

**Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 December 2024
for
HIGHFIELDS CHURCH**

MHA (trading name of MHA Advisory Limited)
Elfed House
Oak Tree Court
Cardiff Gate Business Park
CARDIFF
County of Cardiff
CF23 8RS

HIGHFIELDS CHURCH

**Contents of the Financial Statements
FOR THE YEAR ENDED 31 DECEMBER 2024**

	Page
Report of the Trustees	1 to 9
Independent Examiner's Report	10
Statement of Financial Activities	11
Balance Sheet	12
Cash Flow Statement	13
Notes to the Cash Flow Statement	14
Notes to the Financial Statements	15 to 24

HIGHFIELDS CHURCH

Report of the Trustees FOR THE YEAR ENDED 31 DECEMBER 2024

The trustees present their report with the financial statements of the charity for the period ended 31 December 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Charitable objects

The charity's objective and principal activity continues to be the promotion of Christianity. The object is met through the operation of a church and its associated activities such as Sunday Services, weekly clubs and activities for children of all ages as well as students, internationals and older members of the community.

Public benefit

The organisation's trustees can confirm that they have given due regard to public benefit guidance published by the Charity Commission. Significant activities that we undertook during the year that demonstrate public benefit are set out on the following pages.

Activities

We run a whole range of activities for all ages in Highfields Church. One of the most popular ways in which we serve the local community is through our pre-school groups, which run on Monday and Thursday mornings (Tiddlywinks Parent & Toddler Group). Many parents & carers from the local community (most of whom are non-Highfields families), come along with their pre-schoolers and enjoy taking part in these activities, and making friends. We have also been part of the council Flying Start initiative, which uses our premises. Other groups from the community have made more use of our premises in the recent months, and we have rented Dalton Street on a regular basis to an additional needs support group that provides daytime care for those clients with additional needs during educational establishment holidays, as a respite service. Our Wednesday Kids club for primary age is full to capacity, and our Edge and Gen groups on Friday for Comprehensive age children is also very busy on a Friday night with over 80 teenagers attending the both groups. A Friday evening group for Yr 4-7 is also at capacity.

We continue to have excellent relationships with a number of local primary and secondary schools where we are regularly invited in to take assemblies and input into religious education lessons as part of the National Curriculum and also, in the past, hosted local school's Christmas concerts. Many local children come along to our weekly clubs, with 180 or more attending the special holiday clubs taking place in the school holidays.

Highfields runs a significant ministry for Internationals in Cardiff; We hold women's English Conversation Classes on Monday and Tuesday mornings and there is also a Women's Sewing Class held every Monday lunchtime. These groups primarily serve women from predominantly Muslim countries.

Every two months an International Families event is held which includes international food and games for the children, and an ever-increasing ministry involving children with Additional Needs has started to be more significant in terms of numbers of attendees.

We also provide opportunities for Internationals to find out more about the Christian faith through a weekly bible study, held on Sunday afternoon.

On Sundays we run an International Lunch that is specifically aimed at International Students, but all internationals are welcome.

Each year we take internationals on a Weekend Away, and this is being restarted in the future. We also have an influx of Hong Kong Chinese resettled in Cardiff and groups specifically for them have been initiated, and are continuing.

We continue to reach out to students attending the local universities, and our student ministry continues to be busy, with over 100 students regularly attending a weekly dinner and bible study as well as attending the church services.

The Dalton Street Centre is used by Highfields for other ministries, such as work with students and internationals, although it is now too small for some of these activities, so they have moved to the main site, and we have seen an increase in attendance at these ministry activities in 2024.

We also run a very popular weekly coffee morning on Thursdays, which is attended by people of all ages from the local community as well as members of the Highfields Church congregation.

Specific outreach activities, such as a 3-2-1 Course and Christianity Explored Course for those who wish to find out more about the Christian faith are run from Highfields Church, and we regularly hold events or services particularly aimed at non-Christians, where they can find out more.

In addition, we also work with other organisations to provide a variety of activities for the local community. This includes adult education art classes, and use of the premises for elections.

OBJECTIVES AND ACTIVITIES

Volunteers

The charity's different activities are run mainly by volunteers, many of whom are members of the church. Almost all the activities run at Highfields would not be possible without the input of volunteers on a weekly basis. This includes people running and helping with the clubs and activities for children of all ages, as well as the groups during the week for students, internationals, church members and being available for external hirers.

We also have volunteers who man the reception desk and help in the church office. There are well over 150 people who week by week help with these activities, giving up 2 or more hours of their time every week.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

During 2024 we have continued to make it a priority to welcome new people and integrate them into the life of the church and have continued our focus on encouraging people to join small groups that meet regularly together for study, prayer and fellowship at various locations across the city. We have over 20 small groups that meet together weekly for this purpose, as well as our 20s ministry, where up to 80 people in their 20s meet together weekly in order to study God's word and encourage one another in their faith.

Throughout the year we run weekly clubs for children aged 4-18, these are open to the community as well as church families, and we continue to see regular attendance of over 200 children and young people. In addition, our summer holiday club attracts close to 200 children.

