

St Richard's CE Preschool

England & Wales - Charity number 1178927

Details

Other names ST RICHARD'S CE PLAYGROUP

Status Registered

Legal form CIO

Registered 2018-06-26

Register [View on the Charity Commission register](#)

Contact

Address St Richard's CE Preschool
St Richard's Church Centre
35 Forge Lane
Hanworth
TW13 6UN

Phone 07986784836

Email manager@strichardspreschool.org.uk

Website www.strichardspreschool.org.uk/

Activities

Objects: THE CHARITY WORKS FOR THE PUBLIC BENEFIT HAVING AS ITS OBJECTS THE DEVELOPMENT AND EDUCATION OF CHILDREN BY:1) PROMOTING THEIR CARE AND SAFETY;2) PROMOTING THEIR EDUCATION AND PROMOTING PARENTAL INVOLVEMENT;3) PROMOTING THEIR HEALTH AND WELLBEING;4) PROVIDING SERVICES TO SUPPORT THEM AND THEIR FAMILIES AND CARERS;5) PROVIDING SERVICES TO INDIVIDUALS HOLDING MEMBERSHIP OF THE CIO.

Activities: We offer early years pre-school provision for up to 30 children per session, morning and afternoon, five days a week during school term time.

Classification

- **How:** Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** Children/young People

Geography

- Hounslow
- Richmond Upon Thames

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£112,822	£116,405	-	-
2024-08-31	£126,916	£121,639	-	-
2023-08-31	£118,381	£78,062	-	-
2022-12-31	£146,114	£138,610	-	-
2021-12-31	£129,328	£139,931	-	-

Trustees

Name	Role	Appointed
Rev Deborah Wignall	Chair	2021-04-26
DEBORAH LAGOR		2019-03-25
Hannah Mitchell		2024-03-19
Stevie Nichola Bays		2025-10-14

St Richard's CE Preschool

England & Wales - Charity number 1178927

Accounts



Annual

Report

September 2024 – August 2025

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AGM 14.10.25

9am on site at St Richard's Church

Agenda

- Welcome
- Apologies
- Approval of the Minutes for the AGM 4.11.24
- Manager's Report
- Independent Examiner's Report
Including approved accounts for Academic Year 2024 – 2025.
- Trustee's Report
- AOB
- Next Trustee's Meeting: 24.11.25 at 7.30pm
- Closing Prayer
- Refreshments



Minutes for the AGM 04.11.24
9am on site at St Richard's Church

Attendees: Debs Wignall; Kristy Bartlett; Debi Lagor; Hannah Mitchell;

Parents: Susanna & Fernando (Lucas' parents) and Raymond (Mary's dad)

Apologies: David Baggs; Hem Currant; Sarah Hill.

Minutes

- Welcome
 - Debs Welcomed the attendees.
 - Introduction form all
 - Apologies from Hem, Sarah & David

- Apologies

- Approval of the Minutes for the AGM 19.3.24
 - Debs explained that this is the 2nd AGM this year as previously the Preschool was aligned to the Church Accounting Period, (January to December) – we have now moved this to align better to the School academic year.
 - Now the Accounts and AGM will be academic year onwards.
 - No changes from floor
 - Minutes approved

- Manager's Report
 - Every year we must submit a number of documents to the Charity Commission including these minutes.
 - Kristy gave highlights of the Mangers report.
 - Report Highlight was the Outstanding Ofsted report and how we maintain this.
 - Staff have been working well.
 - Kristy expressed thanks to the parents for placing trust in the staff and setting with their children.
 - As a manger very proud of the setting
 - Is there going to be a Christmas play – yes – a Christmas singalong Friday 20 December – open for activities – sing along and special visitor Plus some party food – Christmas Jumper / clothes optional.

- o Question was raised about Could / would this be recorded? Possibly – depends on the staffing for the day.
- Independent Examiner’s Report
 - Approve accounts for Academic Year 2023 – 2024
 - o Edit – David needs to edit page 2 – 12-month academic year.
 - o Largest income from Grants from Hounslow
 - o Largest expense Salary & rent
 - o Currently holding reserves for a year £123k
 - o Kristy noted Staff do support the setting by buying items – And parents support by providing items too.
 - o Payments in line with last year – Funding is depending on the children and number attending.
 - o Minus the date change – approved.
 - o Noted Thanks to David Baggs for the Accounts
- Trustee’s Report
 - o Debs reported that Ofsted reported Kristy as an Inspirational manager - Very thankful for the Staff and Trustees
 - o Ofsted quote – Outstanding setting – Outstanding staff Sense of community is valued and respected.
 - o Outstanding Ofsted report is very rare – it’s great that Hanworth has this outstanding preschool and for all the children that can access this setting.
 - o Congratulations to the Team for such an amazing report.
 - o Debs asked if any of the parents would like to become trustees – Sarah is currently the only parent representative.
 - o We have moved to meetings at this time after drop off / evening according to need.
- AOB
 - o No AOB
- Next Meeting: 13.2.25 at 9.15am
- Closing Prayer
 - o Debs ended the meeting with Prayer.
- Refreshments

Pre-School Committee (Trustees) Annual Report

This report covers the period September 2024 to August 2025.

Setting and Operation

During the academic year, September 2024 to August 2025 the Pre-School Trustees have met five times including the AGM in November. I am thankful for the commitment of each of the other trustees, Debi Lagor, (secretary), and Hannah Mitchell. I am delighted that we are welcoming Stevie Bays, a Preschool parent as a trustee at this AGM. If you are reading this and wondering if you can get involved in this way, then please do get in touch, we have capacity for more trustees on the Pre-school Committee.

Kristy left the setting at the end of May for a new post, after almost 7 years. We are hugely thankful for Kristy's leadership during that time.

The manager oversees all day-to-day operations and management of the team including Safeguarding. As a CIO, (Charitable Incorporated Organisation), we also have a committee of volunteer trustees to oversee governance. Our annual reporting is uploaded to the Charity Commissions Website. As vicar of St Richard's Church, I am Chair of the Trustees and meet regularly with the manager for 1:1 supervision.

Team

Our Preschool Team might be small, but they have a big impact on the children they work with. It is always a delight to hear the excited voices, as children are dropped off for their sessions. This year brought more change as we prepared for Kristy to leave. For the final half term we appreciated Hem stepping into the Acting Manager role and Jade, our SENCO acting as Deputy. This ensured a positive end to the academic year. As the new year begins, we are delighted to welcome Sarah Merry, an experienced Early Years practitioner as our new Manager. It has also been wonderful to welcome new children too.

Finances

Financial arrangements for settings like ours are complex, with the amount of funding received variable from term to term, dependent on the numbers and ages of children, as well as their needs. We are thankful for the continued support of our Independent Examiner David Baggs A.C.A who works to support us and reports regularly to the trustees. The accounts are included in the papers for this AGM.

Key points:

- The result for the year is a deficit of £3,583 following a surplus of £5,277 for the previous year. This is largely due to a reduction in LBH grant funding by £6k.
- Other income was down £8k as the decline in parent subscriptions continues and the one off DfE grant lapsed. The DfE grant was to support training and equipment costs.
- Total expenditure reduced £5k on last year to £116k. Most overhead categories were broadly in line with last year. There was a small increase in hall rent and repairs and renewals reduced in line with the equipment grant mentioned above.
- The balance sheet shows the bank balances and reserves stand at broadly equivalent to 12 months operating costs which is a healthy balance.

Conclusion

I am thankful that St Richard's Preschool has had another successful year and look forward to the academic year ahead. Whether your child has just started with us or coming towards the end of their time at St Richard's Preschool I know that you will join with me in expressing our thanks to the staff team.

Revd. Preb. Debs Wignall (Committee Chair)



St Richards CE Preschool
Managers Report
AGM October 2025

I am writing this as we approach the halfway mark of the Autumn term. These first weeks that I have spent as the new Manager have shown me how dedicated and caring the Preschool staff are; they have welcomed me into the setting, and I have been so impressed by how efficient and thorough their procedures and ways of working are. Thank you also to the Church Committee who have been extremely supportive, especially Debs and Hannah who have ensured that the transition has been a smooth one.

