

HERNE BAY EVANGELICAL FREE CHURCH

England & Wales · Charity number 1178886

Details

Other names	SUNNYHILL CHURCH
Status	Registered
Legal form	CIO
Registered	2018-06-21
Register	View on the Charity Commission register

Contact

Address Herne Bay Evangelical Free Church
64 Sunnyhill Road
Herne Bay
CT6 8LU

Phone 07935471286

Email office@hbefc.org.uk

Website www.hbefc.org.uk

Activities

Objects: THE PURPOSES OF THE CHURCH ARE: 1) THE ADVANCEMENT OF THE CHRISTIAN FAITH IN ACCORDANCE WITH THE BASIS OF FAITH PRIMARILY BUT NOT EXCLUSIVELY WITHIN HERNE BAY, KENT AND THE SURROUNDING NEIGHBOURHOOD; AND2) SUCH OTHER CHARITABLE PURPOSES AS SHALL, IN THE OPINION OF THE MEMBERS OF THE CHURCH IN GENERAL MEETING, PUT INTO PRACTICE THE CHRISTIAN FAITH IN ACCORDANCE WITH THE BASIS OF FAITH, INCLUDING BUT NOT LIMITED TO: THE PREVENTION AND RELIEF OF NEED, HARDSHIP AND SICKNESS; AND THE PROVISION OF FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE INFIRMITY OR DISABILITY, FINANCIAL HARDSHIP OR SOCIAL CIRCUMSTANCES WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE;PROVIDED THAT THE ADVANCEMENT OF SUCH PURPOSES MUST BE UNDERTAKEN IN A MANNER THAT IS CONSISTENT WITH THE DOCTRINAL DISTINCTIVES AND ETHICAL STATEMENTS AS MAY BE ADOPTED AND AMENDED BY THE CHURCH FROM TIME TO TIME IN ACCORDANCE WITH THE PROVISIONS OF THE CHURCH HANDBOOK.

Activities: The purposes of the church are:1. The advancement of the Christian Faith in accordance with the basis of faith primarily but not exclusively within Herne Bay, Kent and the surrounding neighbourhood, and2. Such other charitable purposes as shall, in the opinion of the members of the church in general meeting, put

into practice the Christian Faith in accordance with the basis of faith.

Classification

- **How:** Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£108,858	£80,973	-	-
2023-12-31	£113,033	£103,873	-	-
2022-12-31	£135,412	£120,678	-	-
2021-12-31	£59,746	£50,488	-	-
2020-12-31	£53,198	£36,941	-	-

Trustees

Name	Role	Appointed
Simon Christopher Buss	Chair	2021-10-01
DAVID PHILIP EDWARDS		2018-06-21
David George Wallis		2021-04-19

HERNE BAY EVANGELICAL FREE CHURCH

England & Wales - Charity number 1178886

Accounts

HERNE BAY EVANGELICAL FREE CHURCH

Registered Charity 1178886

Statement of Account for month ended:

DEC 2024

	THIS MONTH		TOTAL TO DATE		
	ACTUAL	BUDGET	ACTUAL	BUDGET	VARIANCE
GENERAL					
Opening Balance	96,326.91	53,425.52	57,199.52	57,199.52	0.00
Income	8,622.58	5,640.00	108,858.38	79,210.00	29,648.38
Expenditure	19,864.64	7,946.00	80,973.05	85,290.00	4,316.95
Closing Balance	85,084.85	51,119.52	85,084.85	51,119.52	33,965.33
MISSIONARY					
Opening Balance	1,198.40	1,267.47	87.47	87.47	0.00
Income	856.59	430.00	10,334.52	6,360.00	3,974.52
Expenditure	2,000.00	1,500.00	10,367.00	6,250.00	-4,117.00
Closing Balance	54.99	197.47	54.99	197.47	-142.48
FUNDS					
General	85,084.85	51,119.52	85,084.85	51,119.52	33,965.33
Missionary	54.99	197.47	54.99	197.47	-142.48
Designated	100.00	100.00	100.00	100.00	0.00
Total	85,239.84	51,416.99	85,239.84	51,416.99	33,822.85

RESOURCES

30/12/2024

Co-Op Bank	9,588.39
Co-Op Savings	75,651.45
Total	85,239.84

Total weeks to date: 52

Total months to date: 12

Total Average Weekly:

Total Average Monthly:

General Income	2,093.43	General Income	9,071.53
General Expenditure	1,557.17	General Expenditure	6,747.75
Surplus/Overspend	536.26	Surplus/Overspend	2,323.78

HERNE BAY EVANGELICAL FREE CHURCH

Registered Charity 1178886

Statement of Account for month ended:

DEC 2024

Total to Date

ANALYSIS

	ACTUAL	BUDGET	ACTUAL	BUDGET	VARIANCE
General Fund Income:					
Offerings	6,809.34	3,900.00	62,364.59	46,800.00	15,564.59
Bank Interest	0.00	0.00	1,021.22	600.00	421.22
Tax Refunds (Gift Aid)	0.00	0.00	11,349.25	11,330.00	19.25
Thank Offerings	0.00	0.00	0.00	0.00	0.00
Nursery School	500.00	500.00	5,800.00	5,800.00	0.00
Manse Rent	1,313.24	1,200.00	15,559.92	14,200.00	1,359.92
Sundries	0.00	40.00	12,763.40	480.00	12,283.40
Total	8,622.58	5,640.00	108,858.38	79,210.00	29,648.38

General Fund Expenditure:

Pastor Salary & Overheads	2,143.00	2,144.00	25,716.00	25,720.00	4.00
Pastor Housing Allowance	1,385.00	1,385.00	16,620.00	16,620.00	0.00
Pastor Travel & Expenses	0.00	50.00	641.34	600.00	-41.34
Visiting Speakers Fees etc.	0.00	210.00	2,055.50	2,520.00	464.50
Visiting Speakers Declined	0.00	0.00	-100.00	0.00	100.00
Outreach Publicity Website	252.47	110.00	1,683.18	1,320.00	-363.18
Children's Events	100.00	50.00	617.96	600.00	-17.96
Church Electricity	137.90	320.00	491.34	920.00	428.66
Church Gas	271.70	480.00	2,144.76	2,115.00	-29.76
Church Water & Sewerage	57.36	70.00	657.83	700.00	42.17
Church Insurance	0.00	0.00	1,761.43	1,585.00	-176.43
Church Maintenance	10,203.04	2,100.00	18,177.11	22,600.00	4,422.89
Church Mobile Phones	0.00	17.00	118.72	200.00	81.28
Church Cleaning	106.40	140.00	1,491.00	1,755.00	264.00
Manse	5,025.60	300.00	5,120.40	3,600.00	-1,520.40
FIEC Donation	0.00	0.00	662.00	620.00	-42.00
KGP Donation	0.00	0.00	250.00	210.00	-40.00
Conference Fees	0.00	375.00	443.47	755.00	311.53
Direct Administration	146.69	100.00	905.04	1,200.00	294.96
Safeguarding & Welfare	25.50	0.00	526.85	0.00	-526.85
Music Licences	0.00	0.00	0.00	0.00	0.00
Audit & Professional Fees	0.00	35.00	405.00	790.00	385.00
Flowers	9.98	30.00	199.85	360.00	160.15
Sundries	0.00	30.00	384.27	500.00	115.73
Total	19,864.64	7,946.00	80,973.05	85,290.00	4,316.95

Missionary Fund Income:

Offerings	856.59	430.00	6,362.94	5,160.00	1,202.94
Bank Interest	0.00	0.00	113.48	50.00	63.48
Tax Refunds (Gift Aid)	0.00	0.00	1,151.10	1,150.00	1.10
Relief	0.00	0.00	2,707.00	0.00	2,707.00
Total	856.59	430.00	10,334.52	6,360.00	3,974.52

