

The Community of the Franciscan Sisters of the Renewal
St Clare Convent, Leeds

REPORT OF THE TRUSTEES AND
ANNUAL ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2023

Charity Registration Number: 1178987

The Community of the Franciscan Sisters of the Renewal
St. Clare Convent, Leeds
Year Ended 31 August 2023

Contents

Charity Information	2
Report of the Trustees	3
Independent Examiner's Report	5
Receipts and Payments Accounts	6
Statement of Assets and Liabilities	7

Charity Information

Trustees

Evelyn Ruth Matthiass	(Mother Clare Marie CFR)
Josephine Callaghan	(Sister Faustina Joseph CFR)
Katharine Sage Spinharney	(Sister John Paul Marie CFR)

Registered Office

St Clare Convent
19 Neville Road
Osmondthorpe
Leeds
LS9 0HD

Governing Deed

Trust Deed dated 22 August 2017

Report of the Trustees

The Trustees of The Community of the Franciscan Sisters of the Renewal, St Clare's Convent, Leeds, registered charity number 1178987 ('the Community') present their Annual Report and Accounts for the year ended 31 August 2023. The Accounts have been prepared in accordance with section 133 of the Charities Act 2011, on the Receipts and Payments Accounts basis.

Objectives and Activities

Charitable Aims

The principal aims of the Community are:

- the relief of poverty in particular among the destitute and
- the advancement of the Christian Religion.

The Community lives the Gospel in simplicity according to the ideals of Saint Francis, as handed on by the Capuchin tradition. The Community serves the poor and wider public through prayer and spiritual instruction and encouragement, including monthly prayer groups and retreats.

Public Benefit

The Community seeks to relieve poverty by providing practical help to the poor and destitute in the form of food, clothing, and emergency financial assistance for utilities as well as providing support through home and nursing home visits.

Structure, Governance and Management

The Community of the Franciscan Sisters of the Renewal is a public association of the faithful established in 1988 as a parallel Community to the Franciscan Friars of the Renewal.

Legal Framework

The Charity is regulated by a trust deed dated 22 August 2017. The Trustees hold the authority to appoint new Trustees.

Trustees

The Trustees are selected from those actively involved in the day-to-day running of the Community. During the year ended 31 August 2023 the following members of the Community served Trustees:

Evelyn Ruth Matthiass	(Mother Clare Marie CFR)
Josephine Callaghan	(Sister Faustina Joseph CFR)
Katharine Sage Spinharney	(Sister John Paul Marie CFR)

Report of the Trustees (continued)

Achievements and Performance

The values uniting the sisters include a strong prayer life which is liturgical, contemplative, Eucharistic, and Marian. The emphasis on a common life marked by a warm family spirit, joyful imitation of Saint Francis and Saint Clare, faithfulness to the Magisterium of the Catholic Church and loyalty to the Holy Father. The apostolate is the fruit of this love poured out for others.

Financial Review

The Community's financial position is set out in the receipts and payments accounts and the statement of assets and liabilities.

As disclosed in the Receipts and Payments Accounts on page 6 the total income for the year ending August 2023 was £25,921 (2022: £38,011), total operating expenditure was £30,533 (2022: £30,385), resulting in a deficit for the year of £4,612 (2022: surplus £7,626). The Community does not hold any investments. Total Funds of the Community at 31 August 2023 were £30,707 (2022: £35,319).

It is the policy of the Community that unrestricted funds which have not been designated for a specific use should be retained to cover the future cost of enabling the Trustees to continue to meet the objects of the Community including the maintenance of the convent. The Trustees' reserves policy is to hold at least three months' operating expenses.

The Trustees are confident that the Community is able to continue for at least the next twelve months.

Approved by the Board of Trustees on 11 March 2024 and signed on their behalf by:

A handwritten signature in black ink, reading "St. John Paul Marie, CFR".

Sister John Paul Marie

Trustee

Independent Examiner's Report

I report to the Charity's Trustees on my examination of the accounts of the charity for the year ended 31 August 2023.

Responsibilities and basis of report

As the Charity's Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr John Moran ACMA
Diocese of Leeds Pastoral Centre
Hinsley Hall
62 Headingley Lane
Leeds
LS6 2BX

11 March 2024

Receipts and Payments Accounts

	2023			2022
	Designated Funds	Restricted Funds	Total Funds	Total Funds
	£	£	£	£
Receipts				
Donations	20,633	-	20,633	32,439
Charitable Services	4,310	978	5,288	5,572
Sub Total	24,943	978	25,921	38,011
Asset and Investment Sales	-	-	-	-
Total Receipts	24,943	978	25,921	38,011
Payments				
Apostolate	1,351	-	1,351	1,817
Bank Interest and Charges	226	-	226	173
Grants and Donations Paid	-	-	-	371
Household	1,144	-	1,144	2,370
Insurance	2,059	-	2,059	1,843
Light and Heating	3,924	-	3,924	3,924
Property Costs	6,161	-	6,161	6,376
Printing, Stationery and Computer Supplies	1,722	-	1,722	1,211
Telephone, Internet and Postage	2,882	-	2,882	3,095
Travel	8,336	-	8,336	8,061
Other	2,728	-	2,728	1,144
Total Operating Expenditure	30,533	-	30,533	30,385
Asset and Investment Purchases	-	-	-	-
Sub Total	-	-	-	-
Total Payments	30,533	-	30,533	30,385
Net of Receipts	(5,590)	978	(4,612)	7,626
Transfers				-
Cash Funds Last Year End	30,667	4,652	35,319	27,693
Total Funds this Year End	25,077	5,630	30,707	35,319

The Community of the Franciscan Sisters of the Renewal
St. Clare Convent, Leeds
Year Ended 31 August 2023

Statement of Assets and Liabilities

	Designated Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
Cash Funds	25,077	5,630	30,707	35,319
Total Cash Funds	25,077	5,630	30,707	35,319
Other monetary assets	-	-	-	-
Investments Assets	-	-	-	-
Assets Retained for the Charity's Own Use	-	-	-	-
Liabilities	-	-	-	-
Total Charity Funds	25,077	5,630	30,707	35,319

Approved by the Trustees on 11 March 2024 and signed on their behalf by:



Sister John Paul Marie
Trustee