The 24/25 academic year saw several staff changes, our SENDCO Jade started maternity leave in September 2024 and welcomed her new son Arthur into the world at the end of that month. During Jade's time away Kristy took over the SENDCO role. Jade returned to work in June and resumed her role. Kristy herself decided to move on to new challenges and, after managing the Preschool for 7 years, left in May of this year. I would like to thank Kristy for the work that she put in place to ensure that there has been a smooth handover. Hem stepped in as Manager and Jade as Deputy during the summer and ensured that the Preschool continued to run in a smooth and professional way. I would like to thank them both for the help that they given me during my first weeks in the job.

Working with young children ensures that every day is different, and you never know how the day will play out. We have days where children play in harmony, making up amazing tales using their super imagination, and then we have other days where nothing can be agreed on, and every child wants one specific toy. However as Early Years Educators we see all these as learning opportunities to grow and develop these amazing children who have been entrusted into our care. Nothing gives us greater joy than watching children grow, learn, and develop and we wish all the children who left us in July much happiness in their new schools and nurseries. We are so proud of the happy young people they have blossomed into.

We know that parents play such a large and important part in their child's life and alongside them the wonderful staff in the setting are always striving to give the children the best opportunities and experiences they can. Staff continually, in their own time, attend courses to get a deeper knowledge of child development as well as researching activities and sourcing resources so they can offer the children a wide range of opportunities to support their development and learning. Staff take time to get to know the children and know when they may be unwell, or have had a disagreement with another child, or just need a reassuring hug.

Staff continue to observe that children are showing a delay in their Personal, Social and Emotional Development (PSED). This ongoing observation is not just in our

setting but a national one. Whilst the implications of Covid have had an impact on this, we are now supporting the post Covid generation and need to be focussing on other reasons why this is happening. We increasingly see children not being able to engage with others or not looking after the resources in the setting. Every day we work with children to support them in this area with a heavy focus on encouraging children to interact and play with others as well as sharing, turn taking and building their resilience. Research shows that until children can understand and master these important skills they cannot move successfully onto the next stages of learning and development.

We see changes in the children as we move into the Spring term. As they become more confident and familiar with the setting, staff, and their peers it becomes a time of personal growth, and we watch them blossom into young people as they become ready for their next steps of school readiness. Staff focus mainly on ensuring children are able to communicate, with adults and peers and are able to be part of a group, share ideas and build on their knowledge and experiences. As all children start preschool with different starting points in their development and experiences, it is down to us as practitioners to ensure all children are exposed to lots of different experiences to fill their imagination to support them as they move on. This is done through activities, chatter boxes, group times and walks in our local nature reserve.

The summer term brings about further growth and a real focus on getting older children school ready. This year we had 18 children moving on to new schools, 8 children to Reception and 10 to nursery. We focus heavily on mark making, simple maths and lots of independence skills. Where possible, we also encourage parents to think about their child attending us for full days sessions so we can support their child to be ready for school all day and lunch times.

At the end of May we said goodbye to Kristy with a stay and play for children and their families. We also celebrated the end of the summer term with a picnic for all on the last day of term.

Moving on into the new academic year I am looking forward to spending time with both children and staff to observe and reflect on how to move the Preschool forward and make it even better. Coming into a setting that has recently achieved an Outstanding Ofsted Inspection is a very positive thing, however, it is important not to be complacent. Our next Inspection, whenever it may come, will be carried out under new Ofsted guidelines which will include a new 5-point grading scale, including the new 'exceptional' grade, disadvantaged and vulnerable children at the heart of reforms, with a focus on 'inclusion' in every inspection and an increased focus on professionals' well-being and workload through a more collaborative approach to inspection.

Staff continue to extend their professional development through courses, both online and in person and from visits from the Hounslow Early Years Team. All staff ensure they complete regular food safety training, safeguarding training and paediatric first aid. All of these staff commitments ensure children are given the highest quality care we can offer.

The year has seen changes with staffing but now we can move ahead and face the different challenges that the new academic year will bring. We are hoping that over the next few months our numbers will increase, we are certainly getting regular enquires from interested parents. The drop in the birth rate is a national challenge but with particular implications in London and the Southeast.

The most important acknowledgment that needs to be made is to the parents. Without them we wouldn't have the children in our care. But we also want to thank them for trusting us to look after the most precious thing to them and allowing us to share the joys of their children. Furthermore, I want to thank them for welcoming me into the Preschool and working with us to support their children and for being such wonderful people themselves.

Sarah Merry
Manager

St Richard's CE Preschool

Charity No. 1178927

Report & Accounts - 31 August 2025

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St Richard's CE Preschool

Charity No. 1178927

Independent Examiners' Report to the Trustees of the St Richard's CE
Preschool for the Year ended 31 August 2025

**Respective responsibilities
of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's
statement**

In connection with my examination, no matters has come to my attention to indicate that:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- To keep accounting records in accordance with section 130 of the Charities Act:
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met: or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Mr David Baggs A.C.A.

Date: 7th September 2025

11 Seymour Gardens, Hanworth, Middlesex, TW13 7PQ.

St Richard's CE Preschool

Charity No. 1178927

Detailed Income & Expenditure Account
for the year ended 31 August 2025

	Year Ended		Year Ended	
	31 August 2025		31 August 2024	
INCOME	£	£	£	£
Contract & Grant Funding				
DfE Grants				5,750
London Borough Hounslow funding		111,734		117,424
		111,734		123,174
Other Fees & Income				
Subscriptions & other receipts	763		3,414	
Bank deposit interest	325		328	
		1,088		3,742
		112,822		126,916
EXPENDITURE				
Wages & salaries	91,734		93,057	
NEST pension contributions	2,821		2,791	
Printing, postage & stationery	22		36	
Materials and other resources	3,635		3,725	
Rent & other office costs	14,044		12,740	
Insurance	960		912	
OFSTED registration / DBS fees	298		50	
Computer equipment	27		930	
Staff training	641		166	
Uniforms	227		534	
Telephone	20		60	
Excursions	184		210	
Payroll management	1,176		1,086	
Travel & subsistence	18		370	
Website hosting fees	58		206	
Repairs & renewals	540		4,766	
		(116,405)		(121,639)
(Deficit) / Surplus of receipts over expenditure		(3,583)		5,277

St Richard's CE Preschool

Charity No. 1178927

Detailed Statement of Assets & Liabilities
for the year ended 31 August 2025

	31 August 2025	31 August 2024
	£	£
Current Assets		
Bank savings A/c	101,864	31,539
Bank current A/c	15,731	93,889
Cash balances to be banked	<u>1</u>	<u>6</u>
	117,596	125,434
Creditors: amounts falling due within one year		
SMP / PAYE / NIC's	(3,100)	1,475
Sundry accruals	<u>320</u>	<u></u>
	<u>120,376</u>	<u>123,959</u>
Unrestricted Income Reserves		
Balance b/fwd	123,959	118,682
(Deficit) / Surplus of receipts over expenditure	<u>(3,583)</u>	<u>5,277</u>
Balance c/fwd	<u>120,376</u>	<u>123,959</u>

Approval of the Accounts

The accounts have been approved by the trustees on 2025.



.....
Revd Debs Wignall

Trustee

St Richard's CE Preschool

Charity No. 1178927

Report & Accounts - 31 August 2025

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Approval of the Accounts

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Revd Debs Wignall

Trustee

St Richard's CE Preschool

England & Wales - Charity number 1178927

Accounts



Annual

Report

September 2023 – August 2024

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- Independent Examiner's Report
- Approve accounts for Academic Year 2023 – 2024.
- Trustee's Report
- AOB
- Next Meeting: 13.2.25 at 9.15am
- Closing Prayer
- Refreshments

AGM Minutes 19.03.24

9am on site at St Richard's Church

Attendees:

Committee; Debs Wignall, Kristy Bartlett, Debi Lagor, Hannah Mitchell

Parents; Maria Fernandes, Taniya Jayathilaka, Fraydon Hassani, Amleset Habtu, Marian Fahmy, Paulina Gierczynska

Apologies: David Baggs

Minutes AGM March 2024

- Welcome
 - Debs welcomed the Parent representatives and introduced the trustee committee
- Apologies
 - Received from David Baggs
- Approval of the Minutes for the AGM 12.6.23
 - Minutes approved from those present

Debs explained about how the Committee is set up as a registered Charity and that she is the Chair of the Committee and that we are seeing new Parent Representatives to join the Committee.

