


Tewkesbury Methodist Church The Cross Church Street Tewkesbury GL20 5PA	Charity Registration Number 1179000  Financial Year FY23-24 September 2023 – August 2024	
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## Aims of The Methodist Church

The calling of the Methodist Church is to respond to the gospel of God's love in Christ and to live out its discipleship in worship and mission.

- *Worship*
  - o The Church exists to increase awareness of God's presence and to celebrate God's love
- *Learning and Caring*
  - o The Church exists to help people to grow and learn as Christians, through mutual support and care
- *Service*
  - o The Church exists to be a good neighbour to people in need and to challenge injustice
- *Evangelism*
  - The Church exists to make more followers of Jesus Christ

## Governance of the Methodist Church

The Methodist Church's governing documents can be found in the Constitutional Practice and Discipline Volumes 1 and 2 at the link below. In particular Volume 2, 'Part 6, The Local Churches'.

[The Methodist Church - Governance - CPD](#)

## Treasurer Report for 1st September 2023 until 31st August 2024

COVID's detrimental effect on Tewkesbury Methodist Church's (TMC's) finances has continued to ease although income from room bookings dropped slightly from last year. Mid-week meetings have returned.

Our former caretaker's cottage was rented out throughout COVID providing a stable source of income. Unfortunately, it suffered groundwater flooding on the 7th January 2024 as a result of Storm Henk, and was uninhabitable until handed back by our insurers at the end of September 2024. The then tenants were rehoused by the local council. Our insurers, Methodist Insurance, were extremely good and the cottage was fully repaired. Our insurance also covered the cost of the extra electricity to power the dryers (£1659.84, received 18th July 2024) and two loss of earnings payments (£2500.01, received 15th April 2024 and £4535.16, 13th September 2024). The second loss of rental income payment was received in September 2024 and so falls in our next financial year.

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However, £6,050 of TMC's unrestricted income during this period were kind, generous 'one-off' donations from members of the congregation. Without these, TMC would have just about broken even (a £63 loss).

The Welcome Space project was setup to explore how TMC's premises could be altered to better suit the needs of the community, in order to fully utilise the space and attract increased room lettings. TMC received a grant of £120,000 towards the project from the Benefact Trust in November 2022. However, in August 2023, the plans to begin the alterations were halted due to concerns about the costs and timescales. The Benefact Trust were informed and kindly gave permission for TMC to retain their grant for up to 2 years (from receipt), to allow TMC to formulate an amended plan that may still meet the Benefact Trust's grant requirements.

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TMC enabled electronic dual authentication on its HSBC current account in 2024. Lloyds Bank is now the only bank with a branch still open in Tewkesbury. This is problematic for those without internet banking.

Other than our two cleaners (who job share) and Minister (Rev. Jayne Webb), TMC is entirely run by volunteers from the Church membership.

The final TMC accounts were submitted to its governing body, the Church Council, on the 11th February 2024. These were the final amounts emailed by our auditor although the actual accounts were collected from the auditor a few days after the meeting. The accounts were finally signed by Rev Jayne Webb at the Finance and Property meeting, 17th June 2025. (Draft accounts were submitted to the autumn Church Council held on 12th November 2024.)

The RESERVES POLICY is the recommended minimum amount TMC retains to cover 6 months of essential expenditure. Employing two cleaners who job share, (who between them work 10 hours per week) this was estimated at £16,600 excluding the monthly assessment paid to Methodist Gloucestershire circuit. (Circuit set TMC's assessment at £3739 pcm for September 2023 – August 2024.) If TMC has 3 months or less of operating funds, Circuit must be advised.

## Minister's Report for Tewkesbury Methodist Church year ending August 2024

### Welcome Space Project

Owing to certain time pressures with regard to the 'Changes Places' scheme within the Welcome Space Project, it was decided that, since we could not meet their required deadline, we would press the pause button on the entire project whilst we reviewed how we might go forward without that particular scheme. Hospitality & inclusivity remained our key values but we decided that any redesign would be less extensive, practical, as well as less costly. A change of architect helped us to think through a new vision; after consulting with the arts community, we added to our overall vision for the project, space for arts exhibitions and concerts, as a way of generating more income from our building whilst continuing with our original values.

## Fund Raising

We agreed to meet with Anthony Oliver, a professional fundraiser, to help us identify and complete grant applications. Also, we held a number of successful, in-house fundraising activities such as a craft workshop, a summer fair and a tea party.

