

JAZZLEEDS

England & Wales · Charity number 1178875

Details

Other names	JAZZ LEEDS, SEVEN JAZZ
Status	Registered
Legal form	CIO
Registered	2018-06-21
Register	View on the Charity Commission register

Contact

Address	11 Gledhow Park Drive Leeds LS7 4JT
Phone	07544352594
Email	info@JazzLeeds.co.uk
Website	www.jazzleeds.org.uk

Activities

Objects: TO PROMOTE, IMPROVE, DEVELOP AND MAINTAIN PUBLIC APPRECIATION OF MUSIC IN JAZZ AND SIMILAR GENRE BY:(I) THE PRESENTATION OF HIGH QUALITY ARTIST'S WORK IN THE CITY OF LEEDS AND FARTHER AFIELD IF NECESSARY;(II) ENGAGING INDIVIDUALS THROUGH MUSIC IN ORDER TO DEVELOP THEIR INTERESTS, SKILLS, CAPACITIES AND CAPABILITIES, AND THEREBY PROVIDING RECREATIONAL AND LEISURE TIME ACTIVITY IN THE INTERESTS OF SOCIAL WELFARE, WELL-BEING AND PROMOTION OF COMMUNITY COHESION.(III) SUCH OTHER MEANS AT THE TRUSTEES DISCRETION

Activities: Our programme includes the Leeds Jazz Festival and the Jazz events in Chapel Allerton Arts Festival, evening and Sunday afternoon concerts with international, national and regional jazz artists, jazz workshops for schools and people who want to learn to play jazz, Jazz Voices choir where people learn vocal techniques and improvisation, jazz cafe jam sessions where we encourage people to join in.

Classification

- **How:** Provides Services
- **What:** Arts/culture/heritage/science
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30	£57,196	£58,294	-	-
2023-09-30	£58,936	£51,688	-	-
2022-09-30	£48,865	£47,602	-	-
2021-09-30	£24,038	£45,243	-	-
2020-09-30	£25,659	£21,975	-	-

Trustees

Name	Role	Appointed
Ramesh Narayanan	Chair	2022-01-19
Anthony Patrick Walsh		2025-05-25
Hayley Ann Harding		2024-02-12
ROSEMARY HOLMES		2018-08-01
STEPHEN WAYNE ROSS		2018-08-01
Stephen Crocker		2018-08-01

JAZZLEEDS

England & Wales - Charity number 1178875

Accounts

JazzLeeds

Charity number 1178875

**Annual Report and Financial Statements
for the year ended 30 September 2024**



**Annual Report and Financial Statements
for the year ended 30 September 2024**

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Prepared by West Yorkshire Community Accountancy Service CIO

JazzLeeds

Trustees' report for the year ended 30 September 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Ramesh Narayanan	Chair	
Steve Crocker		
Rosemary Holmes		
Steve Ross		
Karen Gourlay		
Sophie Speed		Appointed 10 May 2023
Hayley Harding		Appointed 12 February 2024
Joseph Allen		Appointed 12 February 2024

Charity number 1178875 Registered in England and Wales

Registered and principal address	Bankers
11 Gledhow Park Drive	HSBC
Leeds	33 Park Row
LS7 4JT	Leeds
	LS1 1LD

Independent examiner

Katy Sargeant ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 21 June 2018, and is governed by a constitution as amended on 28 July 2023.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed at a properly convened meeting of the trustees.

JazzLeeds

Trustees' report (continued) for the year ended 30 September 2024

Objectives and activities

The charity's objects

To promote, improve, develop and maintain public appreciation of music in jazz and similar genre by:

- (i) the presentation of high quality artist's work in the city of Leeds and farther afield if necessary;
- (ii) engaging individuals through music in order to develop their interests, skills, capacities and capabilities, and thereby providing recreational and leisure time activity in the interests of social welfare, well-being and promotion of community cohesion;
- (iii) such other means at the trustees discretion.

The charity's main activities

JazzLeeds is a volunteer led organisation providing an extensive and sustainable programme of jazz, associated music events and related community activities. JazzLeeds encourages and develops the local music and creative arts scene, supports new jazz activities, including promoting European and International collaboration and develops new audiences for jazz.

As a charity, one of JazzLeeds aims is to use live music to bring communities together and promote well-being.

Public benefit statement

In setting our objectives and planning our activities our JazzLeeds trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the promotion of the arts and culture, the promotion of volunteering and the advancement of education.

Achievements and performance

This report looks at our JazzLeeds activity over the 12 month period September 2023 to August 2024, assesses our achievements and whether we have achieved our goals. Details of our programme are given in the appendix.

In total we put on 91 concerts and events – fewer than last year, which is in line with our desire to “do less, but do it better”. We programmed a total of 125 bands during the year.

Our audiences increased significantly with our total audience exceeding 8,000 for the first time and an additional 1,500 or so people attending our two festival stages at Cookridge Street (Leeds Jazz Festival) and Regent Street (Chapel Allerton Arts Festival). Our evening audience average was around 72 (61 the previous year), our Sunday afternoons was around 67 (62 the previous year).

We held a total of 16 evening concerts and 4 festival evening concerts during the year. We decided in future to run our evening series just between September and April (with other evening gigs as part of our two festivals), due to smaller audiences for regular concerts in the summer months.

One special concert in the autumn was a Black Lives matters event presentation to steel pannist Dudley Nesbit.

Our Christmas concert featured young musicians from Roundhay School who had all been part of our Jazz Education project.

Our spring season included our two Conservatoire Collection concerts in April with six final year bands from the Leeds Conservatoire BA Jazz Course.

We presented two youth big bands from Grammar School at Leeds and Leeds University Union Big Band, the latter where we also supported students from the University to let them see how to run concerts.

JazzLeeds

Trustees' report (continued) for the year ended 30 September 2024

Achievements and performance (continued)

As part of the Leeds Jazz Festival in May we put on 11 bands in total with two highly successful evening concerts - Alan Barnes plays Goodman, and the Fergus McCreadie trio, a successful LJF festival launch event at Seven Arts and a well-attended (if rather wet!) Cookridge Stage event with an eclectic mix of seven Leeds bands.

Our summer season included a popular pay as you feel Courtyard summer series in July/August.

At the Chapel Allerton Arts Festival Concerts during August/September we programmed two evening concerts – Carioca Soul and Adam Glasser playing jazz music from South Africa. We were one of the sponsors of the Chapel Allerton Arts Festival this year.