Missionary Expenditure:

Planned Support	2,000.00	1,500.00	8,250.00	6,250.00	-2,000.00
Other Disbursements	0.00	0.00	2,117.00	0.00	-2,117.00
Total	2,000.00	1,500.00	10,367.00	6,250.00	-4,117.00

Average Weekly Offerings	1,533.19	866.00	1,321.68	999.23	322.45
Administration Expenses*	323.09	313.95	3,458.93	4,137.00	678.07
*Percentage of Total Income	3.41%	5.17%	2.90%	4.83%	

General Opening Balance	96,326.91	53,425.52	57,199.52	57,199.52	0.00
Income	8,622.58	5,640.00	108,858.38	79,210.00	29,648.38
Expenditure	19,864.64	7,946.00	80,973.05	85,290.00	4,316.95
General Closing Balance	85,084.85	51,119.52	85,084.85	51,119.52	33,965.33

Missionary Opening Balance	1,198.40	1,267.47	87.47	87.47	0.00
Income	856.59	430.00	10,334.52	6,360.00	3,974.52
Expenditure	2,000.00	1,500.00	10,367.00	6,250.00	-4,117.00
Missionary Closing Balance	54.99	197.47	54.99	197.47	-142.48

General + Designated Funds	85,184.85			CoOp Bank	9,588.39
Missionary Fund	54.99			CoOp Savings	75,651.45
Total	85,239.84			Total	85,239.84



Section A Independent Examiner's Report

Report to the trustees

HERNE BAY EVANGELICAL FREE CHURCH

On accounts for the year ended

DECEMBER 2024

Charity no (if any)

1178886

Set out on pages

1+2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~I have completed my examination of the charity's gross income exceeding £250,000 and have qualified to undertake the examination by being a qualified person or [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

R. J. Hutton

Date:

16/4/2025

Name:

ROBERT JOHN HUTTON

Relevant professional qualification(s) or body

N/A

(if any):

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Address:

02 BEACON RD
BROADSTAIRS
CT10 3DQ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

HERNE BAY EVANGELICAL FREE CHURCH

64, Sunnyhill Road, Herne Bay, Kent. CT6 8LU

www.hbefc.org.uk

Registered Charity Number 1178886

Trustees Annual Report for the year ended 31st December 2024

Trust Information:

Name:	Herne Bay Evangelical Free Church. Within the Trust Deed governing the Church premises it is called 'The Mission Hall' 64 Sunnyhill Road, Herne Bay, Kent. CT6 8LU.
Registration:	The church obtained registration as a charity with the Charity Commission on 21 st June 2018, number 1178886.
Governing Documentation:	Property Trust Deed dated 8 th August 1932; Church Constitution and Handbook both adopted by Members on 22 nd January 2018.
Trustees:	Current Church Elders: S C Buss (Pastor), D P Edwards, D G Wallis. Former Trustee John Beale resigned in July 2024
Bank:	The Co-operative Bank plc. P.O. Box 101, 1 Balloon Street, Manchester, M60 4EP
Independent Examiner:	Mr R Hutton (Bookkeeper and former Treasurer of Westover Evangelical Free Church).
Report:	This Trustees' report complies with the Charity Commission's public benefit guidance which the Trustees adhere to when exercising any powers or duties to which the guidance is relevant.

The purposes of the Church are:

the advancement of the Christian faith, in accordance with the Basis of Faith, primarily, but not exclusively, within Herne Bay, Kent and the surrounding neighbourhood; and;

such other charitable purposes, as agreed by the members, including, but not limited to: relieving need, hardship and sickness, advancing education and providing community facilities.

provided that all such purposes are pursued in alignment with the Church's Doctrinal Distinctives and Ethical Statements, as outlined and updated in the Church Handbook.

We are grateful to God that our Pastor Simon Buss continues his ministry.
Mr David Edwards and Mr David Wallis continue as elders.
Miss Dorothy Davey, Mrs Susan Peeling and Mr Philip Shaw continue as deacons.

Services are held at 10.30am and 6pm on Sundays. A Prayer Meeting and Bible Study is held on Wednesdays at 7.30pm. These meetings are open to the general public and all are warmly welcomed.

The average attendance (calculated by head count) throughout 2024 was:
37 Adults and 7 Children at the morning service and 20 Adults at the evening service.

The Church membership at the end of the year was 21.

The Sunday club, which is run during the morning Service, was regularly attended by an average of seven children and joined by others from visiting families.

An annual Holiday Bible Club, held in February half term for three days, was well attended and enjoyed.

Little Fish for parents/carers and pre-schoolers, continued weekly in school terms and was well attended.

Coffee and Cake - our monthly coffee morning, was also well attended.

Both these groups are proving to be a useful meeting place for the local community.

Other public events were held, including a musical evening of songs from 'Les Miserables'. In lieu of an entry charge, those attending were invited to make a contribution towards the work of the charity: 'Christians Against Poverty' - £700 being raised.

The Church website attracted nearly 3,000 more page requests each month during 2024 reaching a total of 8,421.

The Church subscribes to Christian Safeguarding Services (CSS) who carry out all DBS checks of responsible persons and 25 of these currently hold enhanced DBS certificates. CSS continue to provide advice as and when needed. The Church's Safeguarding Policy is regularly reviewed and updated where necessary. Additional training in Safeguarding and Mental Health is planned for January 2025, for relevant personnel.

Maintenance of the church site included the installation of vertical blinds in the hall and an upgrade of all light fittings to more energy-efficient LEDs. New audio and visual equipment was purchased for installation during 2025.

The Hampton Nursery School continued to use part of our premises, for five mornings a week during school terms, in accordance with the conditions set out in the licence of use.

The Manse continued to be let, managed by Arun Estate Agencies Ltd, trading as Wards.

A copy of our year end accounts is included at the end of this report. We wish to record our thanks to God for His continued faithfulness to us.

As at 31st December 2024 the church monetary assets were:

Cash cheque Account	£ 9,538.39
Deposit Account	<u>£75,651.45</u>
Total	£85,239.84

The Church's other assets are: keyboard, piano, audio system, chairs, communion table, kitchen appliances, children's toys/equipment and books. No individual item exceeds £5,000.

The church has two properties: the buildings on the church site and a four-bedroom house in the local area (the 'Manse'). The church site was valued for insurance purposes in June 2023, at an upper quartile rate of £1,540,134. The insured values are:

Church	£1,521,768
Manse	£ 560,864

The Church Officers regularly review both capital and monthly income and expenditure reports. We hold a minimum of circa £40,000 as an operating reserve. The Trustees are not Custodian Trustees of any funds that come within the remit of this Trust.

Average monthly General Fund totals during the year were:

Income	£ 9,071.53
Expenditure	£ 6,747.75

Ten percent of undesignated income was donated to 4 missionary organisations.

The Church also donated £1,750 to Open Doors.

There have not been any serious incidents or other matters that needed to be reported to the Charity Commission in the year 2023/2024.

Signed by the Trustees

Simon Buss
David Wallis
David Edwards

Dated 10 July 2025

HERNE BAY EVANGELICAL FREE CHURCH

England & Wales - Charity number 1178886

Accounts

HERNE BAY EVANGELICAL FREE CHURCH

64, Sunnyhill Road, Herne Bay, Kent. CT6 8LU

www.hbefc.org.uk

Registered Charity number 1178886

Annual Trustees Report for year ended December 2023

Trust Information:

Name: Herne Bay Evangelical Free Church (within the Trust Deed governing the church premises, it is called "The Mission Hall"; also known colloquially as Sunnyhill Church), 64 Sunnyhill Road, Herne Bay, Kent. CT6 8LU

Registered Number: This church obtained registration as a charity with the Charity Commission on 21st June 2018, number 1178886.

