(s) or body (if any):

| | |
|-----------------|---------------|
| Address: | 4 Windus Walk |
| | N16 6xG |
| | London |

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.