

Trinity Church Littlehampton

Report and Accounts
Year ended 31st March 2022

Stewardship 
Active generosity

1 Lamb's Passage, London EC1Y 8AB
www.stewardship.org.uk

TRINITY CHURCH LITTLEHAMPTON
LEGAL & ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 MARCH 2022

ADDRESS FOR CORRESPONDENCE	16 Kent Road Littlehampton West Sussex BN17 6LG
GOVERNING DOCUMENT	CIO Constitution dated 30 April 2018 CIO Charity registered 27 June 2018
CHARITY REGISTRATION NUMBER	1178966
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY (all appointed on registration)	Alex BEAKEN (resigned 27 September 2022) Philip BROWN Ruth COBB (resigned 27 July 2021) Simon OSBORNE Carolyn SAUNDERS (appointed 1 September 2021) Jonathan STEELE (resigned 12 October 2021) Mark THORNET
BANKERS	CafBank 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ
INDEPENDENT EXAMINER	Sarah Crispin ACA Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

The Trustees have pleasure in submitting the Report and Accounts for the year ended 31 March 2022.

Objects of the charity

The charity, which is a church, is governed by a constitution and is constituted as a charitable incorporated organisation. The charity's principal objects, as set out in its governing document, are:

1. To advance the Christian faith by such means as the charity shall determine from time to time.
2. To relieve persons who are in conditions of need, hardship or distress as a result of local or international disaster or by reason of their social, medical or economic circumstances.
3. To educate and assist young persons through their leisure time activities so as to develop their physical, mental and spiritual capacity that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved.
4. To advance education in family life, in marriage and family relationships, in particular but not exclusively by the organization of courses for the teaching of the skills of parenthood.
5. To advance Christian religious education and training.

Most the charity's activities are undertaken by volunteers and the charity could not operate effectively without their efforts.

In planning the activities, the Trustees have applied the guidance on public benefit issued by the Charity Commission.

Review of the Years' Activities

The main activities of the charity are in relation to Christian worship and outreach. The charity aims to serve the local community and wider, to relieve hardship and distress whilst preserving good health and social welfare.

The church re-introduced mid-week activities as part of the recovery from COVID-19 and has continued to meet on Sundays which has included provision for children and young people.

The Trustees confirm that they have had regard to the guidance issued by the Charity Commission in respect of public benefit.

During the period the Church has maintained regular gifts to the following charities: - Regions Beyond

The Church has supported a local Food Parcel Charity (Sparkles) and the Local women's refuge.

The Church receives contributions from numerous church members and supporters and from some of the voluntary Trustees, plus one employed member of staff, many of whom have donated countless hours of time without charge serving the church, the local and wider communities.

After most COVID restrictions were lifted in March 21 people slowly began to return to church on Sundays. Sermons are available on YouTube.

Reaching our local community. This has primarily been through our support of Sparkles Food Parcels. In addition to this, the Church took a significant role in coordinating the town's live nativity at the annual turning on of the Christmas Lights for the Littlehampton Churches Together group.

Financial review

During the year income received totalled £40,821 (2021: £58,225) and expenditure totalled £18,482 (2021: £45,140). As a result, the cash held by the charity at the period end increased by £22,339 to £121,800, all of which is unrestricted.

There were no payments made to Trustees other than the reimbursement of expenses.

Reserves policy

The charity has not held a formal policy for holding reserves. The Trustees being confident that the current level of cash reserves is adequate.

However, with the expected employment of a staff member by autumn 2022, the trustees understand that there is a requirement to maintain reserves sufficient to pay contractual notice should redundancy ever be required. It is expected that a reserves policy of three months running costs (including contractual commitments to staff) will be adopted at the next trustees meeting early in 2023.

Funds in deficit

No funds were in deficit at year end

Governance

The Charity is registered as a Charitable Incorporated Organisation (CIO) Foundation under charity number 1178966 and was registered with the Charity Commission on 27 June 2018.

The charity currently has four Trustees, with an additional vacancy.

The Church is affiliated to Regions Beyond Family of churches [formally New Frontiers] and is a member of the Evangelical Alliance.