Governing Documentation: Property Trust Deed – 8th August 1932; Church Constitution and Handbook both adopted by Members on 22nd January 2018.

Trustees: Current Church Elders: Messrs. J. D. Beale, S. C. Buss (Pastor), D. P. Edwards, D. G. Wallis

Bankers: The Co-operative Bank p.l.c., P.O. Box 101, 1 Balloon Street, Manchester M60 4EP

Independent Examiner: Mr. R. Hutton (Book Keeper and former Treasurer of Westover Evangelical Free Church)

Report:

The Trustees, who are the Church Elders, have pleasure in presenting this report for the year ended 31st December 2023. The information set out above, regarding the Trust, forms part of our report.

In compiling this report, the Trustees have in mind their duty to report on the benefits to the public and they have regard to the Charity Commission's public benefit guidance published from time to time. The Trustees believe that they are fully compliant with their duty to have due regard to this public benefit guidance when exercising any powers or duties to which the guidance is relevant.

The purposes of the Church are:

the advancement of the Christian faith in accordance with the Basis of Faith, primarily but not exclusively, within Herne Bay, Kent and the surrounding neighbourhood; and

such other charitable purposes as shall, in the opinion of the members of the Church in general meeting, put into practice the Christian faith in accordance with the Basis of Faith, including but not limited to: the prevention and relief of need, hardship and sickness; the advancement of education; and the provision of community facilities;

provided that the advancement of such purposes must be undertaken in a manner that is consistent with the Doctrinal Distinctives and Ethical Statements as may be adopted and amended by the Church from time to time in accordance with the provisions of the Church Handbook.

Three deacons: Miss Dorothy (Doff) Davey, Mrs Susan Peeling and Mr Philip Shaw were recognised as deacons at the members' meeting in December. In accordance with our church constitution, they do not become trustees of this church.

We are grateful to God that our Pastor Simon Buss has been able to continue his ministry since his appointment in October 2021. Services are held every Sunday at 10.30 am and 6.00 pm and our weekly Bible Study and Prayer meetings are on Wednesdays at 7.00 pm. All these meetings are open to the general public and any guests are warmly welcomed. The monthly average number of website page requests for 2023 was 5677 compared to 3615 for 2022.

This year the ministry to our children involved the regular attendance of eight children with another three on the register, one other, when present attends the first part of the session and then goes to the Crèche room.

The Little Fish ministry for parent/carers and pre-schoolers continues to run weekly in school terms, although the numbers fluctuate, it is very well attended and appreciated.

We are looking forward to holding our Holiday Club in February half term, as people often take a holiday during the Easter holiday and it is a longer school break.

We have used our membership of the Christian Safeguarding Services (CSS) for our DBS checks and currently have twenty one people with enhanced DBS certificates.

Our Safeguarding Policy remains a useful working document and we continue to consult CSS where advice is needed. A Safeguarding training course was given by Luke Illsley from Canterbury in November; this was a joint training session with Hamilton Road Evangelical Church hosted at HBEFC. We plan to contact Luke again in order to book another training session in September.

The Hampton Nursery School continue to use our premises, albeit with their own restrictions, for five mornings each week during the academic year, agreeing to abide by the conditions set out in the licence.

A monthly coffee morning has recently started and has attracted some interest.

In response to the earthquake in Turkey and Syria, we were able to give £1,185 that had been given by our Members and Congregation for this purpose.

Our manse renovations were completed in the spring of last year. Subsequently, our manse was let through Arun Estate Agencies Ltd, trading as Wards.

Maintenance work has been carried out on our church buildings including the replacement of wooden external doors and windows in the bungalow with UPVC doors and windows. Crittal metal windows in the Boucher Hall and main Schoolroom had also been replaced with UPVC windows. This explains the significant costs shown under Church Maintenance in our accounts.

The end of year membership was twenty.

A copy of our Year End Accounts compiled on the receipts and payments basis, is included at the end of this report. We are grateful to record God's faithfulness to us over the year with a further increase in our resources as shown on this report.

New Trustees are automatically appointed by virtue of an individual being appointed as a Pastor and/or Elder of the church.

The numbers attending Sunday services are continuing to rise. The average attendance in 2023 was:

	Adults	Children	Total
Morning	34	7	41
Evening	20	0	20

[Source: Average of weekly counts of attendance]

As at 31st December 2023 the church assets were:

Cash Cheque Account	£ 17,015.50
Deposit Account	£40,371.49
Total	£57,386.99

Additionally the Church has other assets including a keyboard, chairs, communion table and chairs, and kitchen appliances etc. All such items are expensed at the time of acquisition and no individual asset exceeded £5,000.

The church has two properties – the manse and the buildings on the church premises. The market value of these properties is difficult to assess as there is no realistic market for churches and the manse is required for church use. However, the insured values are:

Church	£1,476,012
Manse	£ 544,000

Average monthly General Fund income and expenditure during the year was:

Income	£8,674.70
Expenditure	£7,851.11

The Church Officers review monthly income and expenditure reports and the level of funds. There is no detailed reserves policy but the aim is to hold a minimum of circa £40,000 to provide cover for exceptional expenses. This figure equates to approximately six months normal expenditure with the objective of retaining sufficient resources to meet anticipated requirements for the continuance of church activities and to maintain the property in good condition. The Trustees have no intention of over-spending and running into debt. Gifts are made to missionary organisations from our tithing of general undesignated income. The Trustees are not Custodian Trustees of any funds that come within the remit of this Trust.

Expenses incurred in the direct performance of their responsibilities and reimbursed to the Trustees in the past year were:

S. C. Buss (Pastor)	£3,400.66	(Study Books £55.49, Travel including rail £536.60, Conferences £711.84, Outreach Literature etc. £394.28, Ink £839.26, Stationery £220.89, Church Maintenance £185.42, Children's Materials £113.41, Telephone System £242.32, Church Library £48.05, Legal £6.00, Projector Pointer £12.99, Shredder £34.11)
D. P. Edwards (Treasurer)	£329.85	(Church Maintenance £292.89, Holiday Churches £20.00, Postage £10.97, Stationery £5.99)

All such expenses are included in the monthly statements issued to all Trustees and to Church Members when business meetings are convened.

There have been no serious incidents or other matters that needed to be reported to the Charity Commission in the period under review.

Signed on behalf of the Trustees:

David P Edwards

D. P. Edwards, Trustee

Dated: 15th April 2024

HERNE BAY EVANGELICAL FREE CHURCH			
Registered Charity Number 1178886			
Statement of Account for the year ended: 31st December 2023			
SUMMARY:		2022	2023
General:	Opening Balance	33,000.69	47,316.48
	Income	124,719.21	104,096.39
	Expenditure	110,403.42	94,213.35
	Closing Balance	47,316.48	57,199.52
Missionary:	Opening Balance	392.78	810.74
	Income	10,692.96	8,936.73
	Expenditure	10,275.00	9,660.00
	Closing Balance	810.74	87.47
Funds:	General Fund	47,316.48	57,199.52
	Designated Funds	100.00	100.00
	Missionary Funds	810.74	87.47
	Total	48,227.22	57,386.99
Resources:	Bank (cheque account)	8,792.31	17,015.50
	Saving (deposit account)	39,434.91	40,371.49
	Total	48,227.22	57,386.99
ANALYSIS: General Fund			
Income:	Offerings inc. Gift Aid	40,687.53	52,765.06
	Interest	126.62	523.66
	Tax Refunds	8,213.59	15,855.29
	Thank Offering	65,322.60	16,050.00
	Nursery School Licence Fees	6,600.00	5,500.00
	Manse Rent	0.00	10,194.00
	Sundries	3,768.87	3,208.38
	Total	124,719.21	104,096.39
Expenditure:	Visiting Speakers Fees Etc.	1,989.00	2,432.65
	Visiting Speakers Fees Declined	(618.00)	(590.00)
	Pastor - Salary & Overheads	21,060.00	23,436.00
	Pastor's Housing Allowance	0.00	7,800.00
	Pastor - Travel & Expenses	419.39	592.09
	Outreach, Publicity Etc.	946.93	1,245.70
	Sunday Club Expenses	988.88	518.58
	Cleaners Pay	514.00	1,051.25
Church:	Electricity	1,995.00	818.00
	Gas	1,723.61	1,154.18
	Water/Sewerage	731.17	669.27
	Telephone	0.00	242.32
	Insurance	1,044.34	1,142.39
	Maintenance	4,451.86	36,235.64
Manse:	Water/Sewerage	1,000.41	73.54
	Council Tax	2,143.57	1,550.37
	Energy	427.00	348.33
	Insurance	1,092.68	247.22
	Maintenance	55,539.93	5,408.21
	Rent	10,800.00	5,400.00
	Piano Tuning	55.00	0.000
F.I.E.C.	Annual Donation	530.00	590.00
KGP	Donation	100.00	200.00
	Conference Fees	950.68	1,016.03
	Audit & Professional Fees	550.00	748.77
	Direct Administration Expenses	872.55	1,141.22
	Flower Displays	159.54	279.34
	Sundries	935.88	462.25
	Total	110,403.42	94,213.35
ANALYSIS: Missionary Fund			
Income:	Offerings inc. Gift Aid	4,569.04	5,882.65
	Relief	5225.00	1,210.00
	Interest	14.08	58.18
	Tax Refunds	884.84	1,785.90
	Total Income	10692.96	8,936.73
Expenditure:	Planned Support	5,050.00	8,450.00
	Other Disbursements	5,225.00	1,210.00
	Total Expenditure	10,275.00	9,660.00
	Average Weekly Income	870.32	1,127.84
	Excludes Interest, Tax, Thank Offering, Licence Fees & Sundries		
	Administration Expenses	2,496.52	3,091.39
	Percentage of Total Income	1.84%	2.73%

HERNE BAY EVANGELICAL FREE CHURCH

Statement of Account for the month ended: 31-December-2023

SUMMARY		ACTUAL
GENERAL:	Opening Balance	47,316.48
	Income	104,096.39
	Expenditure	<u>94,213.35</u>
	Closing Balance	<u>57,199.52</u>
	Net Income & Expenditure	<u>9,883.04</u>

MISSIONARY:	Opening Balance	810.74
	Income	8,936.73
	Expenditure	<u>9,660.00</u>
	Closing Balance	<u>87.47</u>
	Net Income & Expenditure	<u>(723.27)</u>

TOTAL SOURCES:	Income	113,033.12
	Expenditure	<u>103,873.35</u>
	Net Income & Expenditure	<u>9,159.77</u>

FUNDS:	General Fund	57,199.52
	Designated Funds	100.00
	Missionary Fund	<u>87.47</u>
	Total	<u>57,386.99</u>

RESOURCES:	CAF & Co-op Bank	17,015.50
	CAF & Co-op Savings	<u>40,371.49</u>
	Total	<u>57,386.99</u>

ANALYSIS: General Fund

Income:	
Offerings inc. Gift Aid	52,765.06
Interest	523.66
Tax Refunds	15,855.29
Thank Offering	16,050.00
Nursery School Licence Fees	5,500.00
Manse Rent	10,194.00
Sundries	<u>3,208.38</u>
Total	<u>104,096.39</u>
Expenditure:	
Visiting Speakers Fees Etc.	2,432.65
Visiting Speakers Fees Declined.	(590.00)
Pastor - Salary & Overheads	23,436.00
Pastor's Housing Allowance	7,800.00
Pastor - Travel & Expenses	592.09
Outreach, Publicity Etc.	1,245.70

Sunday Club Expenses		518.58
Cleaning		1,051.25
Church:	Electricity	818.00
	Gas	1,154.18
	Water/Sewerage	669.27
	Telephone	242.32
	Insurance	1,142.39
	Maintenance	36,235.64
Manse:	Water/Sewerage	73.54
	Council Tax	1,550.37
	Energy	348.33
	Insurance	247.22
	Maintenance	5,408.21
	Rent	5,400.00
Piano Tuning		0.00
F.I.E.C.	Annual Donation	590.00
	Gift Day	200.00
Conference Fees		1,016.03
Audit & Professional Fees		748.77
Direct Administration Expenses		1,141.22
Fellowship & Welfare		0.00
Tuesday Fellowship Support		0.00
Flower Displays		279.34
Sundries		462.25
	Total	<u>94,213.35</u>
ANALYSIS: Missionary Fund		
Income:	Offerings inc. Gift Aid	5,882.65
	Relief	1,210.00
	Others	0.00
	Interest	58.18
	Tax Refunds	1,785.90
	Total	<u>8,936.73</u>
Expenditure:	Planned Support	8,450.00
	Other Disbursements	1,210.00
	Total	<u>9,660.00</u>
Administration Expenses		3,091.39
Percentage of Total Income		2.73%



Section A

Independent Examiner's Report

Report to the trustees/ members of

HERNE BAY EVANGELICAL FREE CHURCH

On accounts for the year ended

DECEMBER 2023 Charity no (if any)

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
• the accounts did not accord with the accounting records; or
• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: R.J. Hutton

Date: 10/2/2024

Name: ROBERT JOHN HUTTON

Relevant professional qualification(s) or body

N/A

(if any):

N/A

Address:

62 BEACON RD

BRO ASTARS

CT10 3D9

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

HERNE BAY EVANGELICAL FREE CHURCH

England & Wales - Charity number 1178886

Accounts

HERNE BAY EVANGELICAL FREE CHURCH

64, Sunnyhill Road, Herne Bay, Kent. CT6 8LU

www.hbefc.org.uk

Registered Charity number 1178886

Annual Trustees Report for year ended December 2021

Trust Information:

Name: Herne Bay Evangelical Free Church (within the Trust Deed governing the church premises, it is called "The Mission Hall"; also known colloquially as Sunnyhill Church), 64 Sunnyhill Road, Herne Bay, Kent. CT6 8LU

Registered Number: This church obtained registration as a charity with the Charity Commission on 21st June 2018, number 1178886.

Governing Documentation: Property Trust Deed – 8th August 1932; Church Constitution and Handbook both adopted by Members on 22nd January 2018.

Trustees: Current Church Elders: Messrs. J. D. Beale, S. C. Buss (Pastor), D. P. Edwards, D. G. Wallis

Bankers: CAF Bank Ltd., 25, Kings Hill Avenue, Kings Hill, West Malling, Kent. ME19 4JQ

Independent Examiner: Mr. R. Hutton (Book Keeper and former Treasurer of Westover Evangelical Free Church)

Report:

The Trustees, who are the Church Elders, have pleasure in presenting this report for the year ended 31st December 2021. The information set out above, regarding the Trust, forms part of our report.

In compiling this report, the Trustees have in mind their duty to report on the benefits to the public and they have regard to the Charity Commission's public benefit guidance published from time to time. The Trustees believe that they are fully compliant with their duty to have due regard to this public benefit guidance when exercising any powers or duties to which the guidance is relevant.

The purposes of the Church are:

the advancement of the Christian faith in accordance with the Basis of Faith, primarily but not exclusively, within Herne Bay, Kent and the surrounding neighbourhood; and

such other charitable purposes as shall, in the opinion of the members of the Church in general meeting, put into practice the Christian faith in accordance with the Basis of Faith, including but not limited to: the prevention and relief of need, hardship and sickness; the advancement of education; and the provision of community facilities;

provided that the advancement of such purposes must be undertaken in a manner that is consistent with the Doctrinal Distinctives and Ethical Statements as may be adopted and amended by the Church from time to time in accordance with the provisions of the Church Handbook.

