

HERNE BAY EVANGELICAL FREE CHURCH

64, Sunnyhill Road, Herne Bay, Kent. CT6 8LU

www.hbefc.org.uk

Registered Charity number 1178886

Annual Trustees Report for year ended December 2021

Trust Information:

Name: Herne Bay Evangelical Free Church (within the Trust Deed governing the church premises, it is called "The Mission Hall"; also known colloquially as Sunnyhill Church), 64 Sunnyhill Road, Herne Bay, Kent. CT6 8LU

Registered Number: This church obtained registration as a charity with the Charity Commission on 21st June 2018, number 1178886.

Governing Documentation: Property Trust Deed – 8th August 1932; Church Constitution and Handbook both adopted by Members on 22nd January 2018.

Trustees: Current Church Elders: Messrs. J. D. Beale, S. C. Buss (Pastor), D. P. Edwards, D. G. Wallis

Bankers: CAF Bank Ltd., 25, Kings Hill Avenue, Kings Hill, West Malling, Kent. ME19 4JQ

Independent Examiner: Mr. R. Hutton (Book Keeper and former Treasurer of Westover Evangelical Free Church)

Report:

The Trustees, who are the Church Elders, have pleasure in presenting this report for the year ended 31st December 2021. The information set out above, regarding the Trust, forms part of our report.

In compiling this report, the Trustees have in mind their duty to report on the benefits to the public and they have regard to the Charity Commission's public benefit guidance published from time to time. The Trustees believe that they are fully compliant with their duty to have due regard to this public benefit guidance when exercising any powers or duties to which the guidance is relevant.

The purposes of the Church are:

the advancement of the Christian faith in accordance with the Basis of Faith, primarily but not exclusively, within Herne Bay, Kent and the surrounding neighbourhood; and

such other charitable purposes as shall, in the opinion of the members of the Church in general meeting, put into practice the Christian faith in accordance with the Basis of Faith, including but not limited to: the prevention and relief of need, hardship and sickness; the advancement of education; and the provision of community facilities;

provided that the advancement of such purposes must be undertaken in a manner that is consistent with the Doctrinal Distinctives and Ethical Statements as may be adopted and amended by the Church from time to time in accordance with the provisions of the Church Handbook.

With the partial relaxation of Government regulations and guidelines relating to the pandemic, in person Sunday evening services in church had been resumed and morning services were recommenced 2nd May 2021.

The ministry to our children also resumed in person on 2nd May 2021 with six children in attendance. Our Safeguarding Policy was in the process of being reviewed. However the agency that processed Disclosure and Barring Service (DBS) checks for us in the past had stopped providing this service. A new agency: Christian Safeguarding Services had been appointed and our Safeguarding Policy was in the process of being updated. All who work with our children would be required to have a new DBS check. A refresher course will be provided as soon as possible.

The Hampton Nursery School use our premises for five mornings each week during the academic year, agreeing to abide by the conditions set out in the licence dated 13st May 2021. The school has continued to use our premises albeit with their own restrictions. Some booklets were provided to the Nursery School staff for the older children at Christmas and to all children leaving for the Primary School in July. The Licence Fee had been partially restored to pre Covid rates but was still some 25% below what we would anticipate reflecting their current experience of class sizes.

The ministry to the residents at Tarry's Care Home had been temporarily discontinued initially due to the government's restrictions placed on care homes. Additionally the Home's management's own measures had changed making it difficult for our members to attend.

Our Pastor Keith Hoare was now in full remission from cancer and we are grateful to our Lord that he had been enabled to continue his ministry in the church to the end of September when he retired after 14 years of faithful service.

We are grateful to God that our new, Pastor Simon Buss, was able to commence his ministry effective from 1st October 2021. Services are held every Sunday at 10.30 am and 6.00 pm and our weekly Bible Study and Prayer meetings are on Wednesdays at 7.00 pm. All these meetings are open to the general public and any guests are warmly welcomed.

The end of year membership was eighteen.

A copy of our Year End Accounts compiled on the receipts and payments basis, is included at the end of this report. We are grateful to record God's faithfulness to us over the year with a further increase in our resources as shown on this report. We have no reason to believe that the Covid 19 virus will have a detrimental effect on our finances.

