

Leeds Baby Bank

Charity number 1179029

Annual Report and Financial Statements for the year ended 31 March 2022



West Yorkshire Community Accounting Service

Leeds Baby Bank

Annual Report and Financial Statements for the year ended 31 March 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

Leeds Baby Bank

Trustees' report for the year ended 31 March 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Chantal Nogbou	Chair	
Faye Freeman	Treasurer	
Louise Hannon	Secretary	Resigned January 2022
Philippa Cartwright	Secretary	Appointed 4 October 2021
Stefan Dawson		Appointed 4 October 2021
Rachel Robinson		Appointed 4 April 2022
Emma Gledhill		Appointed 4 April 2022

Charity number	1179029	Registered in England and Wales
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Registered and principal address

Unit 4, Upper Balcony
4 St.Johns Centre
Leeds
LS2 8LQ

Bankers

Lloyds Bank
65-68 Briggate
Leeds
LS1 6LH

Independent examiner

Stephen Procter

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) formed on 3 July 2018 and governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Leeds Baby Bank

Trustees' report (continued) for the year ended 31 March 2022

Objectives and activities

The charity's objects

To relieve poverty among families with young children, principally aged 0 to 4, and pregnant women, in conditions of need, hardship or distress within the Leeds area, for the public benefit, by:

- a) providing essential equipment and other items for children aged 0 to 4 and pregnant women.
- b) providing support through groups, drop-ins, events and projects benefitting the wider family.
- c) providing information on local agencies, charities or groups who may offer further support.

The charity's main activities

The Leeds Baby Bank provides pre-loved maternity, baby and toddler essentials to families in need across Leeds.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular prevention or relief of poverty.

Achievements and performance

Every month the number of families helped has increased, as of March 2022 we are helping 140 families a month with larger referrals.

Through our weekly outreach drop ins in different areas of Leeds we support on average another 40 families every single week. Our outreach locations are in the areas where the need for our service is the highest.

Through our Baby Bank scheme we are able to refer to other charities and organisations to provide additional support to our service users.

Financial review

The net receipts for the year were £8,917, including net receipts of £4,619 on unrestricted funds and net receipts of £4,298 on restricted funds after transfers.

Reserves policy

The charity's free reserves at the year end were £43,573.

The trustees currently aim to keep reserves to the equivalent of six months running costs. However the policy is to be considered during the current year with the aim of adopting a formal policy.

Signed on behalf of the board of trustees on 03/09/2022

Chantal Nogbou (Trustee)

Leeds Baby Bank

Independent examiner's report to the trustees of Leeds Baby Bank

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2022, which are set out on pages 5 to 9.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stephen Procter

05/09/2022

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Leeds Baby Bank

Receipts and payments account for the year ended 31 March 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Receipts					
Grants and donations	(2)	66,548	75,670	142,218	140,363
Bank interest		4	-	4	8
Other income		47	-	47	1,277
Total receipts		<u>66,599</u>	<u>75,670</u>	<u>142,269</u>	<u>141,648</u>
Payments					
Wages, NI and pensions		20,701	28,535	49,236	23,398
Payroll charges		540	-	540	621
Recruitment		444	-	444	804
Consultancy and professional fees		7,615	-	7,615	1,980
Advertising		724	-	724	238
Travel and transport		70	232	302	-
Van purchase and running costs		1,926	4,308	6,234	11,799
Utilities		3,392	148	3,540	769
Volunteer expenses		130	-	130	109
Resources for referrals		12,679	33,367	46,046	40,076
Resources for unit		2,857	2,810	5,667	1,386
Printing, postage and stationery		293	-	293	134
Phone		1,218	-	1,218	1,691
Computers, IT and software		1,624	-	1,624	396
Training		442	195	637	421
Database		2,235	1,607	3,842	3,560
Fundraising costs		247	-	247	-
Insurance		3,479	-	3,479	3,458
Gifts and donations		505	156	661	63
Independent examination		579	-	579	432
QuickBooks subscription		168	-	168	210
Other expenses		112	14	126	184
Total payments		<u>61,980</u>	<u>71,372</u>	<u>133,352</u>	<u>91,729</u>
Net income		<u>4,619</u>	<u>4,298</u>	<u>8,917</u>	<u>49,919</u>
Fund balances brought forward		<u>38,954</u>	<u>25,125</u>	<u>64,079</u>	<u>14,160</u>
Fund balances carried forward	(3)	<u>43,573</u>	<u>29,423</u>	<u>72,996</u>	<u>64,079</u>

Leeds Baby Bank

Statement of assets and liabilities as at 31 March 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	43,573	29,423	72,996	64,079
Total cash funds	<u>43,573</u>	<u>29,423</u>	<u>72,996</u>	<u>64,079</u>

