


Tewkesbury Methodist Church The Cross Church Street Tewkesbury GL20 5PA	Charity Registration Number 1179000  Financial Year FY21-22 September 2021 – August 2022	
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## Aims of The Methodist Church

The calling of the Methodist Church is to respond to the gospel of God's love in Christ and to live out its discipleship in worship and mission.

- Worship
  - o The Church exists to increase awareness of God's presence and to celebrate God's love
- Learning and Caring
  - o The Church exists to help people to grow and learn as Christians, through mutual support and care
- Service
  - o The Church exists to be a good neighbour to people in need and to challenge injustice
- Evangelism
  - o The Church exists to make more followers of Jesus Christ

## Governance of the Methodist Church

The Methodist Church's governing documents can be found in the **Constitutional Practice and Discipline** Volumes 1 and 2 at the link below. In particular Volume 2, 'Part 6, The Local Churches'.

<https://www.methodist.org.uk/for-churches/governance/cpd/>

## Treasurer Report for 1<sup>st</sup> September 2021 until 31<sup>st</sup> August 2022

COVID continued to have a seriously detrimental effect on Tewkesbury Methodist Church's (TMC's) finances. Room bookings zeroed overnight at the beginning of COVID with only a limited restart during 2022. Similarly with limited congregations and little or no footfall, collections and donations are much lower. Fortunately, our former caretaker cottage has been rented out throughout this year and has been a stable source of income.

During FY21-22, TMC transferred £7,000 from savings in CFB (The Central Finance Board of the Methodist Church) and £10,000 from savings in TMCP (Trustees for Methodist Church Purposes) to its HSBC bank current account to ensure sufficient operating funds were available to pay the standard monthly bills. £7,510.50 recovered Gift Aid on regular membership contributions was transferred back into CFB in August

2022. Overall TMC had a deficit of £16,825 in unrestricted funds over the financial year. The Welcome Space project is TMC's plan to create additional small rooms in the church and a "Changing Spaces" disabled toilet facility to serve the local community. Funds for the Welcome Space project have already been collected in a restricted CFB account, which had a starting balance of £39,118 in September 2021, of which £3,209 was spent during the financial year. The total deficit over all TMC restricted funds over FY21-22 is £4,293.

We have been able to employ our Family Outreach Worker (FOW) for this entire Financial Year, although she intends to leave our employment to take up a new fulltime role from September 2022. She has been able to restart her support work in local schools after COVID. We also employed a cleaner from late 2021. Other than the Family Outreach Worker, cleaner and Minister (Rev. Jayne Webb), TMC is entirely run by volunteers from the Church membership.

We are aware that the HSBC bank intends to start charging bank fees to charitable accounts from November 2021. We are encouraging church members to give by standing order to reduce the amount of cash to be banked. We are also moving to pay as many bills as possible by Direct Debit, Standing Order, or BACS and to avoid raising or cashing cheques.

The signed, audited TMC accounts were submitted to its governing body, the Church Council, on the 31<sup>st</sup> January 2023. They were submitted in draft on 25<sup>th</sup> October 2022. At the same meeting the RESERVES POLICY was discussed. This is the recommended minimum amount TMC retains to cover 6 months of essential expenditure. With a Family Outreach Worker and a cleaner, this was estimated at £30k - with the monthly assessment paid to Methodist Gloucestershire circuit included - or £20k without. If TMC has 3 months or less of operating funds we need to advise Circuit. The Reserves Policy was discussed at the 25<sup>th</sup> October 2022 Church Council and agreed unanimously.

### [Minister's Report for Tewkesbury Methodist Church year ending August 2022](#)

This last year has slowly seen the church return to a semblance of normality following the final Covid restrictions being lifted.

We have been pleased to welcome new regular attenders amongst our congregation, some of whom have become members and others are considering joining.

At our church council meeting we voted on our church building becoming authorised for same sex marriage and this was unanimously agreed by the meeting. The administration for this has now been completed and the building duly authorised. In addition, our church has also been listed on the Inclusive Church Register.

We have steadily made progress on our proposals for our Welcome Space project which is intended to increase the accessibility of the building in line with our seeking to be as inclusive as we are possibly able to be. The building will include a 'Changing Places' facility and we have recently achieved success in the grant applications for this purpose.