New Trustees are automatically appointed by virtue of an individual being appointed as a Pastor and/or Elder of the church.

The numbers attending Sunday services are returning to some normality and over the last quarter, average attendance was:

	Adults	Children	Total
Morning	24	6	30
Evening	22	0	22

[Source: Average of weekly counts of attendance]

As at 31st December 2021 the church assets were:

Cash Cheque Account £ (304.33)

Deposit Account	£33,797.80
Total	£33,493.47

Additionally the Church has other assets including a keyboard, chairs, communion table and chairs, and kitchen appliances etc. All such items are expensed at the time of acquisition and no individual asset exceeded £5,000.

The church has two properties – the manse and the buildings on the church premises. The market value of these properties is difficult to assess as there is no realistic market for churches and the manse is required for church use. However, the insured values are:

Church	£ 1,222,188
Manse	£ 303,000

Average monthly General Fund income and expenditure during the year was:

Income	£4,537.16
Expenditure	£3,778.19

The Church Officers review monthly income and expenditure reports and the level of funds. There is no specific reserves policy but the aim is to hold a minimum of circa £20,000 to provide cover for exceptional expenses. This figure equates to approximately six months normal expenditure with the objective of retaining sufficient resources to meet anticipated requirements for the continuance of church activities and to maintain the property in good condition. The Trustees have no intention of over-spending and running into debt. Gifts are made to missionary organisations from our tithing of general undesignated income. The Trustees are not Custodian Trustees of any funds that come within the remit of this Trust.

There will be a need to carry out significant general maintenance work at the manse in 2022 and it is anticipated that it will be necessary to raise additional funds to cover the anticipated costs. Competitive quotes are being sought for this work. Currently our pastor is renting a house in Herne Bay at the church's expense.

Expenses incurred in the direct performance of their responsibilities and reimbursed to the Trustees in the past year were:

K. Hoare (Pastor)	£655.56	(Nursery School Booklets £42.33, Zoom £100.72, Ink £144.08, Other Stationery £55.51, Sunday Club Materials £36.00, Website £199.18, Welfare £39.76, Hard Disc £37.98)
S. C. Buss (Pastor)	£343.31	(Study Books £64.35, Mileage £72.18, Train £33.70, Conferences £45.00, Outreach Literature £32.30, Ink £95.78)
D. P. Edwards (Treasurer)	£256.63	(Church Maintenance £77.92, Manse Maintenance £15.00, Manse Mower £85.00, Integral Cup Communion Cups £70.09, Postage £4.88, Stationery £3.74)

All such expenses are included in the monthly statements issued to all Trustees and to Church Members when business meetings are convened.

There have been no serious incidents or other matters that needed to be reported to the Charity Commission in the period under review.

Signed on behalf of the Trustees:

David P Edwards

D. P. Edwards, Trustee

Dated: 2022

HERNE BAY EVANGELICAL FREE CHURCH			
Registered Charity Number 1178886			
Statement of Account for the year ended: 31st December 2021			
SUMMARY:		2021	2020
General:	Opening Balance	23,893.09	7,736.59
	Income	54,445.93	48,169.76
	Expenditure	45,338.33	32,013.26
	Closing Balance	33,000.69	23,893.09
Missionary:	Opening Balance	242.30	142.12
	Income	5,300.48	5028.10
	Expenditure	5,150.00	4,927.92
	Closing Balance	392.78	242.30
Funds:	General Fund	33,000.69	23,893.09
	Designated Funds	100.00	100.00
	Missionary Funds	392.78	242.30
	Total	33,493.47	24,235.39
Resources:	CAF Bank (cheque account)	(304.33)	40.71
	CAF Gold (deposit account)	33,797.80	24,194.68
	Total	33,493.47	24,235.39
ANALYSIS: General Fund			
Income:	Offerings inc. Gift Aid	40,444.52	34,277.34
	Interest	2.81	13.71
	Tax Refunds	6,981.97	6,498.97
	Thank Offering	0.00	0.00
	Nursery School Licence Fees	6,560.00	6990.00
	Sundries	456.63	389.74
		54,445.93	48,169.76
Expenditure:			
	Visiting Speakers Fees Etc.	1,381.00	1,120.00
	Visiting Speakers Fees Declined	(291.00)	(602.00)
	Pastor - Salary & Overheads	21,450.00	20,052.00
	Pastor - Travel & Expenses	170.23	12.48
	Outreach, Publicity Etc.	467.03	452.17
	Sunday Club Expenses	326.87	139.29
	Cleaners Pay	488.00	124.50
Church:	Electricity	1,263.00	2,052.00
	Gas	1,650.81	1,243.01
	Water/Sewerage	671.20	785.38
	Insurance	903.64	873.93
	Maintenance	4,633.92	826.71
Manse:	Water/Sewerage	991.00	878.00
	Council Tax	1,785.79	1,849.97
	Energy	145.00	0.00
	Insurance	292.71	283.09
	Maintenance	4,418.00	260.00
	Rent	2,700.00	0.00
	Piano Tuning	55.00	0.00
F.I.E.C.	Annual Donation	476.00	476.00
	Conference Fees	45.00	0.00
	Audit & Professional Fees	360.00	355.00
	Direct Administration Expenses	440.47	421.63
	Fellowship & Welfare	39.76	100.00
	Tuesday Fellowship Support	0.00	0.00
	Flower Displays	48.00	6.00
	Sundries	426.90	304.10
		45,338.33	32,013.26
ANALYSIS: Missionary Fund			
Income:	Offerings inc. Gift Aid	4,382.73	3,808.61
	Relief	0.00	0.00
	Specific Gifts	100.00	175.00
	Interest	0.31	1.52
	Tax Refunds	817.44	1,042.97
	Total Income	5,300.48	5,028.10
Expenditure:	Planned Support	4,250.00	4,450.00
	Other Disbursements	900.00	477.92
	Total Expenditure	5,150.00	4,927.92
	Average Weekly Income	863.99	735.79
Excludes Interest, Tax, Thank Offering, FIEC, Licence Fees & Sundries			
	Administration Expenses	1,881.48	1,779.85
	Percentage of Total Income	3.15%	3.35%

HERNE BAY EVANGELICAL FREE CHURCH

Registered Charity Number 1178886

Statement of Account for the month ended:

31-December-2021

52 Weeks to date

		THIS MONTH		TOTAL TO DATE		
SUMMARY		ACTUAL	BUDGET	ACTUAL	BUDGET	VARIANCE
GENERAL:						
	Opening Balance	31,350.78	18,137.00	23,893.09	23,893.00	0.09
	Income	6,379.71	2,800.00	54,445.93	41,420.00	13,025.93
	Expenditure	4,729.80	3,182.00	45,338.33	47,558.00	2,219.67
	Closing Balance	33,000.69	17,755.00	33,000.69	17,755.00	15,245.69
MISSIONARY:						
	Opening Balance	890.21	345.00	242.30	242.00	0.30
	Income	502.57	232.00	5,300.48	4,585.00	715.48
	Expenditure	1,000.00	400.00	5,150.00	4,650.00	(500.00)
	Closing Balance	392.78	177.00	392.78	177.00	215.78
FUNDS:						
	General Fund	33,000.69	17,755.00	33,000.69	17,755.00	15,245.69
	Designated Funds	100.00	100.00	100.00	100.00	0.00
	Missionary Fund	392.78	177.00	392.78	177.00	215.78
	Total	33,493.47	18,032.00	33,493.47	18,032.00	15,461.47
RESOURCES:						
	CAF Bank	(304.33)	339.00	(304.33)	339.00	(643.33)
	CAF Gold	33,797.80	17,693.00	33,797.80	17,693.00	16,104.80
	Total	33,493.47	18,032.00	33,493.47	18,032.00	15,461.47
ANALYSIS: General Fund						
Income:						
	Offerings inc. Gift Aid	5,523.08	2,100.00	40,444.52	25,200.00	15,244.52
	Interest	0.00	0.00	2.81	0.00	2.81
	Tax Refunds	0.00	0.00	6,981.97	6,960.00	21.97
	Thank Offering	0.00	0.00	0.00	1,500.00	(1,500.00)
	Nursery School Licence Fees	600.00	600.00	6,560.00	6,560.00	0.00
	Sundries	256.63	100.00	456.63	1,200.00	(743.37)
	Total	6,379.71	2,800.00	54,445.93	41,420.00	13,025.93
Expenditure:						
	* Visiting Speakers' Fees Etc.	0.00	120.00	1,381.00	2,400.00	1,019.00
	* Visiting Speakers' Fees Declined	0.00	0.00	(291.00)	0.00	291.00
	Pastor - Salary & Overheads	2,000.00	1,700.00	21,450.00	21,390.00	(60.00)
	Pastor - Travel & Expenses	4.68	25.00	170.23	422.00	251.77
	Outreach, Publicity Etc.	32.30	50.00	467.03	750.00	282.97
	Sunday Club Expenses	0.00	20.00	326.87	350.00	23.13
	Cleaning	57.00	38.00	488.00	506.00	18.00
Church:	Electricity	125.00	125.00	1,263.00	1,460.00	197.00
	Gas	479.19	240.00	1,650.81	1,490.00	(160.81)
	Water/Sewerage	64.22	60.00	671.20	720.00	48.80
	Insurance	0.00	0.00	903.64	910.00	6.36
	Maintenance	305.92	200.00	4,633.92	5,400.00	766.08
Manse:	Water/Sewerage	134.50	85.00	991.00	1,020.00	29.00
	Council Tax	194.00	197.00	1,785.79	1,965.00	179.21
	Energy	75.00	0.00	145.00	0.00	(145.00)
	Insurance	0.00	0.00	292.71	290.00	(2.71)
	Maintenance	120.00	200.00	4,418.00	6,000.00	1,582.00
	Rent	900.00	0.00	2,700.00	0.00	(2,700.00)
Piano Tuning		55.00	60.00	55.00	60.00	5.00
F.I.E.C.	Annual Donation	0.00	0.00	476.00	510.00	34.00
	Gift Day	0.00	0.00	0.00	0.00	0.00
	Conference Fees	0.00	0.00	45.00	500.00	455.00
	Audit & Professional Fees	0.00	0.00	360.00	500.00	140.00
	Direct Administration Expenses	112.90	37.00	440.47	400.00	(40.47)
	Fellowship & Welfare	0.00	0.00	39.76	0.00	(39.76)
	Tuesday Fellowship Support	0.00	0.00	0.00	0.00	0.00
	Flower Displays	0.00	20.00	48.00	160.00	112.00
	Sundries	70.09	5.00	426.90	355.00	(71.90)
	Total	4,729.80	3,182.00	45,338.33	47,558.00	2,219.67
ANALYSIS: Missionary Fund						
Income:						
	Offerings inc. Gift Ai	502.57	230.00	4,382.73	2,760.00	1,622.73
	Relief	0.00	0.00	0.00	1,000.00	(1,000.00)
	Others	0.00	2.00	100.00	15.00	85.00
	Interest	0.00	0.00	0.31	0.00	0.31
	Tax Refunds	0.00	0.00	817.44	810.00	7.44
	Total	502.57	232.00	5,300.48	4,585.00	715.48
Expenditure:						
	Planned Support	1,000.00	400.00	4,250.00	3,650.00	(600.00)
	Other Disbursement	0.00	0.00	900.00	1,000.00	100.00
	Total	1,000.00	400.00	5,150.00	4,650.00	(500.00)
Average Weekly Income						
		583.00		863.99	537.98	326.00
Excludes Interest, Tax, Thank Offering, FIEC, Licence Fees & Sundries						
Administration Expenses		213.13	123.25	1,881.48	1,990.60	109.12
Percentage of Total Income		3.10%	4.06%	3.15%	4.33%	
* Visiting Speakers' Fees Actual Cost		0.00	120.00	1,090.00	2,400.00	1,310.00



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

HERNE BAY EVANGELICAL FREE CHURCH

On accounts for the year
ended

DEC. 31st. 2021

Charity no
(if any)

1178886

Set out on pages

1

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended December. 31, 2021

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to
undertake the examination by being a qualified member of (insert name of
applicable listed body)] Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination ~~(other than that
disclosed below)~~ which gives me cause to believe that in, any material
respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

R. J. Hutton

Date:

21/2/22

Name:

Robert John Hutton

Relevant professional
qualification(s) or body

N/A

(if any):

Address:

62 Beacon Rd
BROADSTAIRS KENT
CT10 3DQ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A
