

Trinity Church Littlehampton

Report and Accounts

Year ended 31st March 2025

TRINITY CHURCH LITTLEHAMPTON
LEGAL & ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 MARCH 2025

ADDRESS FOR CORRESPONDENCE	16 Kent Road Littlehampton West Sussex BN17 6LG
GOVERNING DOCUMENT	CIO Constitution dated 30 April 2018 CIO Charity registered 27 June 2018
CHARITY REGISTRATION NUMBER	1178966
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Philip BROWN Carolyn SAUNDERS (resigned 27 August 2024) Mark THORNETT Ann WALDEN Elizabeth (Gill) PECKHAM (appointed 20 October 2024) Perry AMEDOME - (appointed 17 June 2025)
BANKERS	CafBank 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ
INDEPENDENT EXAMINER	Sarah Crispin ACA Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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TRINITY CHURCH LITTLEHAMPTON
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025

The Trustees have pleasure in submitting the Report and Accounts for the year ended 31 March 2025.

Objects of the charity

The charity, which is a church, is governed by a constitution and is constituted as a charitable incorporated organisation. The charity's principal objects, as set out in its governing document, are:

1. To advance the Christian faith by such means as the charity shall determine from time to time.
2. To relieve persons who are in conditions of need, hardship or distress as a result of local or international disaster or by reason of their social, medical or economic circumstances.
3. To educate and assist young persons through their leisure time activities so as to develop their physical, mental and spiritual capacity that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved.
4. To advance education in family life, in marriage and family relationships, in particular but not exclusively by the organization of courses for the teaching of the skills of parenthood.
5. To advance Christian religious education and training.

Most the charity's activities are undertaken by volunteers and the charity could not operate effectively without their efforts.

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

Review of the Years' Activities

The main activities of the charity are in relation to Christian worship and outreach. The charity aims to serve the local community and wider, to relieve hardship and distress whilst preserving good health and social welfare.

The church has continued to meet on Sundays which has included provision for children and young people. It has set up a weekly English Conversation Class for adults who have English as an additional language and a bi weekly craft group attended by members of the church and others from the community.

In January 2025 we launched a Youth Club for young people linked to the church and ran our first Alpha Course a an Introduction to Christianity,

During the period the Church has maintained regular gifts to the following charities: -

- Regions Beyond

The church has also supported:

- Church leaders in the Phillipines who are linked to us.
- Local initiatives run corporately by the churches in Littlehampton,

The Church receives contributions from numerous church members and supporters and from some of the voluntary Trustees, plus one employed member of staff, many of whom have donated countless hours of time without charge serving the church, the local and wider communities.

The church has taken a significant role in supporting the other churches in the town. We organised both the Good Friday celebrations. The Church Leader chaired the Churches Together group until January 2025.

A significant development this year was our move to new premises. After 6 years based at River Beach Primary School, we moved to a church building on the High Street in January 2025. The local United Reformed Church have welcomed us warmly and through a Licence agreement we have use of their premises along with themselves and other community users. This has enabled us to have a more visible presence in the town which is already resulting in more activity within the church.

Financial review

During the year income received totalled £73,541 (2024:£59,444) and expenditure totalled £60,607 (2024: £60,279). As a result the cash held by the charity at the period end increased by £12,934 to £128,437, of which £127,626 is unrestricted.

There were no payments made to Trustees other than the reimbursement of expenses.

Reserves policy

The Trustees have determined that the charity should aim to hold unrestricted cash of no less than £15,000 (which equates to about 3 months of unrestricted expenditure) so that the charity could continue to operate should income and/or expenditure vary adversely. At the year end the charity held unrestricted cash of £127,626, complying with its reserves policy and holding additional funds for a potential building in due course.

Funds in deficit

No funds were in deficit at year end

Governance

Trinity Church Littlehampton has a Constitution and a Basis of Faith as its governing documents. This was accepted on 27th June 2018.

New trustees are appointed by the charity's current trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skill, knowledge and experience needed for the effective administration of the CIO.

Risk statement

The charity is exposed to various risks - be they operational, financial or reputational. The trustees review the charity's activities regularly to identify significant risks and, where possible, they take appropriate measures to mitigate those risks.