Trustees are selected on the basis of their skills, and willingness to volunteer to serve in the role.

Training for the Trustees is both provided, and ongoing.

Risk statement

The charity is exposed to various risks - be they operational, financial or reputational. The trustees review the charity's activities regularly to identify significant risks and, where possible, they take appropriate measures to mitigate those risks.

Responsibilities of trustees

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the trustees and signed on their behalf by:



Simon Osborne

Date : 25th January 2023

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF

TRINITY CHURCH LITTLEHAMPTON

I report to the trustees on my examination of the accounts of Trinity Church Littlehampton ('the charity') for the year ended 31 March 2022 on pages 6 to 8 following.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sarah Crispin ACA

Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date:

TRINITY CHURCH LITTLEHAMPTON
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022

		Unrestricted General Funds	Restricted Funds	2022	2021
Notes	£	£	£	£	
Income receipts					
Donations, legacies and grants		34,270	-	34,270	45,074
Gift aid receipts		6,044	-	6,044	12,628
Bank interest		507	-	507	523
Total receipts		40,821	-	40,821	58,225
Payments					
Payments in relation to charitable activities undertaken directly	2	18,482	-	18,482	45,140
Total payments		18,482	-	18,482	45,140
Net of receipts / (payments) before transfers		22,339	-	22,339	13,085
Transfers between funds				-	-
Net movement in funds	3	22,339	-	22,339	13,085
Cash funds as at last year end		99,461	-	99,461	86,376
Cash funds at this year end		121,800	-	121,800	99,461

The notes on page 8 form part of these accounts.

TRINITY CHURCH LITTLEHAMPTON
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 MARCH 2022

	Unrestricted General funds £	Restricted funds £	2022 £	2021 £
A Cash funds				
Cash at bank with immediate access	28,480	-	28,480	16,648
Notice deposits	93,319	-	93,319	82,813
	<u>121,800</u>	<u>-</u>	<u>121,800</u>	<u>99,461</u>
B Other monetary assets				
Gift aid due to charity	1,908	-	1,908	100
	<u>1,908</u>	<u>-</u>	<u>1,908</u>	<u>100</u>
C Liabilities				
Trade creditors	207	-	207	-
Fee for Independent Examination	1,080	-	1,080	972
	<u>1,287</u>	<u>-</u>	<u>1,287</u>	<u>972</u>

D Assets retained for charity's own use

	Cost £
Music and PA equipment	5,166
	<u>5,166</u>

Includes equipment donated by Jubilee Church Worthing at cost.

E Guarantees and secured debts

The charity has not given any guarantees and has not provided its assets as security for any liabilities.

The accounts were approved by the trustees and signed on their behalf

by 
 Simon Osborne

date 25th January 2023

The notes on page 8 form part of these accounts.

TRINITY CHURCH LITTLEHAMPTON

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	Unrestricted funds £	Restricted Funds £	Total 2022 £	Total 2021 £
2 Payments in relation to charitable activities undertaken directly				
Charitable Grant	4,200	-	4,200	32,110
Staff costs	6,826	-	6,826	7,340
Training & development	1,469	-	1,469	205
Ministry costs	1,742	-	1,742	1,292
Support costs	2,772	-	2,772	2,992
Property costs	928	-	928	-
Minor equipment	545	-	545	1,200
	<u>18,482</u>	<u>-</u>	<u>18,482</u>	<u>45,140</u>

Grants were made during the year as follows:

Redeemer Church, Worthing	-	-	-	20,000
Regions Beyond UK	1,200	-	1,200	1,200
Regions Beyond Global	1,000	-	1,000	4,910
Creative Heart	-	-	-	2,000
Philippines Church plant	-	-	-	2,000
Turning Tides	-	-	-	2,000
Sparkles	2,000	-	2,000	-
	<u>4,200</u>	<u>-</u>	<u>4,200</u>	<u>32,110</u>

The 2021 grant of £20,000 to Redeemer Church, Worthing was given for the refurbishment of facilities within the Guildbourne Centre, Worthing.