With the partial relaxation of Government regulations and guidelines relating to the pandemic, in person Sunday evening services in church had been resumed and morning services were recommenced 2nd May 2021.

The ministry to our children also resumed in person on 2nd May 2021 with six children in attendance. Our Safeguarding Policy was in the process of being reviewed. However the agency that processed Disclosure and Barring Service (DBS) checks for us in the past had stopped providing this service. A new agency: Christian Safeguarding Services had been appointed and our Safeguarding Policy was in the process of being updated. All who work with our children would be required to have a new DBS check. A refresher course will be provided as soon as possible.

The Hampton Nursery School use our premises for five mornings each week during the academic year, agreeing to abide by the conditions set out in the licence dated 13st May 2021. The school has continued to use our premises albeit with their own restrictions. Some booklets were provided to the Nursery School staff for the older children at Christmas and to all children leaving for the Primary School in July. The Licence Fee had been partially restored to pre Covid rates but was still some 25% below what we would anticipate reflecting their current experience of class sizes.

The ministry to the residents at Tarry's Care Home had been temporarily discontinued initially due to the government's restrictions placed on care homes. Additionally the Home's management's own measures had changed making it difficult for our members to attend.

Our Pastor Keith Hoare was now in full remission from cancer and we are grateful to our Lord that he had been enabled to continue his ministry in the church to the end of September when he retired after 14 years of faithful service.

We are grateful to God that our new, Pastor Simon Buss, was able to commence his ministry effective from 1st October 2021. Services are held every Sunday at 10.30 am and 6.00 pm and our weekly Bible Study and Prayer meetings are on Wednesdays at 7.00 pm. All these meetings are open to the general public and any guests are warmly welcomed.

The end of year membership was eighteen.

A copy of our Year End Accounts compiled on the receipts and payments basis, is included at the end of this report. We are grateful to record God's faithfulness to us over the year with a further increase in our resources as shown on this report. We have no reason to believe that the Covid 19 virus will have a detrimental effect on our finances.

New Trustees are automatically appointed by virtue of an individual being appointed as a Pastor and/or Elder of the church.

The numbers attending Sunday services are returning to some normality and over the last quarter, average attendance was:

	Adults	Children	Total
Morning	24	6	30
Evening	22	0	22

[Source: Average of weekly counts of attendance]

As at 31st December 2021 the church assets were:

Cash Cheque Account £ (304.33)

Deposit Account	£33,797.80
Total	£33,493.47

Additionally the Church has other assets including a keyboard, chairs, communion table and chairs, and kitchen appliances etc. All such items are expensed at the time of acquisition and no individual asset exceeded £5,000.

The church has two properties – the manse and the buildings on the church premises. The market value of these properties is difficult to assess as there is no realistic market for churches and the manse is required for church use. However, the insured values are:

Church	£ 1,222,188
Manse	£ 303,000

Average monthly General Fund income and expenditure during the year was:

Income	£4,537.16
Expenditure	£3,778.19

The Church Officers review monthly income and expenditure reports and the level of funds. There is no specific reserves policy but the aim is to hold a minimum of circa £20,000 to provide cover for exceptional expenses. This figure equates to approximately six months normal expenditure with the objective of retaining sufficient resources to meet anticipated requirements for the continuance of church activities and to maintain the property in good condition. The Trustees have no intention of over-spending and running into debt. Gifts are made to missionary organisations from our tithing of general undesignated income. The Trustees are not Custodian Trustees of any funds that come within the remit of this Trust.

There will be a need to carry out significant general maintenance work at the manse in 2022 and it is anticipated that it will be necessary to raise additional funds to cover the anticipated costs. Competitive quotes are being sought for this work. Currently our pastor is renting a house in Herne Bay at the church's expense.

Expenses incurred in the direct performance of their responsibilities and reimbursed to the Trustees in the past year were:

K. Hoare (Pastor)	£655.56	(Nursery School Booklets £42.33, Zoom £100.72, Ink £144.08, Other Stationery £55.51, Sunday Club Materials £36.00, Website £199.18, Welfare £39.76, Hard Disc £37.98)
S. C. Buss (Pastor)	£343.31	(Study Books £64.35, Mileage £72.18, Train £33.70, Conferences £45.00, Outreach Literature £32.30, Ink £95.78)
D. P. Edwards (Treasurer)	£256.63	(Church Maintenance £77.92, Manse Maintenance £15.00, Manse Mower £85.00, Integral Cup Communion Cups £70.09, Postage £4.88, Stationery £3.74)

All such expenses are included in the monthly statements issued to all Trustees and to Church Members when business meetings are convened.

There have been no serious incidents or other matters that needed to be reported to the Charity Commission in the period under review.

Signed on behalf of the Trustees:

David P Edwards

D. P. Edwards, Trustee

Dated: 2022

HERNE BAY EVANGELICAL FREE CHURCH			
Registered Charity Number 1178886			
Statement of Account for the year ended: 31st December 2021			
SUMMARY:		2021	2020
General:	Opening Balance	23,893.09	7,736.59
	Income	54,445.93	48,169.76
	Expenditure	45,338.33	32,013.26
	Closing Balance	33,000.69	23,893.09
Missionary:	Opening Balance	242.30	142.12
	Income	5,300.48	5028.10
	Expenditure	5,150.00	4,927.92
	Closing Balance	392.78	242.30
Funds:	General Fund	33,000.69	23,893.09
	Designated Funds	100.00	100.00
	Missionary Funds	392.78	242.30
	Total	33,493.47	24,235.39
Resources:	CAF Bank (cheque account)	(304.33)	40.71
	CAF Gold (deposit account)	33,797.80	24,194.68
	Total	33,493.47	24,235.39
ANALYSIS: General Fund			
Income:	Offerings inc. Gift Aid	40,444.52	34,277.34
	Interest	2.81	13.71
	Tax Refunds	6,981.97	6,498.97
	Thank Offering	0.00	0.00
	Nursery School Licence Fees	6,560.00	6990.00
	Sundries	456.63	389.74
		54,445.93	48,169.76
Expenditure:			
	Visiting Speakers Fees Etc.	1,381.00	1,120.00
	Visiting Speakers Fees Declined	(291.00)	(602.00)
	Pastor - Salary & Overheads	21,450.00	20,052.00
	Pastor - Travel & Expenses	170.23	12.48
	Outreach, Publicity Etc.	467.03	452.17
	Sunday Club Expenses	326.87	139.29
	Cleaners Pay	488.00	124.50
Church:	Electricity	1,263.00	2,052.00
	Gas	1,650.81	1,243.01
	Water/Sewerage	671.20	785.38
	Insurance	903.64	873.93
	Maintenance	4,633.92	826.71
Manse:	Water/Sewerage	991.00	878.00
	Council Tax	1,785.79	1,849.97
	Energy	145.00	0.00
	Insurance	292.71	283.09
	Maintenance	4,418.00	260.00
	Rent	2,700.00	0.00
	Piano Tuning	55.00	0.00
F.I.E.C.	Annual Donation	476.00	476.00
	Conference Fees	45.00	0.00
	Audit & Professional Fees	360.00	355.00
	Direct Administration Expenses	440.47	421.63
	Fellowship & Welfare	39.76	100.00
	Tuesday Fellowship Support	0.00	0.00
	Flower Displays	48.00	6.00
	Sundries	426.90	304.10
		45,338.33	32,013.26
ANALYSIS: Missionary Fund			
Income:	Offerings inc. Gift Aid	4,382.73	3,808.61
	Relief	0.00	0.00
	Specific Gifts	100.00	175.00
	Interest	0.31	1.52
	Tax Refunds	817.44	1,042.97
	Total Income	5,300.48	5,028.10
Expenditure:	Planned Support	4,250.00	4,450.00
	Other Disbursements	900.00	477.92
	Total Expenditure	5,150.00	4,927.92
	Average Weekly Income	863.99	735.79
	Excludes Interest, Tax, Thank Offering, FIEC, Licence Fees & Sundries		
	Administration Expenses	1,881.48	1,779.85
	Percentage of Total Income	3.15%	3.35%

