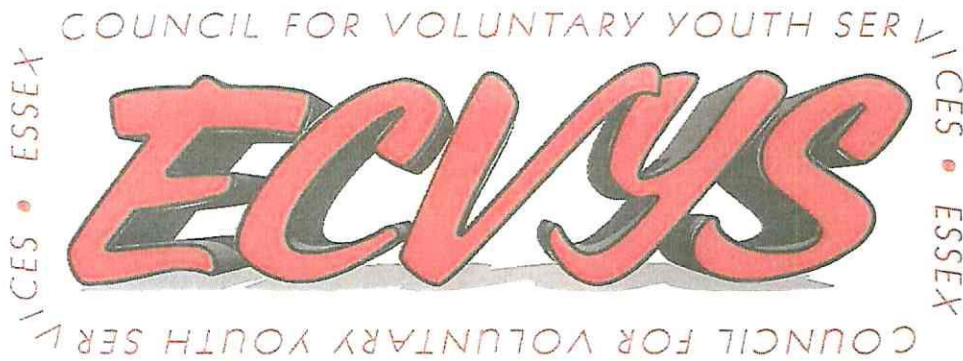


Charity Registration Number: 1178954



## **ESSEX COUNCIL FOR VOLUNTARY YOUTH SERVICES CIO**

**TRUSTEES ANNUAL REPORT AND  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

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## **REPORT OF THE TRUSTEES: For the Year Ended 31 March 2022**

The ECVYS network reaches over **244,000** children & young people  
(over 6000 youth clubs in Essex) 145,557 young people & 99,165 children

### **OBJECTIVE AND SIGNIFICANT ACTIVITIES**

ECVYS has been an active, trusted and established voice of voluntary youth organisations in Essex for over 35 years and we are proud that we have been a registered charity for four years.

**Object:** *To promote the youth voluntary sector for the benefit of the public in Essex through advocacy and representation and promoting good practice within the sector.*

*"Voluntary sector" is defined as "charities and voluntary organisations".*

*Charities are organisations, which are established for exclusively charitable purposes in accordance with the law of England and Wales.*

*Voluntary organisations are independent organisations which are established for purposes that add value to the community as a whole, or a significant section of the community, and which are not permitted by their constitution to make a profit for private distribution. Voluntary organisations do not include local government or other statutory organisations.*

**We will achieve this object through**

#### **a.) Advocacy and representation**

ECVYS will engage and enable voluntary youth organisations so that they can be an active, relevant and independent voice at the forefront of local and national youth issues and policy making. This voice will also allow us to facilitate conversations and partnerships that will strengthen and grow the voluntary youth sector, and thereby enhance the development of young people in Essex.

#### **b.) Promoting good practice & a sense of 'togetherness' within the sector**

ECVYS will help facilitate good practice and provision of youth work by voluntary youth organisations in Essex. We will do this through networking, training and sharing resources, updates, funding and any other information we see as being relevant to the sector and the development of young people.

#### **Board of Trustees**

Our board of trustees is made up from our member organisations; their role is important, making sure that ECVYS stays relevant and answerable to the voluntary organisations that it is set up to serve.

**Essex Boys and Girls Clubs:** Martin Solder (County Director)

**The Children's Society:** Kerry Clancy-Horner (Head of Youth Practice Programmes)

**InterAct:** Peter Dilley (Participation and Safeguarding Lead)

**Chelmsford Diocese:** Bishop Roger Morris (The Bishop of Colchester)

**Girl Guiding Essex South East:** Canon Eileen French

## 1. SIGNIFICANT ACTIVITIES



### ECVYS overview 2021-22

- The ECVYS network reaches over **244,000** children & young people (over 6000 youth clubs in Essex) 145,557 young people & 99,165 children
- Matched funding towards activities this year **\*£10,000**  
\*Estimated value of ECVYS trustees and volunteers giving their time to ECVYS
- The ECVYS network resource & empower over **28,000** volunteers in children's & youth work in Essex

**Overview:** This year has been another tough year for many organisations. For ECVYS to support those working with young people through a pandemic has been challenging, but very worthwhile. Sadly, within the ECVYS team we lost Sharon, our much loved admin, to cancer - there will be a raffle at the AGM to help raise funds for a youth garden project at Barnston Village Hall in Sharon's memory.