The worshipping life of our church continues with regular Sunday morning services for a more traditional style of worship and a Breakfast Club time of worship once per month for young families mainly but is very popular with members generally.

Our focus currently is seeking to make partnerships with members of the local community as we share in the vision of all that our Welcome Space project is intended to be.

Reverend Jayne E Webb

Minister - Tewkesbury Methodist Church

## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Tewkesbury Methodist

Church

FOR THE YEAR ENDED

31 August 2022

<b>Gloucestershire</b>	<b>Circuit</b>	<b>Circuit no.</b>	<b>07/07</b>
------------------------	----------------	--------------------	--------------

**Registered Charity - Charity Registration number**

1179000

If not a registered charity **Her Majesty's Revenue and  
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2021 No.55)

Minister:

Rev. Jayne Webb

Church Stewards:

Linda Sallis

Jean Davies

Gill Shelley

Wendy Allen

Treasurer:

Mrs. Julie May



SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS	Note			
a2	Offerings and Tax recovered		38,586	10,218	48,804
a3	Bank and CFB interest and Investment income		(272)	(272)	1,794
a4	Lettings		4,944	4,944	
a5	Other receipts		15,691	15,691	10,214
a6	TOTAL RECEIPTS		58,949	10,218	69,167 (a7)
					64,796

SECTION B					
b1	PAYMENTS				
b2	Circuit Assessment or Share		50,904	50,904	55,332
b3	Donations		40	40	1,998
b4	Repairs and Maintenance		13,407	14,511	27,918
b5	Utilities (Insurances, water charges, heating & lighting)		8,201	8,201	6,338
b6		1		0	
b7	Other payments		3,221	3,221	760
b8	TOTAL PAYMENTS		75,773	14,511	90,284 (b9)
					83,750

SECTION C					
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	(16,825)	(4,293)	(21,117)
c2	Total funds brought forward from last year				48,271 (c6)
					67,225
c3	Sub total	(c1+c2)	(16,825)	(4,293)	27,154
					48,271
c4	Transfers and adjustments				3,209 (c7)
					0
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	(16,825)	(4,293)	30,363 (c8)
					48,271 (c6)

SECTION D			
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS			
d	(these amounts are not to be included in total receipts/payments figures above)	£	£
d1	Balance brought forward from last year	0	0
d2	Offerings/Gifts - received for external organisations	1,708	335
d3	Offerings/Gifts - passed to external organisations	1,708	335
d4	BALANCE STILL TO BE PAID (d1+d2-d3)	0	0

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**

**Tewkesbury Methodist**

**Church**

**SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 Junior Church Trust Fund	8	5	3		1,672	1,675
e2 Welcome Space CFB A/c	151	3,209	(3,058)		39,118	36,060
e3 Wives & Friends		3	(3)		3	0
e4			0			0
e5			0			0
e6			0			0
e7			0			0
e8 Sub total of Internal Organisations funds	159	3,217	(3,058)	0	40,793 (e11)	37,735 (e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	69,167 (a7)	90,284 (b9)	(21,117)	3,209 (c7)	48,271 (c6)	30,363 (c8)
e10 TOTAL CASH FUNDS HELD BY CHURCH	69,325	93,501	(24,175)	3,209	89,064 (x)	68,098 (y)
	<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

Continue on a separate sheet if necessary and bring the totals forward

**SECTION F**

**STATEMENT OF ASSETS AND LIABILITIES**

**CHURCH - CASH FUNDS HELD at 31 August 2022**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	20,088	11,941
f3 Bank Deposit Account		
f4 Central Finance Board	17,298	17,856
f5 Trustees for Methodist Church Purposes	10,884	565
f6 Other funds		
f7 SUB TOTAL - Church accounts	48,270 (c6)	30,362 (c8)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	40,793 (e11)	37,735 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	89,063 (x)	68,097 (y)

**SECTION G**

**OTHER ASSETS and LIABILITIES**

	At 1 September 2021	At 31 August 2022
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)	3,289,133	3,761,222
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church Tewkesbury Methodist No. 070724

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer Julie May Date 31/1/2023

Name and address of treasurer JULIE MAY, 34, LONG EIGHTS,  
NORTHWAY, TEWKESBURY, GLOS Post Code GL20 8QY

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2022 were/will be\* presented to the meeting of the Church trustees held on .....

