

CHARITY  
COMMISSION

## Trustees' Annual Report for the period

Period start date

Period end date

01 04 2021

31 03 2022

From

To

## Section A

## Reference and administration details

Charity name

Hjälpande Händer Catering

Other names charity is known by

Registered charity number (if any) 1179026

Charity's principal address

17 Bouverie Avenue

Swindon

Wiltshire

Postcode

SN3 1PZ

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stuart Firth			
2	Tracey Rodgers			
3	Lucy Daglish			
4	Ann Murphy		15/12/21 onwards	
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14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year



**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods  
(eg. appointed by, elected by)

Resolution by members at meeting

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

*To relieve young adults with disabilities or additional needs in Swindon and the surrounding area by operating a mobile catering operation, enabling them to plan, resource, produce, deliver, market and manage a service to the general public to help them develop essential life skills and self-confidence through learning, living and working.*



## Hjälpande Händer Catering

The charity has undertaken numerous events in the past years at which they have provided food and beverages to customers via the employment of young adults with Special Needs. The events at which sales have been made have been diverse and the roles undertaken by the young adults have been tailored to their particular needs.

Throughout all activities the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

### Additional details of objectives and activities (Optional information)

All other volunteers (including the trustees) are unpaid and have consisted mainly of parents, siblings, personal assistants or voluntary helpers who have been appropriately vetted.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

We emerged from Covid soon after the start of the financial year and events slowly started to re-hire vendors like ourselves. We attended 7 events in the year and generated profits of around 30% on these events. Because of fixed costs associated with insurance, memberships, parking, etc, we had to use some of our reserves from the previous years and also relied on grants from Tesco, the National Lottery, UnLtd and the Additional Restrictions Grant related to Covid support.

Our main purchase was the Ford Ranger to allow us to tow the catering trailer and expand our reach. This was funded by the Lottery and the UnLtd grants.

The biggest events were DOCA Lantern Festival in Devizes, Pride in Swindon and Wroughton Carnival. The Advent market at Cirencester was unfortunately cancelled at the last minute due to high winds, which impacted our income probably to the tune of £1,000.

Across the 7 events, we employed 10 young adults with Learning Difficulties, for a total of 72 hours of employment at £10 (Real National Living Wage).

We added another trustee and with the availability of the catering trailer, we have put in plans for a greater number and wider spread of events in 2022/23.



**Section E****Financial review****Brief statement of the charity's policy on reserves**

Charity aims to keep at least £1,000 in reserves to cater for pitch fees required in advance of events and for losses made at events due to poor weather or attendance. This would also cover any longer-term storage costs for the trailer in periods of inactivity.

**Details of any funds materially in deficit****Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.


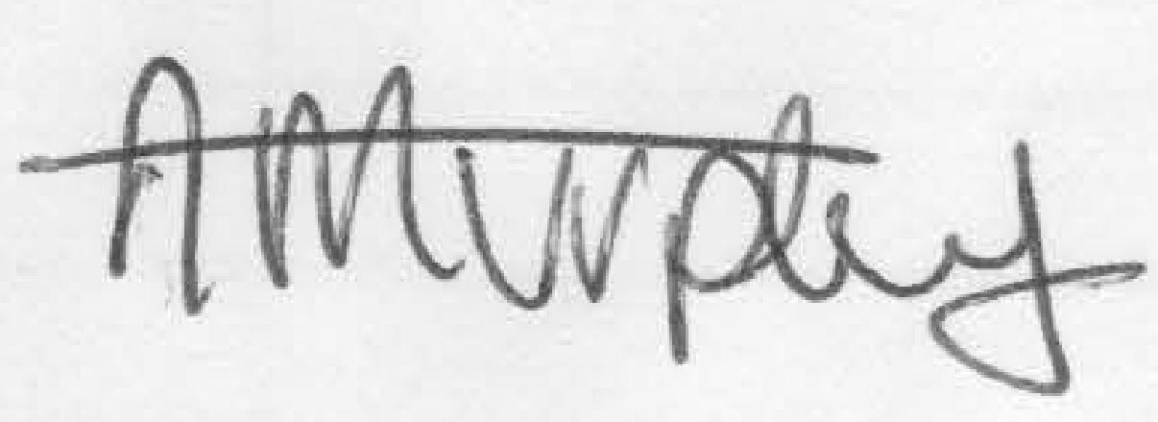
Principal source of income was a Grant from the National Lottery (for the Ford Ranger) with other grants from Tesco, UnLtd and SBC.