The partnership with Howard Assembly Room continued with two successful concerts featuring Jasmine/Emma Johnson's Gravy Boat and Tom Ollendorff with Aaron Parks.

Our bi-monthly rush hour jazz events in Seven Arts bar (with a visiting guest playing with the JazzLeeds trio) continue to flourish. Pay as you Feel events proved very popular during the year generating good collections to pay the bands (in one case over £600!).

At Northlight Arts we continued our presence there with Sunday morning workshops with Dom Moore, the evening Instant World Orchestra with Richard Ormrod and our monthly jam sessions. There was no jazz choir this year – it will hopefully return soon. The Jazz Workshop has around 20 regular players, and the Instant World orchestra a pool of 25 musicians.

Our jam sessions continued monthly at Northlight, but the venue does not seem to attract the same audience members as at Seven Arts; the number of playing musicians is usually 10 -15. We are engaging Ben Gilbert to run the workshops in the autumn to see if the Jam Sessions can be revitalised somewhat.

We started the process of upgrading our unreliable website, and refreshing our marketing using Split designs. This included a number of focus groups with over 100 of our supporters and partners in June 2024 – most of the feedback was very positive.

Support bands - we used fourteen support bands with our evening gigs, mainly young musicians from the Leeds scene, although Seven Arts put a temporary stop on this in the summer.

Our Jazz Education Projects jointly with Leeds Junior Conservatoire ran again at Roundhay School, City of Leeds School and Allerton Grange School using funding from the Mohn-Westlake foundation. Dave Evans and Joe Moore were our tutors.

Funding – we were successful in a bid to the Combined West Yorkshire Authority for an increase in our funding - from around £5000 per year from Arts at Leeds to over £8000 for the next two years under the new funding arrangements . This is a highly competitive process. We must be doing something right!

Did we achieve our goals in 2023/24?

Our main goals in 2023/4 from our Arts at Leeds funding award were as follows with comments indicating whether these were achieved :

JazzLeeds

Trustees' report (continued) for the year ended 30 September 2024

Achievements and performance (continued)

JazzLeeds at the Festivals

We will work with the Leeds Jazz and CAAF festival teams to deliver events during the festival in May (LJF) and with the Chapel Allerton team to deliver events in September. The events promoted by JazzLeeds are:

- Big Events (two evening concerts were held as part of LJF, two at CAAF. We also held two city centre events with Howard Assembly Room. Our international programme was a further 16 events)
- Supporting local musicians (14 support bands, Leeds Conservatoire collections, two festival events with a total of 12 local bands)
- A free for audience event – several were held - Cookridge Street/Regent Street tents, our summer Courtyard series, our bi-monthly Rush Hour concerts
- Community workshops at Seven Arts and Northlight in Chapel Allerton

Diversity

Our performances featured evening bands led by rising star jazz women performers -Jasmine (Jasmine Myra) and Gravy Boat (Emma Johnson) and concerts led by a number of established artists – for example Ingrid Laubrock, Alcyona Mick and Tori Freestone. We held a special concert in the autumn for Black Lives Matter, and featured groups such as the HUM gospel choir at Chapel Allerton Arts Festival.

We carry out annual monitoring of our audiences. In 2024 the gender split amongst our audience is Male 55%, Female 45 % - more balanced than in previous years. The ages of our audiences - 58% were between 25 and 64, 33% 65 + This was similar to previous years except with a slightly greater proportion in the older age bracket. Our audience has more of the people in the richest age sectors for disposable income which is a good place to be. We'd like more 16-24 year olds though

The ethnicity split in our audience in 2024 was 80% white.20% non white (of which Asian origin was 3%, Black origin 7%, Mixed 4% and other 6%) Our audience is therefore slightly more diverse than UK average (82% White 2021 Census) and the same as the diversity levels within the Leeds population (79% White in 2021 census)

Jazz Education

The aim of our Jazz Education project is to enhance jazz music education provision in Leeds, using three Leeds secondary schools and also running a community Jazz education project.

The elements have been

- To run a school Jazz band (this has been continuing at Roundhay School during 2023/4, taught by Dave Evans)
- To offer a taster day of music making to young people in the school who do not usually get involved in music - specifically targeting young people from non-white cultural backgrounds. Funding has been sought from Leeds Inspired, and the Mohn-Westlake Foundation to carry this out at Leeds City Academy
- To work jointly with Leeds Junior Conservatoire to further develop the project
- Community Jazz Workshops – we have run the Jazz Workshops and Richard Ormrod's Instant World Orchestra at Northlight

Jazz in Communities 2023

JazzLeeds is still seen as being largely a Chapel Allerton provider of jazz. We need to initiate concerts in 2024 elsewhere in the city as a means of JazzLeeds becoming a citywide provider.

JazzLeeds

Trustees' report (continued) for the year ended 30 September 2024

Achievements and performance (continued)

Leeds as a City of Jazz

We helped Leeds celebrate its jazz heritage:

- Jazz talk and contribution to East Street Arts Untold stories by Steve Crocker and a Civic Trust walk in New Briggate
- Xero Slingsby concert at Seven Arts May 2024 with Fergus Quill
- JazzLeeds celebration of our JazzLeeds history with an exhibition of art by Joe Dunn (July 2023)

JazzLeeds regular programme 2023/4

We will run a programme of national/ international concerts, local/and community jazz events, days of jazz at the Chapel Allerton Arts Festival, Rush Hour jazz concerts jazz workshops and jazz jam sessions - all achieved.

These goals were met in whole or in part with the exception of item 4 – jazz in communities. However the 2024/5 goals for our future funding have added a number of new targets for us – on partnership work and environmental targets for example.

Thoughts for the future !

It has been a highly successful 12 months for JazzLeeds both artistically and financially.

We are addressing some of our big issues – e.g. that of marketing/web presence and the future of our jazz jam sessions.

The next big future issue for JazzLeeds is undoubtedly succession planning, and also how we continue to “do less, but do it better” in future. We will also need to work out how our Education programme fits into the current changing provision for music in Leeds. We will need to monitor the changes in running our jazz jam sessions. Finally need to look again at our participation in both the Festivals we are currently involved in. We also have to be mindful of our relationships with our partners – these are generally good at present, but experience elsewhere shows how fragile the existence of independent arts bodies can be!

Steve Crocker

Appendix

Autumn 2023

Autumn International/national evenings

We organised 8 evening concerts during this period at Seven (apart from one at Howard Assembly Room *)
There were 8 support bands.

