



Barbara Rowe's work being celebrated by the High Sheriff – February 2020

Annual Report 2020

Charity Number 1178940

CHAIR OF TRUSTEES REPORT

It wasn't the year we expected but it turned out well in the end.

We stepped into the start of 2020 with a good team of volunteers, ably coordinated by Barbara Rowe as they served lunch three days each week. Numbers of customers were high at that time and the wheels turned well allowing Pathway to open, serve great food and give a warm welcome to those who came through the doors.

In February 2020 we had a lovely moment of celebration when The High Sheriff of Norfolk came and gave an award to Barbara in recognition of her service and dedication of those in need through the work of Pathway. All customers who were there joined in warm applause.

In late March Covid-19 lockdown came and we needed to think again. Swiftly we adapted to serve a takeaway meal. Often it was a sandwich and soup lunch and in early times of lockdown customer numbers dropped significantly. The other complicating factor was that a number of regular volunteers needed to shield due to personal health. This included Barbara Rowe and our chef, Brian Faulkner. Thanks are due to those who helped to keep things running through the spring and summer of 2020.

Events took another turn with news that Barbara Rowe was to move away to the West Country. In addition, Brian Faulkner also announced that he was to move away. Barbara was renowned for her dedication to the work of Pathway and her implicit compassion with those in need. Week after week she devoted hours to keeping everything running smoothly from organising volunteers, to ensuring collections happened, to maintaining standards and training for all concerned. Chiefly, she was appreciated most by the customers for her kindness and welcome. Brian was involved with Pathway from the very start and was renowned for his ability to make something tasty out of more or less anything! He gave many hours to Pathway and the heart of all we have done and stood for has always been based around a good meal. To Barbara and to Brian, words cannot adequately express gratitude for all you have given. One lingering sadness many of us felt was that we were not able to join together for a thank you and community send off in celebration of such outstanding work.

This left something of a quandary for the trustees and volunteers. Clearly there was a need for the work of Pathway but coping with the loss of the two mainstays was going to be hard. It was noted that the way Pathway had grown over time meant that the scope of the project far exceeded what was envisaged at the start. This placed huge burdens on key volunteers. In addition, if Pathway was going to develop and flex in order to serve those most in need, a new sustainable and funded approach was necessary.

The Trustees decided to secure funding to employ a Pathway Manager and also a Community Chef. Applications were successful to Norfolk Community Foundation (chef) and WRAP (The Waste and Resources Action Programme UK) for a 6-month pilot for a manager. Pathway is hugely grateful to both of these funders. Also, I must thank The Mercers' for their substantial contribution to core funding in 2019 and 2020. Without such funders, and more who are not named here, the work of Pathway cannot happen. Thanks also to GYBC staff for support with applications.



Pathway cannot happen without our amazing volunteers who have collected food, filled brown paper takeaway bags and filled sandwiches. Many helped throughout 2020 but the contribution of Luke Rickard and Nicola Cannon is especially appreciated who have both been dependable mainstays. Thanks also to the supermarkets who have partnered with us in 2020: M&S, Greggs, Tesco, Sainsbury, Lidl and also to FareShare. Help also came from the King's Arms on Northgate Street who helped us with food preparation and meals served from Kingsgate Community Church. We recruited an experienced chef in Peter Jones served many good meals and soon began to enjoy a new challenge.

Following recruitment in summer 2020, Jennifer King was appointed as Pathway Manager and began work in October 2020. Trustees have been delighted with the professional experience she has brought to the role and her energy in implementing new systems and helping us grow. Despite the challenges and changes of an extraordinary year, we know we are in good hands.

We can look back at 2020 as being a year of challenge and change from which Pathway has emerged stronger. We have grown as a charity as we look to become fundable and sustainable. We are putting human resources in place to help us grow in capacity and look to increase and diversify our offer. We have attracted good funders to support our work. We have continued to serve those in this community who are most in need and have an appetite to sustain and grow this work. We continue to reach out and serve those most in need with Christian love and compassion.

My heartfelt thanks to all who are a part of the Pathway community and to all those who give much of their time, energy and resources.

As I said at the start, it wasn't the year we expected but it turned out well in the end.

Revd Simon Ward

Chair of Trustees

MANAGER'S REPORT



Pathway continued to operate throughout the national pandemic, working from the Minster Mission every Monday Wednesday and Friday. We had to serve a takeaway hot meal and lunch bag instead of our normal café service, alongside any surplus food we had donated, but I am proud that we didn't close our doors at any point

Our mission is to provide a hot meal, combined with a warm welcome, support network and signposting service.

