



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	04	2023		31	03	2024

Section A Reference and administration details

Charity name	Hjälpande Händer Catering
Other names charity is known by	
Registered charity number (if any)	1179026
Charity's principal address	17 Bouverie Avenue
	Swindon
	Wiltshire
Postcode	SN3 1PZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stuart Firth			
2	Tracey Rogers			
3	Lucy Daglish			
4	Daren Pickett		From 4/12/2023	
5				
6				
7				
8				
9				
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Resolution by members at meeting

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve young adults with disabilities or additional needs in Swindon and the surrounding area by operating a mobile catering operation, enabling them to plan, resource, produce, deliver, market and manage a service to the general public to help them develop essential life skills and self-confidence through learning, living and working.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity has undertaken numerous events in the past years at which they have provided food and beverages to customers via the employment of young adults with Special Needs. The events at which sales have been made have been diverse and the roles undertaken by the young adults have been tailored to their particular needs.

Throughout all activities the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

All other volunteers (including the trustees) are unpaid and have consisted mainly of parents, siblings, personal assistants or voluntary helpers who have been appropriately vetted.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

The focus of the charity has been very much on two areas:

Stanton Kiosk – The kiosk has been running as our own operation since March 2023. The operation has been successful both in terms of sales and employment opportunities an being the “right” sort of environment for a number of our employees. Parent, siblings, and volunteers have also valued the positive mental health gained from working at the Kiosk.

Sales have consisted mainly of hot drinks, snacks, cold drinks and ice cream. Sales have totalled around £13,500 with over 350 hours of employment.

Three volunteers used the kiosk as part of gaining their DofE awards.

Catering Trailer – The trailer attended 23 events, which would have been more without cancellations due to poor weather for 10 additional events. Sales have been in excess of £10,500.

Unfortunately, in March 2024 we discovered that the trailer was no longer roadworthy and we have had to retire it from use. We will look to raise funds, source funding for a replacement asap.

Other - We have engaged 3 additional employees this year and have serve our 10,000th customer.

Some equipment has reached the end of its life (crepe machines) and replacements will need to be sought.

We have moved to Xero accounting software, hence the increase in Accountancy fees from last year.

Section E Financial review

Brief statement of the charity's policy on reserves

Charity aims to keep at least £1,000 in reserves to cater for pitch fees required in advance of events and for losses made at events due to poor weather or attendance.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.



Main expenditures have been on storage of the trailer, insurance (vehicle, company), and on-going memberships of NCASS. Also, website maintenance and hosting.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Stuart Firth	Daren Pickett
Position (eg Secretary, Chair, etc)	Trustee	Trustee
Date	14/12/24	14/12/24



CHARITY COMMISSION
FOR ENGLAND AND WALES

Hjälpande Händer Catering

1179026

Receipts and payments accounts

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For the period
from

4/1/2023

To

3/31/2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Wiltshire Foundation	-	-	-	-	2,454
Swindon Lions	500	-	-	500	-
Swindon Lottery	53	-	-	53	104
Wroughton Carnival	36	-	-	36	-
National Lottery	-	-	-	-	906
Food & Beverage Sales	23,748	-	-	23,748	10,856
Shalbourne Car Show	100	-	-	100	-
Interest	24	-	-	24	-
Sub total (Gross income for AR)	24,461	-	-	24,461	14,320
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	24,461	-	-	24,461	14,320
A3 Payments					
Advertising & Promotion	310	-	-	310	261
Business Licenses and Permits	320	-	-	320	523
Insurance (Ford and Trailer and Liability)	1,516	-	-	1,516	900
Office Supplies	1,215	-	-	1,215	942
Computer Hardware	17	-	-	17	113
Purchases (food and beverages)	8,230	-	-	8,230	4,678
Accountancy Fees	168	-	-	168	9
Donations	100	-	-	100	-
Entertainment	482	-	-	482	222
Utilities	556	-	-	556	-
Wages	5,655	-	-	5,655	2,684
Training	-	-	-	-	129
Travel (Petrol)	908	-	-	908	-
Storage	275	-	-	275	275
Repairs and Maintenance	2,314	-	-	2,314	223
Sub total	22,066	-	-	22,066	10,959
A4 Asset and investment purchases, (see table)					
Ford Ranger	-	-	-	-	28,800
	-	-	-	-	-
Sub total	-	-	-	-	28,800
Total payments	22,066	-	-	22,066	39,759
Net of receipts/(payments)	2,395	-	-	2,395	- 25,439
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	1,947	-	-	1,947	-
Cash funds this year end	4,342	-	-	4,342	- 25,439

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Santander Current Account	3,424	-	-
	Cash at hand	514	-	-
	Santander Business Account	404	-	-
	Total cash funds	4,342	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK



	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Ford Ranger Canopy		2,500	1,750
	Coffee Machine		4,554	1,400
	Register system (iPad, card readers, till, printers, etc.)		1,200	350
	Ford Ranger		28,800	13,000
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Stuart Firth	12/14/2024
	Daren Pickett	12/14/2024