



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 January 2023 To 31 December 2023

Charity name: The Gordon Howard MBE Memorial Trust

Charity registration number: 1178887

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To relieve the needs of elderly people, and those people suffering from the effects of premature ageing, residing in Zimbabwe in any manner which is deemed charitable within the laws of England and Wales.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts	Para 1.17 and 1.19	Charitable donations to organisations operating in Zimbabwe that fulfil that purpose, such as care homes. This has included grant funding for capital projects.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charities Commission.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Grants were approved for capital projects at two organisations based in Harare: Athol Evans Complex, a hospital and home for the elderly; and Braeside Social Home,</p> <p>The projects have included:</p> <ul style="list-style-type: none"> - vehicle repairs to the minibus used by Braeside Social Home to ensure they have transport for residents to attend medical appointments and carry out day-to-day trips including grocery shopping etc and emergencies. - support for day-to-day medical and personal costs for two destitute residents supported by Athol Evans Complex.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Post Covid-19, the Charity has been able to continue making grants to eligible organisations in line with the charitable objectives.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The trustees will ensure sufficient reserves to cover operating expenses for a minimum of two years to enable the charity to continue operating if there are periods of low income.
Amount of reserves held	Para 1.22	The charity has reserves of £18,468 which includes £5,635 in general funds. This is sufficient to sustain the charity for the foreseeable future.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties regarding the going concern of the charity.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO foundation constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The Charity is a Charitable Incorporated Organisation governed by a CIO – Foundation constitution.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more	Para 1.25	Eligible persons are appointed as Trustees by the existing Trustees and serve for a standard term of three years.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Gordon Howard MBE Memorial Trust
Other name the charity uses	
Registered charity number	1178887

Charity's principal address	53 Beechwood Road, Knaphill, Woking GU21 2DB
-----------------------------	--

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr Robin Cowper	Chair		
2	A Howard		Appointed 21 June 2024	
3	D Dunn			
4	G Garrett			
5	A Smith			
6	C Mandinyenya		Resigned 20 June 2024	
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-----------------	------	---------

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information


--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
---	--

Full name(s)

ANGELA HOWARD	
---------------	--

Position (eg
Secretary, Chair, etc)

TRUSTEE	
---------	--

Date

29/10/24



CHARITY COMMISSION
FOR ENGLAND AND WALES

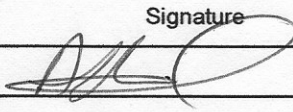
Charity Name		No (if any)		CC16a
GORDON HOWARD MBE MEMORIAL TRUST		1178887		
Receipts and payments accounts				
For the period from	Period start date	To	Period end date	
	1/1/23		31/12/23	

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations received	3,611	-	-	3,611	1,352
	-0	-	-	-	-
	-0	-	-	-	-
	-0	-	-	-	-
	-0	-	-	-	-
	-0	-	-	-	-
	-0	-	-	-	-
Sub total (Gross income for AR)	3,611	-	-	3,611	1,352
A2 Asset and investment sales, (see table).					
	-0	-0	-0	-	-
	-0	-0	-0	-	-0
Sub total	-0	-0	-0	-	-0
Total receipts	3,611	-0	-0	3,611	1,352
A3 Payments					
Bank charges	60	-	-	60	81
Donations made	2,799	-	-	2,799	7,060
Governance costs	-0	-	-	-	55
	-0	-	-	-	-
	-0	-	-	-	-
	-0	-	-	-	-
	-0	-	-	-	-
	-0	-	-	-	-
Sub total	2,859	-	-	2,859	7,196
A4 Asset and investment purchases, (see table)					
	-0	-0	-0	-	-
	-0	-0	-0	-	-
Sub total	-0	-0	-0	-	-0
Total payments	2,859	-0	-0	2,859	7,196
Net of receipts/(payments)	752	-	-	752	- 5,844
A5 Transfers between funds	-0	-	-	-	-
A6 Cash funds last year end	5,635	12,081	-	17,716	-
Cash funds this year end	6,387	12,081	-	18,468	- 5,844

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash at bank	6,387	12,081	-
		-	-	-

		-	-	-
	Total cash funds	6,387	12,081	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds	Restricted funds	Endowment funds
	Details	to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		ANGELA HOWARD	29/10/24	