



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 January 2021 To 31 December 2022

Charity name: The Gordon Howard MBE Memorial Trust

Charity registration number: 1178887

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To relieve the needs of elderly people, and those people suffering from the effects of premature ageing, residing in Zimbabwe in any manner which is deemed charitable within the laws of England and Wales. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the | Para 1.17 and 1.19 | Charitable donations to organisations operating in Zimbabwe that fulfil that purpose, such as care homes. This has included grant funding for capital projects. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public | Para 1.18 | The trustees have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charities Commission. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | |

| | | |
|-------|--|--|
| Other | | |
|-------|--|--|

Achievements and Performance

| | SORP reference | |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>Grants have been made for capital projects at Athol Evans Complex, a hospital and home for the elderly in Harare, Zimbabwe.</p> <p>The projects have included:</p> <ul style="list-style-type: none"> - new flooring for one of their frail care wards, ensuring better levels of hygiene and safety for patients and staff. - renovations to one of the residential care lodges in the Complex. This involved converting the rooms to en suites in line with resident requirements and renovating the lounge and dining areas. This improved comfort, hygiene and safety for residents with new flooring, paintwork and fully accessible bathrooms. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|--|-----------|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | Post Covid-19, the Charity has been able to commence making grants to eligible organisations in line with the charitable objectives. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | The trustees will ensure sufficient reserves to cover operating expenses for a minimum of two years to enable the charity to continue operating if there are periods of low |
| Amount of reserves held | Para 1.22 | The charity has reserves of £23.5k which includes just under £7k in general funds. This is sufficient to sustain the charity for the foreseeable future. |
| Reasons for holding zero reserves | Para 1.22 | N/A |
| Details of fund materially in deficit | Para 1.24 | N/A |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | There are no uncertainties regarding the going concern of the charity. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

| | | |
|--|-----------|---|
| Description of charity's | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | CIO foundation constitution |
| How is the charity constituted? (e.g. unincorporated association, CIO) | Para 1.25 | The Charity is a Charitable Incorporated Organisation governed by a CIO – Foundation constitution. |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more | Para 1.25 | Eligible persons are appointed as Trustees by the existing Trustees and serve for a standard term of three years. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | The Gordon Howard MBE Memorial Trust |
| Other name the charity uses | |
| Registered charity number | 1178887 |
| Charity's principal address | 53 Beechwood Road, Knaphill, Woking GU21 2DB |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-----------------|-----------------|-----------------------------------|---|
| 1 | Dr Robin Cowper | Chair | | |
| 2 | C Mandinyenya | | | |
| 3 | D Dunn | | | |
| 4 | G Garrett | | | |
| 5 | A Smith | | | |
| 6 | | | | |
| 7 | | | | |
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| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|---------------|--|--|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

| | |
|---|-----|
| Description of the assets held in this capacity | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | N/A |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|

Other optional information

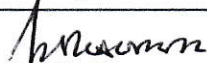
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

DR. ROBIN ANTHONY COOPER.

Position (eg
Secretary, Chair, etc)

CHAIR.

Date

30 October 2022.



CHARITY COMMISSION
FOR ENGLAND AND WALES

| | | |
|---------------------------------------|-------------------|----------|
| Charity Name | No (if any) | |
| GORDON HOWARD MBE MEMORIAL TRUST | 1178867 | |
| Receipts and payments accounts | | |
| For the period from | Period start date | To |
| | 1/1/21 | 12/31/21 |

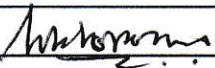
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Section A Receipts and payments

| | Unrestricted funds | Restricted funds | Endowment funds | Total funds | Last year |
|---|--------------------|------------------|------------------|------------------|------------------|
| | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| A1 Receipts | | | | | |
| Donations received | 4,798 | - | - | 4,798 | 32,164 |
| | -0 | - | - | - | - |
| | -0 | - | - | - | - |
| | -0 | - | - | - | - |
| | -0 | - | - | - | - |
| | -0 | - | - | - | - |
| | -0 | - | - | - | - |
| | -0 | - | - | - | - |
| Sub total (Gross income for AR) | 4,798 | - | - | 4,798 | 32,164 |
| A2 Asset and investment sales, (see table). | | | | | |
| | -0 | -0 | -0 | - | - |
| | -0 | -0 | -0 | - | -0 |
| Sub total | -0 | -0 | -0 | - | -0 |
| Total receipts | 4,798 | -0 | -0 | 4,798 | 32,164 |
| A3 Payments | | | | | |
| Bank charges | 96 | - | - | 96 | 50 |
| Donations made | -0 | 12,756 | - | 12,756 | - |
| Governance costs | -0 | - | - | - | 500 |
| | -0 | - | - | - | - |
| | -0 | - | - | - | - |
| | -0 | - | - | - | - |
| | -0 | - | - | - | - |
| | -0 | - | - | - | - |
| Sub total | 96 | 12,756 | - | 12,852 | 550 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | -0 | -0 | -0 | - | - |
| | -0 | -0 | -0 | - | - |
| Sub total | -0 | -0 | -0 | - | -0 |
| Total payments | 96 | 12,756 | -0 | 12,852 | 550 |
| Net of receipts/(payments) | 4,702 | - 12,756 | - | - 8,054 | 31,614 |
| A5 Transfers between funds | -0 | - | - | - | - |
| A6 Cash funds last year end | -0 | - | - | - | - |
| Cash funds this year end | 4,702 | - 12,756 | - | - 8,054 | 31,614 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds | Restricted funds | Endowment funds |
|----------------------|--------------|--------------------|------------------|-----------------|
| | | to nearest £ | to nearest £ | to nearest £ |
| B1 Cash funds | Cash at bank | 6,979 | 16,580 | - |
| | | - | - | - |

| | | | | |
|---|---|--|------------------------------|---------------------------------|
| | | - | - | - |
| | Total cash funds | 6,979 | 16,580 | - |
| | (agree balances with receipts and payments account(s)) | | | |
| | | Unrestricted funds | Restricted funds | Endowment funds |
| | Details | to nearest £ | to nearest £ | to nearest £ |
| B2 Other monetary assets | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| B3 Investment assets | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| B4 Assets retained for the charity's own use | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| B5 Liabilities | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | Date of approval | |
| |  | D.A. R. A. CORREY | 27/10/22 | |