During term time we regularly see about 120 students attending the church on a Sunday, with about 100 of these regularly attending Bible Study groups during the week. There is a smaller number of them who meet up with other members of the church in the week, to study the Bible and pray together. This is a real encouragement to the students, as they face the challenges of university life. The students are also great at getting involved in serving in wider church ministries, such as Children's & Youth Work.

The Internationals team continues to have links with over 30 Internationals, many of whom come along to one or more of the weekly activities.

The popularity of our English Conversation Classes for women on Mondays and Tuesdays continues to grow, with at least 30 students in 4 different level groups taking place on both days. A crèche is sometimes provided to enable the mothers to study. Weekly internationals games evenings (Primarily Table tennis and Badminton) is also offered, which is popular with members of the Asian community, especially the recently immigrated Hong King Chinese groups. A bible study is also offered for these.

The other community activities that take place at Highfields continue to see sustained interest. Art classes continue running on Friday mornings and afternoons throughout the terms, with 15-20 attending each session.

As ever, the building is regularly used for Children's Parties, and we hope to continue to welcome schools into our premises for special events such as carol concerts or end of year services. We also visit schools and take classes at Easter and Christmas, and at other occasions throughout the year. Many of the families have links with the church through children attending the church or clubs and activities that take place here.

Strategies for Aims and Objectives.

We continue to seek to further the Aims of the organisation, by continuing the current practice of proclamation of the Gospel, at large gatherings on a Sunday, and building relationships with others through the variety of small groups that operate during the week. Further, initial contact with those not known to us is sought by enabling access to community groups such as 3C's Coffee Morning, and child related activities such as parent and toddler groups. Also opening the building for outside hire, such as Art classes, additional needs groups, elections, helps get us recognition within the community. We aim to continue to do this and will see the effectiveness with increased engagement from those, both within and without, who previously may not have been present. We are also a Christians Against Poverty (CAP) debt centre and employ a manager to oversee this activity 2 days per week.

In the longer term, we will assess our staff structure, which will be adapted to the needs of the church and the community we serve. This will be ongoing, seeking the furtherance of the church.

Performance Achievement.

We have continued to operate the clubs effectively in this year, and have increased the number accessing them, especially the Tiddlywinks parent and child club, which is continually oversubscribed. The Art classes for the local community are also very popular, and youth programs are also very active.

Membership has increased, and the financial picture has been incredibly strong this year with a 4% uplift overall in income. This has proved to be fortuitous, despite the current financial climate generally

HIGHFIELDS CHURCH

Report of the Trustees FOR THE YEAR ENDED 31 DECEMBER 2024

FINANCIAL REVIEW

Financial position

Given the current challenging conditions, at home and throughout the world, we have been very encouraged that giving to Highfields has increased significantly to meet the majority of the expenditure throughout the year.

The Statement of Financial Activities shows total incoming resources for the year of £875,180 compared to £825,069 for last year. Total resources expended for the year were £861,234. This spend is 8.5% higher than 2023, due to an increase of approximately £37,000 donated to Penarth Church plus increased staffing costs, mainly due to pay rises to combat the cost of living.

The principal risks associated with the coming year would be the inability for members to give effectively to cover costs, and there may be a shortfall, if there are givers who stop giving for some reason, and we are currently using the saved money for Ministry Interns, which will deplete the fund without increased giving. We have also increased the staff base, with new position of Student Worker, to help deal with the large volume of students that regularly attend, and this is a permanent position. We are hopeful that giving will increase though to cover this when we make the need known. We have every confidence as this has been the experience of the previous year, and there have been no substantial changes in the membership that would indicate otherwise.

Reserves policy

At 31 December 2024 the charity's total funds amounted to £1,159,592, of which £720,649 is tied up within restricted funds, including the building fund. This leaves unrestricted funds of £438,943. As outlined in the accounts, the trustees have designated £256,183 for specific purposes, therefore after excluding fixtures and fittings, the charity has free reserves of £166,257.

Although encouraged by the giving in 2024, the trustees are aware of the challenges of the coming year again, with increased staff costs related to increased salaries and pension costs, and changes in the NI contribution levels.

The trustees consider the financial position to be satisfactory.

FUTURE DEVELOPMENTS

We have completed the process of reviewing our vision for the church and this was renewed in June 2023. This has set the strategic direction for the church for the next five years, both building on our strengths and maximising our opportunities to meet our charitable objectives. Our Aims and Objectives have not changed, but the way we concentrate on certain aspects of the new vision will adapt the way the implement our services within the church setting. We will endeavour to get all groups within the church to embrace the vision and operate accordingly.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The full name of the charity is Highfields Church and is known as Highfields. We are a CIO, incorporated in June 2018. The Current Constitution was ratified on 2nd July 2017

Method of election of Elders/Trustees

Instruction shall be given to Church Members concerning the biblical qualifications of an Elder. In addition, potential Elders, apart from those referred to in 4.2.2 (Pastors, Associate Pastors, and Assistant Pastors), should normally have been members of the church for at least 2 years. All Church Members shall be invited to submit, by hand or post, their nomination of Member(s) of the Church for the office of Elder, having been given at least two weeks notification to do so. The Elders will consider all nominations received to ensure the nominees are members and suitable for office. The existing Elders will then seek confirmation from the nominees of their willingness to stand before submitting the names of those deemed suitable and willing to stand to the Church to vote upon by postal ballot. Members will be given 3 weeks to return ballot papers.

