



*Bishop Graham dedicates our new van in March 2022*

# Annual Report 2022

**Charity Number 1178940**

## What our service users and volunteers say...

"Volunteering helps me to learn to be a team member, helps me support others and learn and helps me enjoy being there"

"Coming to Pathway 3 times a week is the highlight of my week. I enjoy the socialising and chatting as I live alone and coming to Pathway makes me feel much less lonely"

"The food is great and the only nutritious hot meal I get; I'm so very grateful"

"Pathway is wonderful. Thank you for everything!"

All of the volunteers are so lovely and friendly. It's a wonderful place to come"

"When I retired, I was keen to ensure I that I still had lots of social interaction. Volunteering a couple of times a week at The Pathway provides this for me, the client group are very eclectic & I enjoy the mixture & variation of jobs to do combined with a little bit of chaos on some occasions. All of this provides structure to my week, as well as a sense of purpose."

"The signposting I received at Foodbank enabled me to apply for benefits I didn't even know I was entitled to. I can't thank you enough. You have changed my life"

"Pathway is great. You all deserve a knighthood"

## CHAIR OF TRUSTEES REPORT

2022 proved to be a difficult and challenging year for many people. The socio-economic climate of the nation changed rapidly as a result of various global factors. These effects were felt by all people at all levels of society as people began to see their energy bills increase drastically and the cost of putting fuel in the car spiral to unprecedented levels. Lots of people in Great Yarmouth found 2022 a tough year and those financial and social challenges have undoubtedly run into 2023.



Pathway has been running for eight years now and an awful lot has changed over the years. At the heart our mission remains the same: to welcome all people and provide food, care and support.



*Volunteers Ian & Cathy in the kitchen*

Of all years, it could be argued that 2022 saw the most change. After extensive preparatory work by Jennifer King, our exceptional manager, a new era began at Pathway with the opening of Yarmouth & Magdalen Foodbank in association with Trussell Trust. As chair of trustees, I am enormously appreciative of the work done by Jen along with Anna Price (trustee and representative of St Mary Magdalene Church, Gorleston) who together have done a huge amount to develop the necessary infrastructure and governance to see this work happen. To the trustees this growth felt like a natural progression to see the work of Pathway evolve and adjust in order to meet the needs of those in our community, who find they are not able for whatever reason to feed themselves and their dependents.

Alongside the development of Foodbank has also been the enhancement of our support offer. Therefore, it has been really encouraging to see different groups and agencies having regular presence at Pathway to support people through times of need and crisis. Some of these developments in support have been made possible by our belonging to Trussell trust and Jennifer in her report explains a little bit more. We have a good board of trustees and has seen a few changes this year. We said goodbye to Glyn Williams as a trustee although he still volunteers with the project. We have also been glad to welcome Anna Price and Mike Green new trustees and also Reverend Ashley Hines.



*Opening of the new Foodbank by the Mayor of Great Yarmouth, March 2022*



Mother Ashley came to the Parish of Great Yarmouth in September 2022, and a very specific part of her role is to work at Pathway. The vision was to have a priest providing a consistent, regular pastoral presence among the Pathway community. This role has been made possible because the resources of the Great Yarmouth Team Ministry have increased as funding from the Church of England has been targeted in different ways with a particular focus on areas of deprivation. Since her arrival in the parish Mother Ashley has thrown herself into the life and outreach of Pathway where she is appreciated by all members of the Pathway community balancing her humour with an enormous capacity for love and pastoral care she has become a dependable Christian presence alongside those in need.

Thank you for reading our report and for your interest in our work. We are always glad to hear from our supporters and donors and pleased to welcome guests at Pathway if ever you want to come and visit.

