

Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day	Month	Year	To	Day	Month	Year
	1st	August	2021		31st	July	2022

Section A Reference and administration details

Charity name

Wigton Theatre Club

Other names charity is known by

The John Peel Theatre

Registered charity number (if any)

1178881

Charity's principal address

The John Peel Theatre

Station Road

Wigton

Postcode

CA7 9AE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Eleanor C Jensen	Chair		
2	Aaron P Cockbain	Deputy Chair	Appointed 25 October 2022	
3	Michael E J Jensen	Acting Treasurer	Appointed 25 October 2022	
4	Angela J Cant	Secretary		
5	Dennis F Graham	Trustee/fundraising		
6				
7				
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12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	We are a CIO (Charitable Incorporated Organisation)
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Appointed by the committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

For the public benefit: to promote, maintain, improve and advance public education by promoting and encouraging the performing arts; to develop public appreciation of the art of drama by offering the people of Wigton and the surrounding area a varied, accessible and affordable programme of live drama and music, in a welcoming and comfortable environment.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Trustees are mindful of the objects of Wigton Theatre Club as set out above. In everything we do, we aim to provide good quality live theatre and music to our audiences, while offering as wide a range of opportunities to our members, as possible. These are opportunities to develop their skills and confidence, through the training which is implicit in all our productions as well as explicit workshops in performing skills. We believe that performance skills, develop confidence, communication and contribute to the development of the whole person and their ability to work with others and perform better in all aspects of their lives, personal and professional.

Wigton Theatre Club puts on at least four performances in the year, including a pantomime and a Shakespeare play. Both are popular and accessible. We distribute free tickets via local charities such as the Foodbank and those who work with people with learning difficulties.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Our theatre is run entirely by volunteers. As a committee, and group of trustees, we want to be a Community Theatre- a hub for members of the community to come together in both the making and enjoying of live theatre and music at all levels.

To this end, we hold monthly Open Mic Nights- free to audience and performers, where all are welcomed, whatever their age, level of skill, experience or type of performance.

We also aim to keep ticket prices, and prices in our bar, as low as we can while making enough money to maintain our building and put on productions. Similarly we keep our membership fees low, and have not raised them in six years.

We run Theatre Skills classes for school students, available weekly during school terms to all members free. This has encouraged a large number of children and their families to join the club. It means that in at least two productions a year, the annual panto and a Shakespeare play, we have casts of 30 plus. In these productions we have a policy of making sure every single person who wants a part gets one.

We aim to be as green as possible: we recycle all our glass, plastic and cans, we replaced paper and plastic cups with crockery, we supply tap water in a carafe rather than selling bottled water, and we aim to reduce our dependence on electricity from the grid. See more of this below.

Summary of the main achievements of the charity during the year

Our Zero Carbon Journey

Early in 2021, with the forecast rise in electricity prices, we realised that if the price we were paying at the time were to treble, we could not sustain our performances and our work in the community without drastically reducing our usage, (electricity was the only source of power in the building).

We had won a grant from M&S Energy to install solar panels in 2017, but although these helped, the nature of our activities meant that we were generating power during the day, but using it during the evening.

We were advised that if we could install batteries, we could become almost independent. To this end we ceased all expenditure which wasn't absolutely essential, and started a campaign to raise enough money to install 6 solar batteries. We started a Crowdfunder, joined PayPal Giving Fund and submitted bids to various local and national charities:

- Arnold Clark - £1,000 towards solar batteries
- Cumbria Community Foundation- two grants, totalling £8,000 towards solar batteries

Recovery from lockdown

We developed COVID-19 secure practices in time for our first production of the year, increased our membership and moved to completely online ticketing, while still retaining the ability to sell tickets on the door. We received grants from Wigton Town Council towards installing a new ticket booth to facilitate this, and to buy new hardware for our bar in order to take card payments, since most of our customers had become accustomed to doing everything online and without cash.