HERNE BAY EVANGELICAL FREE CHURCH

Registered Charity Number 1178886

Statement of Account for the month ended:

31-December-2021

52 Weeks to date

SUMMARY		THIS MONTH		TOTAL TO DATE		
		ACTUAL	BUDGET	ACTUAL	BUDGET	VARIANCE
GENERAL:						
	Opening Balance	31,350.78	18,137.00	23,893.09	23,893.00	0.09
	Income	6,379.71	2,800.00	54,445.93	41,420.00	13,025.93
	Expenditure	4,729.80	3,182.00	45,338.33	47,558.00	2,219.67
	Closing Balance	33,000.69	17,755.00	33,000.69	17,755.00	15,245.69
MISSIONARY:						
	Opening Balance	890.21	345.00	242.30	242.00	0.30
	Income	502.57	232.00	5,300.48	4,585.00	715.48
	Expenditure	1,000.00	400.00	5,150.00	4,650.00	(500.00)
	Closing Balance	392.78	177.00	392.78	177.00	215.78
FUNDS:						
	General Fund	33,000.69	17,755.00	33,000.69	17,755.00	15,245.69
	Designated Funds	100.00	100.00	100.00	100.00	0.00
	Missionary Fund	392.78	177.00	392.78	177.00	215.78
	Total	33,493.47	18,032.00	33,493.47	18,032.00	15,461.47
RESOURCES:						
	CAF Bank	(304.33)	339.00	(304.33)	339.00	(643.33)
	CAF Gold	33,797.80	17,693.00	33,797.80	17,693.00	16,104.80
	Total	33,493.47	18,032.00	33,493.47	18,032.00	15,461.47
ANALYSIS: General Fund						
Income:						
	Offerings inc. Gift Aid	5,523.08	2,100.00	40,444.52	25,200.00	15,244.52
	Interest	0.00	0.00	2.81	0.00	2.81
	Tax Refunds	0.00	0.00	6,981.97	6,960.00	21.97
	Thank Offering	0.00	0.00	0.00	1,500.00	(1,500.00)
	Nursery School Licence Fees	600.00	600.00	6,560.00	6,560.00	0.00
	Sundries	256.63	100.00	456.63	1,200.00	(743.37)
	Total	6,379.71	2,800.00	54,445.93	41,420.00	13,025.93
Expenditure:						
	* Visiting Speakers' Fees Etc.	0.00	120.00	1,381.00	2,400.00	1,019.00
	* Visiting Speakers' Fees Declined	0.00	0.00	(291.00)	0.00	291.00
	Pastor - Salary & Overheads	2,000.00	1,700.00	21,450.00	21,390.00	(60.00)
	Pastor - Travel & Expenses	4.68	25.00	170.23	422.00	251.77
	Outreach, Publicity Etc.	32.30	50.00	467.03	750.00	282.97
	Sunday Club Expenses	0.00	20.00	326.87	350.00	23.13
	Cleaning	57.00	38.00	488.00	506.00	18.00
	Church:					
	Electricity	125.00	125.00	1,263.00	1,460.00	197.00
	Gas	479.19	240.00	1,650.81	1,490.00	(160.81)
	Water/Sewerage	64.22	60.00	671.20	720.00	48.80
	Insurance	0.00	0.00	903.64	910.00	6.36
	Maintenance	305.92	200.00	4,633.92	5,400.00	766.08
	Manse:					
	Water/Sewerage	134.50	85.00	991.00	1,020.00	29.00
	Council Tax	194.00	197.00	1,785.79	1,965.00	179.21
	Energy	75.00	0.00	145.00	0.00	(145.00)
	Insurance	0.00	0.00	292.71	290.00	(2.71)
	Maintenance	120.00	200.00	4,418.00	6,000.00	1,582.00
	Rent	900.00	0.00	2,700.00	0.00	(2,700.00)
	Piano Tuning	55.00	60.00	55.00	60.00	5.00
	F.I.E.C.					
	Annual Donation	0.00	0.00	476.00	510.00	34.00
	Gift Day	0.00	0.00	0.00	0.00	0.00
	Conference Fees	0.00	0.00	45.00	500.00	455.00
	Audit & Professional Fees	0.00	0.00	360.00	500.00	140.00
	Direct Administration Expenses	112.90	37.00	440.47	400.00	(40.47)
	Fellowship & Welfare	0.00	0.00	39.76	0.00	(39.76)
	Tuesday Fellowship Support	0.00	0.00	0.00	0.00	0.00
	Flower Displays	0.00	20.00	48.00	160.00	112.00
	Sundries	70.09	5.00	426.90	355.00	(71.90)
	Total	4,729.80	3,182.00	45,338.33	47,558.00	2,219.67
ANALYSIS: Missionary Fund						
Income:						
	Offerings inc. Gift Ai	502.57	230.00	4,382.73	2,760.00	1,622.73
	Relief	0.00	0.00	0.00	1,000.00	(1,000.00)
	Others	0.00	2.00	100.00	15.00	85.00
	Interest	0.00	0.00	0.31	0.00	0.31
	Tax Refunds	0.00	0.00	817.44	810.00	7.44
	Total	502.57	232.00	5,300.48	4,585.00	715.48
Expenditure:						
	Planned Support	1,000.00	400.00	4,250.00	3,650.00	(600.00)
	Other Disbursement	0.00	0.00	900.00	1,000.00	100.00
	Total	1,000.00	400.00	5,150.00	4,650.00	(500.00)
Average Weekly Income			583.00	863.99	537.98	326.00
<small>Excludes Interest, Tax, Thank Offering, F.I.E.C, Licence Fees & Sundries</small>						
	Administration Expenses	213.13	123.25	1,881.48	1,990.60	109.12
	Percentage of Total Income	3.10%	4.06%	3.15%	4.33%	
	* Visiting Speakers' Fees Actual Cost	0.00	120.00	1,090.00	2,400.00	1,310.00



Section A

Independent Examiner's Report

Report to the trustees/ members of

HERNE BAY EVANGELICAL FREE CHURCH

On accounts for the year ended

Dec. 31st. 2021

Charity no (if any)

1178886

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended December. 31, 2021

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of (insert name of applicable listed body)] Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

R. J. Hutton

Date:

21/2/22

Name:

Robert John Hutton

Relevant professional qualification(s) or body

N/A

(if any):

--

Address:

62 Beacon Rd
BROADSTAIRS KENT
CT10 3DQ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

HERNE BAY EVANGELICAL FREE CHURCH

England & Wales - Charity number 1178886

Accounts

HERNE BAY EVANGELICAL FREE CHURCH

64, Sunnyhill Road, Herne Bay, Kent. CT6 8LU

<http://www.sunnyhill.org.uk/>

Registered Charity number 1178886

Annual Trustees Report for year ended December 2020

Trust Information:

Name: Herne Bay Evangelical Free Church (within the Trust Deed governing the church premises, it is called "The Mission Hall"; also known colloquially as Sunnyhill Church), 64 Sunnyhill Road, Herne Bay, Kent. CT6 8LU

Registered Number: This church obtained registration as a charity with the Charity Commission on 21st June 2018, number 1178886.