***Revd Simon Ward***

***Chair of Trustees***

## MANAGER'S REPORT

Great Yarmouth Pathway has experienced considerable change and development throughout 2022 and I am so proud of how far we have come since the last time I submitted a manager's report for the AGM one year ago. Pathway café continued to serve hot meals three times a week, working from the Minster Mission every Monday, Wednesday and Friday. In March, we opened Yarmouth&Magdalen foodbank (in partnership with St Mary Magdalene Church, under the umbrella of the Trussell Trust). The Pathway Foodbank distributes parcels once a week, and there are deliveries, sorting and packing from our warehouse across 5 days a week.



Our mission has always been to offer a food provision, combined with a warm welcome, support network and signposting service. This continues to be our goal, and the work of the foodbank compliments all of our values and aims. We work in partnership with other similar charities across Great Yarmouth and Gorleston, and regularly have representatives from partner agencies such as GYROS, The Job Centre and Dial on-site who support our service users.



We currently have over 500 registered names on our database and served an average 100 hot meals to guests each day across 2022, and averaged over 50 parcels per week from our foodbank (an annual total of 13,600 meals and 2600 food parcels). We offer a range of training opportunities for volunteers and welcomed 16 new volunteers to the team in 2022. Volunteers have the opportunity to complete safeguarding, food hygiene and emergency first aid training courses as well as continuous on the job training.

*Volunteer Paul collecting donations  
from the Minster*

As I reflect on the last 12 months, I am very pleased that we have consolidated all of the work we have been doing, to ensure sustainability and longevity of the project; whilst moving forwards with a clear strategy. We have reacted to the needs of the community and current climate, so our services reflect the demands in our area at this present time, during unprecedented and ever-changing economic circumstances.

In February we were donated a van (as well as covering ongoing running costs), thanks to the exceptional fundraising efforts of The Freemasons in the area. This van has been absolutely invaluable to us, as it has given us the ability to take the opportunity of collecting donations that we weren't previously able to access, as well as the chance to offer delivery of our food parcels to vulnerable members of the community who are unable to collect from us. I am very grateful for everyone who contributed to this fundraising and cannot emphasise enough how useful this vehicle has been for us.



*Debbie with the van at St Mary Magdalen*

The Foodbank opened in March and by the summer we had already identified that our cabin we had purchased to store and pack the food would not be big enough, as we were experiencing much higher demand than we ever could have predicted. As a result, we fundraised for a warehouse facility and to employ a warehouse coordinator and this grant was successful. We were very generously gifted the free use of a local warehouse facility and after employing our coordinator, who has done a great job of building a wonderful team and processes to sort, pack and deliver parcels, the foodbank has managed to meet exceptional demand over the busy winter period.

Through the progressive work of the foodbank, we also took advantage of the 'financial inclusion' grant available at the Trussell Trust, which means we have been able to employ two additional

members of staff. One is our community link worker, who works across both the Pathway and St Mary Magdalen Foodbanks and does amazing support and signposting work and is making real differences to people's lives that come to us. We have also employed a Dial Multi-Disciplinary Support Worker, who attends café and foodbank sessions to provide expert advice and support to our clients.



*Volunteers & Staff ready for the Christmas lunch*

We have had many generous donations across 2022, which have allowed us to continue the work we do and I want to take this opportunity to thank every single person or organisation who has made any gesture, small or large because it would be impossible to do what we do without them. I would also like to extend my gratitude to my team of volunteers who give up their valuable time to come here and enable us to deliver everything we do, whilst also making it a thriving, enjoyable place for us all to be. Our volunteers and service users are the heart of what we do and I am proud of everything we achieve.

I would also like to thank our trustees for their ongoing support, guidance and expertise and also our treasurer, Michael, who continues to work very hard for us. As you will see from our accounts, our financial position has changed dramatically in recent years and this has massively increased the treasurer's workload.

Looking back on 2022, we have grown and developed so much across the year. We have consolidated our place in the community as a local charity meeting an array of needs and have worked hard to react to the unpredictable world we live in. Embracing 2023, we will continue to serve out clients tangibly and holistically and will welcome the challenges and opportunities that come our way.