05/10/2023 Julian Siegel Quartet (support Will Powell quartet ESP)

19/10/2023 Andrew McCormack Quartet with Denys Baptiste (support Alec Robinson trio)

26/10/2023 Nigel Price Trio (support Quiet jazz project)

09/11/2023 Ari Hoenig with Tom Ollendorff (support Equilibrium - Harry Stobart trio)

16/11/2023 Greg Abate Quartet (support Jascha Bingham trio)

26/11/2023 *At Howard Assembly Room - Emma Johnson Gravy Boat (support) and Jasmine

30/11/2023 Hip Harp Tony Kofi Alina Bzhezshinska (support from Viridian)

14/12/2023 Hejira, the Music of Joni Mitchell – two performances (support, Instant World Orchestra)

JazzLeeds

Trustees' report (continued) for the year ended 30 September 2024

Achievements and performance (continued)

Autumn regional and local bands, jam sessions and rush hour jazz

We put on 22 concerts during this period, at Seven apart from one at Northlight **.

06/09/2023 Rush Hour Tony Burkill

10/09/2023 Atom String Quartet

17/09/2023 Enrico Tomasso and Derrick Harris group

20/09/2023 Rush Hour Jazz with Tina Featherstone

01/10/2023 Tom Sharp Jazz Orchestra

4/10/2023 Rush Hour Jazz with James Lancaster

8/10/2023 Liz Fletcher + trio

15/10/2023 Victor Estevez Latin Sextet

18/10/2023 Rush Hour Jazz with Rod Mason

22/10/2023 Jam session @Northlight **

29/10/2023 Pan Jumby (Black Lives Matter award)

01/11/2023 Rush Hour Jazz with Raquel Alvaro

05/11/2023 Aadal

12/11/2023 Dean Stockdale Quartet - Celebrating Oscar Peterson

15/11/2023 Rush Hour Jazz with Nicki Allan

19/11/2023 Sueli Gil's Latin Band

3/12/2023 JDM trio – Walsh/Longhawn/Taylor

6/12/2023 Rush Hour Jazz with John and Kathy Dyson

10/12/2023 The 007's - Rod Mason's Bond Band

17/12/2023 JazzLeeds Schools Christmas Concert (Roundhay, Junior Conservatoire, Composers)

20/12/2023 Rush Hour Jazz with Brendan Duffy

24/12/2023 Christmas Eve - afternoon jazz jam in the Seven bar

Spring 2024

Evening series

We organised 8 evening concerts during the Spring, all at Seven apart from one at Howard Assembly Room
*. One concert was cancelled and re arranged **

25/01/2024 Ron Bottomley's - Final Big Band

08/02/2024 **Caroline Boaden's "Sum of All (cancelled, snow

22/02/2024 Noble/Simpkins duo (Jerry Liu Septet support)

10/03/2024 * Howard Assembly Room - Tom Ollendorf trio with Aaron Parks, (support from Olivia Cuttill and Tom Harris)

21/03/2024 Ben Clatworthy Quartet Northlight (support from Charlie Folland & his band)

18/04/2024 Matt Carmicheal Quintet (Paper Daisies in support)

JazzLeeds

Trustees' report (continued) for the year ended 30 September 2024

Achievements and performance (continued)

25/04/2024 Jo Harrop + (The Daisy Drew Quartet in support).

09/05/2024 Fergus Quill - Xero Slingsby Quintet (support from FIR)

Spring regional and local bands, jam sessions and rush hour jazz

We put on 32 concerts during this period, at Seven Arts apart from the four monthly jam sessions at Northlight ** .

14/01/2024 Edison Herbert Quartet

17/01/2024 Rush Hour Jazz with Ron Burnett

21/01/2024 Ozzy Moysey Ancient Infinity orchestra

28/01/2024 Northlight jam**

04/02/2024 Jami Sheriff Quartet

07/02/2024 Rush Hour Jazz with Ed Kainiek

11/02/2024 Alcyona Mick and Tori Freestone

18/02/2024 Kjetil Mulelid and WAKO Quartet

21/02/2024 Rush Hour Jazz with Tessa Smith

25/02/2024 Northlight jam **

03/03/2024 Andy Panayi with Richard Wetherall trio

06/03/2024 Rush Hour Jazz with Andy Henderson

17/03/2024 Jeff Hewer quartet

20/03/2024 Rush Hour Jazz with Stuart Garside

24/03/2024 Sunday Jazz Conservatoire Collection 1 - Reece Fogg Quartet, FIR and Paper Daisies

31/03/2024 Easter Sunday Jazz: jam at Northlight **

03/04/2024 Rush Hour Jazz with Dudley Nesbitt

07/04/2024 Sunday Jazz Conservatoire Collection 2 Zak Parlby Quartet, Nuala Murphy Quartet and Jacob Booth Quartet

14/04/2024 Jazz Defenders

17/04/2024 Rush Hour Jazz with John Settle

21/04/2024 Jazz jam Northlight **

28/04/2024 Grammar School at Leeds Big Band and Tutor band

01/05/2024 Rush Hour Jazz with Brendan Duffy

05/05/2024 Stuart McCullum trio with Sam Vicary and Steve Hanley

12/05/2024 Leeds University Union Big Band

15/05/2024 Rush Hour Jazz with John Scully

19/05/2024 Munch Manship Quartet

Our input into Leeds Jazz Festival 2024

22/05/2024 LJF launch - Rush Hour Jazz with Dan Barker Bey

JazzLeeds

Trustees' report (continued) for the year ended 30 September 2024

Achievements and performance (continued)

23/05/2024 Benny Goodman tribute featuring Alan Barnes with Derrick Harris

24/05/2024 Fergus McCreadie trio

25/05/2024 LJF jam session at Seven

27/05/2024 Cookridge Street LJF Stage 1- 8pm

Hot club of Halifax

Viridian - Pedruam Agahi

Salsa Como Loco

Maranello Trio

IWO

Olivia Cuttill Quintet

Vipertime

Summer 2024

In our summer programme we held 21 concerts and events, programming 26 bands.