We work in partnership with other similar charities across Great Yarmouth and Gorleston, and regularly have representatives from the likes of Herring House on-site who support our customers.

We currently have over 300 registered names on our database and serve on average 90-100 customers each day at this point in early 2021.

We offer a range of training opportunities for volunteers, and between September and December 2020 welcomed 4 new volunteers to the team, in addition to the newly appointed chef and my own appointment as charity manager. Every volunteer completes safeguarding training, food hygiene training and we also hold emergency first aid training courses for those interested. In November 2020 we held a fire safety and awareness course for all staff/volunteers and we support learning and encourage access development opportunities.

This year we have had several successful grant applications, most notably a £15,000 grant from the Norfolk Winter Resilience Fund. We are currently in a strong financial position, and our ongoing fundraising efforts will continue in order to secure our future. We are genuinely grateful for all the generosity of our benefactors and the continued support we receive from the Parish of Great Yarmouth.

Our volunteers and customers are the heart of what we do and I am proud of everything we achieve. My first 3 months have been an eye opening, welcoming and fulfilling time and I look forward to all the developments and progressions we will take in 2021.

Jennifer King

Pathway Manager

Pathway Statistics 2020

We keep a record of names every time we serve to maintain an accurate representation of the numbers of meals we serve. When lockdown happened in late March, numbers initially fell. Many customers we did not see for some time before they returned hence a high number of “returns” in May 2020. Throughout 2020 we continually welcomed new customers, many of whom had been offered temporary accommodation in Great Yarmouth as a result of the pandemic.

Month	Meals Served	Customers served per month	Returning Customers (after 3 months absence)	New Customers
January	1102	230	3	2
February	1017	198	2	1
March	811	196	19	12
April	591	167	17	0
May	762	175	52	2
June	827	174	14	16
July	887	195	16	12
August (2 week closure)	467	157	12	15
September	825	197	35	22
October	839	204	37	18
November	839	188	26	18
December	708	159	16	5
Totals for 2020	9675	<i>Not applicable</i>	249	124

TREASURERS REPORT

I would like to start first by thanking all the staff, volunteers and various helpers for their marvellous efforts in what has been an exceptional year due to Covid-19. Although we have not able to serve internal meals since April we have continued to serve takeaways at the door. We still serve about 80 free hot meals on three days each week. We also offer other food items when available.

The total income received in the year was £58,254.40 and £34,264.76 was paid out. The gift of £11,000 from the Mercers Company which is the second half of a two-year support to Pathway. Norfolk Community Foundation have via various partners made five donations totalling £39,068. Other donations ranged from £5 to £5000 and we thank all of them for their support of Gt. Yarmouth Pathway. The donations are both local and national with one from Australia.

One major change has been the appointment of a paid Manager. We have received a grant to cover that cost for a number of months and are looking at additional grants in 2021. In addition to Fare Share and Thompson Foods we have begun to use other suppliers and have increased our commitment to using donated food; saving on food waste. We pay £150 per week to the PCC for the hire of the hall. This covers all the utilities we use.

The total £31,743.66 was carried forward into 2021: Much of this earmarked for expenditure including core costs and salaries.

Again, I thank all our various donors for their contributions and also the Trustees for all the assistance given to me over year and in producing these accounts.

Michael Hewitt

Treasurer



Chef Peter Jones pleased with the new cooker funded by NCF

Financial Summary 2020

Great Yarmouth Pathway			
Statement of Financial Activities			
Year ending 31st December 2020			
	2020		2019
INCOME			
Gift Aid donations	0		100.00
Fundraising	0		60.00
Churches	115		352.82
Other Groups or Charities	263.90		570.00
Individuals	520		50.00
Grants from Trusts (recurring)	11200		12300.00
Grants from Trusts	45818		8861.75
Training	337.50		0
TOTAL INCOME	<u>58,254.40</u>		<u>22294.57</u>
EXPENDITURE			
Insurance	459.41		207.88
Catering Supplies	8381.75		8,347.57
Cleaning Supplies	549.85		
FareShare	1110.70		1703.17
Volunteer Expenses	1699.45		1110.00
Training Costs	450.00		206.00
Rent to GY PCC	7800		7800.00
New Equipment	5446.41		2429.94
Centres management and administration			235.43
Staff Wages: Manager	5327.95		0
Staff Wages: Chef	2540.00		
Staff Expenses	499.24		
TOTAL EXPENDITURE	<u>34264.76</u>		<u>22039.99</u>
BALANCES BROUGHT FORWARD	7754.02		7499.44
BALANCES CARRIED FORWARD	31743.66		7754.02

A full set of accounts is available on request and will be uploaded to the Charity Commission Register:
www.charitycommission.gov.uk

The full accounts were independently examined and approved by Mrs Jane Freeman: 16th February 2021.