- Manager's Report
 - Kristy introduced her managers' report – She expressed her appreciation of the staff – they go above and beyond to make the setting work
 - No day is the same in pre-school and that is one of the joys of working in the Pre-school.
 - The children are wonderful – we really feel special that the parents trust us to look after their children
 - Managers Report shows how preschool runs
 - We have lost some staff but they have moved to new positions following training.
 - Appreciate parents donating items to us as this helps us keep our outgoings down.
 - End of term Summer party - last year was Stay and play at Feltham Soft play – still thinking about this year – must be local to allow children to attend.
 - As a setting we are progressing really well. Ofsted are due any time so we are preparing for this.
 - Asked those present to read the report

- Independent Examiner's Report
 - Debs explained that Hem and Kristy do a lot of the day to day accounting but we are supported by David Baggs our qualified accountant.
 - Normally we only have 1 AGM – The Church's financial year runs Jan to Dec but for the pre-school accounting would make more sense for it to be Sept – August. Therefore this AGM covers Jan- Aug 2023 and next year the AGM will be in October 24 for Sept 23 –Aug 24.
 - Comparison is slightly more difficult due to timescales 8 months v 12
 - Funding for the setting is difficult – as it varies depending on numbers of children.
 - We have had to manage our staffing levels to respond to the new levels of children
 - Kristy stressed the importance of the keeping the staff ratios
 - Full terms costs are kept in reserves = although we have slightly more currently.
 - 2 year funding in April - New funding rate is higher than the current fees – works in our favour
 - Debs expressed thanks to David and Hem for managing the finances.

- Approve accounts for January to August 2023.
 - Accounts were approved

- Trustees' Report
 - Debs reported that the Committee are proud of the preschool
 - Confident in our staff – and the upcoming Ofsted inspection
 - Kristy is being used as an expert in other settings
 - She is supporting other settings to recover from the effects of Covid.
 - Retention is high in the team
 - High level of commitment from the team to the setting
 - Debs expressed thanks to the Trustees.
 - Hannah is joining the Trustees. Background in early years and currently work with families in sleep coaching.
 - Gosia our previous parent representative has left as her son has transitioned to school.
 - Parent representatives are encouraged – it's really important to have current parents on the committee.

- As parents you are automatically a member and entitled to vote
- Debs proposed a vote that Hannah join the committee which was passed.

- AOB
 - Kristy expressed that it would be nice to have parents on the committee – important we get parent voices if your child is staying on.
 - Safeguarding training is undertaken by all staff and trustees.
 - Ofsted rating Good – Ofsted phonecall and visit due any time. Ofsted will want to speak to parents
 - Numbers will drop in September and we will have space

- Please do recommend us
- Numbers have steadily built up.
- Next Meeting: 13/5/24 at 7.45pm on site
 - Possibly change to daytime if required
- Closing Prayer
Debs gave a blessing
- Refreshments were served.

Pre-School Committee (Trustees) Annual Report

This report covers the period September 2023 to August 2024.

Setting and Operation

During the academic year, September 2023 to August 2024 the Pre-School Trustees have met five times including the AGM in March. I am thankful for the commitment of each of the other trustees, Debi Lagor, (secretary), and Hannah Mitchell.

Kristy is the Manager of the setting and oversees all day-to-day operations and management of the team including Safeguarding. As a CIO, (Charitable Incorporated Organisation), we also have a committee of volunteer trustees to oversee governance. Our annual reporting is uploaded to the Charity Commissions Website. As vicar of St Richard's Church, I am Chair of the Trustees and meet regularly with Kristy for 1:1 supervision.

It has been good this year to welcome several parents to our trustee meetings as observers, to explore the possibility of becoming trustees too. Although all the trustees have children, (some with children of their own now!), it is hugely beneficial to the setting if amongst the trustees are those who are parents of children at our pre-school. Do contact me, or Kristy if you would be interested in finding out about this role.

Team

As you have read Kristy's Report you will no doubt have noticed not only the content, but also the enthusiasm and care with which it is written. We have a fantastic team led by Kristy. They are excellent practitioners with many years' experiences between them. They are always looking for opportunities to continue to learn and develop their skills.

Alongside the positive comments that the team often receive from parents it was a delight to read the comments from the Ofsted Inspection in April. An outstanding Preschool is good news for the children and families we engage with, and this provision is also good news for Hanworth.

When working with children, there is always something new to learn. Children are great teachers! And so, the setting continues to develop best practices and to work together to continue to offer the best possible support and care for the children who attend each week.

Finances

Financial arrangements for settings like ours are complex, with the amount of funding received variable from term to term, dependent on the numbers and ages of children, as well as their needs. We are thankful for the support of our Independent Examiner David



Baggs

first

included in the papers for this AGM.

A.C.A who works to support Hem and Kristy and reports regularly to the trustees. The accounts, *(which this year for the time cover the academic, rather than the calendar year)*, are

Key points:

- Expenditure is broadly in line with last year on a time apportioned basis. Some categories of expenditure have increased including the rent payable to the Church and repairs & renewals includes the £3,355 paid to RPMS construction for outside works.
- For the third year running a surplus has been achieved broadly in line with 2 years ago, although markedly down on last year.
- With funding from LBH dependent on the number of children in the setting, it is inherently difficult to budget income.
- The balance sheet shows the bank balances and reserves stand at a broadly equivalent to 12 months operating costs which is a healthy balance.

Conclusion

Whether your child has just started with us or coming towards the end of their time at St Richard's Preschool I know that you will join with me in expressing our thanks to the staff team for another outstanding year at St Richard's.

Revd. Preb. Deborah Wignall
Committee Chair

St Richards CE Preschool Managers Report September '23 – August '24

This academic year has brought about lots of fun and challenges, and as always, preschool children keep us on our toes and awe us with great achievements. We ensure we are meeting the children's needs through various play opportunities that that supports their learning and development, as set out in the Early Years Foundation Stage. Staff are very creative at having hidden agendas behind a play experience. For example, a recent reading activity to make bird feeders provides an immense amount of learning opportunities, such as hand eye coordination (ready for writing), using different words, phrases, expressions and tenses, turn taking, and talking about nature, recalling previous experiences of feeding the birds and what birds we see. Planning and activities are done to ensure individual children's learning and experiences are met and to build on the wonderful work parents do at home. We had a large number of children to support in their journey to be ready to move on to Reception class. This involves staff supporting children in all areas of their learning and development but having a focus on their Personal, social and Emotional Development (PSED), Language development, Literacy and Maths. Staff ensure their knowledge of child development is up to date and that they get to know the children really well to ensure they can support them and help prepare them for the next step of their academic adventure.

Staff go out of their way to support the children in their care, from wiping noses and bottoms, getting super messy, buying bread and butter for toast at snack time out of their own money, to using their own time to ensure their training and knowledge is up to date. For this I am truly grateful and thank the staff for their tireless commitment to Preschool. This commitment really shone through when we had our Ofsted inspection in April and we were graded Outstanding. This grade is not given out lightly; the Ofsted inspector was extremely pleased with all practice from practitioners and management. Please do have a read of the Ofsted report, some excerpts from the report:

- ❖ Children thrive at this outstanding setting.
- ❖ Staff's engagement and interactions with children are inspirational.
- ❖ The whole staff team know all children exceptionally well.
- ❖ Children flourish because of the excellent education and nurturing that they receive.
- ❖ Staff provide a welcoming and truly inclusive environment, where each child's uniqueness is highly valued.
- ❖ Partnerships with parents are exceptional.
- ❖ The manager and staff are thoroughly reflective.