#### ***Activities that we have been involved with- Training and Training grants:***

ECVYS organisations span over **6,000** children's/youth groups in Essex that provide safe environments for children and young people to belong to.

Our training grant provision continues to enable groups to provide specific training for volunteers and young people that is not otherwise available or accessible. This training helps to make sure that the sector is prepared and trained to offer safe environments for young people to thrive, and that staff and volunteers are immersed in good practice and have good knowledge of young people.

We were again unable to hold any face to face training this year but people have still been accessing the online training that we provide.

#### **Training grants & training online were able to offer topics such as-**

- 1.) Level 2 Food Safety & Hygiene (This is massively popular and one that is always in high demand)





- 2.) Health and Safety at work
- 3.) Personal safety for lone workers
- 4.) Safeguarding and Leadership (at times and venues more accessible to volunteers)
- 5.) Youth Leader Training skills

Over 50 organisations have actively engaged with training and networking this year.

**'The food hygiene course was good and doing it online was perfect for me. Thank you as it has prepared me for work' – young person, Korban housing**

**'Thanks for the course. I can now help prepare the food for young people on our programmes' – The Wilderness foundation**

**ECC: Remobilising Grassroots organisations:** Remobilising Grassroots organisations: ECVYS were commissioned by ECC to run a funding pot for them to help grassroots children's and youth clubs get started again after the pandemic. This work started in February 2021 and we still have a small amount in this pot at the end of April 2022. Essex Boys & Girls clubs also worked with us on this project to supply some invaluable support and advice for groups who needed a bit of extra help to re-open.

**651 youth clubs** have benefitted from this funding through ECVYS.

#### ***Listening projects:***

Our listening projects have developed over the last few years and have become a great way for organisations to engage with young people around issues that matter to them. Young people get to share their views, and groups that take part receive a donation towards their youth clubs.

This year we have worked with Essex Police for their new children and young person's strategy, the National Institute for Health Research around Covid recovery, the Police, Fire and Crime Commissioner (PFCC) around the Essex Crime Plan, ECC on young people's voices around the Covid vaccine, the national Children's Society around young people in care and the Violence & Vulnerability Unit around youth violence in Essex.

**Over 1,800 people** have taken part in listening projects this year.

#### ***Representation:***

##### ***Essex Safeguarding Children Board (ESCB):***

ECVYS are on the ESCB Executive Board and we are able to update groups as to any safeguarding changes as and when they happen, and input into meetings on behalf of the sector. Our groups access the ESCB training and receive £10 off any training costs if they are an ECVYS member.

We have ECVYS voluntary representatives at each of the Stay Safe groups who in turn can feed into the Executive Board through our CEO, and vice versa. The new role of 'Partnerships and Engagement Officer' for ECVYS is making sure that voluntary groups can feed into the Stay Safe groups and the Exec., and then vice versa.

This year has seen a lot of added involvement in the role of safeguarding as groups (and the ESCB) adapt to changes that have arisen because of Covid.

ECVYS have been involved in: Safer Essex, the hybrid Child Protection Conference, a member of the ESCB 'Missing' Sub-committee, the 'Risk in the Community' Working Group, the 'Still Not Safe' Task and Finish Group, the ESCB, ESAB and SET DSB Learning and Development Sub-committee, interviews with the ESCB to help them find their new Training Administrator, and been part of the ESCB Business



Planning Group to share views as to what the voluntary sector and children and young people in Essex need from the ESCB to help them be safe, have positive futures, and to thrive in Essex.

*'Updates about safeguarding issues and discounts through ECVYS for courses are a huge benefit'  
– Colchester HomeStart*

*'Thank you for making sure that we are represented at meetings and that young people are having their voices heard in regards to their needs'- PACT for Autism*

#### **Children's partnership board:**

ECVYS represent the sector at the County Children's Partnership Board and are able to empower conversations that may otherwise not happen between voluntary groups and the other partners around the table like Police, Health and Education. Representing the sector at meetings is part of our core offer and makes sure that all voluntary children's and youth clubs in Essex are a part of the conversation, and that they are up to date on any new strategies and plans for Essex, and aware of what is happening. It is also a great way to feed into meetings about what is happening at grassroots level.