Great Yarmouth Pathway

Statement of Financial Activities

For the year ending 31st December 2020

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL 2020 £	TOTAL 2019 £
INCOMING RESOURCES					
<i>incoming resources from donors</i>	2(a)	898.90		898.90	1132.82
<i>Other voluntary incoming resources</i>	2(b)	47518.00	9500.00	57018.00	21161.75
<i>incoming resources from operating activities</i>					
- to further the Centres objects	2(c)	337.50		337.50	0.00
- to generate funds	2(d)	0.00		0.00	0.00
<i>Income from investment</i>	2(e)				
<i>Other incoming resources</i>	2(f)				
TOTAL INCOMING RESOURCES		<u>48754.40</u>	<u>9500.00</u>	<u>58254.40</u>	<u>22294.57</u>
RESOURCES EXPENDED					
<i>Grants</i>	3(a)				
<i>Activities directly relating to the work of the centre</i>	3(b)	22238.12	4500.00	26738.12	21804.56
<i>Centres management and administration</i>	3(c)	2526.64	5000.00	7526.64	235.43
<i>Cost of generating funds</i>	3(d)	0.00		0.00	0.00
<i>Major Capital Expenditure</i>	3 (e)	0.00		0.00	0.00
TOTAL RESOURCES EXPENDED		<u>24764.76</u>	<u>9500.00</u>	<u>34264.76</u>	<u>22039.99</u>
NET INCOMING/(OUTGOING) RESOURCES		23989.64	0.00	23989.64	254.58
GAINS AND LOSSES ON INVESTMENTS	5(b)	0.00	0.00	0.00	0.00
NET MOVEMENT IN FUNDS		<u>23989.64</u>	<u>0.00</u>	<u>23989.64</u>	<u>254.58</u>
BALANCES BROUGHT FORWARD		<u>7754.02</u>	<u>0.00</u>	<u>7754.02</u>	<u>7499.44</u>
BALANCES CARRIED FORWARD AT 31 December 2020		<u>31743.66</u>	<u>0.00</u>	<u>31743.66</u>	<u>7754.02</u>

Gt. Yarmouth Pathway

Balance Sheet at 31 December 2020

	Note	31-Dec 2020 £	31-Dec 2019 £
FIXED ASSETS			
Tangible fixed assets	5(a)		
Investment assets	5(b)		
CURRENT ASSETS			
Stock			
Debtors	7		
Short term deposits			
Cash at bank and in hand (£0.00 in hand)		31743.66	7754.02
		<hr/>	<hr/>
		31743.66	7754.02
		<hr/>	<hr/>
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR		0.00	0.00
	8		
		<hr/>	<hr/>
NET CURRENT ASSETS		31743.66	7754.02
		<hr/>	<hr/>
NET ASSETS		31743.66	7754.02
		<hr/>	<hr/>
FUNDS	6		
Unrestricted		31743.66	7754.02
Restricted		0.00	0.00
		<hr/>	<hr/>
		31743.66	7754.02
		<hr/>	<hr/>

Great Yarmouth Pathway

Notes to the Financial Statements

For the year ended 31 December 2020

1 ACCOUNTING POLICIES

2	INCOMING RESOURCES	Unrestricted Funds £	Restricted Funds £	TOTAL 2020 £	FUNDS 2019 £
2(a)	<i>Incoming resources from donors</i>				
101	Gift Aid donations	0.00		0.00	100.00
102	Income tax recoverable				
103	Standing Orders/Direct Debits	0.00		0.00	0.00
104	Funds Raising	0.00		0.00	60.00
104	Churches	115.00		115.00	352.82
105	Other Groups or Charities	258.90		258.90	570.00
105	Individuals	520.00		520.00	50.00
105	pay Pal	5.00		5.00	0.00
		<u>898.90</u>		<u>898.90</u>	<u>1132.82</u>
2(b)	<i>Other voluntary incoming resources</i>				
201(a)	Grants (recurring grants)	11200.00		11200.00	12300.00
201(b)	Grants (non-recurring grants)	36318.00	9500.00	45818.00	8861.75
		0.00			
		<u>47518.00</u>	<u>9500.00</u>	<u>57018.00</u>	<u>21161.75</u>
2(c)	<i>Income from operating activities: to further the Centre's objects</i>				
401					
402	Training	337.50		337.50	0.00
403					
404					
500					
		<u>337.50</u>		<u>337.50</u>	<u>0.00</u>
2(d)	<i>Income from operating activities:</i>				
203(a)					
		<u>0.00</u>		<u>0.00</u>	<u>0.00</u>
2(e)	<i>Income from investment</i>				
301	Dividends and interest including				
302	any reclaimable tax				
2(f)	<i>Other ordinary incoming resources</i>				
601					
602					
	TOTAL INCOMING RESOURCES	<u>48754.40</u>	<u>9500.00</u>	<u>58254.40</u>	<u>22294.57</u>