To be chosen as an Elder, each nominee must receive at least two-thirds of the positive votes of the Church Members voting. Those persons duly confirmed by the Church through voting, will be invited to accept the office. Those persons duly chosen as Elders shall be recognised at an Ordination Service. Elders shall also be appointed as Managing Trustees.

Elders, apart from Staff Elders, shall be elected for a period of 4 years, or as long as they continue as members of the church, or until they resign, or until they are removed from office, whichever is the earlier. An election or re-election of Elders shall be held at least every four years. On expiry of the term of office, Elders shall be eligible for re-election, until a maximum of 2 consecutive terms has been served, and then a year should pass before their next election.

The duly elected Elders are the Managing Trustees as laid down in the Constitution. The Elders are responsible for the spiritual oversight of the Church, the Church discipline, the administration of the Charity and its funds in accordance with the constitution. They shall determine the structure, purpose, and direction of the church. All Elders must be members of the Church and be in agreement with the Basis of Faith.

Induction and training of new trustees

Trustees of Highfields are always those who have been members of the church for a significant period of time, and hence are generally familiar with its activities. They have copies of the previous annual reports and constitution. They are made familiar with the responsibilities of trustees when they take up their post. The regular input from different ministry leaders to the Elders' meetings provides the trustees with the ability to keep up to date with the charity's activities on an ongoing basis.

Organisational structure

As of 31st December 2024 there are 11 Elders, these include four staff elders, Lead Pastor, Dave Gobbett, Associate Pastor Jon Reeves, and Internationals worker Rowland Hughes. David Bhakia Raj is a worker supported by donations to an outside organisation from the church, but is not directly employed by the church, however, for the purposes of the charity running and organisation, is considered staff, and therefore is absent for financial discussions that may be impacted by his attendance. Elders typically meet every two weeks to manage the affairs of the church.

The Elders may delegate the running of certain administrative and practical affairs of the Church and ministries, as they see fit, to Deacons, Associate workers, and Ministry Leaders. Deacons are responsible, as directed by the Elders, for the administration and practical matters of the church. They maintain and administer the church in terms of buildings, equipment, procedures and format. Ministry Leaders are primarily involved in word, pastoral and prayer-based ministries as directed by the Elders. Associate Workers are those appointed by the Elders to carry out specific roles as determined by the Elders. All Deacons, Associate Workers and Ministry Leaders must be members of the church and be in agreement with the Basis of Faith.

Requests by the Elders for the Deacons to undertake specific duties will be recorded in the minutes of the Elders meetings and requests provided to the Deacons. The Deacons shall record details and minutes of any meetings and copy these to the Elders.

Members of staff who head up particular areas of ministry are named amongst this group. Deacons and Ministry Leaders make day to day decisions about their areas of ministry, but will liaise with one or more Elders about important matters.

Certain areas of responsibility are delegated to committees, such as Finance and Mission. Both committees are chaired by an Elder and report to the Elders on a regular basis about important decisions.

HIGHFIELDS CHURCH

Report of the Trustees FOR THE YEAR ENDED 31 DECEMBER 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Related parties

The trustees are considered the only related parties. Declaration forms are provided.

Risk management

The Church's finances are subject to external examination. The trustees comply with Charity Commission advice and directives in the running of the Church. The trustees are satisfied that major risks are being assessed and systems put in place for their mitigation. Financially, the Church continues to be well supported by members and remains able to meet all commitments.

In general, given the current economic climate and public concern over the stability of the banking system, we want to keep below the maximum insured levels of £85k per bank. We have a three month Operational Reserve which has been reviewed at the end of 2024, taking into account salary increases and staffing levels and general operating costs and has been increased to £130,000. We believe this reserve, combined with regular reviews of the financial systems, will provide sufficient resources in the event of adverse conditions.

Highfields Church is committed to protecting any vulnerable people we come into contact with. As part of this we have a Safeguarding Policy which requires all paid and voluntary workers who have responsibility for children or vulnerable adults to apply for an Enhanced Disclosure of any record held by the Disclosure and Barring Service (DBS). In 2024 we have again reviewed our Safeguarding Policy to take into account changes in legislation and best practice. We also comply with the Code of Practice set out by the voluntary body 31:8, in matters of confidentiality and safe keeping of records.

We comply with the Disability Discrimination Act and make every effort to be inclusive to anyone, whatever their disability. Access to our premises at ground level is straightforward and we have a lift to ensure that wheelchair users can get onto the 1st floor without any difficulty. We have a loop system in the chapel to help those who are hearing impaired to be able to be fully involved in the services and meetings taking place there. We also give training and guidelines to those involved in speaking, producing presentations or notice sheets or manning the PA or lighting to make them aware of those with visual or hearing impairments. We can produce Braille hymn sheets on our Braille printer.

