



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' annual report (including Directors' report) for the period

From: MARCH 2020
Period end date

Period start date

To: MARCH 2021

Charity name: COMMUNITY OUTREACH PROJECT SOLUTIONS

Charity registration number: 1178997

Company number: N/A

Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	1. To relieve persons in Reading Berkshire and the united kingdom that are in financial hardship in such ways as the Trustees from time to time think fit, in particular, but not exclusively by: a) providing emergency food, essential toiletries, and household items to individuals and families in need and/or for distribution by charities or other organisations working to prevent or relieve poverty b) such other means, including (but not limited to) the provision of support or signposting to relevant information and other advisory service. 2. To advance the Christian faith as the trustees from time to time think fit. 3. To promote, for the benefit of the public, the efficiency of the police in Reading Berkshire and the United Kingdom and to promote good citizenship and greater public participation in the prevention and solution of crime in the area
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Feeding the homeless Initiating community engagement project with the police and bame community Supporting bereaved families Supporting single mothers

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have all had guidance from the charity commission via printed copy
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	At present we are not in a financial position to support via grants. This is a projected future endeavour However we do have a policy included in our constitution which you have.
Policy on social investment including program related investment	Para 1.38	We have a policy on social investment as stated in our constitution.
Contribution made by volunteers	Para 1.38	Volunteers have used their own time and ability to assist accordingly.
Other		

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Due to the Covid 19 pandemic the way that the charity worked was altered, we were far more limited in our outreach methods as a result of restrictions and sensitivities to Covid. We utilised networking and social media, Particularly local groups in Reading to promote our services and recruit volunteers We were successful in obtaining funding for Covid 19 assisting charities and were able to obtain sufficient supplies and items to support over 250 people as well as reach over 7,000 homes in Reading central via door to door interaction. We facilitated the distribution of over 1,000 hygiene kits, including masks & sanitiser. We responded to over 300 requests for support. This including but not limited to Clothing, sanitary products, toothbrushes, toothpaste, hygiene wipes, shopping and emotional support. 42 Care parcels have been given to the homeless. income for homeless care packages in winter was facilitated by Easy Fundraising. Due to funding we were able to facilitate the costs associated with recruiting 50 new volunteers, many of whom signed up as a result of a campaign via facebook. Volunteers offered help in accordance with the areas they lived in as they were familiar with who needed support in their areas. Due to restrictions we have not been as pro active with the freedom on the street to speak to members of the public at random as we usually would. However with regard to restrictions we were able to offer reactive help to those in need of support, befriending and assistance. We often signposted vulnerable and isolated people to other organisations such as local police or the NHS if matters were outside of our support remit. Care and support has been given to those unable to leave home by shopping for them and collecting prescriptions.
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Additional information (optional)

You may choose to include further statements where relevant about:

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Achievements against objectives set	Para 1.41	We have located a possible fundraiser that specialises in supporting Christian based ministries. This is for The Naked Truth Project. We are set to apply at the next opening in 2020. <i>(This funding was applied for no response)</i> Black and Blue project was temporarily placed on hold due to other police commitments however is set to restart in June 2020. <i>(This is on hold due to Covid however Trustees are in talks with Supt at TVP)</i> CHARITY NAME WAS CHANGED FOR EASE
Performance of fundraising activities against objectives set	Para 1.41	We have been fairly successful this year, in securing funding from The National Lottery and Government grant scheme. This greatly helped to establish us more efficiently. Provide more local support as we were able to relocate our offices to Reading Berkshire. We were able to obtain a storage unit and liaise with firms to establish significant charity discounts so that more funds can be spent on the communities directly. We have also utilised companies such as Easy Fundraising, which at no cost to the donor give us money if their website is used for day to day purchases via affiliate link
Investment performance against objectives	Para 1.41	Money raised has been used to purchase website, email address and virtual office subscription. Further fund raising will continue throughout 2021 to purchase 2 phonelines for counselling and support . Money raised has enabled us to provide food parcels for the homeless during winter and summer. We are generating much more solid connections and have been able to get ourselves set up on social media as a registered charity which should help with further donations. We were able to buy uniforms and ID badges
Other		