We have ECVYS voluntary representatives at each of the quadrant Partnership Boards to make sure that local and Countywide are as joined up as they can be and remain relevant.

This year this has also allowed us to present the views of the sector around the impact of Covid on young people, be a part of planning an employability toolkit, represent the sector at an 'Emotional Health and Mental Wellbeing' workshop and the 'Parent Outcomes' workshop.

ECVYS are also now a part of the Working Families Stakeholder Forum and the Supporting Families Strategic Partnership Board. These have been great platforms to represent the sector and for our members to have a voice.

Our network helps support, train and encourage those who work with **28,000 volunteers** in Essex.

This past year we have also been involved in Covid-related task groups to represent the sector and children and young people in Essex: The Local Infrastructure Inclusion and Transformation Group, the Essex Renewal Mobilisation Group and the Essex Partners Board- Communities Network Reference Group.

ECVYS are also able to represent the sector at the National Council for Voluntary Youth Services (NCVYS), the SET Parenting Group, Think Family forums, the Domestic Abuse Stakeholder Event, the joint meeting of Essex Criminal Justice Board, and the Reducing Reoffending 'Help for Parents and Young People Involved in Drugs and Crime' run by Essex Police. Each of these has helped raise the profile of ECVYS and our members.

*'Thank you for listening to us and taking our views to the Childrens partnership board. It's reassuring to have you and know that we are being heard' – Brentwood Catholic youth service*

*'I can never get to any meetings as I just volunteer, I am thankful for all you do and keeping us in the loop' - Rainbow Rural*

**The Violence & Vulnerability Unit (VUU):** We are thrilled that we have been working with the VUU again this year and have been involved in various projects like running the unit's stream of work called 'The Voices of the Community' and helping to manage a community grant funding pot for organisations working with young people at risk of serious violence.





**Detached youth work:** Since September 2020, ECVYS have been working with some of our amazing partners, who deliver face to face youth work, to work on a project around detached youth work for 10-14yr olds. The project works in Basildon, Southend, Thurrock, Colchester, Tendring, Harlow and Chelmsford and is funded by the Violence & Vulnerability Unit & Active Essex.

Our partners are (Essex Boys & Girls Clubs, Red Balloon, Bar'n'Bus, Essex YMCA, Southend YMCA, Teen Talk, Colchester HomeStart, Essex Youth service & North Avenue youth club). The project aims to put a trusted adult in young people's lives, and to link up with local youth clubs and services.

This year the project had contact with **nearly 7,000 young people**. We are really excited to continue this project in 2022-2023.

#### **ECVYS Cluster Groups:**

The meetings have been running online throughout this last year and have had many advantages to being run this way, and the only extra cost being a Zoom subscription. These meetings have drawn many people in and we have decided to run with a hybrid format of these meetings in future and only meet face to face once a year in the quadrants. We regularly get between 40-50 people at these meetings and they have been an extremely useful source of information, discussion and sharing. The usual set up of these meetings includes updates from the Children and Young People's Partnership Board, ESCB, Essex Youth Services, Childrens and Families leads, and other countywide services, as and when they have things they would like to update the sector on. It is a great network of voluntary organisations coming together and the groups are vital to our members in helping them to do what they do best in their face to face work with children, young people and families in Essex.

***'I never used to get the chance to come to Cluster meetings and they have been a lifeline for our organisation throughout Covid'- Cirdan Sailing Trust***

#### **Mailshot:**

Our mailshot reaches 100's of voluntary groups in Essex and is passed on to many more through umbrella bodies. The mailshot covers all our ECVYS work, any updates, funding information, campaigns, vacancies, volunteering opportunities and much more. We also send out individual emails of noteworthy information/campaigns that we feel may benefit our groups. Over the past year many groups have been in touch to say how much they value this resource. Our members are busy doing face-face work and to have a mailshot like this, where information comes together all in one place, is key for members to keep them involved and connected.

***'I make time to read your newsletter as it's very valuable to me to keep me in touch with what is happening across the County and the funding information is great too'- Essex North East Guiding***

#### **FUTURE PLANS**

In the next financial year we are really pleased to be able to continue our detached project and our work with the Essex VVU.