## Property Matters

The Property continues to be well maintained by the property team who meet regularly to discuss the various jobs that need doing and keep on top of this work. Bookings picked up slightly after a slow start although we would like to see more use of the buildings. The website is very well maintained and kept up to date with regular events and services posted frequently on the website and on our Facebook page. The finance team likewise continues to do an excellent job in all matters relating to our accounts.

A decision to sell the cottage proved to be tricky during the year for a number of reasons but at the time of writing this, it is now on the market.

## Ministerial Matters

The minister reported that following three rounds of stationing for a new superintendent, we were not able to appoint anybody and that as the deputy super, Reverend Jayne Webb would, in addition to her current role, be taking on the role of superintendent going forward; this would be as co-superintendent in the first year, alongside Reverend Michelle Ireland, and after that as sole superintendent for the following 5 years. Jayne explained that, having already taken up the slack after losing one minister from the section, there would now be additional pressure and impact on Tewkesbury MC going forward but that this would be mitigated by appointing a lay worker. The new worker would focus on the pastoral work of the church as well as the Welcome Space project. The role would be paid for entirely by the circuit, as the intention is to support the minister who will now have a much wider role.

**Reverend Jayne E Webb**

**Minister**

## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Tewkesbury	Church
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**FOR THE YEAR ENDED**  
**Saturday, August 31, 2024**

<b>Gloucester</b>	<b>Circuit</b>	<b>Circuit no.</b>	<b>07/07</b>
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**Registered Charity - Charity Registration number**

1179000

If not a registered charity **Her Majesty's Revenue and  
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

**Minister:**

Rev. Jayne Webb

**Church Stewards:**

Mrs. Linda Sallis

Mrs. Jean Davies

Mrs. Gill Shelley

Mrs. Wendy Allen

**Treasurer:**

Mrs. Julie May  
Co-Treasurer Carol Smith



SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	<b>RECEIPTS</b>	<b>Note</b>			
a2	Offerings and Tax recovered	53,456	✓	<b>53,456</b>	85,011
a3	Bank and CFB interest and Investment income	2,125	✓	<b>2,125</b>	691
a4	Lettings	9,398	✓	<b>9,398</b>	15,302
a5	Other receipts	11,410	✓	<b>11,410</b>	6,499
a6	<b>TOTAL RECEIPTS</b>	<b>76,389</b>	<b>0</b>	<b>76,389 (a7)</b>	<b>107,503</b>

SECTION B					
b1	<b>PAYMENTS</b>				
b2	Circuit Assessment or Share	44,868	✓	<b>44,868</b>	45,272
b3	Donations	96	✓	<b>96</b>	0
b4	Repairs and Maintenance	12,038	✓	<b>12,038</b>	9,870
b5	Utilities (Insurances, water charges, heating & lighting)	11,426	✓	<b>11,426</b>	8,155
b6				<b>0</b>	0
b7	Other payments	1,974	✓	<b>1,974</b>	3,445
b8	<b>TOTAL PAYMENTS</b>	<b>70,402</b>	<b>0</b>	<b>70,402 (b9)</b>	<b>66,742</b>

SECTION C					
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(a6-b8)</b>	5,987	<b>0</b>	<b>5,987</b>
c2	Total funds brought forward from last year		61,124		<b>61,124 (c6)</b>
c3	<b>Sub total</b>	<b>(c1+c2)</b>	67,111	<b>0</b>	<b>67,111</b>
c4	Transfers and adjustments			<b>0 (c7)</b>	(10,000)
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>(c3+c4)</b>	<b>67,111</b>	<b>0</b>	<b>67,111 (c8)</b>
					<b>61,124 (c6)</b>

SECTION D				
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>				
d	(these amounts are not to be included in total receipts/payments figures above)		£	£
d1	Balance brought forward from last year		0	0
d2	Offerings/Gifts - received for external organisations		1,697	2,089
d3	Offerings/Gifts - passed to external organisations		1,697	2,089
d4	<b>BALANCE STILL TO BE PAID</b>	<b>(d1+d2-d3)</b>	<b>0</b>	<b>0</b>

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL****SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2024 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS		Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances	
e1	Junior Church Trust Fund	88	0	88		1,724	1,812	
e2	Welcome Space CFB A/C	7,683	1,860	5,823		146,812	152,635	
e3				0			0	
e4				0			0	
e5				0			0	
e6				0			0	
e7				0			0	
e8	Sub total of Internal Organisations funds	7,771	1,860	5,911	0	148,536 (e11)	154,447 (e12)	
e9	Church accounts (totals brought forward from page 2 - totals column)	76,389 (a7)	70,402 (b9)	5,987	(c7)	61,124 (c6)	67,110 (c8)	
e10	TOTAL CASH FUNDS HELD BY CHURCH	84,160	72,262	11,898	0	209,660 0	221,557 (y)	
Continue on a separate sheet if necessary and bring the totals forward		TOTAL RECEIPTS	TOTAL PAYMENTS					