We continue to reflect on how to move Preschool forward and make it better. As commented on in the Ofsted report, reflection is a key part of Preschool life; ensuring everything we do meets the individual needs of the child. Reflection is done in a number of ways such as morning catch ups, staff meetings, observation of staff practice and through supervision. Reflection makes us take a step backward to see what we are doing well and what is not working so well. Parents comments and feedback is an extremely important part of reflecting, to ensure we are meeting the varying needs of parents with different cohorts of children we have each year.

The end of term as always brings about mixed emotions. We transitioned 14 children on to a number of how many? reception schools and 3 children to nursery. We really miss the children who leave us as some of them have been with us for 2 years and we get to know them so well, it is like waving off our own children. End of term comments from parents (as seen below) really show how much they feel valued and glad they choose us to nurture their child in the early years.

- Thank you so much for being the best key teacher ever! She will truly miss you so much xx
- My child is going to miss you so much and everyone at preschool
- Thank you so much for your for everything for your time for lovely time. He was very happy with you. You are a nice people everyone thank you again.
- 😞 we will miss you x
- Thank u so much for being amazing teacher and a wonderful key person he will miss u all and u all are great
- You have been fabulous with my child and I know he's gone miss you I wish he had come to you the first year instead of the other school

You are all amazing and it's a brilliant school
I'm going miss you all as well

We have also happily waved Jade off on her maternity leave and have been extremely lucky to recruit a new member of staff to cover her whilst she enjoys being a new mummy again. Sue has been welcomed into our team? and we look forward to sharing our preschool journey with her. As always, we ensure we have a rigorous recruitment process, induction and probation period. This ensures we are compliant with Ofsted, following our policies and are safeguarding the children in our care.

Whilst we can all breathe a small bit with not having to worry about Ofsted visiting us, we will be kept on our toes by the new children joining us, and making sure our practice remains outstanding.

The end of this report reiterates what I have previously mentioned; thanking the staff for their tireless work and commitment to preschool, as well as thanking Hem for everything she does for everyone. I also want to thank parents for putting their trust into us for looking after the children. No day is the same at preschool and we are continuously set new challenges, but this is why we work in early years, to embrace these challenges and make sure each child and family leaves us with memories and the skills to move on their next chapter.

Kristy Bartlett, Preschool Manager

St Richard's CE Preschool

Charity No. 1178927

Report & Accounts - 31 August 2024

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St Richard's CE Preschool

Charity No. 1178927

Independent Examiners' Report to the Trustees of the St Richard's CE
Preschool for the Year ended 31 August 2024

**Respective responsibilities
of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's
statement**

In connection with my examination, no matters has come to my attention to indicate that:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- To keep accounting records in accordance with section 130 of the Charities Act:
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met: or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 
Mr David Baggs A.C.A.

Date: 23rd October 2024

11 Seymour Gardens, Hanworth, Middlesex, TW13 7PQ.

St Richard's CE Preschool

Charity No. 1178927

Detailed Income & Expenditure Account
for the year ended 31 August 2024

INCOME	Year Ended 31 August 2024		Period Ended 31 August 2023	
	£	£	£	£
Contract & Grant Funding				
DfE Grants		5,750		101
London Borough Hounslow funding		117,424		116,738
		<u>123,174</u>		<u>116,839</u>
Other Fees & Income				
Subscriptions & other receipts	3,414		1,402	
Bank deposit interest	328		140	
	<u>3,742</u>		<u>1,542</u>	
		126,916		118,381
EXPENDITURE				
Wages & salaries	93,057		64,219	
NEST pension contributions	2,791		1,924	
Printing, postage & stationery	36		941	
Materials and other resources	3,725		551	
Rent & other office costs	12,740		8,000	
Insurance	912		863	
OFSTED registration	50			
Computer equipment	930		352	
Staff training	166		140	
Uniforms	534			
Subscription to Early Years Alliance			164	
Telephone	60		40	
Excursions	210			
Payroll management	1,086		640	
Travel & subsistence	370		54	
Website hosting fees	206		132	
Repairs & renewals	4,766		42	
		<u>(121,639)</u>		<u>(78,062)</u>
Surplus for the year / period		<u><u>5,277</u></u>		<u><u>40,319</u></u>

St Richard's CE Preschool

Charity No. 1178927

Detailed Statement of Assets & Liabilities
for the year ended 31 August 2024

	31 August 2024	31 August 2023
	£	£
Current Assets		
Bank savings A/c	31,539	31,212
Bank current A/c	93,889	111,063
Cash balances to be banked	<u>6</u>	<u>248</u>
	125,434	142,523
Creditors: amounts falling due within one year		
Deferred income		22,000
PAYE/NIC's	1,475	941
Sundry accruals	<u></u>	<u>900</u>
	<u>123,959</u>	<u>118,682</u>
Unrestricted Income Reserves		
Balance b/fwd	118,682	78,363
Surplus of receipts over expenditure	<u>5,277</u>	<u>40,319</u>
Balance c/fwd	<u>123,959</u>	<u>118,682</u>

Approval of the Accounts

The accounts have been approved by the trustees on [] 2024.

.....
Revd Debs Wignall

Trustee

St Richard's CE Preschool

Charity No. 1178927

Report & Accounts - 31 August 2024

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St Richard's CE Preschool

Charity No. 1178927

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Signed:



Mr David Baggs A.C.A.

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11 Seymour Gardens, Hanworth, Middlesex, TW13 7PQ.

St Richard's CE Preschool

Charity No. 1178927

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St Richard's CE Preschool

Charity No. 1178927

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Approval of the Accounts

The accounts have been approved by the trustees on [] 2024.

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Revd Debs Wignall

Trustee

St Richard's CE Preschool

England & Wales - Charity number 1178927

Accounts



St Richards CE Preschool

Managers Report

January – August 2023

Working in Early Years is not your normal 9-5 office job. Every day is a different day and you never know how the day will play out. We have days where children play in harmony, making up amazing tales using their super imagination, and then we have other days where nothing can be agreed to and every child wants one specific toy. However as Early Years Educators we see all of these as learning opportunities to grow and develop these amazing children who have been entrusted into our care. Nothing gives us greater joy than watching children grow, learn and develop; looking back at photos of when children first started with us to when they leave us; reminiscing about how little they were to the robust young people they have blossomed into.

Although parents play such a large part in their child's life, the wonderful staff in the setting are always striving to give the children the best opportunities and experiences they can. Staff continually, in their own time, attend courses to get a deeper knowledge of child development as well as google, pintrest and research activities they can offer the children to support their development. Staff take time to get to know the children and know when they may be unwell, or have had a disagreement with another child, or just need a reassuring hug.

However, we continually struggle with children showing a delay in their Personal, Social and Emotional Development (PSED). This ongoing observation is not just in our setting but a national one. We increasingly see children not being able to engage with others or not looking after the resources in the setting. Every day we work with children to support them in this area with a heavy focus on supporting children to interact with others, learn how to play with others as well as sharing, turn taking and building their resilience.

Spring term always feel like a slow term, however just like the weather, the children also change. This is a term of personal growth for children, watching them blossom into young people as they become ready for their next steps of school readiness. Staff focus mainly on ensuring children are able to communicate, with adults and peers and are able to be part of a group, share ideas and build on their knowledge and experiences. As all children start preschool with different starting points in their development and experiences, it down to us as practitioners to ensure all children are exposed to lots of different experiences to fill their imagination to support them as they move on. This is done through activities, chatter boxes, group times and walks in our local nature reserve.

The summer term brings about further growth and a real focus on getting children school ready. This year we had 26 children moving on to new schools, 22 children to Reception and 4 to nursery, children transitioned into 8 different schools. We focus

heavily on mark making, simple maths and lots of self help and independence skills. Where possible, we also encourage parents to think about their child attending us for full days sessions so we can support their child to be ready for school all day and lunch times.

At the end of the Summer term we celebrated by paying for families to go to a local soft play centre. Due to the preschool being situated in an area of deprivation we get a grant from the Local Authority which allows us to be creative on how we spend it. Although it is not a lot of money, it allows us to offer this experience that some parents may not be able to afford. This was a lovely opportunity for families to visit a local facility where children can have fun and develop their gross motor skills (there is always a hidden learning outcome for our activities) and independence. This was a great hit with all the families and we received lots of positive verbal feedback.