We have just welcomed a new administrator and will be advertising soon for a new Partnership and Engagement Officer to help expand on our representation and make it even easier for groups to contribute and have their voices heard and stay connected and informed.

We are so pleased to be able to build upon the work of ECVYS and it is an honour to represent our members and help them develop their youth work.

Thank you for your support this year.

INDEPENDENT EXAMINER'S REPORT  
FOR THE YEAR ENDED 31 MARCH 2022

Report to the trustees of Essex Council for Voluntary Youth Services (ECVYS) on accounts for the period ended 31st March 2022 set out on pages 9 to 17.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with the general Directions give by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matters has come to my attention

1. which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Relevant professional qualification(s) or body (if any):

ACA

Address:

10 Church End  
Dunmow  
Essex  
CM6 2AF



STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2022

	Note	Unrestricted to 31/03/2022 £	Restricted to 31/03/2022 £	Total to 31/03/2022 £	Total to 31/03/2021 £
<b>Income and endowments from:</b>					
Donations and legacies	2			0	0
Investment income	3	5,491	0	5,491	6,093
Charitable activities	4	77,140	336,155	413,295	207,360
Other Income		0	0	0	8
<b>Total Income</b>		<b>82,631</b>	<b>336,155</b>	<b>418,786</b>	<b>213,460</b>
<b>Expenditure on:</b>					
Charitable activities	5	57,595	297,501	355,096	163,158
<b>Total resources expended</b>		<b>57,595</b>	<b>297,501</b>	<b>355,096</b>	<b>163,158</b>
<b>Net (expenditure)</b>		<b>25,036</b>	<b>38,654</b>	<b>63,690</b>	<b>50,302</b>
Transfer between funds		21,443	(21,443)	0	0
<b>Net movement in funds</b>		<b>46,479</b>	<b>17,211</b>	<b>63,690</b>	<b>50,302</b>
Funds at 01/04/2021		243,792	99,429	343,221	292,919
<b>Funds at 31/03/2022</b>		<b>290,271</b>	<b>116,640</b>	<b>406,911</b>	<b>343,221</b>

ESSEX COUNCIL FOR VOLUNTARY YOUTH SERVICES

BALANCE SHEET  
AS AT 31 MARCH 2022

		2022 Total £	2021 Total £
<b>Fixed Assets</b>			
Tangible Assets		399	-
<b>Current Assets</b>			
Debtors	7	1,272	1,014
Cash at bank and in hand		416,258	448,636
		<u>417,530</u>	<u>449,650</u>
<b>Current Liabilities</b>			
Creditors, amounts falling due within one year	8	11,018	106,429
<b>Net current assets</b>		406,512	343,221
<b>Total assets less current liabilities</b>		<u>406,911</u>	<u>343,221</u>
<b>Funds</b>	9		
Unrestricted Funds - General		177,485	131,006
Unrestricted Funds - Designated CEO		94,786	94,786
Unrestricted Funds - Designated Operating		18,000	18,000
Restricted Funds		116,640	99,429
		<u>406,911</u>	<u>343,221</u>

The notes at pages 11 to 17 form part of these accounts.

For the year ended 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

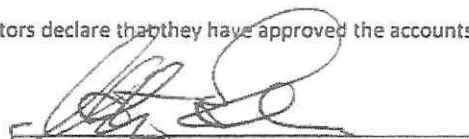
The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies regime.

The directors declare that they have approved the accounts above

Signed



Martin Solder (Chairman)

Date

8/7/2022



NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022

## 1 Accounting Policies

### **Basis of preparation of the accounts**

These accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2015 and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

### **Going concern**

There are no material uncertainties about the charity's ability to continue.

### **Fund accounting**

Unrestricted funds are available for use at the discretion of the Trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the Trustees for particular future projects or commitments.

Restricted funds are subject to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

### **Incoming resources**

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- income from membership subscriptions received in the nature of a gift are recognised in Donations and Legacies. Membership subscriptions which give a member rights to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.
- receipts received during the year which are not to be expected until after the balance sheet date are not recognised as income for the year and are included in funded charitable income deferred.