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1179013

Principal address

Monthermer Road
CARDIFF
County of Cardiff
CF23 4QW

HIGHFIELDS CHURCH

Report of the Trustees FOR THE YEAR ENDED 31 DECEMBER 2024

Trustees

G Cresswell	Chair	
A Rees	Chair of Finance	
Rev D Gobbett (Staff trustee)		
Rev J Reeves (Staff trustee)		
Rev M Teutsch (Staff trustee)		Resigned 31/08/2024
J Phillips		
Dr R Hughes (Staff trustee)		
D Evans		
D Bhakia Raj		
J Popham		Resigned 09/09/2024
J N Graham		Resigned 08/09/2024
Dr A Williams		
E Gooderham		Appointed 01/04/2024
Dr C Ng		Appointed 01/04/2024
John Clayton		Appointed 01/01/2025

Senior Staff

Lead Pastor	Rev D Gobbett
Associate Pastor	Rev J Reeves
Associate Pastor	Rev M Teutsch - Resigned 31/09/2024
Assistant Pastor (Trainee)	John Clayton – Appointed 01/01/2025

Independent Examiner

MHA (trading name of MHA Advisory Limited)
Elfed House
Oak Tree Court
Cardiff Gate Business Park
CARDIFF
County of Cardiff
CF23 8RS

Bankers

Lloyds TSB
1 Queen Street
Cardiff
CF10 2AS

HIGHFIELDS CHURCH

Report of the Trustees FOR THE YEAR ENDED 31 DECEMBER 2024

REFERENCE AND ADMINISTRATIVE DETAILS

Bankers

Kingdom Bank
Media House
Beeston
NOTTINGHAM
NG9 2RS

Monmouthshire Building Society
Monmouthshire House
John Frost Square
NEWPORT
NP20 1PX

Shawbrook Bank
3rd floor, 8 Bishopsgate,
Cornhill.
LONDON
EC2N 3AR

Charity Bank
Fosse House
182 High Street
TONBRIDGE
TN9 1BE

Triodos Bank
Deanery Road
BRISTOL
BS1 5AS

Solicitors

John Phillips
1 Bishops Place
Whitchurch
CARDIFF
CF14 1LQ

HIGHFIELDS CHURCH

Report of the Trustees FOR THE YEAR ENDED 31 DECEMBER 2024

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 11 May 2025 and signed on its behalf by:


.....
G Cresswell - Trustee

**Independent Examiner's Report to the Trustees of
Highfields Church**

Independent examiner's report to the trustees of Highfields Church

I report to the charity trustees on my examination of the accounts of Highfields Church (the Trust) for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rachel Doyle

Rachel Doyle ACA DCha

MHA (trading name of MHA Advisory Limited)
CARDIFF
CF23 8RS

Date: 12/05/2025

HIGHFIELDS CHURCH

Statement of Financial Activities FOR THE YEAR ENDED 31 DECEMBER 2024

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	634,878	159,564	794,442	764,197
Charitable activities	6				
The promotion of Christianity		51,175	-	51,175	43,247
Other trading activities	4	12,310	-	12,310	4,984
Investment income	5	9,275	-	9,275	6,725
Other income		7,978	-	7,978	5,916
Total		<u>715,616</u>	<u>159,564</u>	<u>875,180</u>	<u>825,069</u>
EXPENDITURE ON					
Charitable activities	7				
The promotion of Christianity		<u>664,472</u>	<u>197,302</u>	<u>861,774</u>	<u>793,678</u>
NET INCOME/(EXPENDITURE)		51,144	(37,738)	13,406	31,391
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>1,065,115</u>	<u>81,071</u>	<u>1,146,186</u>	<u>1,114,795</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>1,116,259</u></u>	<u><u>43,333</u></u>	<u><u>1,159,592</u></u>	<u><u>1,146,186</u></u>

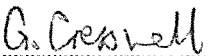
The notes form part of these financial statements


HIGHFIELDS CHURCH

Balance Sheet 31 DECEMBER 2024

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
FIXED ASSETS					
Tangible assets	13	693,819	-	693,819	715,015
CURRENT ASSETS					
Debtors	14	52,084	-	52,084	51,746
Cash at bank		<u>384,241</u>	<u>43,333</u>	<u>427,574</u>	<u>383,419</u>
		436,325	43,333	479,658	435,165
CREDITORS					
Amounts falling due within one year	15	(13,885)	-	(13,885)	(3,994)
NET CURRENT ASSETS		<u>422,440</u>	<u>43,333</u>	<u>465,773</u>	<u>431,171</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>1,116,259</u>	<u>43,333</u>	<u>1,159,592</u>	<u>1,146,186</u>
NET ASSETS		<u>1,116,259</u>	<u>43,333</u>	<u>1,159,592</u>	<u>1,146,186</u>
FUNDS	17				
Unrestricted funds				1,116,259	1,065,115
Restricted funds				<u>43,333</u>	<u>81,071</u>
TOTAL FUNDS				<u>1,159,592</u>	<u>1,146,186</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 11 May 2025 and were signed on its behalf by:


G Cresswell - Trustee


A Rees - Trustee

The notes form part of these financial statements

HIGHFIELDS CHURCH

Cash Flow Statement FOR THE YEAR ENDED 31 DECEMBER 2024

	Notes	2024 £	2023 £
Cash flows from operating activities			
Cash generated from operations	1	<u>43,407</u>	<u>26,410</u>
Net cash provided by operating activities		<u>43,407</u>	<u>26,410</u>
Cash flows from investing activities			
Interest received		9,275	6,725
Purchase of tangible fixed assets		(9,827)	(16,568)
Sale of tangible fixed assets		<u>1,300</u>	<u>-</u>
Net cash provided by/(used in) investing activities		<u>748</u>	<u>(9,843)</u>
Change in cash and cash equivalents in the reporting period		<u>44,155</u>	<u>16,567</u>
Cash and cash equivalents at the beginning of the reporting period		<u>383,419</u>	<u>366,852</u>
Cash and cash equivalents at the end of the reporting period		<u><u>427,574</u></u>	<u><u>383,419</u></u>

The notes form part of these financial statements

HIGHFIELDS CHURCH

Notes to the Cash Flow Statement FOR THE YEAR ENDED 31 DECEMBER 2024

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2024 £	2023 £
Net income for the reporting period (as per the Statement of Financial Activities)	13,406	31,391
Adjustments for:		
Depreciation charges	31,023	34,052
Profit on disposal of fixed assets	(1,300)	-
Interest received	(9,275)	(6,725)
Increase in debtors	(338)	(29,832)
Increase/(decrease) in creditors	9,891	(2,476)
Net cash provided by operations	<u>43,407</u>	<u>26,410</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/1/24 £	Cash flow £	At 31/12/24 £
Net cash			
Cash at bank	<u>383,419</u>	<u>44,155</u>	<u>427,574</u>
	<u>383,419</u>	<u>44,155</u>	<u>427,574</u>
Total	<u>383,419</u>	<u>44,155</u>	<u>427,574</u>

The notes form part of these financial statements

1. STATUTORY INFORMATION

Highfields Church is a registered charity, registered in England and Wales under charity number 1179013. The governing document of Highfields Church is its Constitution and it is a Charitable Incorporated Organisation (CIO). The principal address is Monthermer Road, Cardiff, CF24 4QW. The nature of the charity's operations and principal activities is disclosed within the Report of the Trustees.

The financial statements are presented in Sterling (£), the charity's functional currency, and rounded to the nearest pound.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

2. ACCOUNTING POLICIES

BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent to provide a 'true and fair' view. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

There have been no material departures from Financial Reporting Standard 102.

GOING CONCERN

No material uncertainties exist relating to events or conditions that may cast significant doubt upon the entity's ability to continue as a going concern.

INCOME

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

This includes capital grants.

Donations and legacies income includes donations, gifts and grants that provide core funding or are of a general nature are recognised where there is entitlement, probability of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when the donor specifies it must be used in future accounting periods or the donor has imposed conditions which must be met before the charity has unconditional entitlement.

Income from charitable activities includes income received under contract or where entitlement to grant funding is subject to specific performance conditions. This income is recognised where there is entitlement, when the receipt is probable and the amount can be measured reliably. Income is deferred when the amounts received are in advance of the performance of the service or event to which they relate.

Income from other trading activities is recognised as the related services are provided and there is entitlement, probability of receipt and the amount can be measured with sufficient reliability. Income is deferred when the amounts received are in advance of the delivery of the service or event to which it relates.

Investment income is recognised on a receivables basis.

It is not the policy of the charity to show income net of expenditure.

2. ACCOUNTING POLICIES - continued

EXPENDITURE

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature to support them.

Support costs are those costs that, whilst necessary to deliver an activity, do not themselves produce or constitute the output of the charitable activity. This includes "Governance costs" which are those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountancy fees and costs linked to the strategic management of the charity as well as a proportion of salaries based on an approximation of time spent in this area.

Expenditure includes VAT as the charity is not VAT registered.

ALLOCATION AND APPORTIONMENT OF COSTS

All costs are allocated between the expenditure categories on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on an appropriate basis.

TANGIBLE FIXED ASSETS

Fixed assets are initially recorded at cost. Fixed assets costing over £500 are capitalised.

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	- 4 to 8 years straight line
Freehold land	- not depreciated
Freehold property	- 50 years straight line

TAXATION

As a registered charity the organisation is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the organisation and is therefore included in the relevant costs in the Statement of Financial Activities.

FUND ACCOUNTING

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds are created for specific purposes at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Operating leases

Rentals applicable to operating leases where substantially all the benefits and risks of ownership remain with the lessor are charged to the statement of financial activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension are charged to the Statement of Financial Activities in the period to which they relate.

2. ACCOUNTING POLICIES - continued**Capital grants**

Capital grants are accounted for in accordance with FRS 102 SORP. The board of trustees consider that in order to comply with the SORP, grants of a capital nature given for specific purposes and fully utilised in the furtherance of the charity's objectives should be credited to the building fund after the sums have been properly expended on the restricted purpose. The related assets are shown in the balance sheet at cost or valuation.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Debtors with no stated interest rate and receivable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure. Prepayments are valued at the amount prepaid net of any trade discounts due.