Governing Documentation: Property Trust Deed – 8th August 1932; Church Constitution and Handbook both adopted by Members on 22nd January 2018.

Trustees: Current Church Elders: Messrs. J. D. Beale, D. P. Edwards, K. Hoare (Pastor)

Bankers: CAF Bank Ltd., 25, Kings Hill Avenue, Kings Hill, West Malling, Kent. ME19 4JQ

Independent Examiner: Mrs. S. Parker (former Treasurer of Tankerton Evangelical Church)

Report:

The Trustees, who are the Church Elders, have pleasure in presenting this report for the year ended 31st December 2020. The information set out above, regarding the Trust, forms part of our report.

In compiling this report, the Trustees have in mind their duty to report on the benefits to the public and they have regard to the Charity Commission's public benefit guidance published from time to time. The Trustees believe that they are fully compliant with their duty to have due regard to this public benefit guidance when exercising any powers or duties to which the guidance is relevant.

The purposes of the Church are:

the advancement of the Christian faith in accordance with the Basis of Faith, primarily but not exclusively, within Herne Bay, Kent and the surrounding neighbourhood; and

such other charitable purposes as shall, in the opinion of the members of the Church in general meeting, put into practice the Christian faith in accordance with the Basis of Faith, including but not limited to: the prevention and relief of need, hardship and sickness; the advancement of education; and the provision of community facilities;

provided that the advancement of such purposes must be undertaken in a manner that is consistent with the Doctrinal Distinctives and Ethical Statements as may be adopted and amended by the Church from time to time in accordance with the provisions of the Church Handbook.

Following Government regulations and guidelines, Sunday services in church were halted from 22nd March 2020. All morning services were recorded remotely and uploaded to the church website so that the congregation could listen at home. Those who were unable to access these services were provided with a CD recording.

The Wednesday Bible Study and Prayer Meetings have been continued using Zoom. Unfortunately this has meant that a few have been unable to join in but it has meant that a few others have joined with us who rarely met in person previously.

In order to maintain links with our congregation, weekly bulletins entitled 'Sunnyhill Stays Together' were prepared in text format. They included reflections by Paul Tripp on "God and trouble" in a series of meditations on Psalm 27 and emailed or printed out for our congregation. Additionally a WhatsApp group for those interested was set up to assist congregational sharing and communications.

All Members were informed that the AGM was postponed and was reconvened on 2nd November.

Officers' business meetings were stopped. Business decisions were agreed in telephone conversations mainly between KH and DE and JB kept informed and consulted as necessary.

Covid regulations have restricted the ministry to our children as they were unable to meet. However, their teachers were providing materials to their homes for use by the parents. Regrettably the Easter Holiday Bible Club had to be cancelled.

The Hampton Nursery School use our premises for five mornings each week during the academic year, agreeing to abide by the conditions set out in the licence dated 21st April 2020. The school has continued to use our premises albeit with their own restrictions. Under normal circumstances, the church has the opportunity for Christian input into their curriculum and participates in several meetings for the older children. This has not been possible due to the Government restrictions. However, some materials are provided to help the Nursery School staff with Bible stories and booklets were given to the older children at Christmas and to all children leaving for the Primary School in July. The Licence Fee was temporarily reduced by 32.5% to recognise the reduced activity and therefore their reduced income.

As our Children's ministry has effectively been closed, our annual refresher training has been deferred until we are able to start again. Similarly, because most of our face to face ministry has been closed, the Safeguarding Policy was not reviewed, but will be when regular meetings are restored.

The ministry to the residents at Tarry's Care Home had to be temporarily discontinued due to the government's restrictions placed on care homes, and the management's own measures to protect both residents and staff from the Covid-19 virus.

Our Pastor Keith Hoare continued his ministry throughout the year. However, it was decided not to hold our normal morning service in the church to avoid compromising the government regulations requiring social distancing. Recorded services were prepared at the manse and uploaded to the church website for our congregation to tune into. For those who do not have access to the web, CDs were burnt and distributed to those who needed them. We have no means of accurately assessing how many avail themselves of these resources. The evening service was brought forward to 5.00 pm and held in the church exercising the required controls including social distancing. He advised the other Trustees and subsequently the church members that he planned to retire in September 2021.

The end of year membership was sixteen.

A copy of our Year End Accounts compiled on the receipts and payments basis, is included at the end of this report. We are grateful to record God's faithfulness to us over the year with a significant increase in our resources as shown on this report. We have no reason to believe that the Covid 19 virus will have a detrimental effect on our finances.

New Trustees are automatically appointed by virtue of an individual being appointed as a Pastor and/or Elder of the church.

As at 31st December 2019 the church assets were:

Cash Cheque Account	£ 40.71)
Deposit Account	£24,194.68
Total	£24,235.39

Additionally the Church has other assets including a keyboard, chairs, communion table and chairs, and kitchen appliances etc. All such items are expensed at the time of acquisition and no individual asset exceeded £5,000.

The church has two properties – the manse and the buildings on the church premises. The market value of these properties is difficult to assess as there is no realistic market for churches and the manse is required for church use. However, the insured values are:

Church	£1,210,087
Manse	£ 300,000

Average monthly General Fund income and expenditure during the year was:

Income	£4,014.15
Expenditure	£2,667.77

The Church Officers review monthly income and expenditure reports and the level of funds. There is no specific reserves policy but the aim is to hold a minimum of circa £15,000 to provide cover for exceptional expenses. This figure equates to approximately three months normal expenditure with the objective of retaining sufficient resources to meet anticipated requirements for the continuance of church activities and to maintain the property in good condition. The Trustees have no intention of over-spending and running into debt. Gifts are made to missionary organisations from our tithing of general undesignated income. The Trustees are not Custodian Trustees of any funds that come within the remit of this Trust.

It is anticipated that there will be a need to carry out significant general maintenance work at the manse in 2021 but sufficient funds are in hand to cover the anticipated costs.

Expenses incurred in the direct performance of their responsibilities and reimbursed to the Trustees in the past year were:

K. Hoare (Pastor)	£906.94	(Publicity £150.00, Nursery School Booklets £12.00, Audio Player £79.99, Zoom £100.73, Ink £156.03, Other Stationery £89.25, Postage £50.11, Ladies' Bible Study Materials £15.07, Sunday Club Materials £43.19, Website £131.87, Study Books £12.48, PPE etc. re virus £66.22)
D. P. Edwards (Treasurer)	£234.74	(Holiday Church Listing £15.00, Church Maintenance £153.50, Postage £66.24)

All such expenses are included in the monthly statements issued to all Managing Trustees and to Church Members when business meetings are convened.

There have been no serious incidents or other matters that needed to be reported to the Charity Commission in the period under review.