Responsibilities of trustees

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the trustees and signed on their behalf by:

Mark Thornett

Mark Thornett (Dec 8, 2025 10:42:20 GMT)

M Thornett

Date: Dec 8, 2025

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
TRINITY CHURCH LITTLEHAMPTON

I report to the trustees on my examination of the accounts of Trinity Church Littlehampton ('the charity') for the year ended 31 March 2025 on pages 6 to 8 following.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sarah Crispin

Sarah Crispin (Jan 8, 2026 09:51:04 GMT)

Sarah Crispin ACA

Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date: Jan 8, 2026

TRINITY CHURCH LITTLEHAMPTON
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2025

		Unrestricted General Funds	Restricted Funds	2025	2024
Notes	£	£	£	£	£
<i>Income receipts</i>					
Donations, legacies and grants		56,003	820	56,823	43,510
Gift aid receipts		13,299	3	13,301	14,964
Bank interest		2,399	-	2,399	970
Sundry income		761	-	761	
Charitable Activities		92	165	257	
<i>Total receipts</i>		72,553	988	73,541	59,444
<i>Payments</i>					
Payments in relation to charitable activities undertaken directly	2	57,020	687	57,706	60,279
Grants made		2,900		2,900	
<i>Total payments</i>		59,920	687	60,607	60,279
Net of receipts / (payments) before transfers		12,633	301	12,934	(835)
Transfers between funds	3	(310)	310	-	-
Net movement in funds		12,323	611	12,934	(835)
Cash funds as at last year end		115,303	200	115,503	116,338
Cash funds at this year end	3	127,626	810	128,437	115,503

The notes on page 8 form part of these accounts.

TRINITY CHURCH LITTLEHAMPTON
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 MARCH 2025

	Unrestricted General funds £	Restricted funds £	2025 £	2024 £
A Cash funds				
Cash at bank with immediate access	76,346	810	77,156	65,503
Notice deposits - 90 day	51,281	-	51,281	50,000
	127,627	810	128,437	115,503
B Other monetary assets				
Gift aid due to charity	36	-	36	700
	36	-	36	700
C Liabilities				
Trade creditors	126	-	126	230
Fee for Independent Examination	750	-	750	720
	876	-	876	950

D Assets retained for charity's own use

	Cost £
Music and PA equipment	6,517
	6,517
Includes equipment donated by Jubilee Church Worthing at cost.	

E Guarantees and secured debts

The charity has not given any guarantees and has not provided its assets as security for any liabilities.

The accounts were approved by the trustees and signed on their behalf

by Mark Thornett date Dec 8, 2025
Mark Thornett (Dec 8, 2025 10:42:20 GMT)
M Thornett

The notes on page 8 form part of these accounts.

TRINITY CHURCH LITTLEHAMPTON
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	Unrestricted funds £	Restricted Funds £	Total 2025 £	Total 2024 £
2 Payments in relation to charitable activities undertaken directly				
Charitable Grant	1,648	-	1,649	2,847
Staff costs	38,825	-	38,825	36,769
Training & development	150	-	150	-
Ministry costs	5,995	687	6,682	6,435
Support costs	6,612	-	6,612	4,283
Property costs	2,845	-	2,845	2,908
Minor equipment	945	-	945	1,026
	<u>57,020</u>	<u>687</u>	<u>57,707</u>	<u>54,267</u>

Grants were made during the year as follows:

Regions Beyond UK	2,900	-	2,900	1,200
Regions Beyond Global	-	-	-	3,813
Redeemer church Worthing	-	-	-	1,000
Individual				<u>2,846</u>
	<u>2,900</u>	<u>-</u>	<u>2,900</u>	<u>8,859</u>

3 Movement of funds

	Opening balance £	Receipts £	Payments £	Transfers £	Closing balance £
<u>General funds</u>	115,303	72,553	(59,920)	(310)	127,626
<u>Restricted funds</u>					
Gather 2024	200	165	(675)	310	-
Kim & Smile	-	13	(13)	-	-
Town Chaplains	-	810	-	-	810
	<u>200</u>	<u>988</u>	<u>(688)</u>	<u>-</u>	<u>810</u>
Total funds	<u>115,503</u>	<u>73,541</u>	<u>(60,607)</u>	<u>-</u>	<u>128,437</u>

Restricted Funds

Gather 2024 - this is a fund set up to accept the income and costs related to the annual church Gathering.

Kim & Smile - this is a fund set up to hold donations and grants relating to our support of a mission couple overseas.

Town Chaplains - this is a fund set up to hold the shared funds for the Town Chaplains