



*Pathway staff and volunteers preparing for Christmas dinner*

# Annual Report 2021

**Charity Number 1178940**

## CHAIR OF TRUSTEES REPORT

Welcome to our Annual Report for Great Yarmouth Pathway Cafe and Support Centre for the year 2021. Looking back over that year an awful lot has happened as once again Pathway has continued to evolve and develop whilst ever keeping at its heart our core value: to serve those in need in this community of Great Yarmouth. This remains the very heart of what we stand for and what we do.



It is remarkable to think that at the start of 2021 we were extremely limited in what we could do as our nation continued to live with the implications of a global pandemic. This meant that we were still serving a takeaway meal which while good, wholesome and hearty sustenance, sadly left one key ingredient out. That key ingredient is the welcome and inclusion which is possible by open doors and a place at a table. Since Pathway was launched by the Parish of Great Yarmouth in 2014 welcome and inclusion have been our core values.

The objectives of our charity are stated very clearly in our constitution and on the charity commission website. First of all, it is *“for the relief of poverty”* and secondly *“the promotion of social inclusion by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society”*. During the last year the manager and trustees have been reflecting on how to develop our work and outreach, particularly with regard to the second of our objectives. As levels of need and deprivation in the Parish of Great Yarmouth continue to present a challenge, Pathway and our partner agencies are committed to developing new ways to respond. Therefore, in the latter months of 2021 much work was put in to develop the opening of a foodbank alongside our existing service.

Such vision and development would not happen were it not for one of Pathway’s greatest assets, our manager Jennifer King. Jen continues to throw a huge amount of energy, commitment, resilience and care into her work frequently going above and beyond what is expected. One of Jen’s achievements is to develop a significant team of volunteers who support our work. We are indebted to those who give their time to serve other people: without your commitment it would not happen. You are the people who make it happen by turning up and peeling, chopping and packing and supporting chef, Luke Rikard, in his work. Volunteers have also continued to pick up donations from local outlets including M&S, Greggs, Tesco, Asda and Haven Seashore Holiday Park.

Thank you also to those in the community of Great Yarmouth, Norfolk and beyond who have given generous support to Great Yarmouth Pathway. These include The Mercers, Norfolk Community Foundation, WRAP, ASDA Foundation, Ellerdale Trust, Sainsbury’s, Nelson Ward Councillors, Great Yarmouth Borough Council, Great Yarmouth Lions Club, Great Yarmouth Rotary Club and many individual donors. To all who have donated generously whether you are a trust or foundation or an individual donor we can only offer our thanks and express our commitment and resolve to continue to serve those in need in this community. Please know that without your generosity we simply could not operate.

Thank you for reading our report and for your interest in our work. We are always glad to hear from our supporters and donors and pleased to welcome guests at Pathway if ever you want to come and visit.

**Revd Simon Ward**

**Chair of Trustees**

## MANAGER'S REPORT

Pathway continues to serve hot meals, working from the Minster Mission every Monday, Wednesday and Friday. Our mission is to provide a hot meal, combined with a warm welcome, support network and signposting service. We work in partnership with other similar charities across Great Yarmouth and Gorleston, and regularly have representatives from partner agencies such as Herring House and Dial on-site who support our customers.

We currently have over 400 registered names on our database and served on average 100-120 customers each day across 2021.

We offer a range of training opportunities for volunteers, and welcomed 7 new volunteers to the team in 2021, in addition to the appointment of a new chef. Every volunteer completes safeguarding training, food hygiene training and we also hold emergency first aid training courses for those interested. Our volunteers and customers are the heart of what we do and I am proud of everything we achieve and I would like to take this opportunity to thank them for all of the hard work and commitment across the year.

As I reflect on the last 12 months, it is clear to see how we ensured our foundations were firmly rooted and there is a clear strategy throughout 2021 that illustrates our developments, as they accumulated into where we are now.

In July we embarked on our largest local fundraiser, which raised both awareness for our work, and vital funds (over £1200). Luke Rickard and Nicola Cannon took on an intrepid challenge; a skydive! They did a wonderful job on the day and their bravery and contribution to our work must be noted.



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We began 2021 still enduring the pandemic and the most exciting day from my time at Pathway came in September, when we reopened as a cafe! We had gradually changed from an outside takeaway, to an indoor takeaway in March, as restrictions eased, but the day we had all strived for was reopening as a cafe. This is what we are all about. Welcoming guests through the door, offering a friendly cup of tea, a hot meal with an opportunity to socialise. Although I'm very proud that we were able to remain open throughout the pandemic, at a time when the vulnerable were most at risk, it is being a cafe where we can offer our most holistic, wrap around support. We are able to welcome in representatives from local





The most progressive part of 2021 was the planning and preparations that began towards opening the Yarmouth & Magdalen foodbank. We spent the year having many meetings with Trussell Trust, making grant fundraising applications to fund the project and beginning to develop the plans for opening. In June, our portacabin was purchased and constructed at the rear of the premises. This unit is for the storage for all of the food we need for the parcels. Some local tradesmen generously donated their time, skills and resources to construct it free of charge, as well as building the wooden racking and installing the electrics.



Christmas was a wonderful, jubilant period for us. We had a beautifully decorated hall, with a new large tree and all the trimmings. We were able to host an amazing Christmas meal for all our guests, along with a present for ever client, that had generously been donated under the coordination of Sharon Boon. Pathway also entered a truly unique tree into the Great Yarmouth Christmas Tree festival at the Minster, where we won a 'highly commended' accolade from the Mayor. It was a lovely way to end a truly momentous year for Pathway, and all the new beginnings that were just buds at the start of the year, were fully blooming by the end of 2021 and ready to blossom in 2022.