Productions

- July/August 2021 Murder Mystery- first production since lockdown
- February 2022 our best-attended pantomime to date, having moved it to a new slot in February half term
- May 2022 our second Murder Mystery
- We formalised our theatre hire offer and welcomed two visiting professional productions - Scrooge Diaries by Peter Macqueen and Sleeping Beauty by Shared Experience

Other grants

- Asda Foundation -props and costumes for the panto
- Allerdale Sustainability and Resilience- for signed and audio described performances
- Hadfield Trust – new fire door and other fire precautions

Health and safety

- Lighting rigging safety checked and certified
- Extra fire wardens trained
- Fire safety survey renewed
- PAT and all other electrical systems tested and passed

Section E

Financial review

Brief statement of the charity's policy on reserves

Total reserves at the year end were £19,055, of which £10,055 were unrestricted and £9,000 were restricted.

Details of any funds materially in deficit

NA

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Despite a reduced number of productions following lockdown, we continued to generate enough income from our ticket and refreshment sales to fund our productions and maintain the theatre building. However, the rise in energy prices made us aware that we would have to raise substantial sums of money if our mission to bring live theatre and music to the people of Wigton and surrounding areas was to continue.

Much of our expenditure during the year was on Health and Safety, indirectly supporting our key objectives.

Section F

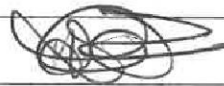
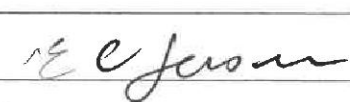
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ANGELA JANE CANT	ELEANOR C JENSEN
Position (eg Secretary, Chair, etc)	Secretary	CHAIR
Date	14 June 2023	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Wigton Theatre Club

1178881

Receipts and payments accounts

CC16a

For the period
from

01/08/2021

To

31/07/2022

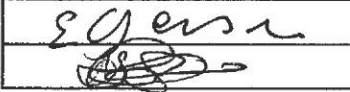

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Production Takings	11,760	-	-	11,760	209
Member Subscriptions	310	-	-	310	60
Grants and Donations	2,242	16,500	-	18,742	10,173
Hire	3,240	-	-	3,240	-
Electricity (FIT)	145	-	-	145	220
Bank Interest	-	-	-	-	4
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	17,697	16,500	-	34,197	10,666
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	17,697	16,500	-	34,197	10,666
A3 Payments					
Production, Lighting Tech	3,974	2,500	-	6,474	6,415
Bar Supplies	1,063	-	-	1,063	234
Maintenance & Building Supplies	4,743	5,000	-	9,743	12,323
Licences	100	-	-	100	95
Electricity, Water & Rates	4,656	-	-	4,656	3,447
Insurance	1,162	-	-	1,162	1,120
Stationery & Signage	41	-	-	41	100
Professional Services	-	-	-	-	360
First Aid Course	520	-	-	520	-
Computer costs & Website	120	-	-	120	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	16,379	7,500	-	23,879	24,094
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	16,379	7,500	-	23,879	24,094
Net of receipts/(payments)	1,318	9,000	-	10,318	- 13,428
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	8,737	-	-	8,737	22,165
Cash funds this year end	10,055	9,000	-	19,055	8,737

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cumberland Building Society	9,705	9,000	-
	Cash	350	-	-
		-	-	-
	Total cash funds	10,055	9,000	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	ELEANOR C JENSEN	14/6/23
	ANGELA CANT	14/6/23



Section A

Independent Examiner's Report

Report to the trustees/ members of	WIGTON THEATRE CLUB		
On accounts for the year ended	31 JULY 2022	Charity no (if any)	1178881
Set out on pages	1-2 <small>(remember to include the page numbers of additional sheets)</small>		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2022.

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

15/6/23

Name:

Joanne Thomlinson FCA

**Relevant professional
qualification(s) or body
(if any):**

Institute of Chartered Accountants in England & Wales

Address:

Dodd & Co Limited, FIFTEEN Rosehill, Montgomery Way, Rosehill Estate,
Carlisle, CA1 2RW

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.