***Jennifer King***

***Pathway Manager***

## STATISTICS 2022

A register is kept each time we serve hot meals and takeaways. Customers are asked to complete a basic registration form so we know a few essential details but we operate on an open policy: no referral is necessary.

Month	Meals served	New Customers
January	1093	7
February	1182	4
March	1032	12
April	1006	3
May	1178	6
June	1132	15
July	1050	8
August	1005	5
September	1201	2
October	1239	9
November	1264	10
December	1288	11
<b>Total</b>	<b>13,670</b>	<b>92</b>





## TREASURERS REPORT

I would like to start first by thanking all the staff, volunteers and various helpers for their marvellous efforts in what has been another exceptional difficult year because we were still affected by Covid-19. We still serve about 80-100 free hot meals on three days each week. We also give away other food items when available. Towards the end of the year we also opened a Food Bank. Because of the additional finances involved, I had to completely redesign the accounting process.

Thanks to a successful number of Grant Applications we obtained a working balance of £42060.24 in the year which is carried forward into 2023.

The total received in Income in the year was £165612.65 and £123552.41 was paid out. The main Donation of £20,000 from the Mercers Company which pays the Salary of The Manager. Norfolk Community Foundation has via various partners made a number of donations. Foodbank main donation was £56750 from The Trussell Trust and we thank all of them for their support of Gt. Yarmouth Pathway and Food Bank.

In addition to Fare Share and Thompson Foods we have been starting to use other suppliers especially for Food Bank. We now have on-line banking and debit cards both of which have proved very helpful. Also, we at present pay £150 per week to the PCC for the hire of the hall. This covers all the utilities we use.

This left us with a total of £74583.15 to carry forward into 2023, the majority of which is restricted to salaries and specific projects.

Again, I thank all our various donors for their contributions and also the Trustees and staff for all the assistance given to me over year and in producing these accounts.

**Michael Hewitt**

**Treasurer**



*The Lord Lieutenant of Norfolk presents a plaque acknowledging the commitment of Pathway during the Covid Pandemic*

## Financial Summary 2022

<b>Great Yarmouth Pathway</b>			
<b>Statement of Financial Activities</b>			
<b>Year ending 31<sup>st</sup> December 2022</b>			
	<b>2022</b>		<b>2021</b>
<b>INCOME</b>			
Gift Aid donations	0.00		0.00
Fundraising	99,075.25		1230.76
Standing Order / Direct Debit/Stripe/Paypal	2191.23		60.00
Churches	1122.17		735.00
Other Groups, companies or Charities	670.00		450.00
Individuals and councillors	3964.00		435.00
Grants from Trusts (recurring)	20,000.00		25,000.00
Grants from Trusts	38,300.00		35,743.74
Training	0.00		830.85
Sale of Goods	290.00		0.00
<b>TOTAL INCOME</b>	<b>165,612.65</b>		<b>64,485.35</b>
<b>EXPENDITURE</b>			
Insurance	546.55		556.60
Catering Supplies and running expenses	28,050.42		8,705.31
Cleaning Supplies & Refuse	1910.08		834.73
FareShare	3015.20		1,638.90
Volunteer Expenses and petty cash	5761.99		1,708.54
Training Costs	0.00		55.00
Rent to GY PCC	8450.00		7,800.00
New Equipment	4673.81		2,067.34
Fund Raising Event	0.00		526.00
Foodbank	22,803.20		6,294.00
Centres management and administration	6031.64		0.00
Staff Wages: Manager	20475.81		21,673.30
Staff Wages: Chef	14,580.26		11,707.40
Staff Expenses	0.00		138.98
Van and running costs	7253.45		0.00
<b>TOTAL EXPENDITURE</b>	<b>123,552.41</b>		<b>63,706.10</b>
BALANCES BROUGHT FORWARD	32,522.91		31,743.66
<b>BALANCES CARRIED FORWARD</b>	<b>74,583.15</b>		<b>32,522.91</b>

A full set of accounts is available on request and is uploaded to the Charity Commission Register:  
[www.charitycommission.gov.uk](http://www.charitycommission.gov.uk)

The full accounts were independently examined and approved by Michael Muskett MBE on 8<sup>th</sup> June 2023.