“I can’t thank all the staff enough for looking after my child”.

“I have seen so much growth in my child whilst they have been at preschool and it is all down to the wonderful staff”.

“I didn’t even know this (softplay) was here, thank you. My child had a great time and it was nice to sit and chat to staff and other parents”.

“We’ve had a great time at your preschool. Thank you”.

At the end of our summer term, Jane left us to move on to a new setting with new responsibilities. Jane had been a member of staff at the setting for a long time, but after finishing her Early Years Foundation degree she needed to spread her wings and find a new adventure.

We continue to reflect on how to move Preschool forward and make it better. Reflection is a key part of Preschool life; reflecting in practice and on practice, ensuring everything we do meets the individual needs of the child. Reflection is done in a number of ways such as morning catch ups, staff meetings, observation of staff practice and through supervision. Reflection makes us take a step backward to see what we are doing well and what is not working so well. Reflecting on comments from previous parents, we put on a range of open mornings in conjunction with coffee morning where a member of staff was available each week for parents to come and talk to regarding their child’s development.

This is the first year of not commenting on Staff’s professional development. The previous 4 years have seen all staff work tirelessly to educate themselves to ensure they are meeting the needs of the children. However, all staff still ensure they

complete regular food safety training, safeguarding training and paediatric first aid, as well as a number of evening and short courses. All of these staff commitments ensure children are given the highest quality care we can offer.

We have had many ups and downs throughout the year, but we continue to focus on the ups, which definitely out way the downs. We have had many highlights over the year also and relish in watching the achievement the children make.

The most important acknowledgment that needs to be made is to the parents. Without them we wouldn't have the children in our care. But we also want to thank them for trusting us to look after the most precious thing to them and allowing us to share the joys of their children. Furthermore, I want to thank them for working with us to support their children and for being such wonderful people themselves.

Kristy Bartlett
Manager



Pre-School Committee (Trustees) Annual Report

This report covers the period January to August 2023.

Setting and Operation

For this AGM, the reporting is for eight months only. This is to allow the transition from an accounting year which ran January to December, instead to the academic year, September to August.

Financial arrangements for settings like ours are complex, with the amount of funding received variable from term to term, dependent on the numbers and ages of children, as well as their needs. The move to the academic year will help to simplify our budgeting.

Unusually we will therefore have a second AGM in 2024, during October when we will look at the accounting year of September 2023 – August 2024. The additional benefit of an October AGM is that it will be a good opportunity for new parents to attend and learn more about the setting and to meet the trustees.

Although Kristy is the Manager of the setting and oversees all day-to-day operations and management of the team. As a CIO, (Charitable Incorporated Organisation), we also have a committee of volunteer trustees to oversee governance. Our annual reporting is uploaded to the Charity Commissions Website. As vicar of St Richard's Church, I am Chair of the Trustees, and meet regularly with Kristy for 1:1 supervision.

I am joined by Debi Lagor, Secretary, and at this AGM we will formally welcome Hannah Mitchell as a trustee. David Baggs is our Independent Finance Adviser who attends most trustee meetings, advising on financial management, and finalising our accounts each year in preparation for the AGM. During 2023 we were joined by Parent Trustee Gosia Pietrzyk who stood down when her son moved on from Preschool in July 2023.

I am thankful to all of them and for their contributions and support to our Preschool.

We now have vacancies for one or two parent trustees to join the committee. Please get in touch directly with Kristy, or me, if you would like to know more.

Team

No two days are the same in Early Years Education. As Kristy has described in her report the team ensure that they get to know the children well, ensuring a safe and welcoming environment where they can make those early learning steps. It is always encouraging to see how happily the children join the setting each day and often to hear their voices as they play in the outdoor as well as inside space.

The comments from parents reflects the positive experience the children have.

The team know each other well and this has been invaluable as roles within the team have changed and developed. All of which has been ably managed by Kristy. A key value of the setting led by Kristy and shared by the rest of the team is the ongoing learning amongst them. Whether, on the job reflection, often collaboratively as colleagues suggest ideas for engaging a particular child, or through accessing other learning modules provided online.

Finances

Finances end this period with a positive balance. This is due to savings on salaries. The setting is now staffed at an appropriate level for the number of children, with some in built capacity given the number of children requiring additional, sometimes 1:1 support. The trustees in consultation with manager Kristy and deputy Hem will continue to monitor the finances. The team should be commended for the way in which they steward the financial resources we have. We are thankful too for the items that parents often provide which help to keep costs down.

Conclusion

Once again, the trustees would like to express their thanks to the team for all that they bring to the setting through their experience and qualifications as they care for the children.

Revd. Preb. Deborah Wignall

Committee Chair

St Richard's CE Preschool

Charity No. 1178927

Report & Accounts - 31 August 2023

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St Richard's CE Preschool

Charity No. 1178927

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Preschool for the 8 months ended 31 August 2023

**Respective responsibilities
of trustees and examiner**

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**Basis of independent
examiner's statement**

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statement**

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(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *David Baggs*

Date: 30th January 2024

Mr David Baggs A.C.A.

11 Seymour Gardens, Hanworth, Middlesex, TW13 7PQ.

St Richard's CE Preschool

Charity No. 1178927

Detailed Income & Expenditure Account
for the 8 months ended 31 August 2023

INCOME	Period Ended		Year Ended	
	31 August 2023		31 December 2022	
	£	£	£	£
Contract & Grant Funding				
SLC Grants		101		1,232
London Borough Hounslow funding		116,738		138,488
Job Retention Scheme grant				
		<u>116,839</u>		<u>139,720</u>
Other Fees & Income				
Subscriptions & other receipts	1,402		6,368	
Bank deposit interest	<u>140</u>		<u>26</u>	
		<u>1,542</u>		<u>6,394</u>
		118,381		146,114
EXPENDITURE				
Wages & salaries	64,219		112,839	
NEST pension contributions	1,924		3,300	
Printing, postage & stationery	941		846	
Materials and other resources	551		3,150	
Rent & other office costs	8,000		12,900	
Insurance	863		637	
OFSTED registration			113	
Computer equipment	352		857	
Staff training	140		1,268	
Uniforms			777	
Subscription to Early Years Alliance	164		115	
Telephone	40		80	
Gifts			260	
Payroll management	640		960	
Cooking	54		40	
Website hosting fees	132		452	
Repairs & renewals	<u>42</u>		<u>16</u>	
		<u>(78,062)</u>		<u>(138,610)</u>
Surplus for the period / year		<u>40,319</u>		<u>7,504</u>

St Richard's CE Preschool

Charity No. 1178927

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for the 8 months ended 31 August 2023

	31 August 2023	31 December 2022
	£	£
Current Assets		
Bank savings A/c	31,212	31,074
Bank current A/c	111,063	64,391
Cash balances to be banked	<u>248</u>	<u>533</u>
	142,523	95,998
Creditors: amounts falling due within one year		
Deferred income	22,000	15,000
PAYE/NIC's	941	1,182
Sundry accruals	<u>900</u>	<u>1,453</u>
	<u>118,682</u>	<u>78,363</u>
Unrestricted Income Reserves		
Balance b/fwd	78,363	70,859
Surplus of receipts over expenditure	<u>40,319</u>	<u>7,504</u>
	<u>118,682</u>	<u>78,363</u>

Approval of the Accounts

The accounts have been approved by the trustees on 30th January 2024.

.....

Revd Debs Wignall

Trustee

St Richard's CE Preschool

England & Wales - Charity number 1178927

Accounts



St Richards CE Preschool – Managers Report - June 2023

Every day, week, month, term and academic year is different at Preschool. But one thing that stays the same is the enjoyment we get from seeing children grow, learn, develop and flourish in the setting. For some children this may be baby steps, and for others bigger steps, but we are very proud that all of our children make wonderful progress. This is down to the wonderful staff in the setting who are always striving to give the children the best opportunities and experiences they can. Staff continually, in their own time, attend courses to get a deeper knowledge of child development as well as google, pinterest and research activities they can offer the children to support their development.