Assets retained for the charity's own use

Van

Liabilities

Independent examination

£
480
<u>480</u>

The financial statements were approved by the board of trustees on 03/09/2022

Chantal Nogbou (Trustee)

Leeds Baby Bank

Notes to the accounts

for the year ended 31 March 2022

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leeds Baby Bank

Notes to the accounts continued for the year ended 31 March 2022

2 Grants and donations	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Arnold Clark	-	1,000	1,000	-
AVIVA	-	10,000	10,000	-
Broadacres	-	250	250	-
Charles and Elsie Sykes	-	5,000	5,000	6,000
Direct Line	1,050	-	1,050	5,000
Freemasons	-	4,808	4,808	2,000
Grants United UK	-	1,500	1,500	-
Hookers and Clickers	-	550	550	-
John Lewis	-	200	200	-
LCF Jimbo's Fund	-	20,000	20,000	-
LCF Local Care Direct	-	4,270	4,270	-
Leeds City Council	-	10,000	10,000	2,175
Leeds City Council (Kickstart)	-	6,554	6,554	-
Pears Foundation	8,000	-	8,000	-
Radio Aire (Cash for Kids)	-	2,298	2,298	-
Science Group Ltd	2,000	-	2,000	-
Sovereign Health Care	-	5,040	5,040	-
The Core Leeds	-	200	200	-
Two Ridings Community Foundation	-	4,000	4,000	-
Yorkshire Ladies Council of Education	950	-	950	-
Brelms Trust	-	-	-	5,000
CAF Emergency Fund	-	-	-	2,400
Co-op	-	-	-	2,764
LCF Resilience Fund	-	-	-	6,000
Leeds Building Society	-	-	-	1,000
Leeds City Council (Winter Fund)	-	-	-	16,800
Linden Trust	-	-	-	1,500
Liz and Terry Bramhall	-	-	-	10,000
Lottery Community Fund (Covid)	-	-	-	9,141
People's Postcode Trust	-	-	-	20,000
Sir George Martin	-	-	-	500
Sylvia Adams	-	-	-	1,000
Wesleyan Foundation	-	-	-	2,000
Yorkshire Building Society	-	-	-	2,000
Other grants	6,750	-	6,750	27,306
Other donations	47,798	-	47,798	17,777
	<u>66,548</u>	<u>75,670</u>	<u>142,218</u>	<u>140,363</u>

Leeds Baby Bank

Notes to the accounts continued for the year ended 31 March 2022

3 Restricted funds	Balance b/f	Receipts	Payments	Transfers	Balance c/f
	£	£	£	£	£
Arnold Clark	-	1,000	1,000	-	-
AVIVA	-	10,000	1,271	-	8,729
Brelms Trust	4,178	-	4,178	-	-
Broadacres	-	250	250	-	-
Charles and Elsie Sykes	-	5,000	5,000	-	-
Freemasons	-	4,808	4,808	-	-
Grants United UK	-	1,500	1,500	-	-
Hookers and Clickers	-	550	550	-	-
John Lewis	-	200	200	-	-
LCF Jimbo's Fund	-	20,000	877	-	19,123
LCF Local Care Direct	-	4,270	4,270	-	-
Leeds City Council	-	10,000	10,000	-	-
Leeds City Council (Kickstart)	-	6,554	6,554	-	-
Linden Trust	947	-	-	-	947
People's Postcode Trust	20,000	-	19,376	-	624
Radio Aire (Cash for Kids)	-	2,298	2,298	-	-
Sovereign Health Care	-	5,040	5,040	-	-
The Core Leeds	-	200	200	-	-
Two Ridings Community Found.	-	4,000	4,000	-	-
	<u>25,125</u>	<u>75,670</u>	<u>71,372</u>	<u>-</u>	<u>29,423</u>

Fund name

Purpose of restriction

Arnold Clark	To buy items for families in crisis.
AVIVA	To buy baby essentials for Baby Bank on the Road.
Brelms Trust	Towards the costs of the van.
Broadacres	To purchase new mattresses.
Charles and Elsie Sykes	To purchase new mattresses.
Freemasons	To buy items for families in crisis.
Grants United UK	To buy items for families in crisis.
Hookers and Clickers	To buy new safety gates and changing mats.
John Lewis	To buy items for families in crisis.
LCF Jimbo's Fund	Wages for Unit supervisor and driver post.
LCF Local Care Direct	To purchase new mattresses, cots and cotbeds.
Leeds City Council	To buy baby essentials for Baby Bank on the Road.
Leeds City Council (Kickstart)	Contribution to employment costs.
Linden Trust	Towards running costs.
People's Postcode Trust	Wages for Unit supervisor and driver post..
Radio Aire (Cash for Kids)	To purchase new mattresses.
Sovereign Health Care	To purchase new mattresses, cots and cotbeds.
The Core Leeds	To buy Easter eggs .
Two Ridings Community Found.	To pay for the database, implementation and ongoing fees.

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.