Main expenditures have been on the Ford Ranger, storage of the trailer, insurance (vehicle, company), and on-going memberships of NCASS. Also, website maintenance and hosting.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Stuart Firth	Ann Murphy
Position (eg Secretary, Chair, etc)	Trustee	Trustee
Date	10/12/2022	



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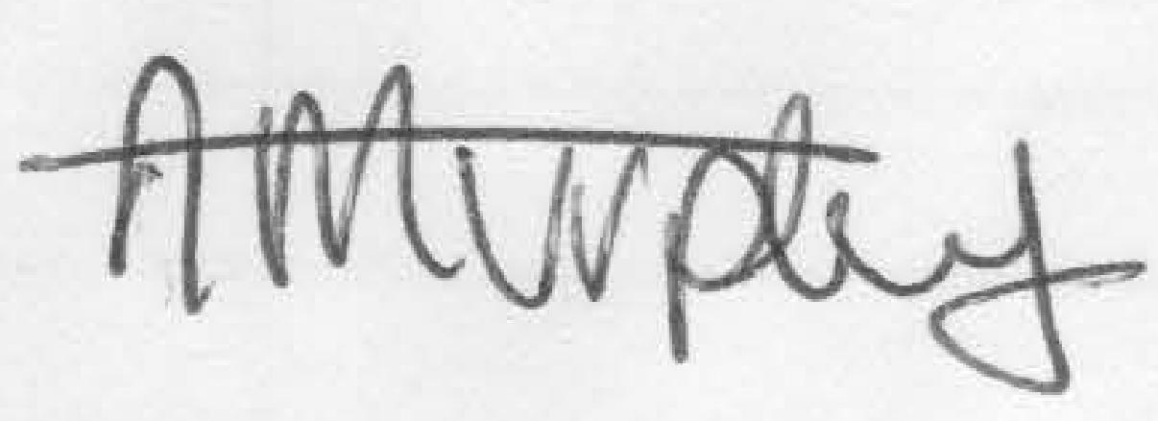
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<b>Date</b>	10/12/2022	



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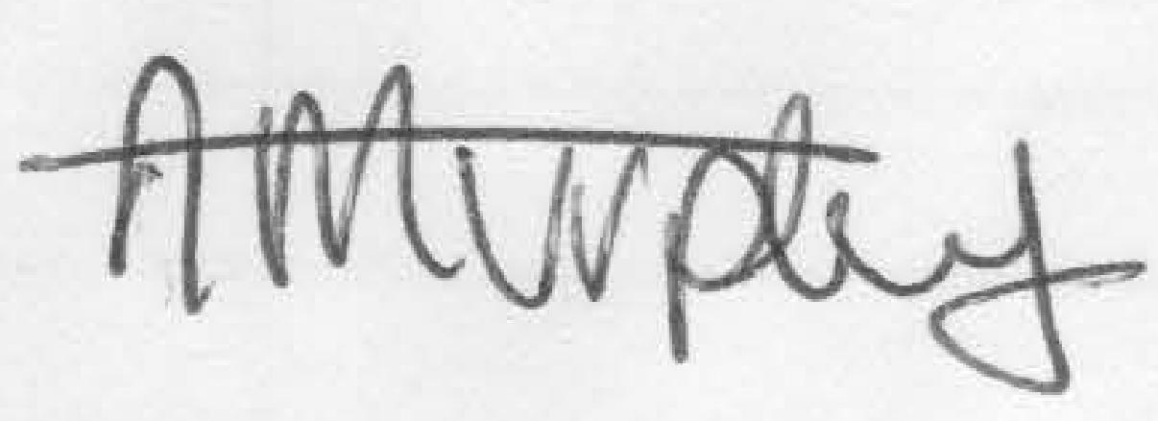
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### **Independent examiner's report to the trustees of Hjälpande Händer Catering**

I report to the trustees on my examination of the accounts of Hjälpande Händer Catering for the financial year ended 30<sup>th</sup> March, 2022.

#### **Responsibilities and basis of report**

As the charity trustees of Hjälpande Händer Catering you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of Hjälpande Händer Catering's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Hjälpande Händer Catering as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

 19/12/2022

Name: Fiona Bright

Relevant professional qualification or membership of professional bodies (if any):  
B01 Facilities Ltd

Address: 120 OKUS ROAD, SWINDON, WILTS, SN1 4JP.

Date: 19<sup>th</sup> December, 2022