***Jennifer King***

***Pathway Manager***



*Christmas time 2021: The tables are laid for dinner and the tree in the Minster Tree Festival*

## TREASURERS REPORT

I would like to start first by thanking all the staff, volunteers and various helpers for their marvellous efforts in what has been another exceptional difficult year thanks to Covid-19. Although at times we have not able to serve internal meals, we have continued by serving takeaways at the door. We still serve about 80/100 free hot meals on three days each week. We also give away other food items when available.

Thanks to a successful number of Grant Applications we obtained a small surplus of £779.25 which is carried forward into 2022.

The total received in Income in the year was £64,485.35 and £63,706.10 was paid out. The largest single donation of £20,000 from the Mercers Company which covers the salary of the manager. Norfolk Community Foundation has via various partners made donations totalling £20,000. Other donations ranged from £5 to £6983.68 and we thank all of them for their support of Gt. Yarmouth Pathway.

One major change has been the decision to start a Food Bank, additional grants were received and we will be looking for additional grants in 2022. In addition to Fare Share and Thompson Foods we have been starting to use other suppliers. Also, we at present pay £150 per week to the PCC for the hire of the hall which his covers all the utilities we use.

This left us with £32,522.91 to carry forward into 2022.

Again, I thank all our various donors for their contributions and also the Trustees for all the assistance given to me over year and in producing these accounts.

**Michael Hewitt**

**Treasurer**



*Laying foundations for the future: volunteers outside the new Foodbank portacabin*

## Financial Summary 2021

<b>Great Yarmouth Pathway</b>			
<b>Statement of Financial Activities</b>			
<b>Year ending 31<sup>st</sup> December 2021</b>			
	<b>2021</b>	<b>2020</b>	
<b>INCOME</b>			
Gift Aid donations	0	0	
Fundraising	1230.76	0	
Churches	735	115	
Other Groups or Charities	450	263.90	
Individuals	435	520	
Grants from Trusts (recurring)	25000	11200	
Grants from Trusts	35743.74	458185	
Training	830.35	337.500	
<b>TOTAL INCOME</b>	<b>64,485.35</b>	<b>58,254.40</b>	
<b>EXPENDITURE</b>			
Insurance	459.41	459.41	
Catering Supplies	8381.75	8,381.75	
Cleaning Supplies	549.85	549.85	
FareShare	1110.70	1110.70	
Volunteer Expenses	1699.45	1699.45	
Training Costs	55	450.00	
Rent to GY PCC	7800	7800	
New Equipment	2067.34	5446.41	
Centres management and administration			
Staff Wages: Manager	21,673.30	5327.95	
Staff Wages: Chef	1708.540	2540.00	
Staff Expenses	138.98	499.24	
<b>TOTAL EXPENDITURE</b>	<b>63,706.10</b>	<b>34264.76</b>	
BALANCES BROUGHT FORWARD	31743.66	7754.02	
<b>BALANCES CARRIED FORWARD</b>	<b>32522.91</b>	<b>31743.66</b>	

A full set of accounts is available on request and will be uploaded to the Charity Commission Register:  
[www.charitycommission.gov.uk](http://www.charitycommission.gov.uk)

The full accounts were independently examined and approved by Mrs Jane Freeman: 16<sup>th</sup> February 2022.

## STATISTICS 2021

A register is kept each time we serve food. Customers are asked to complete a basic registration form so we know a few essential details but we operate on an open policy: no referral is necessary.

Month	Meals served	New Customers
January	812	2
February	835	4
March	792	0
April	741	1
May	911	6
June	1002	8
July	1058	4
August	1125	0
September	1162	2
October	1131	5
November	1321	4
December	1137	8
<b>Total</b>	<b>12,027</b>	<b>44</b>



Thank you to all our supporters, both great and small:

We could not do it without you!

# Great Yarmouth Pathway

## Notes to the Financial Statements

For the year ended 31 December 2021

### 1 ACCOUNTING POLICIES

2	INCOMING RESOURCES	Unrestricted Funds £	Restricted Funds £	TOTAL 2021 £	FUNDS 2020 £
2(a)	<i>Incoming resources from donors</i>				
101	Gift Aid donations	0.00			0.00
102	Income tax recoverable				
103	Standing Orders/Direct Debits	60.00		60.00	0.00
104	Funds Raising (Sky Dive)	1230.76		1230.76	0.00
104	Churches	735.00		735.00	115.00
105	Other Groups or Charities	450.00		450.00	258.90
105	Individuals	435.00		435.00	520.00
105	pay Pal	0.00		0	5.00
		<u>2910.76</u>		<u>2910.76</u>	<u>898.90</u>
2(b)	<i>Other voluntary incoming resources</i>				
201(a)	Grants (recurring grants)	25000.00		25000.00	11200.00
201(b)	Grants (non-recurring grants)	35743.74		35743.74	45818.00
		0.00			
		<u>60743.74</u>	<u>0.00</u>	<u>60743.74</u>	<u>57018.00</u>
2(c)	<i>Income from operating activities: to further the Centre's objects</i>				
401					
402	Training (Trussel Trust)	830.85		830.85	337.50
403					
404					
500					
		<u>830.85</u>		<u>830.85</u>	<u>337.50</u>
2(d)	<i>Income from operating activities:</i>				
203(a)					
		<u>0.00</u>		<u>0.00</u>	<u>0.00</u>
2(e)	<i>Income from investment</i>				
301	Dividends and interest including				
302	any reclaimable tax				
2(f)	<i>Other ordinary incoming resources</i>				
601					
602					
	<b>TOTAL INCOMING RESOURCES</b>	<u>64485.35</u>	<u>0.00</u>	<u>64485.35</u>	<u>58254.40</u>





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