We continually still struggle with children showing a delay in their Personal, Social and Emotional Development (PSED). This is not just an observation in our setting but a national one. We are now seeing a lot of Covid babies attend the setting or children whose early life was affected by the restrictions of Covid. We therefore have had a heavy focus on supporting children's (PSED), supporting children to interact with others, learn how to play with others as well as sharing, turn taking and building their resilience.

At the end of the Summer term (July 2022) we celebrated in style with a lovely picnic and had the farm 'Farms to Ewe' return to us; we also had a face painter. This was a great hit with all the families and we received lots of positive verbal feedback regarding the farm and overall end of term feedback.

"All the staff have been absolutely amazing with my son, I can't thank you enough for your hard work, patience and kindness towards him".

"I can see children love to go to Preschool, they are very happy".

"I have always been very nervous about her at a preschool but your team have always kept me up to date, been so welcoming and I have been so relaxed as feel my daughter is well looked after when she is with you".

"At open mornings and greeting in the morning I can see my daughter likes all members of staff".

"All staff are very friendly, it makes my child feel safe and cared for".

Unfortunately, the end of the Summer term also saw us lose Kelly who was made redundant due to low attendance and not breaking even financially. Kelly was a fantastic Early Years Practitioner and we were extremely sorry to see her leave us, however, she was quickly snapped up by another Early Years setting.

We began the new academic year with a full house. However this was also due to our SENCO and Room Leader handing in her notice on the first day of term. We had a lot of children return to us and a majority of these children claimed 30 hour funding. This impacts on staff lunch times as we need to ensure there are enough staff to closely watch children whilst they eat. Staff are continually flexible at adjusting their lunch breaks to ensure children are supervised.

Flexibility has had to become second nature to staff. October half term saw us lose our second member of staff and although we were in ratio with the children, it left little flexibility that staff have previously had. Staff have adapted, however this has not been easy. We are extremely lucky working at Preschool that staff have worked together for a long time and are able to adapt and adjust. An additional impact on staff are the number of Special Needs (SEN) children attending the session. We currently have 5 SEN children, although these children do not require 1-1 support they do require extra interventions and support throughout the session. We receive inclusion funding for these children which covers some of the cost of staff wages to run intervention support.

Preschool life is all about reflecting: reflecting on staff practice, activities provided, development of staff and learning and development of children. Reflection enables us to ensure we are meeting the needs of the children as well as meeting the standards set out by the Department for Education and Ofsted. We do this through weekly catch up meetings, staff meetings, inset days as well as regular audits from the Local Authority and observations of staff and children. Reflection makes us step back and see what we are doing well and what not so well. A key item we are working on in Preschool has been our planning. Planning is done to ensure all children's learning and development needs are met through differentiated activities which need to be planned for, in advance and in the moment.

We continue to reflect on how to move Preschool forward and make it better. For the last couple of years we have had Covid to deal with which forced us to change some practice, some for the better, but not all of them. We are reintroducing parents open sessions, however with less staff these do seem harder to organise. For Christmas we held our performance during a normal Preschool session where parents were invited to come in and take part in art activities first. It was our best performance yet! We also held a great soup lunch which was attended by 14 parents. Parents made a donation for bowls of soup and we made a wonderful £117. Moving forward we hope to introduce regular stay and plays, and special breakfast mornings. Working in conjunction with the church we hope to have a staff member in coffee morning once a half term to be an extra friendly face to encourage

our parents to attend. We also hope to work with lunch club for some fun intergenerational work.

We have had many ups and downs throughout the year, but we continue to focus on the ups, which definitely out way the downs. We have had many highlights over the year also and relish in watching the achievement the children make. Some of the highlights of staff are Kristy completed her Masters, Jane has nearly finished her Early Years Foundation Degree and 5 members of staff have committed to completing a 6-month Early Years Professional Development programme. All of these staff commitments ensure children are given the highest quality care we can offer. Jade has been appointed new SENCO, passed her probationary period and is fulfilling the role extremely well and Jane has been appointed Room Leader and is due to complete her probation period in July.

This term we enjoy supporting those children leaving us to become school ready and make their transition to school as smooth as possible, and the children staying with us, continuing to watch them learn and grow and support them for the next stage in their development.

The most important acknowledgment that needs to be made is to the parents. Without them we wouldn't have the children in our care. But we also want to thank them for trusting us to look after the most precious thing to them and allowing us to share the joys of their children. We also want to thank them for working with us to support their children and for being such wonderful people themselves.

Kristy Bartlett
Manager



Pre-School Committee (Trustees) Annual Report

This report covers the period April 2022 to March 2023.

Setting and Operation

As you read Kristy's Manager's Report you will notice several key words that summarise the last year in the setting.

Flexibility. This has been a year when the strength of the staff team has flexed to ensure the same outstanding provision of the children in the setting.

Reflective Leadership. Modelled by the Manager, but with each member of the team as part of their practice, considering how they can best support an individual child, build relationships with parents and carers, and continue their own professional development.

What is also clear as you read the report but also any time you speak to Kristy or any of team is their enjoyment of what they do, their drive to provide the best possible care and developmental opportunities for the children and their resilience to work with circumstances beyond their control, which thankfully this year has not included a pandemic.

Committee and Staffing

Teamwork. The team know each other well and work together well. That made it especially difficult when the decision was made to make a member of staff redundant. We could not continue to run the setting at a financial loss. I am personally thankful for the way in which the team worked together through this difficult process. I am pleased, and not surprised that Kelly was able to secure new employment.

A strength of this team is their ongoing commitment to professional development as outlined in the Manager's Report. Kristy completing her Master of Research in Education is of course a particular highlight. Through our regular supervision sessions, it has been good to see how her confidence has grown and her expertise recognised not only within the setting but in the wider professional community too. During these times we also discuss any Safeguarding concerns. Kristy ensures that all staff safeguarding training is up to date and included in each staff meeting.

However, as others have also been on their own journey of up-skilling it was good news that we have been able to promote within the team to fill the vacancy of SENCO, (Jade), and the role of Room Leader, (Jane).

Finances

In 2021 the setting ran at a loss with a deficit of £10, 603. In 2022 this was turned into a positive balance at the end of the year of £7,504. As detailed above this was due to difficult decisions about staffing and some internal re-organisation of staff roles. The accounts show a healthy reserve which would cover the costs incurred should the setting need to close with a term's notice.

Conclusion

The trustees would like to express their thanks to the team for their continued hard work this year. It is good to hear the buzz of children being dropped off and picked up and to see how much they enjoy coming to St Richard's Pre-school. The comments from parents affirms this.

Children are part of the Pre-school for such a short time, although families sometimes longer where there are siblings who come along. I look forward to working with Kristy and the team and parents to see how we can continue that connection with the St Richard's community, perhaps through midweek lunches and the church coffee morning.

Finally, I want to thank my fellow trustees, Gosia and Debi, who have contributed to our meetings and our discussions. They have also completed Safeguarding Training to the level required for trustees. Thank you. And, to our Independent Examiner David, who works with Kristy and our Deputy Manager, Hem, to keep track of our finances and prepare the annual accounts. Thank you to all of you for your time and commitment.

Revd Deborah Wignall

Committee Chair

St Richard's CE Preschool

Charity No. 1178927

Report & Accounts 31 December 2022

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St Richard's CE Preschool

Charity No. 1178927

Independent Examiners' Report to the Trustees of the St Richard's CE
Preschool for the year ended 31 December 2022

**Respective responsibilities
of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:
examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's
statement**

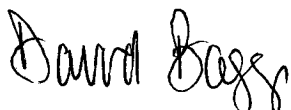
In connection with my examination, no matters has come to my attention to indicate that:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- To keep accounting records in accordance with section 130 of the Charities Act:
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met: or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 24th April 2023

Mr David Baggs A.C.A.

