



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	04	2022		31	03	2023

Section A Reference and administration details

Charity name

Hjälpande Händer Catering

Other names charity is known by

Registered charity number (if any) 1179026

Charity's principal address

17 Bouverie Avenue

Swindon

Wiltshire

Postcode

SN3 1PZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stuart Firth			
2	Tracey Rogers			
3	Lucy Daglish			
4	Ann Murphy			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Resolution by members at meeting

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve young adults with disabilities or additional needs in Swindon and the surrounding area by operating a mobile catering operation, enabling them to plan, resource, produce, deliver, market and manage a service to the general public to help them develop essential life skills and self-confidence through learning, living and working.

The charity has undertaken numerous events in the past years at which they have provided food and beverages to customers via the employment of young adults with Special Needs. The events at which sales have been made have been diverse and the roles undertaken by the young adults have been tailored to their particular needs.

Throughout all activities the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

All other volunteers (including the trustees) are unpaid and have consisted mainly of parents, siblings, personal assistants or voluntary helpers who have been appropriately vetted.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We had a busy and successful year following the previous COVID impacted year. We attended 24 events from locations in Swindon, to Cinema events in Longleat, Bath and Westonbirt. It was good to have repeat attendance at events that we had previously visited and also to take on board new events.

Our main purchase was the Canopy for the rear bed of the Ford Ranger to allow us to transport equipment in a dry and secure manner. This was funded by the Wiltshire Foundation grant.

The biggest events (revenue wise) were Cirencester Advent Market, Shrivenham Fete and MantonFest in Marlborough.

Across the 24 events, we employed 12 young adults with Learning Difficulties, for a total of 230 hours of employment at £10 (Real National Living Wage), rising to £11 towards the end of the year.

We trialled working at Stanton Park Kiosk for 10 months of the year and in March, took over the running of the Kiosk, operating at weekends throughout March. We have a one-year contract, so expect hours and revenue to increase in 2022/23. We are grateful to Every Cloud for giving us the opportunity to work at the Kiosk.

We have planned for a similar or slightly increased number of events in 2022/23.

Section E Financial review

Brief statement of the charity's policy on reserves

Charity aims to keep at least £1,000 in reserves to cater for pitch fees required in advance of events and for losses made at events due to poor weather or attendance. This would also cover any longer-term storage costs for the trailer in periods of inactivity.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal source of income was a Grant from the Wiltshire Foundation (for the Ford Ranger canopy) and revenue from sales of products at events.

Main expenditures have been on the Ford Ranger, storage of the trailer, insurance (vehicle, company), and on-going memberships of NCASS. Also, website maintenance and hosting.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)




Full name(s)

Stuart Firth

Tracey Rogers

Position (eg Secretary, Chair, etc)

Trustee

Trustee

Date

5/1/2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Hjälpande Händer Catering

1179026

Receipts and payments accounts

CC16a

For the period
from

01/04/2022



To

31/03/2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Wiltshire Foundation	-	2,454	-	2,454	1,500
UnLtd	-	-	-	-	2,500
Swindon Lottery	104	-	-	104	89
Tesco Groundworks	-	-	-	-	1,000
National Lottery	-	906	-	906	25,000
Food & Beverage Sales	10,856	-	-	10,856	2,594
Eldene Donation	-	-	-	-	103
Other Donations	-	-	-	-	191
Sub total (Gross income for AR)	10,960	3,360	-	14,320	32,977
A2 Asset and investment sales, (see table).					
Sale of equipment not needed	-	-	-	-	100
Sub total	-	-	-	-	100
Total receipts	10,960	3,360	-	14,320	33,077
A3 Payments					
Advertising & Promotion	261	-	-	261	23
Business Licenses and Permits	523	-	-	523	1,145
Insurance (Ford and Trailer and Liability)	900	320	-	1,220	1,290
Office Supplies	942	-	-	942	372
Computer Hardware	113	-	-	113	-
Purchases (food and beverages)	4,678	-	-	4,678	1,776
Accountancy Fees	9	-	-	9	-
Vehicle Expenses (Service/Petrol)	-	2,590	-	2,590	893
Entertainment	222	-	-	222	497
Travel	-	34	-	34	-
Wages	2,684	-	-	2,684	765
Training	129	-	-	129	-
Storage	275	-	-	275	300
Repairs and Maintenance	223	416	-	639	304
Sub total	10,959	3,360	-	14,319	7,365
A4 Asset and investment purchases. (see table)					
Ford Ranger	-	-	-	-	28,800
Sub total	-	-	-	-	28,800
Total payments	10,959	3,360	-	14,319	36,165
Net of receipts/(payments)	1	-	-	1	- 3,088
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	1,947	-	-	1,947	-
Cash funds this year end	1,948	-	-	1,948	- 3,088

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Santander Current Account	1,391	-	-
	Cash at hand	557	-	-
	Santander Business Account		-	-
	Total cash funds	1,948	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Catering Trailer		4,250	2,250
	Coffee Machine		4,554	1,822
	Register system (iPad, card readers, till, printers, etc.)		1,200	480
	Ford Ranger		28,800	17,000
	Ford Ranger Canopy		2,500	2,000
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Stuart Firth	05/01/2024	
		Tracey Rogers	05/01/2024	