



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/04/2023 Period start date To 31/03/2024 Period end date

Charity name: Desborough Library and Community Hub

Charity registration number: 1179015

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ol style="list-style-type: none">1) The provision of a public library.2) To promote for the benefit of the residents of Desborough and surrounding area or communities the provision of a public library for recreation and or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said residents.3) To advance the education of the public in Desborough and surrounding areas by operating and managing a lending library.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Desborough Library and Community Hub (DLCH) has taken over the running of Desborough Library and has a dedicated body of 30 volunteers of which 20 have been trained in Library operations. Along with a part time staff member covering the Library duties</p> <p>The core services of book lending and computer terminals giving internet access, bus pass and blue badge applications and renewals are available by appointment during all opening times.</p> <p>This meets the first and third objectives.</p> <p>There are sessions for children, toddlers and babies such as Story Stomp, Rhyme Time, Baby Time, Playtime at the Library, some sessions are followed by themed crafts, many of which are run by volunteers. There is a scrabble club, fiction addiction (book club), regular coffee mornings, craft sessions, fitness classes, fund raisers for other local charities. The Library provides a welcoming and safe environment for the elderly and for people with anxiety and mental health issues.</p> <p>During the Winter months we took part in the Warm Space initiative by proving free teas & coffees with biscuits and Hot Soup and bread rolls.</p> <p>There is Service Desk hosted within the Library at which residents can get help regarding services provided by the local authority including housing, rents, litter, refuse collection, anti-social behaviour, environmental health.</p> <p>A small meeting room is utilised by</p> <ul style="list-style-type: none"> • theCitizens Advice Bureau, • Mind mental health charity hold weekly drop in sessions, • a Credit Union have meeting appointments • Accommodation Concern have weekly visits and appointments with local residents.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The Trustees recognise the guidance given by the Charity Commission on public benefit and conclude that by providing a free book lending library service and free Universal Children's Services for under 5s open to all the residents of Desborough and the surrounding area the requirement is being met.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
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Policy on grant making	Para 1.38	NA
Policy on social investment including program related investment	Para 1.38	NA
Contribution made by volunteers	Para 1.38	DLCH has retained a dedicated group of volunteers whose contribution allows the Library to remain open for longer and on more days allowing it to run as a Community Managed Library. The group is active in many ways within the Library by providing support to the paid staff member across the range of services offered. There are usually 3 people on duty at any one time and often more during busy times. The weekly contribution from volunteers has increased due to demand at around 100 person hours.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>DLCH considers that the continuation of the free public library service in Desborough is an achievement.</p> <p>On average we are having 750 visitors per week to the Library for the book lending service and the range of community activities that are hosted within the Community Hub.</p> <p>We continue to have a strong working relationship with the Library Community Support Officers who are most supportive of DLCH. The senior officers and portfolio holder for Libraries are also extremely positive and helpful in support of DLCH running the Library.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	DLCH's objectives for this year were to continue to provide a free to all Library lending service and provide an expanded range of community activities. We also continue to upgrade and renew the fabric of the building with additional kitchen units and storage cupboards being installed.
Performance of fundraising activities against objectives set	Para 1.41	Our fundraising activities continue to provide sufficient income to meet our needs. We have seen an upturn in visitor numbers and our activities are well supported by the community.
Investment performance against objectives	Para 1.41	DLCH has a £40,000 savings bank account for its reserves
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	2023/24	2022/23	
		Income	£78,758	£135,196
		Payments	£58,973	£142,558
		Cash		
		at Year End		
		(inc savings)	£106,078	£91,293
		Restricted		
		Funds	£5,498	£0
Unrestricted				
Funds	£100,580	£91,293		
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The current reserves policy is to maintain sufficient cash flow for known commitments, and the replacement of certain assets		
Amount of reserves held	Para 1.22	£40,000 in savings account		
Reasons for holding zero reserves	Para 1.22	N/A		
Details of fund materially in deficit	Para 1.24	None		
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None		

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO Foundation Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Trustees are selected from the membership and appointed by the existing trustees.</p> <p>(1) Apart from the first charity trustees, every trustee must be appointed for a term of four years or less by a resolution passed at a properly convened meeting of the charity trustees.</p> <p>(2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Desborough Library and Community Hub
Other name the charity uses	D'Hub, DLCH and DHUB
Registered charity number	1179015
Charity's principal address	Library, High Street, Desborough, Northamptonshire. NN14 2QS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Shelagh Hodder			
2	Linda Valerie Burnham			
3	John Ralph Holmes	Chair		
4	Teresa Lesley Beech			
5	Paula Jane Holmes	Secretary		
6	Lesley Ann Draycott			
7	Fiona Toovey			
8	Susan Atkinson			

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
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Full name(s)	JOHN HOLMES	PAULA HOLMES
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Position (eg Secretary, Chair, etc)	CHAIR	SECRETARY/ ACTING TREASURER
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Date	14th. April 2024
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Receipts and payments accounts

For the period
from

1 Apr 2023

To

31 Mar 2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Individual Donations	260	3,049	0	3,309	4,159
HMRC Gift Aid	859	0	0	859	644
NNC Grants - Kitchen and Warm Space	0	0	0	0	5,950
Small Grants	3,650	2,449	0	6,099	4,300
Rent (Desborough Town Council)	9,576	0	0	9,576	8,000
Kitchen Extension Grants	0		0	0	11,847
Flat Roof Grant (NLCF)	0		0	0	36,179
Annexe heating and roof grant (FCC)	0		0	0	14,620
Fundraising Online	230	0	0	230	234
Fundraising Events	17,855	0	0	17,855	18,375
Other Income	1,351	0	0	1,351	1,944
Shop Sales	13,190	0	0	13,190	10,376
Room Hire	19,106	0	0	19,106	16,728
Library income	2,183	0	0	2,183	1,840
Sub total (Gross income for AR)	68,260	5,498	0	73,758	135,196
A2 Asset and investment sales, (see table).					
Savings Account	40,000	0	0	40,000	0
	0	0	0	0	0
Sub total	40,000	0	0	40,000	0
Total receipts	108,260	5,498	0	113,758	135,196
A3 Payments					
Shop Sales	1,619	0	0	1,619	1,258
Fundraising Events	4,489	0	0	4,489	3,672
Payroll, Pension and Training	23,907	0	0	23,907	20,652
Payments to Crafters	417	0	0	417	418
Payments for Goods and Services	4,924	425	0	5,349	98,933
Utilities, Insurance and Other Costs	23,192	0	0	23,192	17,625
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
Sub total	58,548	425	0	58,973	142,558
A4 Asset and investment purchases, (see table)					
Savings Account	40,000	0	0	40,000	0
	0	0	0	0	0
Sub total	40,000	0	0	40,000	0
Total payments	98,548	425	0	98,973	142,558
Net of receipts/(payments)	9,712	5,073	0	14,785	-7,362
A5 Transfers between funds	0	0	0	0	0
A6 Cash funds last year end	94,929	-3,636	0	91,293	98,655
Cash funds this year end	104,641	1,437	0	106,078	91,293

Section B Statement of assets and liabilities at the end of the period

[illegible]



Section A

Independent Examiner's Report

Report to the trustees/
members of

Desborough Library & Community Hub

On accounts for the year
ended

31st March 2024

Charity no
(if any)

1179015

Set out on pages

1-2

(Remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

29-04-2024

Name:

David J Pascan T/as Able Accounting

Relevant professional
qualification(s) or body
(if any):

Independent

Address:

14 Leys Avenue

Desborough

NN14 2PY

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A