Financial review

Review of the charity's financial position at the end of the period	Para 1.21	A meeting was held amongst trustees on March 17th 2020. At present we have re-instated our trustees at the request of our regular volunteers. Finances are steady however our restricted funds are depleted due to the nature and timescale for which they needed to be used
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	At present we are at a low reserve level until funding can be raised. Much of our work is currently non finance orientated i.e befriending and social media support. We have ongoing costs such as subscription to 'Churches in community England' who oversee a branch of our charity. Further funding is used for website maintenance and telephone maintenance costs. The reserves will just about cover this however we will be in a better position to fundraise once we have statements to show potential investors.
Amount of reserves held	Para 1.22	£689 pounds
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None at present.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Personal funds from trustees and volunteers. Fundraising through social media from the public.
Investment policy and objectives including any social investment policy adopted	Para 1.46	(1) The income and property of the CIO must be applied solely towards the promotion of the objects. (a) A charity trustee is entitled to be reimbursed from the property of the CIO or may pay out of such property reasonable expenses properly incurred

		by him or her when acting on behalf of the CIO. (b) A charity trustee may benefit from trustee indemnity insurance cover purchased at the CIO's expense in accordance with, and subject to the conditions in, section 189 of the Charities Act 2011. (2) None of the income or property of the CIO may be paid or transferred directly or indirectly by way of dividend, bonus or otherwise by way of profit to any member of the CIO. This does not prevent a member who is not also a charity trustee receiving: (a) a benefit from the CIO as a beneficiary of the CIO; (b) Reasonable and proper remuneration for any goods or services supplied to the CIO. (3) Nothing in this clause shall prevent a charity trustee or connected person receiving any benefit or payment which is authorised by Clause 6.
A description of the principal risks facing the charity	Para 1.46	n/a
Other		We need to raise more funds in order to recruit people. Funding deadlines and 'religious' exemption would be the main challenges, however as that is only for one branch of the charity. We are hopeful that organisations such as 'The National lottery' or 'Health lottery' may assist our other community projects which are non religious and wholly community focused. We aim to have a better chance of support from those or similar organisations

Structure, governance and management

Description of charity's		
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trusts:		
Type of governing document: for example, trust deed , memorandum and articles of association etc	Para 1.25	Association model constitution
How is the charity constituted? for example limited company , unincorporated association , CIO	Para 1.25	Charitable incorporated CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	13 Appointment of charity trustees [(1) At the first annual general meeting of the members of the CIO all the charity trustees shall retire from office;] (2) At every [subsequent] annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office, but if there is only one charity trustee, he or she shall retire; (3) The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot; (4) The vacancies so arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the annual general meeting may be filled as provided in sub-clause (5) of this clause; (5) The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause [15] (Retirement and removal of charity trustees), or as an additional charity trustee, provided that the limit specified in clause [12(3)] on the number of charity trustees would not as a result be exceeded; (6) A person so appointed by the members of the CIO shall retire in accordance with the

		provisions of sub-clauses (2) and (3) of this clause. A person so appointed by the charity trustees shall retire at the conclusion of the next annual general meeting after the date of his or her appointment, and shall not be counted for the purpose of determining which of the charity trustees is to retire by rotation at that meeting.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees will be voted in, they will receive training at Reading Voluntary action group.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Charitable incorporated organisation Constitution Working alongside police force and assisting other churches and charities
Relationship with any related parties	Para 1.51	
Other		

Reference and administrative details

Charity name	Community Outreach Project Solutions		
Other name the charity uses	The Naked Truth	Firefighters	Black and blue project
Registered charity number	1178997		
Charity's principal address	40 Caversham Road Reading RG1 7EB		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sylvia Vousen	Treasurer		
2	Rachel M bojang	Secretary		
3	Keith Frater			
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)	<i>MmVirgo</i>	
Full name(s)	MIRIAM	VIRGO
Position (for example Secretary, Chair, etc)	CHAIR	
Date 31/12/2021		



CHARITY COMMISSION
FOR ENGLAND AND WALES

COMMUNITY OUTREACH PROJECT SOLUTIONS 11781178997

Receipts and payments accounts

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For the period from	Period start date Mar-20	To	Period end date Mar-21
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
CASH DONATIONS	12	10,000	-	10,012	-
	10	-	-	10	-
	100		-	100	-
	593		-	593	-
	33		-	33	-
			-	-	-
		-	-	-	-
		-	-	-	-
Sub total (Gross income for AR)	748	10,000	-	10,748	2,470
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	748	10,000	-	10,748	2,470
A3 Payments					
OFFICE /STORAGE RENTAL		2,420	-	2,420	-
WEBSITE/SOCIAL MEDIA		930	-	930	-
COMMUNITY SERVICES/GOODS		4,025	-	4,025	-
ADVERTISING	350	-	-	350	-
INSURANCE		54	-	54	-
CIC SUBSCRIPTION		300	-	300	-
TELEPHONE HELPLINE		638	-	638	-
LOGO MERCHANDISE	140	-	-	140	-
UNIFORMS/EQUIPMENT		1,530	-	1,530	-
Sub total	490	9,897	-	10,387	2,142
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	490	9,897	-	10,387	2,142
Net of receipts/(payments)	258	103	-	361	328
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	226	102	-	328	-
Cash funds this year end	484	205	-	689	328

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	This year	258	103	-
	Last Year	226	102	-
		-	-	-
	Total cash funds	484	205	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			MR K FRATER	31/12/2021