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

3. DONATIONS AND LEGACIES

	2024	2023
	£	£
Donations/offerings	<u>794,442</u>	<u>764,197</u>

4. OTHER TRADING ACTIVITIES

	2024	2023
	£	£
Use of premises	<u>12,310</u>	<u>4,984</u>

5. INVESTMENT INCOME

	2024	2023
	£	£
Bank interest receivable	<u>9,275</u>	<u>6,725</u>

6. INCOME FROM CHARITABLE ACTIVITIES

	2024	2023
	£	£
Youth and children's work	9,582	8,624
Pre-school	1,762	1,327
Bookstall	458	445
Internationals	5,337	3,786
Network courses	7,260	3,655
Students	8,921	8,402
Christians Against Poverty	15,930	14,650
Connection	1,105	981
Conversation classes	<u>820</u>	<u>1,377</u>
	<u>51,175</u>	<u>43,247</u>

All income is from the single charitable activity of 'The Promotion of Christianity'.

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 8) £	Support costs (see note 9) £	Totals £
The promotion of Christianity	<u>741,709</u>	<u>120,065</u>	<u>861,774</u>

8. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2024 £	2023 £
Staff costs	324,611	311,886
Staff training and expenses	17,137	13,142
Administration costs	45,705	39,755
Premises expenses	50,969	56,231
Bookstall expenses	432	331
Other Miscellaneous costs	46,527	11,263
Pulpit	2,342	3,792
Pastoral	3,718	3,237
Evangelism	4,601	4,275
Youth and children's work	15,101	12,077
Internationals	5,480	5,317
Students	9,974	10,823
Pre-school	476	887
Network	2,435	1,668
Dalton Street project costs (excluding staff costs)	7,765	6,044
Grants payable - Missionary Support	134,294	128,493
Conversational classes	569	1,281
Christians Against Poverty	10,079	9,215
Donations - Specific appeals	26,902	23,834
Connection	2,189	1,590
Depreciation	<u>30,403</u>	<u>33,371</u>
	<u>741,709</u>	<u>678,512</u>

Included within direct costs of charitable activities above are grants payable of £134,294 (2023: £128,493) to Missionaries. This includes grants of £26,480 paid to 2 individuals and grants of paid £105,667 to 15 Mission Organisation (prior year: £28,040 was paid to 2 individuals and £102,342 to 12 Mission Organisations).

9. SUPPORT COSTS

	Staff costs £	Other costs £	Governance costs £	Totals £
The promotion of Christianity	<u>86,427</u>	<u>30,458</u>	<u>3,180</u>	<u>120,065</u>

Included within support costs are independent examination fees of £3,180 (2023 - £2,700)

10. TRUSTEES' REMUNERATION AND BENEFITS

The following remuneration was paid to trustees during the year:

Trustee	Role		2024 £	2023 £
D Gobbett	Lead Pastor	Salary	46,589	44,370
		Pension	1,471	1,401
J Reeves	Associate Pastor	Salary	38,689	36,123
		Pension	1,222	1,141
M Teutsch	Associate Pastor	Salary	27,631	39,473
		Pension	873	1,247
R Hughes	Internationals worker	Salary	31,309	29,818
		Pension	989	942

10. TRUSTEES' REMUNERATION AND BENEFITS - continued

Payment is permitted by virtue of paragraph 6.3 of the constitution adopted 2 July 2017.

TRUSTEES' EXPENSES

There were no trustees' expenses paid for the year ended 31 December 2024 or for the year ended 31 December 2023.

11. STAFF COSTS

	2024	2023
	£	£
Wages and salaries	384,591	355,500
Social security costs	26,906	25,142
Other pension costs	10,535	9,625
	<u>422,032</u>	<u>390,297</u>

Total remuneration paid to trustees and key management personnel in the year was £194,728 (2023: £200,667).

The average monthly number of employees during the year was as follows:

	2024	2023
	14	14
Employees	<u>14</u>	<u>14</u>

No employees received emoluments in excess of £60,000.

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	597,002	167,195	764,197
Charitable activities			
The promotion of Christianity	43,247	-	43,247
Other trading activities	4,984	-	4,984
Investment income	6,725	-	6,725
Other income	5,916	-	5,916
Total	<u>657,874</u>	<u>167,195</u>	<u>825,069</u>
EXPENDITURE ON			
Charitable activities			
The promotion of Christianity	<u>643,973</u>	<u>149,705</u>	<u>793,678</u>
NET INCOME	13,901	17,490	31,391
RECONCILIATION OF FUNDS			
Total funds brought forward	1,051,214	63,581	1,114,795
TOTAL FUNDS CARRIED FORWARD	<u>1,065,115</u>	<u>81,071</u>	<u>1,146,186</u>

HIGHFIELDS CHURCH

Notes to the Financial Statements - continued FOR THE YEAR ENDED 31 DECEMBER 2024

