

Treasurers Report, 2021 AGM

The Braywick Court School PTA had a successful year in fund raising for the school and was involved in organising some enjoyable events, despite the difficult time due to covid restrictions and lockdown throughout the academic year. The PTA raised a net income of just over £6,000 through its activities and donated around £6,500 to the school. This was made possible due to the appreciated effort and hard work that the dedicated committee members, willing parents, helpful teachers and other PTA supporters, gave freely to make this another successful year for the charity.

Due to social distancing rules, the Christmas Fair was unable to go ahead but was successfully substituted with our "12 days of Christmas event" by far the largest fundraising event of the year, raising over £1500. This was an amazing achievement in very difficult circumstances.

Other successful events that were enjoyed by the children and added to the bank balance were the following events:

- Swimarathon helped raise over £900, another amazing year for that event
- Lockdown clear outs helped us raise over £800 through Bag2School and over £400 in the second hand uniform sales
- The traditional Christmas card project also raised over £500
- The 100 Club was also run again raising almost £500

Obviously, all funds raised by the PTA are spent on, in or around the school, mainly for the benefit and sometimes just the enjoyment of the children. The biggest donation for enhancement of the school during 2020/21 was £2500 towards books for the library which will provide the children with a valuable resource for years to come. Also, just under £850 for a new table tops on the play tables on the balcony and £800 on playground markings which will brighten up many lunchtimes. The play in a day activity was also sponsored by the PTA and enabled parents to watch their children perform once covid restrictions began to lift.

At the close of this financial year (August 2021) the PTA had approximately £16,000 in the bank. With regular commitments on spend of around £1700 a year, for this such as Christmas Crackers, Sports Day Venue and Ice Lollies, PTA membership and Leavers Gifts and an agreement within the team to hold two years of regular committed spend, this leaves us with approx. £12,500 to spend.

We have already made a start to spending this year and have donation just over £5,000 to improve the fencing in the sports playground with some additional netting to try and minimize lost balls moving forward. The work was carried out over the summer holidays and the PTA have re-imbursed the trust for this cost.

During the last financial year, we were very lucky to be given 3 large anonymous donations into the PTA account with the specific spend requirements to be on extra-curricular lessons such as Spanish and Music for all children and most significantly a donation to support Braywick Court sport lessons for all pupils at the leisure center for the next 8 academic years. This money has been ringfenced for this sole purpose but will be shown on our annual accounts for the next 8 years.

I am willing to continue to serve as treasurer for another year but with only 2 years left as a parent of the school, I would like to find a willing volunteer to hand

over the accounts to during the next year to enable me to provide an effective handover before my last academic year at BCS. If anyone is interested in learning more about the role then please let me know.

Finally, I would very much like to take this opportunity to thank Emma and Kim for their hard work as co-Chairs for this financial year in the PTA.

Braywick Court School Parent & Teacher Association

(Reg. Charity no. 1179006)

Receipts and Payments accounts for the financial year ended 31/08/2021

	Receipts	Payments	Net
	£	£	£
100 Club	810	324	486
Miscellaneous	55	166	-111
Bag2School	821		821
			-
School Spend	4,930	9,192	4,262
Xmas Cards	1,842	1,334	508
Fathers Day	95		95
2nd Hand Uniform	424		424
Easy Fundraising	149		149
Books	129		129
Water Bottles	37		37
Easter Hunt	56		56
			82,41
Donation School Spend	96,170	13,753	7
School Hats	30		30
Lockdown Support		673	-673
Halloween Trail	266	155	111
Leavers Gifts	88	815	-727
Amazon Smile	148		148
Just Giving	19		19
12 activities of xmas	1,846	270	1,576
Readathon	214		214
Mothers Day	318	221	97
Second Hand toys	50		50
EID	261	90	171
Play in a day	399	1,225	-826
Swimarathon	912		912
Total	<u>110,069</u>	<u>28,218</u>	<u>81,85</u>
Net of Receipts/(Payments)			<u>1</u>
		£	
Balance last year end	Current Account	16,488.32	
	Petty Cash	0.00	
	Total		
	I	<u>16,488.32</u>	
Balance this year end	Current Account	98,148.32	
	Petty Cash	191.22	
	Total		
	I	<u>98,339.54</u>	

