

Leeds Baby Bank

Charity number 1179029

Annual Report and Financial Statements for the year ended 31 March 2023



WYCAS
COMMUNITY ACCOUNTING
WEST YORKSHIRE

Leeds Baby Bank

Annual Report and Financial Statements for the year ended 31 March 2023

Contents	Page
Trustees' report	2 to 3
Examiner's report	4
Receipts and payments account	5
Statement of assets and liabilities	6
Notes to the accounts	7 to 10

Prepared by West Yorkshire Community Accountancy Service CIO

Leeds Baby Bank

Trustees' report for the year ended 31 March 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Chantal Nogbou	Co Chair, Co Treasurer	
Faye Freeman	Co Chair, Co Treasurer	
Philippa Cartwright		
Emma Gledhill		Appointed April 2022
Rachel Robinson		Appointed April 2022
Stefan Dawson		Resigned July 2022
Laura Bennett	Secretary	Appointed October 2022
Matthew Deering		Appointed April 2023
Naberay McGuffie		Appointed October 2023
Charity number	1179029	Registered in England and Wales
Registered and principal address	Bankers	
Unit 4,5 and 6, Upper Balcony	Lloyds Bank	
4 St. Johns Centre	65-68 Briggate	
Leeds	Leeds	
LS2 8LQ	LS1 6LH	

Independent examiner

E J Beverley FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 3 July 2018 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees are appointed by the trustees following an official recruitment process.

Leeds Baby Bank

Trustees' report (continued) for the year ended 31 March 2023

Objectives and activities

The charity's objects

To relieve poverty among families with young children, principally aged 0 to 4, and pregnant women, in conditions of need, hardship or distress within the Leeds area, for the public benefit, by:

- a) providing essential equipment and other items for children aged 0 to 4 and pregnant women.
- b) providing support through groups, drop-ins, events and projects benefitting the wider family.
- c) providing information on local agencies, charities or groups who may offer further support.

The charity's main activities

The Leeds Baby Bank provides pre-loved maternity, baby and toddler essentials to families in need across Leeds.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular prevention or relief of poverty.

Achievements and performance

During 2022-23 we supported 1,032 families who were referred to us for essential items and equipment for their children.

We supported 960 families through our Outreach project across four different locations in Leeds.

In total, we supported approximately 7,968 people during 2022-23.

Financial review

The net receipts for the year was £43,260, including net receipts of £6,373 on unrestricted funds and net receipts of £36,887 on restricted funds after transfers.

Reserves policy

The charity's free reserves, at the year end were £49,946.

Our target minimum reserves fund is equal to six months operating costs to ensure ongoing charity activities. This level of reserves would enable us to continue our work supporting families by providing baby items and equipment, as well as delivering the e Outreach programme on a weekly basis.

Approved by the board of trustees on 21/11/2023

Chantal Nogbou (Trustee)

Leeds Baby Bank

Independent examiner's report to the trustees of Leeds Baby Bank

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2023, which are set out on pages 5 to 10.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

E J Beverley FCCA

28/11/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Leeds Baby Bank
Receipts and payments account
for the year ended 31 March 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Receipts					
Grants and donations	(2)	72,945	141,711	214,656	142,218
Bank interest		57	-	57	4
Other income		195	-	195	47
Total receipts		73,197	141,711	214,908	142,269
Payments					
Wages, NI and pensions		39,498	41,935	81,433	49,236
Payroll charges		627	120	747	540
Recruitment		444	-	444	444
Consultancy and professional fees		1,522	1,130	2,652	7,615
Advertising		-	-	-	724
Travel and transport		7	-	7	302
Van purchase and running costs		998	4,932	5,930	6,234
Utilities		4,419	-	4,419	3,540
Volunteer expenses		69	-	69	130
Resources for referrals		3,981	56,117	60,098	46,046
Resources for unit		5,941	15	5,956	5,667
Printing, postage and stationery		189	33	222	293
Phone		1,189	196	1,385	1,218
Computers, IT and software		339	14	353	1,792
Training		968	332	1,300	637
Database		2,874	-	2,874	3,842
Fundraising costs		184	-	184	247
Insurance		2,096	-	2,096	3,479
Gifts		390	-	390	661
Independent examination		480	-	480	579
Other expenses		176	-	176	126
Health and Safety		433	-	433	-
Total payments		66,824	104,824	171,648	133,352
Net receipts / (payments)		6,373	36,887	43,260	8,917
Fund balances brought forward		43,573	29,423	72,996	64,079
Fund balances carried forward	(3)	49,946	66,310	116,256	72,996

Leeds Baby Bank

Statement of assets and liabilities as at 31 March 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	49,897	66,310	116,207	72,996
Cash in hand	49	-	49	-
Total cash funds	<u>49,946</u>	<u>66,310</u>	<u>116,256</u>	<u>72,996</u>

