



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/04/2020 Period start date To 31/03/2021 Period end date

Charity name: Desborough Library and Community Hub

Charity registration number: 1179015

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ol style="list-style-type: none">1) The provision of a public library.2) To promote for the benefit of the residents of Desborough and surrounding area or communities the provision of a public library for recreation and or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said residents.3) To advance the education of the public in Desborough and surrounding areas by operating and managing a lending library.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Desborough Library and Community Hub (DLCH) has taken over the running of Desborough Library and has a dedicated body of 30 volunteers of which 20 have been trained in Library operations. Along with a part time staff member covering the Library duties</p> <p>The opening hours have varied over the past year due Covid restrictions which also resulted in the Library closing during lockdowns.</p> <p>The core services of book lending and computer terminals giving internet access, bus pass and blue badge applications and renewals are available during all opening times.</p> <p>This meets the first and third objectives.</p> <p>During non-COVID restricted periods there are sessions for children, toddlers and babies such as Discover a Story, Rhyme Time, Baby Time, Playtime at the Library and an Introducing Solids Group, some sessions are followed by themed crafts, many of which are run by volunteers. There is a scrabble club, regular coffee mornings, craft sessions, fitness classes, fund raisers for other local charities. The Library provides a welcoming and safe environment for the elderly and for people with anxiety and mental health issues.</p> <p>There is a Service Desk hosted within the Library at which residents can get help regarding all services provided by the local authority including housing, rents, litter, refuse collection, anti-social behaviour, environmental health.</p> <p>A small meeting room is utilised by the Citizens Advice Bureau and a Credit Union who have regular visits and appointments with local residents.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The Trustees recognise the guidance given by the Charity Commission on public benefit and conclude that by providing a free book lending library service and free Universal Children's Services for under 5s open to all the residents of Desborough and the surrounding area the requirement is being met.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	NA

Policy on social investment including program related investment	Para 1.38	NA
Contribution made by volunteers	Para 1.38	DLCH has been fortunate in recruiting a dedicated group of volunteers whose contribution allows the Library to remain open for longer and on more days following the take over from NCC run to a Community Managed Library. The group is active in many ways within the Library by providing support to the paid staff member across the range of services offered. There are usually 2 people on duty at any one time and often more during busy times. Prior to COVID 19 lockdowns the weekly contribution from volunteers averages at around 80 person hours.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>DLCH considers that the continuation of the free public library service in Desborough is an achievement. During the COVID-19 crisis a Good Neighbours scheme was set up and co-ordinated under the auspices of DLCH. This was in order to reach the most vulnerable and shielding persons within our community. The help provided included shopping and essential purchases, collection and delivery of medications, small household jobs (e.g. changing a light bulb) and crucially a regular contact call with a volunteer. This has led on to an informal friends network being created across the clients and the volunteer co-ordinators where regular chats over the telephone take place.</p> <p>We continue to have a strong working relationship with the Library Community Support Officers who are most supportive of DLCH. The senior officers and portfolio holder for Libraries are also extremely positive and helpful in support of DLCH running the Library.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	DLCH's objectives for this year were to continue to provide a free to all Library lending service. Due to COVID-19 restrictions this wasn't always possible. However, we have continued to provide a Click & Collect service and a COVID safe book browsing and selection service when conditions and regulations have allowed that to take place.
Performance of fundraising activities against objectives set	Para 1.41	The restrictions due to COVID-19 have meant that most of this year's calendar of events has been curtailed. During the easing of the lockdowns we were able to provide some events which were well supported. We have also been fortunate to have gained considerable grant funding for both daily running costs and capital projects, which is reflected in our finances.
Investment performance against objectives	Para 1.41	DLCH does not have any investments to report upon.
Other		Even during the COVID-19 restrictions we were able to provide a level of support for the Library Services and through the Good Neighbours Network support to our most vulnerable clients.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<table> <tr> <td></td><td>2020/21</td><td>2019/20</td></tr> <tr> <td>Income</td><td>£98,431</td><td>£56,456</td></tr> <tr> <td>Payments</td><td>£48,957</td><td>£13,174</td></tr> <tr> <td>Cash at Year End</td><td>£49,474</td><td>£45,995</td></tr> <tr> <td>Restricted Funds</td><td>£15,350</td><td></td></tr> <tr> <td>Unrestricted Funds</td><td>£34,124</td><td></td></tr> </table>		2020/21	2019/20	Income	£98,431	£56,456	Payments	£48,957	£13,174	Cash at Year End	£49,474	£45,995	Restricted Funds	£15,350		Unrestricted Funds	£34,124	
	2020/21	2019/20																		
Income	£98,431	£56,456																		
Payments	£48,957	£13,174																		
Cash at Year End	£49,474	£45,995																		
Restricted Funds	£15,350																			
Unrestricted Funds	£34,124																			
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The current reserves policy is to maintain sufficient cash flow for known commitments, and the replacement of certain assets																		
Amount of reserves held	Para 1.22	£30,000																		
Reasons for holding zero reserves	Para 1.22	N/A																		
Details of fund materially in deficit	Para 1.24	None																		
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None																		