Signature of the Chair of the meeting Jayne E Webb

Name of the Chair of the meeting JAYNE E WEBB Date 31.1.23

### Independent Examiner's Report to the Trustees of the

TEWKESBURY METHODIST Church

Charity Number 1179000

### Responsibilities and basis of report

METHODIST

I report to the trustees on my examination of the accounts of the TEWKESBURY Church for the year ended 31 August 2022 set out on pages ... to .... As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate



Name of Church TENNESBURY METHODIST No 070724

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

[the [the

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner AS Goodall

Name of independent examiner ANDREA GOODALL

Relevant professional qualification of independent examiner CCMA

Name of firm (where appropriate) .....

Address ORCHARD CROFT

BREDONS NORTON Post Code GL207HB

Date 24-11-22

\* delete or circle as appropriate

Sep-22

# Summary of cash and investments at 31 August 2022

CIRCUIT NUMBER :- 07/07

CIRCUIT NAME: Methodist Circuit of Gloucestershire

CHURCH NAME:

Tewkesbury Methodist Church

Treasurer  
Name  
Contact  
number

Mrs. Julie May

e-mail :

Reserves Policy - Unrestricted funds needed  
(Full reserves policy should be sent in with  
Accounts forms.)

30,000

Available -  
from total  
below

19,123

Surplus /  
(Shortfall)

(10,877.00)

Fund Name \ Where Held?	BALANCES AT CFB (£)	BALANCES AT TMCP (£)	OTHER INVESTMENTS (£)	CASH AT BANK (£)	TOTAL @ 31/08/2018	TOTAL @ 1/08/21				CHECK SUM - should be zero	Purpose of Fund / Restrictions on use? (please give as much information as possible)
						Unrestricted	Designated	RESTRICTED	ENDOWMENTS		
HSBC				11,941	11,941	3,139	1,216	7,586		-	#####
CFB	17,856				17,856	15,419	2,437			-	General Church Funds with the designated monies held for the building fund
TMCP		565			565	565				-	General Church funds, all cash as shares were sold to fund general Church expenses.
					-					-	
					-					-	
					-					-	
					-					-	
					-					-	
SUB - TOTAL -(Pink Rows only!!)	17,856	565	-	11,941	30,362	19,123	3,653	7,586	-	-	

30,362 From P3 R & P Page-line f5 - box 'c8'  
- Difference

## Notes:

- 1 If the church has made or received loans, these should be shown in *Other investments*
- 2 Investment Properties (not used for charitable purposes) should be shown in *Other investments*
- 3 All Circuit Treasurers are required to collate church information and complete the table above each year and submit it to the District Treasurer in compliance with The Methodist Conference directive.

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Name of the Chair of the meeting JAYNE E WEBB Date 31.1.23

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Signature of independent examiner AS Goodall

Name of independent examiner ANDREA GOODALL

Relevant professional qualification of independent examiner CCMA

Name of firm (where appropriate) .....

Address ORCHARD CROFT

BREDONS NORTON Post Code GL207HB

Date 24-11-22

\* delete or circle as appropriate

Sep-22

# Summary of cash and investments at 31 August 2022

CIRCUIT NUMBER :- 07/07

CIRCUIT NAME: Methodist Circuit of Gloucestershire

CHURCH NAME:

Tewkesbury Methodist Church

Treasurer  
Name  
Contact  
number

Mrs. Julie May

e-mail :

Reserves Policy - Unrestricted funds needed  
(Full reserves policy should be sent in with  
Accounts forms.)

30,000

Available -  
from total  
below

19,123

Surplus /  
(Shortfall)

(10,877.00)

Fund Name \ Where Held?	BALANCES AT CFB (£)	BALANCES AT TMCP (£)	OTHER INVESTMENTS (£)	CASH AT BANK (£)	TOTAL @ 31/08/2018	TOTAL @ 1/08/21				CHECK SUM - should be zero	Purpose of Fund / Restrictions on use? (please give as much information as possible)
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					-					-	
					-					-	
					-					-	
					-					-	
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