02/06/2024 We Bop

05/06/2024 Rush Hour Jazz with Emily Brown

09/06/2024 Dave Bristow Quintet

16/06/2024 MU Quintet

19/06/2024 Rush Hour Jazz with Tony Burkill

23/06/2024 Northlight Jam **

30/06/2024 Abtuse (held in the bar at Seven)

03/07/2024 Rush Hour Jazz with Bev Beirne

07/07/2024 Salsa Como Loco

14/07/2024 BD Lenz Trio

17/07/2024 Rush Hour Jazz with Ros Lewis

21/07/2024 Caroline Boaden's "Sum of All" with Livia Clementi support (re-programmed from February)

Seven Arts Courtyard concerts

28/07/2024 Little Big Band

04/08/2024 The Rhythm Section (at Northlight **)

11/08/2024 Stuart McDonald and Stuart Garside Quintet

18/08/2024 John Taylor's Blues Spectrum

21/08/2024 Rush Hour Tessa Smith

25/08/2024 Bank Holiday Jazz Jam

Chapel Allerton Arts Festival 2024

29/08/2024 Carioca Soul (evening concert)

JazzLeeds

Trustees' report (continued) for the year ended 30 September 2024

Achievements and performance (continued)

31/08/2024 Adam Glasser Quartet - a celebration of South African jazz (evening concert)

01/09/2024 Jazz Sunday at CAAF Regent Street stage

HUM Gospel Choir

Tom Sharp Big Band

Back Chat Brass

Louis Louis Louis

Gustavo Andrade and the Brasukas

Financial review

The net payments for the year were £1,098, including net receipts of £2,789 on unrestricted funds and net payments of £3,887 on restricted funds.

Reserves policy

The charity's free reserves, at the year end were £47,143.

JazzLeeds has a policy of retaining a reserve of a minimum of 25% of annual turnover, which based on the 23-24 financial year equates to approximately £15,000.

The trustees acknowledge that current reserves are in excess of the amount stated in the policy, and will be reviewing the policy in the coming year. In addition, there are a number of planned activities (identified in 22/23) but due to take place in 24/25 to expend the excess reserves.

Approved by the board of trustees on 29/4/2025

Steve Crocker (Trustee)

JazzLeeds

Independent examiner's report to the trustees of JazzLeeds

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 September 2024, which are set out on pages 12 to 15.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Katy Sargeant ACA

24/6/25

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

JazzLeeds
Receipts and payments account
for the year ended 30 September 2024

	Notes	2024	2024	2024	2023
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Receipts					
Grants and donations	(2)	3,009	6,203	9,212	18,498
Sales and fees		45,703	-	45,703	37,185
Fundraising		1,673	-	1,673	2,935
Bank interest		608	-	608	318
Total receipts		<u>50,993</u>	<u>6,203</u>	<u>57,196</u>	<u>58,936</u>
Payments					
Artists' pay		39,154	500	39,654	38,602
Artists' expenses		593	-	593	1,399
Venue payments		350	-	350	1,652
Technical payments		587	-	587	655
Marketing and PR		5,576	4,440	10,016	4,182
Subscriptions		206	-	206	67
Insurance		297	-	297	287
Independent examination		630	-	630	480
Other fees and travel		446	5,150	5,596	3,909
Bank charges		153	-	153	180
Equipment purchase		38	-	38	163
Office costs		174	-	174	112
Total payments		<u>48,204</u>	<u>10,090</u>	<u>58,294</u>	<u>51,688</u>
Net receipts / (payments)		<u>2,789</u>	<u>(3,887)</u>	<u>(1,098)</u>	<u>7,248</u>
Fund balances brought forward		<u>44,354</u>	<u>9,400</u>	<u>53,754</u>	<u>46,506</u>
Fund balances carried forward	(3)	<u>47,143</u>	<u>5,513</u>	<u>52,656</u>	<u>53,754</u>

JazzLeeds
Statement of assets and liabilities
as at 30 September 2024

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	47,140	5,513	52,653	53,749
Cash in hand	3	-	3	5
Total cash funds	<u>47,143</u>	<u>5,513</u>	<u>52,656</u>	<u>53,754</u>

Assets retained for the charity's own use

Yamaha upright piano
Yamaha PA
i-Zettle card reader

Liabilities

	2024
	£
Accruals	960
	<u>960</u>

The financial statements were approved by the board of trustees on 29/4/2025

Steve Crocker (Trustee)

JazzLeeds

Notes to the accounts

for the year ended 30 September 2024

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

JazzLeeds
Notes to the accounts continued
for the year ended 30 September 2024

2 Grants and donations	2024	2024	2024	2023
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Leeds City Council (LCC)	1,250	6,203	7,453	4,750
Leeds Community Foundation (LCF)	-	-	-	8,900
Music Leeds	-	-	-	2,046
Jazz North	-	-	-	500
Other donations	1,759	-	1,759	2,302
	<u>3,009</u>	<u>6,203</u>	<u>9,212</u>	<u>18,498</u>

3 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
LCF - Mohn Westlake Arts Fund	8,900	-	5,150	-	3,750
Jazz North	500	-	500	-	-
LCC - Culture Fund	-	6,203	4,440	-	1,763
	<u>9,400</u>	<u>6,203</u>	<u>10,090</u>	<u>-</u>	<u>5,513</u>

Fund name

Purpose of restriction

LCF - Mohn Westlake Arts Fund	JazzLeeds Education Project. For extra-curricular work with three local schools to encourage young people to play jazz music.
Jazz North	Promoter's Bursary aimed at supporting young jazz musicians new to performing live.
LCC - Culture Fund	International artists, Community bands, Improved marketing.

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Other transactions with trustees or related parties

Name of trustee or related party	Relationship to charity	Description of transaction	2024	2023
			£	£
Steve Crocker	Trustee	Payment for performances at concerts	550	-
			<u>550</u>	<u>-</u>

JAZZLEEDS

England & Wales - Charity number 1178875

Accounts

JazzLeeds

Charity number 1178875

**Annual Report and Financial Statements
for the year ended 30 September 2023**



WYCAS

COMMUNITY ACCOUNTING
WEST YORKSHIRE

**Annual Report and Financial Statements
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JazzLeeds

Trustees' report for the year ended 30 September 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Ramesh Narayanan	Chair	
Steve Crocker		
Jamil Sheriff		Resigned 18 Jul 2023
Rosemary Holmes		
Steve Ross		
Karen Gourlay		
Charity number	1178875	Registered in England and Wales
Registered and principal address	Bankers	
11 Gledhow Park Drive	HSBC	
Leeds	33 Park Row	
LS7 4JT	Leeds	
	LS1 1LD	

Independent examiner

Katy Sargeant ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 21 June 2018, and is governed by a constitution as amended on 28 July 2023.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed at a properly convened meeting of the trustees.