11 Seymour Gardens, Hanworth, Middlesex, TW13 7PQ.

St Richard's CE Preschool

Charity No. 1178927

Detailed Income & Expenditure Account
for the year ended 31 December 2022

INCOME	Year Ended 31 December 2022		Year Ended 31 December 2021	
	£	£	£	£
Contract & Grant Funding				
SLC Grants		1,232		
London Borough Hounslow funding		138,488		109,016
Job Retention Scheme grant				6,240
		<hr/>		<hr/>
		139,720		115,256
Other Fees & Income				
Subscriptions & other receipts	6,343		13,995	
Fundraising				
Donations	25		74	
Bank deposit interest	26		3	
	<hr/>		<hr/>	
		6,394		14,072
		<hr/>		<hr/>
		146,114		129,328
EXPENDITURE				
Wages & salaries	112,839		114,739	
NEST pension contributions	3,300		3,436	
Printing, postage & stationery	846		1,780	
Materials and other resources	3,150		1,807	
Rent	12,900		12,000	
Insurance	637		562	
OFSTED registration	113		178	
Computer equipment	857		2,540	
Staff training	1,268		220	
Uniforms	777		1,831	
Subscription to Early Years Alliance	115		115	
Telephone	80		120	
Gifts	260		229	
Payroll management software	960		119	
Cooking	40		80	
Website hosting fees	452		144	
Repairs & renewals	16		31	
	<hr/>		<hr/>	
		(138,610)		(139,931)
Surplus / (Deficit) for the year		<hr/> <hr/>		<hr/> <hr/>
		7,504		(10,603)

St Richard's CE Preschool

Charity No. 1178927

Detailed Statement of Assets & Liabilities
for the year ended 31 December 2022

	31 December 2022	31 December 2021
	£	£
Current Assets		
Bank savings A/c	31,074	31,048
Bank current A/c	64,391	54,403
Cash balances to be banked	<u>533</u>	<u>367</u>
	95,998	85,818
Creditors: amounts falling due within one year		
Deferred income	15,000	13,000
PAYE/NIC's	1,182	1,459
Sundry accruals	<u>1,453</u>	<u>500</u>
	<u>78,363</u>	<u>70,859</u>
Unrestricted Income Reserves		
Balance b/fwd	70,859	81,462
Surplus / (deficit) of receipts over expenditure	<u>7,504</u>	<u>(10,603)</u>
	<u>78,363</u>	<u>70,859</u>

Approval of the Accounts

The accounts have been approved by the trustees on 24th April 2023.

D Wignall

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Revd Debs Wignall

Trustee

St Richard's CE Preschool

England & Wales - Charity number 1178927

Accounts



St Richards CE Preschool – Managers Report - March 2022

It is really nice to start this report by informing you we have had no positive cases of Covid-19 in the setting to date (Mid March). I put this down to our amazing parents and them working with us to keep everyone safe by keeping their children home if unwell or getting a Covid test done if we recommend it. It is also down to the hard work of all the staff carrying out routine cleaning twice a day.

After the year of turbulence we have all gone through, the children have continued to make good progress throughout the year. We have had a heavy focus on Personal, Social and Emotional Development (PSED) as well as ensuring children were 'school ready'. As we had no end of term celebration last year we made sure we did this year and had the farm 'Farms to Ewe' in. They brought cows, ponies, chickens, ducks, goats and mice. This was a great hit with all the families and we received lots of positive verbal feedback regarding the farm and overall end of term feedback.

"Thank you all for your amazing hard work my child has really come out of her shell and really enjoys her time at the nursery, and this is due to your hard work and patience. So thank you for that I wish you all a fantastic summer break with your families and will look forward to seeing you again in September"

"You guys have worked wonders with my child, they've come on so well the both of them. You guys are awesome and need medals. During these super tough times with covid we've always had your full support and very hard working staff! Thanks again for all you have done"

"Words cannot express our thanks for all the work you guys did with our children, we will all miss you so much"

"Thank you very very much for you all for giving love and keeping my child safe he has learn to many things from you all and he was very happy child and we hope all the best and Success for you guys"

"Thank you all the team staff for teaching, learning and being patient with my son through all year! He progress on so many things that I can't count on now, you were all great! You all did a hard job during a year with covid measurement in place! We Wish you ,all have a lovely holidays!"

"My granddaughter was over the moon with holding a mouse. I asked her if it ran up the clock. She told me not to be silly, he was only a baby one!!! Thank you all for what you have done over this last year."

September saw us start the year with our highest number of children since I have been in post and by Christmas our afternoon sessions were full. Historically the afternoon sessions always tend to be our quieter sessions. Our morning sessions are a tad quieter however we have new children starting in April and this will take us up to our full occupancy for ratios. It is worth noting however we currently have 2 members of staff who work on a 1-1 basis with Special Needs Children and have another Special Needs child starting in April who will also require 1-1 support. We receive inclusion funding for these children which covers some of the cost of staff wages.

We have noted a rise in children starting in the setting with a delay in their PSED. To support children in this area we have a heavy focus on turn taking, playing, talking, group times and routines. We are confident this is due to Covid and the knock-on effects it has had on children and families. All children settled well, and we feel parents not bringing their child into the setting has helped these transitions. Children are making steady progress and any identified as needing some extra support is discussed and worked with.

We are continuing to develop our keyperson relationships with parents. This is an area we have had to look at now parents do not access the setting to ensure all parents are able to talk to their child's keyperson. We have put rotas in place and have held open mornings/afternoons. We like to hold parents evening in January but due to the rise in covid cases we did not do this again this year. We have also continued to develop using Famly, our online observation platform. This is a great tool for parents to see what their child does in Preschool, especially as parents no longer enter the setting everyday. Parents are enjoying the app also and positive feedback has been received.

"We love to see photos of our child at Preschool to see what she gets up to."

"I love using famly app because it makes me feel like I'm near her and I can watch her growing. Every time when there is a post about her I show her and discuss it with her. Thank you so much."

"Famly is a very good app to use to see what your child is doing at school. I really like the app and I enjoy using it."

Although cases of Covid started to rise again in December, we decided to go ahead with our Christmas performance and we are so glad we did. It was our best yet. The children were amazing, as were all the staff, and the parents thoroughly enjoyed it.

They were all fantastic! Well done to you all for your hard work!

They all did amazing 😊 well done everyone

It was amazing! Thank you all 😊

We used the event to raise some much needed money for new resources. We held a table top sale, a raffle and asked for donations for tea/coffee and cake. We received some wonderful donations from, staff a cake made by a parents, The Little Gym and Flowers by post. We raised a total of £350 and have spent this on some new balance bikes and scooters for the garden as well as helmets to keep the children safe.



The children also got to enjoy a wonderful and busy Christmas party where we were lucky enough to have Father Christmas to give each child a gift. Father Christmas was super lucky as he got to visit the children in the Garden, read a book to them and then enjoy the children singing some of the Christmas songs they had learnt to him.



Unfortunately, January saw us with covid restrictions again, however at preschool we soldiered on. As we approach the Easter break all the children continue to enjoy preschool and it amazes us everyday how the children have adapted to new routines, and that it is now the norm they come into preschool without their parents and engage themselves in preschool life.

Highlights of the year, Sam is now qualified Level 5 in Early Years after completing her Foundation Degree and Jane has started her journey on the Foundation Degree. Kristy is midway through her Masters and will complete this in September. All staff continue to keep their knowledge up to date through reading blogs, learning from each other or doing short course.

Although we have had yet another topsy turvey year, we have adapted our practise and continue to do so. We enjoy the challenge of building the children's resilience and staffs adaptable skills.

We look forward as always to the summer term, the warmer weather, spending more time outdoors and making sure the children transitioning on to a new school are as ready as they can be. We are busy planning our end of term celebration and are already thinking about September.

As a team we thank all the parents for their continued support at Preschool and for allowing us the opportunity to watch their children grow.

Kristy Bartlett
Manager



Pre-School Committee (Trustees) Annual Report

This report covers the period April 2021 to March 2022.

Although the effects of the pandemic continued to be felt in the community the setting has remained open since the end of January 2021 in line with Government requirements. Our AGM last year took place on Zoom as did our committee meetings. This year's AGM is once again on site.

Setting and Operation

The fact that the setting has been able to stay open is due to the huge efforts undertaken by the staff led by manager Kristy to maintain a Covid secure setting. Risk assessments were regularly reviewed and updated as the situation related to the pandemic altered.