### **Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022

**Accounting Policies (*continued*)**

**Resources expended (*continued*)**

- expenditure on raising funds includes the cost of all fundraising activities, events, non-charitable trading activities.
- expenditure on charitable activities includes all costs incurred by the charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to governance of the charity apportioned to charitable activities.
- where income on charitable funds has been recognised and the related expenditure is known and committed, the expenditure is recognised as a funded charitable activity accrual and is included in expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

**Investments**

Fixed asset investments in quoted shares, traded bonds and similar investments are valued initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably, in which case it is measured at cost less impairment.

Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments.

**Debtors**

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amounts advanced by the charity. Subsequently they are measured at the cost or other consideration expected to be received.

**Current asset investments**

The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date of less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.

They are valued at fair value except where they qualify as basic financial instruments.



NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022

**2 Donations and Legacies**

	Unrestricted £	Restricted £	2022 £	2021 £
Donations	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**3 Income from Investments**

	Unrestricted £	Restricted £	2022 £	2021 £
Deposit account interest	5,491	-	5,491	6,093
	<u>5,491</u>	<u>-</u>	<u>5,491</u>	<u>6,093</u>

All 2022 income received from investments was unrestricted.

**4 Income from Charitable Activities**

	Unrestricted £	Restricted £	2022 £	2021 £
Essex County Council	42,000	155,077	197,077	150,203
University of Essex			-	1,975
Police, Fire Commissioner	34,000	176,950	210,950	33,497
Children's Society		2,000	2,000	-
Essex and Kent Police		2,000	2,000	-
Harlow District Council			-	-
Membership subscriptions	1,140		1,140	1,435
Online training sales		128	128	-
Conferences and events			-	-
Consultancy			-	20,250
	<u>77,140</u>	<u>336,155</u>	<u>413,295</u>	<u>207,360</u>

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022

**5 Expenditure on Charitable Activities**

	Unrestricted	Restricted	2022	2021
	£	£	£	£
Awards Issued		7,500	7,500	-
Bank Charges	80		80	48
Computer Costs	1,012		1,012	-
Depreciation	100		100	-
Employer NIC	697		697	211
Employer Pension	1,122		1,122	1,063
Grants Paid Out	1,101	283,747	284,848	102,453
Insurances	357		357	353
Meeting Expenses			-	86
Office/Admin Expenses	493	162	655	799
Office Machine Maintenance			-	456
Professional Services	1,425	5,352	6,777	1,270
Phone Costs	211		211	1,464
Rent			-	4,332
Salaries	49,321	740	50,061	48,047
Subscriptions	50		50	49
Training Costs	1,075		1,075	248
Training Grants Given			-	2,260
Travel and Accommodation	551		551	19
	<u>57,595</u>	<u>297,501</u>	<u>355,096</u>	<u>163,158</u>

**6 Staff costs and emoluments**

Total staff costs were as follows:

	2022	2021
	£	£
Wages & salaries	50,061	45,674
Social security costs	697	938
Pension	1,122	1,002
	<u>51,880</u>	<u>47,614</u>

**Particulars of employees:**

The average number of employees during the period, calculated on the basis of full time equivalents was as follows:

	2022	2021
Project co-ordination staff	1	1
Management staff	<u>1</u>	<u>1</u>
	<u>2</u>	<u>2</u>

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000. (2021: nil)



NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022

**Defined Contribution Pension Scheme**

ECVYS participates in the National Employment Savings Trust (NEST), which is a defined contribution workplace pension scheme, in order to fulfil the requirements under automatic enrolment regulations. Total employer contributions for the current period were £1122. Amounts outstanding at the year end were £113.

**7 Debtors**

	2022 £	2021 £
Debtors	1,272	1,014
Other debtors and prepayments	-	-
	<u>1,272</u>	<u>1,014</u>

**8 Creditors; amounts falling due within one year**

	2022 £	2021 £
Creditors	9,313	1,267
Deferred Income	-	103,258
Social Security	-	1,061
Pension Fund	113	315
Accruals / Other Creditors	1,592	528
	<u>11,018</u>	<u>106,429</u>

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022

**10 Trustee remuneration, benefits and expenses**

None of the Trustees have been paid any remuneration or received any other benefits from an employment with ECVYS or a related entity.

ECVYS did not reimburse any trustee expenses for fulfilling their duties.

**11 Related Party transactions**

There were no related parties within the year.

**12 Additional Disclosures**

None