JazzLeeds

Trustees' report (continued) for the year ended 30 September 2023

Objectives and activities

The charity's objects

To promote, improve, develop and maintain public appreciation of music in jazz and similar genre by:

- (i) the presentation of high quality artist's work in the city of Leeds and farther afield if necessary;
- (ii) engaging individuals through music in order to develop their interests, skills, capacities and capabilities, and thereby providing recreational and leisure time activity in the interests of social welfare, well-being and promotion of community cohesion;
- (iii) such other means at the trustees discretion.

The charity's main activities

JazzLeeds is a volunteer led organisation providing an extensive and sustainable programme of jazz, associated music events and related community activities. JazzLeeds encourages and develops the local music and creative arts scene, supports new jazz activities, including promoting European and International collaboration and develops new audiences for jazz.

As a charity, one of JazzLeeds aims is to use live music to bring communities together and promote well-being.

Public benefit statement

In setting our objectives and planning our activities our JazzLeeds trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the promotion of the arts and culture, the promotion of volunteering and the advancement of education.

Achievements and performance

This report looks at our Jazz Leeds activity over the period October 2022 to September 2023, assesses our achievements and lists our proposed programme up to the end of 2023.

In total we programmed 86 concerts and events in which 110 bands played for us.

International/national evenings - Jazz Leeds organised 15 evening concerts during this period.

Support bands - we used 14 support bands (mainly young Leeds groups from the Conservatoire) during the 12 months.

Our Education Projects included the Schools Project with over 70 young people taking part at Roundhay School, a Jazz Choir with around 25 people, and a Jazz Workshop with around 20 regular players plus our new big band The Instant World Orchestra.

Our total ticketed attendance at our concerts (not including the open air street events or the Pay As You Feel (PAYF) events) was 5,289 people – this is the highest since we started in September 2007. Our audiences have recovered since Covid - the Sunday audience for Seven Arts this last year was 61 (against a long term average of 56). Our evening audiences this year averaged 62 (against a long term average of 65).

Our main goals in 2022/3 (taken from our Arts at Leeds funding award) were as follows:

- a) Support local musicians and creative artists by staging weekly Sunday afternoon concerts, putting on a number of concerts featuring local established musicians with a house rhythm section, offer emerging young student musicians at Leeds Conservatoire a chance to perform at two "Conservatoire Collection" during May, and for community musicians to take part at our regular Jazz Cafes and jazz jam sessions and giving opportunities for local musicians to play support bands spots at our main concerts.
- b) Enhance our fortnightly evening series of evening concerts of visiting artists at Seven Arts, in Chapel Allerton with a number of major artists of international significance.

JazzLeeds

Trustees' report (continued) for the year ended 30 September 2023

Achievements and performance (continued)

- c) Organise a series of weekly instrumental and singing jazz workshops in conjunction with Meanwood Valley Farm Barn.
- d) Use our music programming to help engage a wider and more diverse range of audiences.
- e) Plan our involvement as part of the city's cultural celebrations in summer 2023 working with Leeds 2023, Music:Leeds and other city music venues.
- f) Undertake a school-based project with young people during the year about playing and singing Jazz Music, using the support and facilities of Leeds Artforms.
- g) Organise a "Leeds Jazz Festival" programme in June 1-12 2022 along with Music:Leeds, LeedsBID and other jazz promoters in the city with events at Seven Arts in Chapel Allerton at other venues, including Howard Assembly

Our main projects in 2023/24 (taken from our current Arts at Leeds funding award agreement):

1) JazzLeeds at the Leeds Jazz Festival 2023

Working with the Leeds Jazz festival team to deliver events during the festival in May and with the Chapel Allerton team to deliver events in September. The events promoted by JazzLeeds are :

- Big event at city centre venue (Soft Machine at City Varieties 26 May)
- Supporting local musicians – a concert with Leeds bassist Fergus Quill who has won of The Musicians' Company Tina May Jazz Award 2022, a member of the National Youth Jazz Orchestra and is currently one of the "Take Five" group of young musicians supported by Serious. We are presenting Fergus with legendary vibraphonist and percussionist Orphy Robinson and drummer Matt Holmes at Seven on May 28th
- A free for audience event in the Open Air Tent in Cookridge Street 29 May with seven local groups
- Workshops and events at Seven Arts and North Light in Chapel Allerton – Richard Ormrod's Instant World Orchestra 28 May - and Tessa Smith's Jazz Voices Choir 29 May

2) JazzLeeds at the Chapel Allerton Arts Festival 2023

We will be featuring two evening performances by bands led by rising star jazz women : Elf Mode (led by Leeds based Emma Coates) on Thursday 31 August 2023 and Kalpadruma (led by rising London star Asha Parkinson) both at Seven Arts, and the first performance of our new community big band The Instant World Orchestra led by Richard Ormrod

The Sunday Jazz in Regent Street on the main stage 12.30-6pm had an audience of well over 1000, the largest ever, and featured Fergus Quill's "Imaginary Big Band" the Chapel FM Jazz orchestra, Los Camaradas, The Pat Fulgoni blues band and headliners Ubunye

3) Jazz Education Project 2023-24

The aim of this project is to enhance jazz music education provision in Leeds, using three Leeds secondary schools. The project will build on the learning from the Roundhay project that was undertaken in 2022. The elements are:

- Initiate a school Jazz band (this has been continuing at Roundhay during Spring 2023, taught by Dave Evans)
- To offer a taster day of music making to young people in the school who do not usually get involved in music - specifically targeting young people from non-white cultural backgrounds - Funding has been sought from Leeds Inspired, and the Mohn Westlake Foundation to carry this out at Leeds City Academy in Woodhouse Moor and Moor Allerton Primary School
- Jazz Workshops – to the Jazz Workshop and Jazz Choir we are adding Richard Ormrod's Instant World orchestra, all at Northlight

JazzLeeds

Trustees' report (continued) for the year ended 30 September 2023

Achievements and performance (continued)

4) Jazz in Communities 2023-24

We aim to become more Leeds wide in 2023-4 by putting on some Pay As You Feel (PAYF) gigs elsewhere in the city as a means of JazzLeeds becoming a citywide provider.