13. TANGIBLE FIXED ASSETS

	Freehold property £	Freehold land £	Fixtures and fittings £	Totals £
COST				
At 1 January 2024	1,031,227	80,000	83,505	1,194,732
Additions	-	-	9,827	9,827
Disposals	-	-	(24,259)	(24,259)
At 31 December 2024	<u>1,031,227</u>	<u>80,000</u>	<u>69,073</u>	<u>1,180,300</u>
DEPRECIATION				
At 1 January 2024	413,286	-	66,431	479,717
Charge for year	20,625	-	10,398	31,023
Eliminated on disposal	-	-	(24,259)	(24,259)
At 31 December 2024	<u>433,911</u>	<u>-</u>	<u>52,570</u>	<u>486,481</u>
NET BOOK VALUE				
At 31 December 2024	<u>597,316</u>	<u>80,000</u>	<u>16,503</u>	<u>693,819</u>
At 31 December 2023	<u>617,941</u>	<u>80,000</u>	<u>17,074</u>	<u>715,015</u>

All assets are held for direct charitable purposes and there are no inalienable or historic assets.

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Gift aid debtor	30,402	30,518
Prepayments and accrued income	<u>21,682</u>	<u>21,228</u>
	<u>52,084</u>	<u>51,746</u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Accruals and deferred income	<u>13,885</u>	<u>3,994</u>

16. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2024 £	2023 £
Within one year	<u>3,869</u>	<u>3,869</u>

Lease payments recognised as an expense in the year are £3,869 (2023: £4,147).

HIGHFIELDS CHURCH

Notes to the Financial Statements - continued FOR THE YEAR ENDED 31 DECEMBER 2024

17. MOVEMENT IN FUNDS

	At 1/1/24 £	Net movement in funds £	Transfers between funds £	At 31/12/24 £
Unrestricted funds				
General fund	98,645	154,115	(70,000)	182,760
Designated fund - Building fund	697,941	(20,625)	-	677,316
Designated fund - Operations reserve	115,000	-	15,000	130,000
Designated fund - Contingency fund	29,923	-	-	29,923
Designated fund - Training (Immanuel)	16,560	(12,519)	15,000	19,041
Designated fund - Missionary fund	17,400	(17,400)	-	-
Designated fund - Ministry Apprentices	35,619	(33,749)	18,000	19,870
Designated fund - Maintenance fund	54,027	(18,678)	22,000	57,349
	1,065,115	51,144	-	1,116,259
Restricted funds				
Missionary fund	11,557	(11,495)	-	62
Dai Hankey fund	11,564	(9,481)	-	2,083
Student Friends of Highfields fund	3,365	135	-	3,500
Sharing our lives fund	32,288	(2,851)	-	29,437
Good Causes	3,954	1,991	-	5,945
UCCF Fund	1,250	625	-	1,875
Christians Against Poverty	307	124	-	431
Penarth Fund	16,786	(16,786)	-	-
	81,071	(37,738)	-	43,333
TOTAL FUNDS	<u>1,146,186</u>	<u>13,406</u>	<u>-</u>	<u>1,159,592</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	715,616	(561,501)	154,115
Designated fund - Building fund	-	(20,625)	(20,625)
Designated fund - Training (Immanuel)	-	(12,519)	(12,519)
Designated fund - Missionary fund	-	(17,400)	(17,400)
Designated fund - Ministry Apprentices	-	(33,749)	(33,749)
Designated fund - Maintenance fund	-	(18,678)	(18,678)
	715,616	(664,472)	51,144
Restricted funds			
Missionary fund	74,567	(86,062)	(11,495)
Dai Hankey fund	22,159	(31,640)	(9,481)
Student Friends of Highfields fund	1,335	(1,200)	135
Sharing our lives fund	4,910	(7,761)	(2,851)
Good Causes	4,533	(2,542)	1,991
UCCF Fund	3,625	(3,000)	625
Christians Against Poverty	16,638	(16,514)	124
Penarth Fund	31,797	(48,583)	(16,786)
	159,564	(197,302)	(37,738)
TOTAL FUNDS	<u>875,180</u>	<u>(861,774)</u>	<u>13,406</u>

HIGHFIELDS CHURCH

Notes to the Financial Statements - continued FOR THE YEAR ENDED 31 DECEMBER 2024

17. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/1/23 £	Net movement in funds £	Transfers between funds £	At 31/12/23 £
Unrestricted funds				
General fund	51,671	146,978	(101,879)	96,770
Designated fund - Building fund	718,566	(20,625)	-	697,941
Designated fund - Operations reserve	115,000	-	-	115,000
Designated fund - Contingency fund	24,923	-	5,000	29,923
Designated fund - Training (Immanuel)	12,155	405	4,000	16,560
Designated fund - Missionary fund	13,241	(24,845)	29,004	17,400
Designated fund - Dai Hankey fund	-	(1,000)	1,000	-
Designated fund - Ministry Apprentices	71,511	(52,892)	17,000	35,619
Designated fund - Maintenance fund	44,147	(29,120)	39,000	54,027
Designated fund - Student friends of Highfields	-	-	1,875	1,875
Designated fund - UCCF	-	(5,000)	5,000	-
	1,051,214	13,901	-	1,065,115
Restricted funds				
Missionary fund	9,743	1,814	-	11,557
Dai Hankey fund	11,284	280	-	11,564
Student Friends of Highfields fund	3,036	329	-	3,365
Sharing our lives fund	34,876	(2,588)	-	32,288
Good Causes	3,310	644	-	3,954
UCCF Fund	969	281	-	1,250
Christians Against Poverty	363	(56)	-	307
Penarth Fund	-	16,786	-	16,786
	63,581	17,490	-	81,071
TOTAL FUNDS	<u>1,114,795</u>	<u>31,391</u>	<u>-</u>	<u>1,146,186</u>