Communication with parents was improved during this time even though parents couldn't enter the setting as they were able to prior to the pandemic, through the adoption of a digital app, enabling parents to see photographs of their children in situ, as well as being a means of quick, secure communication between the setting and the parents.

The improved outside space has continued to be an important asset and the preschool staff and children continue to enjoy using the space all year round.

Children responded well to being dropped off at the door at the start of their sessions, so much so that this practice has continued.

Committee and Staffing

The staff team has remained unchanged, which has brought stability to the setting during so much uncertainty. Kristy has continued to lead in a way which is both professional and encouraging. As can be seen from the manager's report most of the staff have completed or are in the process of completing further qualifications related to their work. Kristy is about to complete a Masters in Research in Education through Kingston University a great achievement both for Kristy personally and for the setting.

Kristy has carried out regular supervision with her team and as Chair of the Trustees Kristy and I also meet for regular supervision. Without exception at each of these meetings I have been impressed by the attention to detail, the knowledge of both staff

and children and always the intention to improve the setting for all. The Committee has met regularly via zoom. During this year we have recruited a new trustee to the committee, Gosia Krzywanska. Gosia is also a parent and so her contributions are very valuable. Having completed Safer Recruitment for this role, Gosia will be formally welcomed as a trustee at our AGM. We are delighted to welcome her.

Finances

In 2020 the finances were supported by the money reclaimed from the Job Retention Grant (Furlough) scheme. In 2021 the setting ran at a loss. The accounts show a healthy reserve which would cover the costs incurred should the setting need to close with a term's notice. However, with a deficit this year again, running at a loss is clearly not sustainable and will inform our budgetary discussions for 2022.

Conclusion

Although 2021 has been a challenging year with the backdrop of the pandemic continuing to have an impact, the setting has continued to be appreciated by those who use it and we have seen larger numbers on roll at the start of the 2021/22 academic year, a trend we hope will continue.

The team led by Kristy have continued to develop in their skills as they provide excellent childcare and learning opportunities to all those children on roll.

The use of digital technology has enhanced the communication between the parents and setting.

The use of outside as well as inside space continues to be an asset.

The Committee looks forward to and is committed to working closely with Kristy and her team to provide the best Early Years provision possible.

Revd Deborah Wignall

Committee Chair

St Richard's CE Preschool

Charity No. 1178927

Accounts 31 December 2021

St Richard's CE Preschool

Charity No. 1178927

Independent Examiners' Report to the Trustees of the St Richard's CE
Preschool for the year ended 31 December 2021

**Respective responsibilities
of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:
examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's
statement**

In connection with my examination, no matters has come to my attention to indicate that:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- To keep accounting records in accordance with section 130 of the Charities Act:
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met: or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 26/6/2022

Mr David Baggs A.C.A. 11 Seymour Gardens, Hanworth, Middlesex, TW13 7PQ.

St Richard's CE Preschool

Report & Accounts

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St Richard's CE Preschool

Charity No. 1178927

Detailed Income & Expenditure Account for the year ended 31 December 2021

Contract & Grant Funding

Kingston University grant		4,900
London Borough Hounslow funding	109,016	101,072
Job Retention Scheme grant	6,240	34,518
	<u>115,256</u>	<u>140,490</u>

Other Fees & Income

Subscriptions & other receipts	13,995	9,035
Fundraising		500
Donations	74	10
Bank deposit interest	3	113
	<u>14,072</u>	<u>9,658</u>
	129,328	150,148

EXPENDITURE

Wages & salaries	114,739	113,952
NEST pension contributions	3,436	3,299
Printing, postage & stationery	1,780	1,753
Materials and other resources	1,807	1,309
Rent	12,000	7,000
Insurance	562	494
OFSTED registration	178	50
Computer equipment	2,540	649
Staff training	220	
Uniforms	1,831	449
Subscription to Early Years Alliance	115	112
Telephone	120	90
Gifts	229	70
Payroll management software	119	410
Cooking	80	81
Early Years Consortium - consultancy fees	144	
Repairs & renewals, inc. skip hire	31	908
	<u>(139,931)</u>	<u>(130,626)</u>
(Deficit) / Surplus for the year	<u><u>(10,603)</u></u>	<u><u>19,522</u></u>

St Richard's CE Preschool

Charity No. 1178927

Detailed Statement of Assets & Liabilities
for the year ended 31 December 2021

	31 December 2021	31 December 2020
	£	£
Current Assets		
Bank savings A/c	31,048	31,043
Bank current A/c	54,403	68,450
Cash balances to be banked	<u>367</u>	<u></u>
	85,818	99,493
Creditors: amounts falling due with one year		
Deferred income	13,000	15,000
PAYE/NIC's	1,459	1,466
Sundry accruals - photocopier costs	<u>500</u>	<u>1,565</u>
	<u>70,859</u>	<u>81,462</u>
Unrestricted Income Reserves		
Balance b/fwd	81,462	61,940
(Deficit)/ surplus of receipts over expenditure	<u>(10,603)</u>	<u>19,522</u>
Balance c/fwd	<u>70,859</u>	<u>81,462</u>

Approval of the Accounts

The accounts have been approved by the trustees on 27.6.22

Deborah Wignall

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Revd Debs Wignall

Trustee

St Richard's CE Preschool

Charity No. 1178927

Accounts 31 December 2021

St Richard's CE Preschool

Charity No. 1178927

Independent Examiners' Report to the Trustees of the St Richard's CE
Preschool for the year ended 31 December 2021

**Respective responsibilities
of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:
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**Basis of independent
examiner's statement**

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**Independent examiner's
statement**

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- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met: or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 26/6/2022

Mr David Baggs A.C.A. 11 Seymour Gardens, Hanworth, Middlesex, TW13 7PQ.

St Richard's CE Preschool

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St Richard's CE Preschool

Charity No. 1178927

Detailed Income & Expenditure Account for the year ended 31 December 2021

Contract & Grant Funding

Kingston University grant		4,900
London Borough Hounslow funding	109,016	101,072
Job Retention Scheme grant	6,240	34,518
	<u>115,256</u>	<u>140,490</u>

Other Fees & Income

Subscriptions & other receipts	13,995	9,035
Fundraising		500
Donations	74	10
Bank deposit interest	3	113
	<u>14,072</u>	<u>9,658</u>
	129,328	150,148

EXPENDITURE

Wages & salaries	114,739	113,952
NEST pension contributions	3,436	3,299
Printing, postage & stationery	1,780	1,753
Materials and other resources	1,807	1,309
Rent	12,000	7,000
Insurance	562	494
OFSTED registration	178	50
Computer equipment	2,540	649
Staff training	220	
Uniforms	1,831	449
Subscription to Early Years Alliance	115	112
Telephone	120	90
Gifts	229	70
Payroll management software	119	410
Cooking	80	81
Early Years Consortium - consultancy fees	144	
Repairs & renewals, inc. skip hire	31	908
	<u>(139,931)</u>	<u>(130,626)</u>
(Deficit) / Surplus for the year	<u><u>(10,603)</u></u>	<u><u>19,522</u></u>

St Richard's CE Preschool

Charity No. 1178927

Detailed Statement of Assets & Liabilities
for the year ended 31 December 2021

	31 December 2021	31 December 2020
	£	£
Current Assets		
Bank savings A/c	31,048	31,043
Bank current A/c	54,403	68,450
Cash balances to be banked	<u>367</u>	<u></u>
	85,818	99,493
Creditors: amounts falling due with one year		
Deferred income	13,000	15,000
PAYE/NIC's	1,459	1,466
Sundry accruals - photocopier costs	<u>500</u>	<u>1,565</u>
	<u>70,859</u>	<u>81,462</u>
Unrestricted Income Reserves		
Balance b/fwd	81,462	61,940
(Deficit)/ surplus of receipts over expenditure	<u>(10,603)</u>	<u>19,522</u>
Balance c/fwd	<u>70,859</u>	<u>81,462</u>

Approval of the Accounts

The accounts have been approved by the trustees on 27.6.22

Deborah Wignall

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Revd Debs Wignall

Trustee