

The Community of the Franciscan Sisters of the Renewal  
St Clare Convent, Leeds

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REPORT OF THE TRUSTEES AND  
ANNUAL ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2022

Charity Registration Number: 1178987

The Community of the Franciscan Sisters of the Renewal  
St. Clare Convent, Leeds  
Year Ended 31 August 2022

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## **Charity Information**

### **Trustees**

Evelyn Ruth Matthiass	(Mother Clare Marie CFR)
Josephine Callaghan	(Sister Faustina Joseph CFR)
Katharine Sage Spinharney	(Sister John Paul Marie CFR)

### **Registered Office**

St Clare Convent  
19 Neville Road  
Osmondthorpe  
Leeds  
LS9 0HD

### **Governing Deed**

Trust Deed dated 22 August 2017

## Report of the Trustees

The Trustees of The Community of the Franciscan Sisters of the Renewal, St Clare's Convent, Leeds, registered charity number 1178987 ('the Community') present their Annual Report and Accounts for the year ended 31 August 2022. The Accounts have been prepared in accordance with section 133 of the Charities Act 2011, on the Receipts and Payments Accounts basis.

## Objectives and Activities

### Charitable Aims

The principal aims of the Community are:

- the relief of poverty in particular among the destitute.
- the advancement of the Christian Religion

The Community lives the Gospel in simplicity according to the ideals of Saint Francis, as handed on by the Capuchin tradition. The Community serves the poor and wider public through prayer and spiritual instruction and encouragement, including monthly prayer groups and retreats.

### Public Benefit

The Community seeks to relieve poverty by providing practical help to the poor and destitute in the form of food, clothing, and emergency financial assistance for utilities as well as providing support through home and nursing home visits.

## Structure, Governance and Management

The Community of the Franciscan Sisters of the Renewal is a public association of the faithful established in 1988 as a parallel Community to the Franciscan Friars of the Renewal.

### Legal Framework

The Charity is regulated by a trust deed dated 22 August 2017. The Trustees hold the authority to appoint new Trustees.

### Trustees

The Trustees are selected from those actively involved in the day-to-day running of the Community. During the year ended 31 August 2022 the following members of the Community served Trustees:

Evelyn Ruth Matthiass	(Mother Clare Marie CFR)
Josephine Callaghan	(Sister Faustina Joseph CFR)
Katharine Sage Spinharney	(Sister John Paul Marie CFR)

## **Report of the Trustees (continued)**

### **Achievements and Performance**

The values uniting the sisters include a strong prayer life which is liturgical, contemplative, Eucharistic, and Marian. The emphasis on a common life marked by a warm family spirit, joyful imitation of Saint Francis and Saint Clare, faithfulness to the Magisterium of the Catholic Church and loyalty to the Holy Father. The apostolate is the fruit of this love poured out for others.

### **Financial Review**

The Community's financial position is set out in the receipts and payments accounts and the statement of assets and liabilities.

As disclosed in the Receipts and Payments Accounts on page 6 the total income for the year ending August 2022 was £38,011 (2021: £34,138), total operating expenditure was £30,385 (2021: £27,503), resulting in a surplus for the year of £7,626 (2021: surplus £6,635). The Community does not hold any investments. Total Funds of the Community at 31 August 2022 were £35,319 (2021: £27,693).

It is the policy of the Community that unrestricted funds which have not been designated for a specific use should be retained to cover the future cost of enabling the Trustees to continue to meet the objects of the Community including the maintenance of the convent. The Trustees' reserves policy is to hold at least three months' operating expenses.

The Trustees are confident that the Community is able to continue for at least the next twelve months.

**Approved by the Board of Trustees on 13 June 2023 and signed on their behalf by:**



Sister John Paul Marie

**Trustee**

## Independent Examiner's Report

I report to the Charity's Trustees on my examination of the accounts of the charity for the year ended 31 August 2022.

### Responsibilities and basis of report

As the Charity's Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr John Moran ACMA  
Diocese of Leeds Pastoral Centre  
Hinsley Hall  
62 Headingley Lane  
Leeds  
LS6 2BX

13 June 23

The Community of the Franciscan Sisters of the Renewal  
St. Clare Convent, Leeds  
Year Ended 31 August 2022

## Receipts and Payments Accounts

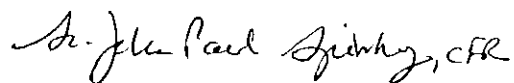
	2022			2021
	Designated Funds	Restricted Funds	Total Funds	Total Funds
	£	£	£	£
<b>Receipts</b>				
Donations	32,439	-	32,439	31,225
Charitable Services	4,957	615	5,572	2,913
<b>Sub Total</b>	<b>37,396</b>	<b>615</b>	<b>38,011</b>	<b>34,138</b>
Asset and Investment Sales	-	-	-	-
<b>Total Receipts</b>	<b>37,396</b>	<b>615</b>	<b>38,011</b>	<b>34,138</b>
<b>Payments</b>				
Apostolate	1,817	-	1,817	1,044
Bank Interest and Charges	173	-	173	113
Grants and Donations Paid	371	-	371	168
Household	2,370	-	2,370	5,779
Insurance	1,843	-	1,843	2,136
Light and Heating	3,924	-	3,924	3,924
Property Costs	6,376	-	6,376	1,273
Printing, Stationery and Computer Supplies	1,211	-	1,211	1,080
Telephone, Internet and Postage	3,095	-	3,095	2,780
Travel	8,061	-	8,061	5,633
Other	1,144	-	1,144	3,573
<b>Total Operating Expenditure</b>	<b>30,385</b>	<b>-</b>	<b>30,385</b>	<b>27,503</b>
Asset and Investment Purchases	-	-	-	-
<b>Sub Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Payments</b>	<b>30,385</b>	<b>-</b>	<b>30,385</b>	<b>27,503</b>
<b>Net of Receipts</b>	<b>7,011</b>	<b>615</b>	<b>7,626</b>	<b>6,635</b>
Transfers				-
Cash Funds Last Year End	23,656	4,037	27,693	21,058
<b>Total Funds this Year End</b>	<b>30,667</b>	<b>4,652</b>	<b>35,319</b>	<b>27,693</b>

The Community of the Franciscan Sisters of the Renewal  
St. Clare Convent, Leeds  
Year Ended 31 August 2022

## Statement of Assets and Liabilities

	Designated Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Cash Funds	30,667	4,652	35,319	27,693
<b>Total Cash Funds</b>	<b>30,667</b>	<b>4,652</b>	<b>35,319</b>	<b>27,693</b>
Other monetary assets	-	-	-	-
Investments Assets	-	-	-	-
Assets Retained for the Charity's Own Use	-	-	-	-
Liabilities	-	-	-	-
<b>Total Charity Funds</b>	<b>30,667</b>	<b>4,652</b>	<b>35,319</b>	<b>27,693</b>

Approved by the Trustees on 13 June 2023 and signed on their behalf by:



**John Paul Marie**  
Trustee