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	CIO Foundation Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Trustees are selected from the membership and appointed by the existing trustees.</p> <p>(1) Apart from the first charity trustees, every trustee must be appointed for a term of four years or less by a resolution passed at a properly convened meeting of the charity trustees.</p> <p>(2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Desborough Library and Community Hub
Other name the charity uses	D'Hub, DLCH and DHUB
Registered charity number	1179015
Charity's principal address	Library, High Street, Desborough, Northamptonshire. NN14 2QS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Shelagh Hodder			
2	Margaret Elizabeth Berridge			
3	John Ralph Holmes	Chair		
4	Teresa Lesley Beech			
5	Paula Jane Holmes	Secretary		
6	Lesley Ann Draycott			
7	Fiona Toovey			
8	Trevor John Brighton			
9	Susan Atkinson			

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information



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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

JOHN RALPH HOLMES	PAULA JANE HOLMES
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Position (eg
Secretary, Chair, etc)

CHAIR	SECRETARY/ACTING TREASURER
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Date

20th. May 2021



Charity Name	No (if any)
Desborough Library and Community Hub	1179015

Receipts and payments accounts

CC16a

For the period from	1 Apr 2020	To	31 Mar 2021

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Individual Donations	1,598	0	0	1,598	1,019
HMRC Gift Aid	310	0	0	310	190
Miscellaneous Small Donations	0	0	0	0	598
The Arnold and George Yeomans Feakin Charitable Trust	5,000	0	0	5,000	5,000
Desborough Community Development Trust	5,000	0	0	5,000	10,000
Central Government COVID-19 Grants	18,293	0	0	18,293	0
JRS Payments (COVID-19)	8,961			8,961	0
Power to Change COVID-19 Grant	8,610	0	0	8,610	0
Desborough Swimming Poll (winding-up) Grant	4,597	0	0	4,597	0
Small Grants	0	0	0	0	400
Desborough Town Council	0	0	0	0	30,000
Sponsorship	0	0	0	0	1,080
Rent (Desborough Town Council)	8,000	0	0	8,000	0
Kitchen Extension Grants	0	14,500		14,500	0
DGNN Grants	0	2,162		2,162	0
DEFRA Grant	0	3,350		3,350	0
LED Lighting Grant (Mick George)	0	11,607		11,607	0
Fundraising Online	345	0	0	345	0
Fundraising Events	2,561	0	0	2,561	396
Other income	1,065	0	0	1,065	4,095
Shop Sales	1,217	0	0	1,217	2,414
Room Hire	900	0	0	900	448
Library income	355	0	0	355	816
Sub total (Gross income for AR)	66,812	31,619	0	98,431	56,456
A2 Asset and investment sales, (see table).					
N/A	0	0	0	0	0
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	66,812	31,619	0	98,431	56,456
A3 Payments					
Shop Sales	0	0	0	0	104
Fundraising Events	21	0	0	21	582
Payroll, Pension and Training	17,626	0	0	17,626	3,967
Payments to Crafters	141	0	0	141	408
Payments for Goods and Services	5,244	16,269	0	21,513	8,104
Library Income Adjustments	0	0	0	0	9
Utilities, Insurance and Other Costs	9,656	0	0	9,656	0
	0	0	0	0	0
	0	0	0	0	0
Sub total	32,688	16,269	0	48,957	13,174
A4 Asset and investment purchases, (see table)					
	0	0	0	0	
	0	0	0	0	
Sub total	0	0	0	0	0
Total payments	32,688	16,269	0	48,957	13,174
Net of receipts/(payments)	34,124	15,350	0	49,474	43,282
A5 Transfers between funds	0	0	0	0	0
A6 Cash funds last year end	0	0	0		2,713
Cash funds this year end	34,124	15,350	0	49,474	45,995

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	General Cash funds	34,124	15,350	0
		0	0	0
		0	0	0
	Total cash funds	34,124	15,350	0
	(agree balances with receipts and payments account(s))	OK	OK	OK
	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B2 Other monetary assets	N/A	0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
B3 Investment assets	N/A		0	0
			0	0
			0	0
			0	0
			0	0
			0	0
			0	0
B4 Assets retained for the charity's own use	Library Building	0	360,000	0
	Furniture, Fixtures and Fittings	31000	0	0
			0	0
			0	0
			0	0
			0	0
			0	0
			0	0
			0	0
			0	0
			0	0
B5 Liabilities	N/A		0	
			0	
			0	
			0	
			0	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
		JOHN RALPH HOLMES		20th. May 2021
		PAULA JANE HOLMES		20th. May 2021



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Desborough Library & Community Hub

**On accounts for the year
ended**

31st March 2021

**Charity no
(if any)**

1179015

Set out on pages

1 & 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

20-05-2021

Name:

DAVID JOHN PASCAN

**Relevant professional
qualification(s) or body
(if any):**

Address:

ABLE ACCOUNTING

14 Leys Avenue

Desborough NN14 2PY

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A