5) Leeds as a City of Jazz

We will help Leeds celebrate Leeds 2023 by :

- Jazz heritage walk by Steve Crocker at Sela bar 1pm Friday 19 May and Civic Trust walk in New Briggate in September
- Jazz Blog about Studio 20 for East Street Arts Sept 2023
- "Shove It" Xero Slingsby Film shown at Seven Arts Thursday 25 May 8pm
- JazzLeeds celebration of our JazzLeeds history with exhibitions of art by Joe Pattinson (April 2023) and line drawings by Joey Dunn (Sept 2023)

6) JazzLeeds future programme 2023-24

We will continue to run a programme of national/ international concerts, local/and community jazz events ,jazz at the Leeds Jazz Festival and Chapel Allerton Arts Festival, jazz choir workshops, Rush Hour jazz concerts community jazz workshops, and jazz jam sessions.

Conclusion – 2022/23 has been a successful year for JazzLeeds, both in terms of quality of music, audiences, our educational developments and our solid finances.

Financial review

The net receipts for the year were £7,248, including net expenditure of £2,152 on unrestricted funds and net receipts of £9,400 on restricted funds.

Reserves policy

The charity's free reserves, at the year end were £44,354.

We have reviewed our reserves policy and the policy now states that our reserves will stay at least at the level of 3 months (25%) of annual turn over. Based on the budget for the coming year, this equates to a minimum of approx. £12,400.

The trustees recognise the reserves are currently significantly in excess of this, however for 2023/24, JazzLeeds is investing surpluses into projects and, as a result, is projecting a deficit budget, which will expend some of the reserves.

Approved by the board of trustees on 12/02/2024

Stephen Crocker (Trustee)

JazzLeeds

Independent examiner's report to the trustees of JazzLeeds

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 September 2023, which are set out on pages 7 to 10.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Katy Sargeant ACA

19/2/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

JazzLeeds
Receipts and payments account
for the year ended 30 September 2023

	Notes	2023	2023	2023	2022
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Receipts					
Grants and donations	(2)	9,098	9,400	18,498	8,200
Sales and fees		40,120	-	40,120	40,652
Bank interest		318	-	318	13
Total receipts		<u>49,536</u>	<u>9,400</u>	<u>58,936</u>	<u>48,865</u>
Payments					
Artists' pay		38,602	-	38,602	36,456
Artists' expenses		1,399	-	1,399	720
Venue payments		1,652	-	1,652	800
Technical payments		655	-	655	590
Marketing and PR		4,182	-	4,182	5,974
Subscriptions		67	-	67	260
Insurance		287	-	287	287
Independent examination		480	-	480	474
Other fees and travel		3,909	-	3,909	1,652
Bank charges		180	-	180	77
Equipment purchase		163	-	163	312
Office costs		112	-	112	-
Total payments		<u>51,688</u>	<u>-</u>	<u>51,688</u>	<u>47,602</u>
Net receipts / (payments)		<u>(2,152)</u>	<u>9,400</u>	<u>7,248</u>	<u>1,263</u>
Transfers between funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>(2,152)</u>	<u>9,400</u>	<u>7,248</u>	<u>1,263</u>
Fund balances brought forward		<u>46,506</u>	<u>-</u>	<u>46,506</u>	<u>45,243</u>
Fund balances carried forward	(3)	<u>44,354</u>	<u>9,400</u>	<u>53,754</u>	<u>46,506</u>

JazzLeeds
Statement of assets and liabilities
as at 30 September 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	44,349	9,400	53,749	46,502
Cash in hand	5	-	5	4
Total cash funds	<u>44,354</u>	<u>9,400</u>	<u>53,754</u>	<u>46,506</u>

Assets retained for the charity's own use

Yamaha upright piano
Yamaha PA
i-Zettle card reader

Liabilities

	2023
	£
Independent examination	630
	<u>630</u>

The financial statements were approved by the board of trustees on 12/02/2024

Stephen Crocker (Trustee)

JazzLeeds

Notes to the accounts

for the year ended 30 September 2023

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

JazzLeeds
Notes to the accounts continued
for the year ended 30 September 2023

2 Grants and donations	2023	2023	2023	2022
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Jazz North	-	500	500	-
Leeds City Council - Arts@Leeds	4,750	-	4,750	6,750
Leeds Community Foundation (LCF)	-	8,900	8,900	-
Music Leeds	2,046	-	2,046	-
Other Donations	2,302	-	2,302	1,450
	<u>9,098</u>	<u>9,400</u>	<u>18,498</u>	<u>8,200</u>

3 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
LCF - Mohn Westlake Arts Fund	-	8,900	-	-	8,900
Jazz North	-	500	-	-	500
	<u>-</u>	<u>9,400</u>	<u>-</u>	<u>-</u>	<u>9,400</u>

Fund name

Purpose of restriction

LCF - Mohn Westlake Arts Fund JazzLeeds Education Project. For extra-curricular work with three local schools to encourage young people to play jazz music.

Jazz North Promoter's Bursary aimed at supporting young jazz musicians new to performing live.

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

JAZZLEEDS

England & Wales - Charity number 1178875

Accounts

JazzLeeds

Charity number 1178875

**Annual Report and Financial Statements
for the year ended 30 September 2022**



West Yorkshire Community Accounting Service

**Annual Report and Financial Statements
for the year ended 30 September 2022**

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Prepared by West Yorkshire Community Accountancy Service CIO

JazzLeeds

Trustees' report for the year ended 30 September 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Steve Crocker Jamil Sheriff Rosemary Holmes Steve Ross Karen Gourlay Ramesh Narayanan		Appointed 19 January 2022
Charity number	1178875	Registered in England and Wales
Registered and principal address	Bankers	
11 Gledhow Park Drive Leeds LS7 4JT	HSBC 33 Park Row Leeds LS1 1LD	

Independent examiner

Katy Sargeant ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 21 June 2018.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed at a properly convened meeting of the trustees.

Objectives and activities

The charity's objects

To promote, improve, develop and maintain public appreciation of music in jazz and similar genre by:

- (i) the presentation of high quality artist's work in the city of Leeds and farther afield if necessary;
- (ii) engaging individuals through music in order to develop their interests, skills, capacities and capabilities, and thereby providing recreational and leisure time activity in the interests of social welfare, well-being and promotion of community cohesion.
- (iii) such other means at the trustees discretion.

JazzLeeds

Trustees' report (continued) for the year ended 30 September 2022

Objectives and activities (Continued)

The charity's main activities

JazzLeeds is a volunteer led organisation providing an extensive and sustainable programme of Jazz, associated music events and related community activities. JazzLeeds encourages and develops the local music and creative arts scene, supports new jazz activities, including promoting European and International collaboration and develops new audiences for jazz.