# Great Yarmouth Pathway

## Statement of Financial Activities

For the year ending 31st December 2022

		TOTAL 2022		TOTAL 2021
	Note	Restricted Funds £		£
<b>INCOMING RESOURCES</b>				
<i>incoming resources for Pathway</i>	2(a)	82483.65		64485.35
<i>incoming resources for Food Bank</i>	2(b)	83129.00		0.00
<i>incoming resources from operating activities</i>				
- to further the Centres objects	2( c )	0.00		
- to generate funds	2(d)	0.00		
<i>Income fro investment</i>	2(e)			
<i>Other incoming resources</i>	2(f)			
<b>TOTAL INCOMING RESOURCES</b>		165612.65		64485.35
<b>RESOURCES EXPENDED</b>				
<i>Activities directly relating to the work of Pathway</i>	3(b)	97261.33		63706.10
<i>Activities directly relating to the work of Food Bank</i>	3(c)	26291.08		0.00
		0.00		0.00
		0.00		0.00
<b>TOTAL RESOURCES EXPENDED</b>		123552.41		63706.10
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		42060.24		779.25
<b>GAINS AND LOSSES ON INVESTMENTS</b>	5(b)	0.00		0.00
<b>NET MOVEMENT IN FUNDS</b>		42060.24		779.25
<b>BALANCES BROUGHT FORWARD</b>		32522.91		31743.66
<b>BALANCES CARRIED FORWARD AT 31 December 2022</b>		74583.15		32522.91

# Gt. Yarmouth Pathway

## Balance Sheet at 31 December 2022

	Note	31-Dec 2022 £	31-Dec 2021 £
<b>FIXED ASSETS</b>			
Tangible fixed assets	5(a)		
Investment assets	5(b)		
<b>CURRENT ASSETS</b>			
Stock			
Debtors	7		
Short term deposits			
Cash at bank and in hand ( £0.00 in hand )		74583.15	32522.91
		<hr/>	<hr/>
		74583.15	32522.91
		<hr/>	<hr/>
<b>LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		0.00	0.00
	8		
		<hr/>	<hr/>
<b>NET CURRENT ASSETS</b>		74583.15	32522.91
		<hr/>	<hr/>
<b>NET ASSETS</b>		74583.15	32522.91
		<hr/>	<hr/>
<b>FUNDS</b>	6		
Pathway Restricted Funds		17745.23	32522.91
Food Bank Restricted Funds		56837.92	0.00
		<hr/>	<hr/>
		74583.15	32522.91
		<hr/>	<hr/>