Accounts for the financial year ended on 31.8.2021

Receipts	Year end31/08/21 £
From Fundraising Activities	
100 Club	810
12 activities of Xmas	1,846
2nd Hand Uniform	424
Bag2School	821
Books	129
Easter Hunt	56
EID	261
Father's Day	95
Halloween Trail	266
Mother's Day	318
Readathon	214
School Hats	30
School Spend	4,930
Second Hand toys	50
Swimarathon	912
Water Bottles	37
Xmas Cards	1,842
Total	13,041
From Donations	
Amazon Smile	148
Donation School Spend	96,170
Easy Fundraising	149
Just Giving	19
Play in a day	399
Total	96,885
Other Receipts	
Miscellaneous	55
Leavers Gifts	88
Total	143
Total Receipts	110,069
Payments	
For Fundraising Activities	
100 Club	324
Xmas Cards	1,334
Halloween Trail	155
12 activities of Xmas	270
Mother's Day	221
EID	90
Total	2,394
To the School	
Play in a day	1,225
Donation Spend: Books for School	3,077
Donation Spend: Music Lessons	5,727

Donation Spend: Spanish Lessons	3,300
Donation Spend: Laptops	1,180
Donation Spend: Books	470
Lockdown Support: Lockdown Pin Badges	263
Lockdown Support: Nature reserve	240
Lockdown Support: Topic w/shop	110
Lockdown Support: Rory McCann w/shop	60
School Spend: Balcony tabletops	842
School Spend: Spanish Lessons	645
School Spend: Playground Markings	779
School Spend: Incredible Eggs	312
School Spend: Laptops	1,520
School Spend: Skipping Ropes	94
School Spend: Library Books	5,000
Total	24,843
Other Payments	
Miscellaneous	166
Leavers Gifts	815
Total	981
Total Payments	28,218
Net of Receipts/Payments	81,851
Statement of Assets and Liabilities	
Current Account	98,148.32
Petty Cash	191.22
Total	98,339.54



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Braywick Court School Parent & Teacher Association

On accounts for the year
ended

Aug 2021

Charity no
(if any)

1179006

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/Aug/2021.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

10/03/2022

Name:

Dongdong Xie

Relevant professional
qualification(s) or body
(if any):

ACCA

Address:

76 Walker Road

Maidenhead

SL6 2QT

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Braywick Court School PTA is a charity serving the best purpose of pupils' education and wellbeing in Braywick Court School through hosting a series of events to collect donations from parents and wider community. This charity was established in 2018 and this year it requires independent examination due to material amount of donation received.

In my opinion, the end of year statement has been properly prepared in accordance with the requirements of the Charities Act 2011 ("the Act") and gives a true and fair view of the state of the Charity's affairs as at 31 August 2021.

The examination was conducted in accordance with applicable law and regulation and is properly planned and performed. Sufficient evidence has been collected to form above opinion.

The charity account is prepared based on receipts and payments. To assess the accuracy of accounts maintenance, I have performed procedures like reviewing supplier invoices and bank statements. Invoices are recorded and paid on a timely manner, receipts are correctly identified and recorded. Bank statements are reconciled. It is also understood that the proposal for each spending is raised at every charity meeting and decision is made in a democratic manner for the best interest of pupils.

Focused examination was undertaken on the large donation received during the financial year. Detailed discussion was carried out with charity chairman and treasurer to understand the necessary steps they have taken before accepting the donation. Evidence shows that the chairman had been working closely with relevant trust and company, where these donation came from, in order to validate these donation in accordance with AML and to avoid risk of fraud. There are also specific purpose of use of these donations for the benefits of pupils, which has been followed by the charity.

Based solely on the work undertaken during the course of the examination:

- I have not identified material misstatements in annual accounts
- The information given in the treasurer's report is consistent with the annual accounts