Public benefit statement

In setting our objectives and planning our activities our JazzLeeds trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the promotion of the arts and culture, the promotion of volunteering and the advancement of education.

As a charity, one of JazzLeeds aims is to use live music to bring communities together and promote well-being.

Achievements and performance

The chairs report has been provided. The report was approved by the trustees at the meeting held on 23 November 2022.

We had an extremely active and successful year, meeting our aims and objectives. For the first 3 months, venues were open but with restricted numbers due to Covid. Venues finally opened up again with no restrictions for the beginning of 2022 onwards.

We programmed 114 musical performances, 18 of these were our international jazz evening with an additional 17 Leeds based support bands. At Leeds Jazz Festival in June we promoted 16 live performances and at Chapel Allerton Arts festival in September a further 10 performances.

We also put on 53 Sunday afternoon and Rush Hour Jazz gigs. Of these, 10 were participatory events (jazz cafés) 20 were free, or pay as you feel events including 11 "Rush Hour jazz" gigs in the Seven Arts bar, 22 were concerts featuring new or "emerging artists" including our "College Collection" concerts and support bands from Leeds Conservatoire and 5 concerts were by community bands playing in the open air "Courtyard Jazz" summer series at Seven Arts.

With the return of live performances we ceased offering livestreaming of our concerts; we did however make extensive use of filming concerts for our JazzLeeds You Tube site.

Two of our concerts had to be cancelled due to Covid illnesses.

Audiences 2021-22

These are challenging times. Since January 2022 restrictions on audience numbers were lifted. Some of our audience are still shielding however, or have just got out of the habit of going out to live music, but everyone is now facing steep rises in the cost of living. Attendances during the year were only around 80% of pre Covid 2019 levels.

Average paid attendance 2021-22 at our evening concerts was 68, and for our Sunday afternoon events it was 49. We have however had a higher proportion of younger (25 and under) people attending as part of our audiences. Donations to our "pay as you feel" events have been continued to be very generous – people have recognised the difficult situation musicians and venues are in and have wanted to help.

JazzLeeds

Trustees' report (continued) for the year ended 30 September 2022

Highlights of 2021-22

Highlights of the year included two performances of the Nikki Iles Jazz Orchestra in October, a superb celebration of Nikki's music. We also had a return of overseas jazz stars including percussionist Ari Hoenig, sax players Ben Wendel, Greg Abate and Joel Frahm and guitarist BD Lenz. We had our first joint presentation with the Howard Assembly Room of Izzy Barratt's "Interchange" which was recorded by BBC Radio 3's J to Z. The Cookridge Street tent where we promoted two days as part of the Leeds Jazz Festival was a huge success as were the Swing Dance, Silent Movie and Regent Street jazz Sunday events of the Chapel Allerton Festival – these were also our first ventures into mixed media - film and dance.

Funding

Overall we had an operating surplus on our ticketed concerts of £4,275 - entirely due to Seven Arts being awarded Government Cultural Support funding and hence us not having to pay room hire charges for the whole year, and tech charges for a large part of the year. This cost in a normal year would have amounted to over £5,000; these cost payments resumed from November 2022.

We received a further year of Arts at Leeds funding (£4,000) and specific funding support from a main grant from Leeds Inspired of £5,750 for the Jazz Festival/ Jubilee celebration in June. This funding allowed us to put on more events than we would have usually in the summer months and to pay for the costs of bands playing during the two days of the Cookridge Street Leeds Jazz Festival tent.

NJP Internship scheme

We had support from two paid interns as part of the Northern Jazz Promoters internship scheme – Ben Gilbert (full year from October 2021 to September 2022) and Oliver Bolton (November 2021, resigned in July 2022). The intern scheme had a notable success, the Arts Council Funded tour by Marco Woolf; the interns also helped us run the two festival concerts, and improved our Social Media. Due to the management challenges the scheme presented we will not be repeating the scheme in following years.

Part 2: Looking Forward

We are celebrating our 15th year this year (2022/23). We will be promoting events as part of the 2023 Leeds Jazz Festival (25-30 May) and the Chapel Allerton Arts Festival in September (1-3 2023) and more generally during the 2023 Leeds Year of Culture where we hope to extend the reach of our jazz performances to other parts of the city.

As part of our JazzLeeds strategy we are undertaking our first jazz education programme with Roundhay School in autumn 2022 led by Dave Evans; if it proves successful we will look to extend this into 2023.

Our main venue remains as Seven Arts, although they too have their challenges – it is now only open Wednesday to Sunday and they no longer prepare and serve their own food. Our previous second venue, Inkwel, has now returned under new management this autumn, now called "Northlight". Our instrumental workshops led by Dom Moore (and our JazzLeeds piano) have now returned there fortnightly on Sunday mornings and the Jazz choir led by Tessa Smith started there on 7 November 2022 on Monday evenings.

JazzLeeds will be undertaking another joint promotion with the Howard Assembly Room, on Saturday 26 November with Andy Sheppard/Espen Eriksen Trio, and this has sold out.

JazzLeeds regular programme

The programme between October 2022 and Easter 2023 is attached as **Appendix 2**. We have kept to the same level of events as previously and have even expanded in two areas - the successful Rush Hour jazz events will now be fortnightly rather than monthly and we will be starting regular jazz jam sessions, monthly at Northlight.

Beyond Easter we will have to consider whether we can maintain such a full programme however with the challenges we have to face.

JazzLeeds

Trustees' report (continued) for the year ended 30 September 2022

Summary and conclusion

The key issue is the current economic situation. Audiences in the autumn of 2022 appear to have fallen sharply - they have averaged 47 for evenings and 47 for Sundays. We will continue to face rising costs and falling audience levels making life increasingly difficult when we rely so heavily on ticket sales to survive. We will need to look towards a bid into the Arts Council England Thriving Communities Fund to support future losses on live gigs.

Our aim continues to be to encourage and entertain audiences through our concerts as well as providing work for freelance musicians and an educational programme for community musicians. Financial care and vigilance must be the key watchwords however

Financial review

The net receipts for the year was £1,263, including net receipts of £4,263 on unrestricted funds and net payments of £3,000 on restricted funds.

Reserves policy

The charity's free reserves, at the year end were £46,506.