HIGHFIELDS CHURCH

Notes to the Financial Statements - continued FOR THE YEAR ENDED 31 DECEMBER 2024

17. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	641,604	(494,626)	146,978
Designated fund - Building fund	-	(20,625)	(20,625)
Designated fund - Training (Immanuel)	11,250	(10,845)	405
Designated fund - Missionary fund	-	(24,845)	(24,845)
Designated fund - Dai Hankey fund	-	(1,000)	(1,000)
Designated fund - Ministry Apprentices	5,000	(57,892)	(52,892)
Designated fund - Maintenance fund	20	(29,140)	(29,120)
Designated fund - UCCF	-	(5,000)	(5,000)
	657,874	(643,973)	13,901
Restricted funds			
Missionary fund	80,211	(78,397)	1,814
Dai Hankey fund	24,480	(24,200)	280
Student Friends of Highfields fund	329	-	329
Sharing our lives fund	8,278	(10,866)	(2,588)
Good Causes	13,616	(12,972)	644
UCCF Fund	3,281	(3,000)	281
Christians Against Poverty	14,650	(14,706)	(56)
Penarth Fund	22,350	(5,564)	16,786
	167,195	(149,705)	17,490
TOTAL FUNDS	<u>825,069</u>	<u>(793,678)</u>	<u>31,391</u>

Designated funds

Designated funds are set up by resolution of the Finance Committee and are approved by the Elders of the church.

Building fund - this is the amount designated to match the net book value of the land and buildings.

Operations reserve - this fund is intended to meet 3 months of the total operating costs of the church, including staff salaries.

Contingency fund- this fund has been set up to deal with any unforeseen emergency costs that may arise.

Training (Immanuel) - gifts received in previous years set aside to be used for training.

Missionary fund - has been set up to deal with income which has been designated by the church for missionary work.

Ministry Apprentices - this fund has been created to set aside funds to support ministry apprentice costs.

Maintenance fund - this fund has been created to set aside funds for maintenance work to be carried out.

Dai Hankey fund - this fund has been created to provide additional funds to support Dai Hankey in his work.

UCCF fund - The fund was created to fund the christian unions.

Student friends of Highfields fund - The fund was created to allow students who have attended Highfields, but since left Cardiff, to give to a fund created to support the student ministry at Highfields.

17. MOVEMENT IN FUNDS - continued

Restricted funds

The missionary fund - relates to offerings given under the gift aid scheme, designated for this particular fund. These offerings are paid over to the Missionary Committee in the month following their allocation, to be used as the committee sees fit.

Dai Hankey fund - Dai is a missionary, who has moved to Trevethin to set up a church plant, Redeemer Church and an anti-slavery charity, Red Community. This fund has been set up to help finance Dai in his work.

Student Friends to Highfields fund - the fund was created to allow students who have attended Highfields, but since left Cardiff, to give to a fund created to support the student ministry at Highfields.

Sharing our lives - This fund has been designed to help those currently experiencing financial hardship.

Good Causes - The fund was created for donations for charitable issues such as earthquake appeals and Ukraine.

UCCF Fund - The fund was created to fund the christian unions.

Christians Against Poverty - The fund was created to help with poverty.

Penarth fund - Opening a new church in Penarth, this fund is to have separate income and expenditure

TRANSFERS BETWEEN FUNDS

Transfers totalling £70,000 have been made from the general fund to a number of designated funds in the year as outlined below:

- A transfer of £18,000 to the designated Ministry Apprentices fund to be used towards the costs associated with ministry apprentices.
- A transfer of £22,000 has been made to the designated maintenance fund in respect of work carried out on maintaining and updating the premises.
- A transfer of £15,000 has been made to the designated operation reserve fund in respect to the operation reserve policy - maintaining 3 months of costs as a reserve.
- A transfer of £15,000 has been made to the designated Training (immanuel) fund to be set aside for training costs.

18. EMPLOYEE BENEFIT OBLIGATIONS

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in independently administered funds. The pension cost charge represents contributions paid by the charity to the fund and amounted to £10,535 (2023: £9,625). There were no outstanding contributions at the year end.

19. RELATED PARTY DISCLOSURES

The total unconditional donations made to the charity by its trustees and close family members amounted to £52,985 (2023: £62,521).

Missionary grants totalling £14,150 (2023: £13,800) were made to an organisation, Pioneers UK, to support D Bhakia Raj, an international Families Worker. The payments were made since D Bhakia Raj was appointed as a Trustee of Highfields Church.

There were no other related party transactions or balances requiring disclosure for the year ended 31 December 2024 or for the year ended 31 December 2023.