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2024**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	40,460	20,741
f3 Bank Deposit Account		
f4 Central Finance Board	20,081	45,757
f5 Trustees for Methodist Church Purposes	582	611
f6 Other funds		
f7 <b>SUB TOTAL - Church accounts</b>	<b>61,123 (c6)</b>	<b>67,109 (c8)</b>
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	<b>148,536 (e11)</b>	<b>154,447 (e12)</b>
f9 <b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>209,659 (x)</b>	<b>221,556 (y)</b>

**SECTION G****OTHER ASSETS and LIABILITIES**

	At 1 September 2023	At 31 August 2024
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)	4,035,802	4,173,001
g3 Other Assets	141,381	146,187
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church: Tewkesbury Methodist Church

No: 070724

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2024 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer Julie May Date 17/6/2025

Name and address of treasurer JULIE MAY, 34, LONG EIGHTS,  
NORTHWAY, TEWKESBURY, GLOS. Post Code GL20 8QY

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2024 were/will be\* presented to the meeting of the Church trustees held on .....

Signature of the Chair of the meeting Jayne Webb

Name of the Chair of the meeting Rev. Jayne Webb Date 17/6/2025

## Independent Examiner's Report to the Trustees of the Tewkesbury Methodist Church

Charity Number 1179000

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the TEWKESBURY METHODIST Church for the year ended 31 August 2024 set out on pages ... to .... As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Church: Tewkesbury Methodist Church

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### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- ~~the accounting records were not kept in accordance with section 130 of the Act; or~~
- ~~the accounts do not accord with the accounting records.~~

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... *AG Goodall* .....

Name of independent examiner ..... *ANDREA GOODALL* .....

Relevant professional qualification of independent examiner ..... *CGMA* .....

Name of firm (where appropriate) .....

Address .....

..... Post Code .....

Date ..... *18-2-25* .....

\* delete or circle as appropriate

# Summary of cash and investments at 31 August 2024

CIRCUIT NUMBER :- 07/07

CIRCUIT NAME: Methodist Circuit of Gloucestershire

CHURCH NAME:

Tewkesbury Methodist Church

Treasurer  
Name  
Contact  
number

Julie May

01684 291457

e-mail : [jcm\\_mail@btinternet.com](mailto:jcm_mail@btinternet.com)

**Reserves Policy** - Unrestricted funds needed  
(Full reserves policy should be sent in with  
Accounts forms.)

Available -  
from total  
below

63,498

Surplus /  
(Shortfall)

63,497.68


Fund Name \ Where Held?	BALANCES AT CFB (£)	BALANCES AT TMCP (£)	OTHER INVESTMENTS (£)	CASH AT BANK (£)	TOTAL @ 31/08/2024	TOTAL @ 31/08/24				CHECK SUM - should be zero	Purpose of Fund / Restrictions on use? (please give as much information as possible)
						Unrestricted	Designated	RESTRICTED	ENDOWMENTS		
HSBC current a/c				20,741	20,741	19,783	959			-	Unrestricted- General fund for every day running. Designated £208 Benevolent Fund, £573 Wives and Friends Group and £177 Away Day
					-					-	
					-					-	
CFB, Tewkesbury Methodist Church (07805010)	43,104				43,104	43,104				-	
CFB, BUILDINGS/FABRIC REPAIR FUND (07805020)	2,654				2,654		2,654			-	Earmarked for adhoc building repairs.
CFB, WELCOME SPACE PROJECT (07805030)	152,634				152,634			152,634		-	Welcome Space Project. Includes £120K Benefact Trust grant for Welcome Space Project..
TMCP, Various Bequests, Trust 18388		611			611	611				-	
TMCP, frmly Tirley Sunday School, Trust 15627		1,812			1,812			1,812		-	Formerly Tirley Sunday School funds. To be used for Youth work.
					-					-	
SUB - TOTAL -(Pink Rows only!!)	198,391	2,423	-	20,741	221,556	63,498	3,612	154,446	-	-	

## Notes:

- 1 If the church has made or received loans, these should be shown in *Other investments*
- 2 Investment Properties (not used for charitable purposes) should be shown in *Other investments*
- 3 All Circuit Treasurers are required to collate church information and complete the table above each year and submit it to the District Treasurer in compliance with The Methodist Conference directive.

220,917 From P3 R & P Page-line f5 - box 'c8'  
- 638 Difference



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