## Notes to the Financial Statements

## 1 ACCOUNTING POLICIES

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# Great Yarmouth Pathway

## Notes to the Financial Statements (continued)

For the year ended 31 December 2022

RESOURCES EXPENDED		FUNDS 2022 £			FUNDS 2021 £
		Restricted to Pathway			
		0.00			0.00
<b>PATHWAY</b>					
3(b)	<i>Activities directly relating to the work of the Pathway</i>				
2001	Centre - running expenses	3897.16			
2002	Centre - running expenses Insurance	546.55			
2003	Centre - running expenses Thompsons	10717.69			
2004	Centre - running expenses KANDO	496.48			
2005	Centre - running expenses Fare Share	3015.20			
2006	Centre - running expenses Mangers Salary	20475.81			
2006	Centre - running expenses Chef Salary	14580.26			
2007	Centre - running expenses Bramfield Meats	1907.24			
2008	Centre - running expenses Bookers	7992.33			
2009	Centre - running expenses Petty Cash	5761.99			
2010	Centre - running expenses Norse Waste	1413.60			
2011	Centre - running expenses HMRC	6031.64			
2012	Centre - running expenses Dishwasher	1835.93			
2013	Centre - running expenses Van	7253.45			
2014	Centre - running expenses ASDA Vouchers	3000.00			
2015	Centre - running expenses Stripe Fees	36.00			
2016	Centre - running expenses Hall Hire	7800.00			
2017	Centre - running expenses Cheque Return	500.00			
		97261.33		0.00	63706.10
		Restricted to Foodbank			
<b>FOOD BANK</b>					
3(c)	<i>Activities directly relating to the work of the Food Bank</i>				
3001	Staff Goods Obtained	1456.68			
3002	Warehouse Managers Salary	1673.00			
3003	Payments to Mary Nagdalene Church	17532.64			
3004	Utility Cards	100.00			
3005	Booker Limited	74.74			
3006	All the Various Stores	3422.82			
3007	Bigdug Limited	1381.20			
3008	Hall Hire on Tuesdays	650.00			
		26291.08		0.00	
		0.00		0.00	
3000		0		0	
		0.00		0.00	0
3 (e)	<i>Major Capital Expenditure</i>				
		0.00		0.00	0.00
2015	ALL New building work				
		0		0	0
<b>TOTAL RESOURCES EXPENDED</b>		<b>123552.41</b>			<b>63706.10</b>

# Great Yarmouth Pathway

## Notes to the Financial Statements (continued)

For the year ended 31 December 2022

5	FIXED ASSETS FOR USE BY PATHWAY		Freehold land and buildings £	Centre equipment £	Total £
5(a)	<i>Tangible fixed assets</i>				
	<b>ACTUAL/DEEMED COST</b>	At 1 January 2022			
		Additions			
		At 31 December 2022			
	<b>DEPRECIATION</b>	At 1 January 2022			
		Charge for the year*			
		At 31 December 2022			
	<b>NET BOOK VALUE</b>	At 1 January 2022			
		At 31 December 2022			
	(insert notes)				

5(b)	<i>Investment fixed assets</i>	
	Movements in year:	
	Market value - 1 January 2022	
	Purchases at cost, less disposals at carrying value	
	Net gains on disposals and annual revaluation	
	Market value - 31 December 2022	
	(insert notes)	

6	ANALYSIS OF NET ASSETS BY FUND	Pathway Restricted Funds £	Foodbank Restricted Funds £	Total £
	Fixed Assets for Centre use			
	Investment Fixed Assets			
	Current Assets	17745.23	56837.92	74583.15
	Current Liabilities			
	<b>Fund balance</b>	<b>17745.22</b>	<b>56837.92</b>	<b>74583.15</b>

## Great Yarmouth Pathway

### Notes to the Financial Statements (continued)

For the year ended 31 December 2022

7	DEBTORS	2022 £	2021 £
	Income tax recoverable		
	Prepayments and accrued interest (insurance)		
	Other debtors		
		<hr/>	<hr/>
		0	0
		<hr/>	<hr/>
8	LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR	2022 £	2021 £
	Deferred income		
	Accruals of utility and other costs		
	Creditors for goods and services -		
	Other creditors		
		<hr/>	<hr/>
		0	0
		<hr/>	<hr/>
9	FUND DETAILS		



## **Independent Examiner's Report to the Gt. Yarmouth Pathway**

This report is based on the financial statements of the Great Yarmouth Pathway for the year ending 31st December 2022.

### **Respective responsibilities of Great Yarmouth Pathway Trustees and the examiner**

As Trustee members you are responsible for the preparation of the financial statements. It is my responsibility to issue this report on these financial statements.

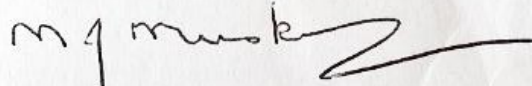
### **Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the Great Yarmouth Pathway and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from the trustees concerning any such matters.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements
  - To keep accounting records in accordance with the Charity Act and
  - To prepare financial statements, which accord with the accounting records and comply with the Act have not been met; or
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 8th June 2023

Print: MICHAEL MUSKETT MBE