Great Yarmouth Pathway

Notes to the Financial Statements (continued)

For the year ended 31 December 2020

3	RESOURCES EXPENDED	Unrestricted Funds £	Restricted Funds £	TOTAL 2020 £	FUNDS 2019 £
3(a)	<i>Grants</i> Charitable giving:				
1001/5	All Charity Giving				
		0.00		0.00	0.00
3(b)	<i>Activities directly relating to the work of the Centre</i>				
2001					
2002	Centre - running expenses Insurance	459.41		459.41	207.88
2003	Centre - running expenses Thompsons	6510.25		6510.25	7485.31
2004	Centre - running expenses KANDO	549.85		549.85	862.26
2005	Centre - running expenses Fare Share	1110.70		1110.70	1703.17
2006	Centre - running expenses Chef Expenses	2540.00		2540.00	1110.00
2007	Centre - running expenses Bramfield Meats	352.40		352.40	0.00
2008	Centre - running expenses Bookers	479.10		479.10	0.00
2009	Centre - running expenses HOPE	540.00	500.00	1040.00	0.00
2010					
2011	Training Costs	450.00		450.00	206.00
2016	Rent	7800.00		7800.00	7800.00
2017	Equipment Costs	1446.41	4000.00	5446.41	2429.94
		22238.12	4500.00	26738.12	21804.56
3 (c)	<i>Centre management and administration</i>				
	Administration:				
4000	Manager Salary	327.95	5000.00	5327.95	0.00
4000	Managers Expenses for Items	499.24		499.24	21.50
4000	Volunteer Costs	1699.45		1699.45	213.93
		2526.64	5000.00	7526.64	235.43
3 (d)	<i>Cost of generating funds</i>				
3000	Fund-raising events				
3000		0		0	
		0		0	0
3 (e)	<i>Major Capital Expenditure</i>				
2012/14	Major repairs - Centre building	0.00		0.00	0.00
2015	ALL New building work				
		0		0	0
	TOTAL RESOURCES EXPENDED	24764.76	9500.00	34264.76	22039.99

Great Yarmouth Pathway

Notes to the Financial Statements (continued)

For the year ended 31 December 2020

5	FIXED ASSETS FOR USE BY PATHWAY		Freehold land and buildings £	Centre equipment £	Total £
5(a)	<i>Tangible fixed assets</i>				
	ACTUAL/DEEMED COST	At 1 January 2020			
		Additions			
		At 31 December 2020			
	DEPRECIATION	At 1 January 2020			
		Charge for the year*			
		At 31 December 2020			
	NET BOOK VALUE	At 1 January 2020			
		At 31 December 2020			
	(insert notes)				

5(b) *Investment fixed assets*

Movements in year:

Market value - 1 January 2020

Purchases at cost, less disposals at carrying value

Net gains on disposals and annual revaluation

Market value - 31 December 2020

(insert notes)

6 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Total £
Fixed Assets for Centre use			
Investment Fixed Assets			
Current Assets	31743.66	0	31743.66
Current Liabilities			
Fund balance	31743.66	0	31743.66

Great Yarmouth Pathway

Notes to the Financial Statements (continued)

For the year ended 31 December 2020

7	DEBTORS	2020 £	2019 £
	Income tax recoverable		
	Prepayments and accrued interest (insurance)		
	Other debtors		
		<hr/>	<hr/>
		0	0
		<hr/>	<hr/>
8	LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR	2020 £	2019 £
	Deferred income		
	Accruals of utility and other costs		
	Creditors for goods and services -		
	Other creditors		
		<hr/>	<hr/>
		0	0
		<hr/>	<hr/>
9	FUND DETAILS		

Independent Examiner's Report to the Gt. Yarmouth Pathway

This report is based on the financial statements of the Great Yarmouth Pathway for the year ending 31st December 2019.

Respective responsibilities of Great Yarmouth Pathway Trustees and the examiner

As Trustee members you are responsible for the preparation of the financial statements. It is my responsibility to issue this report on these financial statements.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the Great Yarmouth Pathway and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from the trustees concerning any such matters.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with the Charity Act and
 - To prepare financial statements, which accord with the accounting records and comply with the Act have not been met; or
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *Jane Freeman*

Date: *16/4/2020*

Print: *JANE FREEMAN*