Debtors and prepayments

	2023
	£
Prepayments	<u>2,009</u>
	<u>2,009</u>

Assets retained for the charity's own use

Van

Liabilities

	2023
	£
Accruals	<u>1,020</u>
	<u>1,020</u>

The financial statements were approved by the board of trustees on 21/11/2023

Chantal Nogbou (Trustee)

Leeds Baby Bank

Notes to the accounts

for the year ended 31 March 2023

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leeds Baby Bank
Notes to the accounts continued
for the year ended 31 March 2023

2 Grants and donations	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Ardonagh	5,000	-	5,000	-
Asda Foundation	-	1,500	1,500	-
Assura Community Fund	-	2,000	2,000	-
Brelms Trust	-	5,000	5,000	-
Caddick	5,000	-	5,000	-
Comic Relief - Cost of Living Appeal	-	5,500	5,500	-
Freemasons	7,550	-	7,550	4,808
Groundwork Comic Relief	-	4,800	4,800	-
Hill Dickinson	-	1,352	1,352	-
Julia and Hans Rausing Trust	-	14,645	14,645	-
LCF Jimbo's Fund	-	20,000	20,000	20,000
Leeds City Council	-	40,000	40,000	10,000
Leeds City Council (Kickstart)	-	8,011	8,011	6,554
Mazars	600	14,470	15,070	-
Sir George Martin Trust	-	3,000	3,000	-
St James's Place	-	10,000	10,000	-
The Leathersellers' Foundation	4,000	-	4,000	-
The National Lottery	-	9,933	9,933	-
United Way	-	1,500	1,500	-
Arnold Clark	-	-	-	1,000
AVIVA	-	-	-	10,000
Broadacres	-	-	-	250
Charles and Elsie Sykes	-	-	-	5,000
Direct Line	-	-	-	1,050
Grants United UK	-	-	-	1,500
Hookers and Clickers	-	-	-	550
John Lewis	-	-	-	200
LCF Local Care Direct	-	-	-	4,270
Pears Foundation	-	-	-	8,000
Radio Aire (Cash for Kids)	-	-	-	2,298
Science Group Ltd	-	-	-	2,000
Sovereign Health Care	-	-	-	5,040
The Core Leeds	-	-	-	200
Two Ridings Community Foundation	-	-	-	4,000
Yorkshire Ladies Council of Education	-	-	-	950
Other grants	-	-	-	6,750
Other donations	50,795	-	50,795	47,798
	<u>72,945</u>	<u>141,711</u>	<u>214,656</u>	<u>142,218</u>

Leeds Baby Bank

Notes to the accounts continued for the year ended 31 March 2023

3 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Asda Foundation	-	1,500	1,500	-	-
Assura Community Fund	-	2,000	1,351	-	649
Aviva	8,729	-	8,729	-	-
Brelms Trust	-	5,000	4,932	-	68
Groundwork Comic Relief	-	4,800	4,730	-	70
Hill Dickinson	-	1,352	-	-	1,352
LCC Jimbo's Fund	19,123	20,000	20,918	-	18,205
Julia and Hans Rausing Trust	-	14,645	-	-	14,645
Kick Start	-	8,011	8,011	-	-
Leeds City Council	-	40,000	25,092	-	14,908
Linden Trust	947	-	947	-	-
Mazars	-	14,470	11,833	-	2,637
National Lottery	-	9,933	8,059	-	1,874
People's Postcode Trust	624	-	624	-	-
Sir George Martin Trust	-	3,000	-	-	3,000
St James's Place	-	10,000	2,439	-	7,561
United Way	-	1,500	659	-	841
Comic Relief Cost of Living Appeal	-	5,500	5,000	-	500
	<u>29,423</u>	<u>141,711</u>	<u>104,824</u>	<u>-</u>	<u>66,310</u>

Fund name	Purpose of restriction
Asda Foundation	Purchasing stair gates for families.
Assura Community Fund	Purchasing items for our Outreach project.
Aviva	Towards running costs.
Brelms Trust	Wages for Unit supervisor and driver post.
Groundwork Comic Relief	Support for purchasing stock for the unit and IT support, and cost of living support.
Hill Dickinson	Items for the baby bank.
LCC Jimbo's Fund	Funding two roles within the Leeds Baby Bank team.
Julia and Hans Rausing Trust	Funding Outreach essential items for 6 months.
Kick Start	Contribution to employment costs.
Leeds City Council	Funds will be used to support households with essential living costs.
Linden Trust	Towards running costs.
Mazars	Purchasing a stock of children's beds to last six months.
National Lottery	Funding charity worker role for 6 months, management time to recruit volunteers and a stock of bedding bundles.
People's Postcode Trust	Wages for Unit supervisor and driver post.
Sir George Martin Trust	Supporting families experiencing poverty.
St James's Place	Purchasing a stock of beds, prams and buggies.
United Way	Toiletry bundles for children and adults.
Comic Relief Cost of Living Appeal	To support the organisation and its beneficiaries during the winter months.

Leeds Baby Bank
Notes to the accounts continued
for the year ended 31 March 2023

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.