Signed on behalf of the Trustees:

David P Edwards

D. P. Edwards, Trustee

Dated: 18th March 2021

HERNE BAY EVANGELICAL FREE CHURCH			
Registered Charity Number 1178886			
Statement of Account for the year ended: 31st December 2020			
SUMMARY:		2020	2019
General:	Opening Balance	7,736.59	9,405.36
	Income	48,169.76	43,363.21
	Expenditure	32,013.26	45,031.98
	Closing Balance	23,893.09	7,736.59
Missionary:	Opening Balance	142.12	238.12
	Income	5,028.10	4,770.00
	Expenditure	4,927.92	4,866.00
	Closing Balance	242.30	142.12
Funds:	General Fund	23,893.09	7,736.59
	Designated Funds	100.00	100.00
	Missionary Funds	242.30	142.12
	Total	24,235.39	7,978.71
Resources:	CAF Bank (cheque account)	40.71	(244.40)
	CAF Gold (deposit account)	24,194.68	8,223.11
	Total	24,235.39	7,978.71
ANALYSIS: General Fund			
Income:	Offerings inc. Gift Aid	34,277.34	25,155.88
	Interest	13.71	13.83
	Tax Refunds	6,498.97	5,054.08
	Thank Offering	0.000	2,940.00
	Nursery School Licence Fees	6,990.00	9,160.00
	Sundries	389.74	1,039.42
		48,169.76	43,363.21
Expenditure:			
	Visiting Speakers Fees Etc.	1,120.00	4,816.00
	Visiting Speakers Fees Declined	(602.00)	(1,090.00)
	Pastor - Salary & Overheads	20,052.00	24,120.00
	Pastor - Travel & Expenses	12.48	0.00
	Outreach, Publicity Etc.	452.17	271.63
	Sunday Club Expenses	139.29	261.90
	Cleaners Pay	124.50	436.00
Church:	Electricity	2,052.00	2,141.00
	Gas	1,243.01	1,467.69
	Water/Sewerage	785.38	619.81
	Insurance	873.93	852.09
	Maintenance	826.71	1,463.61
Manse:	Water/Sewerage	878.00	966.00
	Council Tax	1,849.97	1,781.65
	Insurance	283.09	268.31
	Maintenance	260.00	3,782.83
	Piano Tuning	0.00	50.00
	F.I.E.C. Annual Donation	476.00	476.00
	Conference Fees	0.00	80.00
	Audit & Professional Fees	355.00	1,532.20
	Direct Administration Expenses	421.63	197.78
	Fellowship & Welfare	100.00	0.00
	Tuesday Fellowship Support	0.00	0.00
	Flower Displays	6.00	234.20
	Sundries	304.10	303.28
		32013.26	45,031.98
ANALYSIS: Missionary Fund			
Income:	Offerings inc. Gift Aid	3,808.61	2,801.80
	Relief	0.00	1,400.00
	Specific Gifts	175.00	16.00
	Interest	1.52	1.53
	Tax Refunds	1,042.97	550.67
	Total Income	5,028.10	4,770.00
Expenditure:	Planned Support	4,450.00	3,450.00
	Other Disbursements	477.92	1,416.00
	Total Expenditure	4,927.92	4,866.00
	Average Weekly Income	735.79	537.96
	Excludes Interest, Tax, Thank Offering, FIEC, Licence Fees & Sundries		
	Administration Expenses	1,779.85	2,935.98
	Percentage of Total Income	3.35%	6.10%

HERNE BAY EVANGELICAL FREE CHURCH

Registered Charity Number 1178886

Statement of Account for the month ended:

31 December 2020

52 Weeks to date

		THIS MONTH		TOTAL TO DATE		
		ACTUAL	BUDGET	ACTUAL	BUDGET	VARIANCE
SUMMARY						
GENERAL:						
	Opening Balance	23,665.78	10,752.00	7,736.59	7,736.00	0.59
	Income	3,140.86	2,998.00	48,169.76	42,809.00	5,360.76
	Expenditure	2,913.55	3,202.00	32,013.26	39,997.00	7,983.74
	Closing Balance	23,893.09	10,548.00	23,893.09	10,548.00	13,345.09
	Net Income & Expenditure	227.31	(204.00)	16,156.50	2,812.00	13,344.50
MISSIONARY:						
	Opening Balance	227.17	584.00	142.12	142.00	0.12
	Income	265.13	247.00	5,028.10	4,339.00	689.10
	Expenditure	250.00	816.00	4,927.92	4,466.00	(461.92)
	Closing Balance	242.30	15.00	242.30	15.00	227.30
	Net Income & Expenditure	15.13	(569.00)	100.18	(127.00)	227.18
TOTAL SOURCES:						
	Income	3,405.99	3,245.00	53,197.86	47,148.00	6,049.86
	Expenditure	3,163.55	4,018.00	36,941.18	44,463.00	7,521.82
	Net Income & Expenditure	242.44	(773.00)	16,256.68	2,685.00	13,571.68
FUNDS:						
	General Fund	23,893.09	10,548.00	23,893.09	10,548.00	13,345.09
	Designated Funds	100.00	100.00	100.00	100.00	0.00
	Missionary Fund	242.30	15.00	242.30	15.00	227.30
	Total	24,235.39	10,663.00	24,235.39	10,663.00	13,572.39
RESOURCES:						
	CAF Bank	40.71	234.00	40.71	234.00	(193.29)
	CAF Gold	24,194.68	10,429.00	24,194.68	10,429.00	13,765.68
	Total	24,235.39	10,663.00	24,235.39	10,663.00	13,572.39
GENERAL:						
		Average Weekly		Average Monthly		
	Income	926.34		4,014.15		
	Expenditure	615.64		2,667.77		
	Surplus/(Overspend)	310.70		1,346.38		

Independent examiner's report on the accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Section A

Independent Examiner's Report

Report to the trustees/
members of

HERNE BAY EVANGELICAL FREE CHURCH

On accounts for the year
ended

31st December 2020

Charity no
(if any)

1178886

Set out on pages

1

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
1. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

S. Parker

Date:

03/03/2021

Name:

Sheila Parker

Relevant professional
qualification(s) or body
(if any):

Address:	63 Tankerton Road
	Whitstable
	Kent CT5 2AQ

Section B**Disclosure**

Only complete if the examiner needs to highlight material problems.(E.g. accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)

HERNE BAY EVANGELICAL FREE CHURCH

Registered Charity Number 1178886

Statement of Account for the month ended:

31-December-2020

TOTAL TO DATE

SUMMARY

		ACTUAL
GENERAL:	Opening Balance	7,736.59
	Income	48,169.76
	Expenditure	32,013.26
	Closing Balance	<u>23,893.09</u>

MISSIONARY:	Opening Balance	142.12
	Income	5,028.10
	Expenditure	4,927.92
	Closing Balance	<u>242.30</u>

FUNDS:	General Fund	23,893.09
	Designated Funds	100.00
	Missionary Fund	242.30
	Total	<u>24,235.39</u>

RESOURCES:	CAF Bank	40.71
	CAF Gold	24,194.68
	Total	<u>24,235.39</u>

ANALYSIS: General Fund

Income:		
Offerings inc. Gift Aid		34,277.34
Interest		13.71
Tax Refunds		6,498.97
Thank Offering		0.00
Nursery School Licence Fees		6,990.00
Sundries		389.74
	Total	<u>48,169.76</u>

Expenditure:		
Visiting Speakers Fees Etc.		1,120.00
Visiting Speakers Fees Declined		(602.00)
Pastor - Salary & Overheads		20,052.00
Pastor - Travel & Expenses		12.48
Outreach, Publicity Etc.		452.17
Sunday Club Expenses		139.29
Cleaning		124.50
Church:	Electricity	2,052.00
	Gas	1,243.01
	Water/Sewerage	785.38
	Insurance	873.93
	Maintenance	826.71
Manse:	Water/Sewerage	878.00
	Council Tax	1,849.97
	Insurance	283.09
	Maintenance	260.00
Piano Tuning		0.00
F.I.E.C.	Annual Donation	476.00
	Gift Day	0.00
Conference Fees		0.00
Audit & Professional Fees		355.00
Direct Administration Expenses		421.63
Fellowship & Welfare		100.00
Tuesday Fellowship Support		0.00
Flower Displays		6.00
Sundries		304.10
	Total	<u>32,013.26</u>

ANALYSIS: Missionary Fund

Income:		
Offerings inc. Gift Aid		3,808.61
Relief		0.00
Others		175.00
Interest		1.52
Tax Refunds		1,042.97
Total		<u>5,028.10</u>

Expenditure:	Planned Support	4,450.00
	Other Disbursements	477.92
	Total	<u>4,927.92</u>