We have a working policy that our reserves will stay at least at the level of 6 months (50%) of annual income. We have set this for guidance in the short term as we recover from the impact of Covid and face the current economic challenges. The level reserves is regularly reviewed, and we are aware that current reserves are significantly higher than the minimum target, at around 12 months worth of income. There are still fluctuations in audience numbers and therefore ticket revenue, and therefore we are comfortable that the reserves remain at a higher level in the short to medium term.

In addition, JazzLeeds has started to a number of smaller education projects in local schools, to increase participation from pupils who are not from a musical background, and the reserves are being used to fund these, as well as providing the ability to match fund grant applications for further projects.

Approved by the board of trustees on 10/05/2023

S A Crocker (Trustee)

JazzLeeds

Independent examiner's report to the trustees of JazzLeeds

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 September 2022, which are set out on pages 7 to 10.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Katy Sargeant ACA

10/05/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

JazzLeeds
Receipts and payments account
for the year ended 30 September 2022

	Notes	2022	2022	2022	2021
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Receipts					
Grants and donations	(2)	2,450	5,750	8,200	8,632
Sales and fees		40,652	-	40,652	15,406
Bank interest		13	-	13	-
Total receipts		<u>43,115</u>	<u>5,750</u>	<u>48,865</u>	<u>24,038</u>
Payments					
Artists' pay		30,706	5,750	36,456	15,391
Artists' expenses		720	-	720	518
Venue payments		800	-	800	-
Technical payments		590	-	590	419
Printed marketing		3,795	849	4,644	273
Social media marketing		353	779	1,132	1,832
PR		198	-	198	16
Subscriptions		260	-	260	55
Insurance		287	-	287	284
Accountancy and Independent examination		474	-	474	480
Other fees and travel		280	1,372	1,652	-
Bank charges		77	-	77	-
Equipment purchase		312	-	312	-
Total payments		<u>38,852</u>	<u>8,750</u>	<u>47,602</u>	<u>19,268</u>
Net receipts / (payments)		<u>4,263</u>	<u>(3,000)</u>	<u>1,263</u>	<u>4,770</u>
Transfers between funds		-	-	-	-
Net movement in funds		<u>4,263</u>	<u>(3,000)</u>	<u>1,263</u>	<u>4,770</u>
Fund balances brought forward		<u>42,243</u>	<u>3,000</u>	<u>45,243</u>	<u>40,473</u>
Fund balances carried forward	(3)	<u>46,506</u>	<u>-</u>	<u>46,506</u>	<u>45,243</u>

JazzLeeds
Statement of assets and liabilities
as at 30 September 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	46,502	-	46,502	45,241
Cash in hand	4	-	4	2
Total cash funds	<u>46,506</u>	<u>-</u>	<u>46,506</u>	<u>45,243</u>

Assets retained for the charity's own use

Yamaha upright piano
Yamaha PA
i-Zettle card reader

Liabilities

	2022
	£
Independent examination	480
	<u>480</u>

The financial statements were approved by the board of trustees on 10/05/2023

S A Crocker (Trustee)

JazzLeeds

Notes to the accounts

for the year ended 30 September 2022

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

JazzLeeds
Notes to the accounts continued
for the year ended 30 September 2022

2 Grants and donations	2022	2022	2022	2021
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Leeds City Council (LCC)	1,000	5,750	6,750	8,432
Donations	1,450	-	1,450	200
	<u>2,450</u>	<u>5,750</u>	<u>8,200</u>	<u>8,632</u>

3 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
LCC Arts@Leeds	3,000	-	3,000	-	-
LCC Leeds Inspired	-	5,750	5,750	-	-
	<u>3,000</u>	<u>5,750</u>	<u>8,750</u>	<u>-</u>	<u>-</u>

Fund name	Purpose of restriction
LCC Arts@Leeds	ARG Restart grant towards recovering activities post-COVID-19
LCC Leeds Inspired	Towards the costs of JazzLeeds Festival 2022

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

Name of trustee	Reason	Legal authority	2022	2021
			£	£
Jamil Sheriff	Performance fees	Governing document	-	140
Ben Gilbert	Performance fees	Governing document	-	50
			<u>-</u>	<u>190</u>

JAZZLEEDS

England & Wales - Charity number 1178875

Accounts

JazzLeeds Annual Report 2021

This report covers a number of different aspects of the JazzLeeds year up to the end of September 2021.

The Covid pandemic has continued to make it a difficult year for everyone involved in live music. During the previous year (2020) despite intermittent lockdowns we managed to still put on 34 live bands, 18 online video programmes and 4 radio presentations.

We were locked down again totally between November 2020 and May 2021 but since then restrictions have gradually been lifted and we've returned with **50 live music events** - 39 concerts, six community jazz cafes and five "Rush Hour Jazz" gigs in the Seven Arts bar. The events included the **JazzReset21 Festival** in July and the **Jazz and Blues Picnic** in September. The majority of the bands were from the Northern regions but we also held a number of national and international concerts too.

Our **main venue** through all this has been Seven Arts Leeds. With Inkwell no longer available we moved our workshops and some jazz sessions down to the Café at Meanwood Valley Urban Farm. This has been a venue for folk music and they were more than willing to welcome live jazz there too.

2021 live music series

These were all live concerts held either in the main room at Seven Arts to a limited audience, or (during August) pay as you feel events outside in the courtyard

- **About Time** with **Malcolm Strachan** 20 May
- **Tessa Smith Quintet** 23 May
- **What's New** with **Ian Shaw, Iain Ballamy, Jamie Safir** 27 May
- **Louise Gibbs "Loves you Madly"** 30 May
- **The Long Game** with **Liam Noble** 03 June
- **Satori** with **Josephine Davies** 10 June
- **Ben Powling Quartet** 13 June
- **Four Corners** with **Byron Wallen** 17 June
- **Caroline Boaden Quintet** 20 June
- **Andrew McCormack** solo and trio 24 June
- **Sontuno** 27 June
- **Derrick Harris Quartet** 08 July
- **Backchat Brass** 25 July
- **Abtuse** 01 August
- **John Settle's "Vibeology"** 08 August
- **Flying High Band** 15 August
- **Imaji** (John Meikle - Tom Richardson - James Hobbis) 22 August
- **Jenny Smith Quartet** 29 August

- **Nic Svarc Quartet** 12 September
- **Mangorata** 19 September

JazzLeeds Reset Festival July 17-18 July

With number restrictions still very much in place we decided to hold a low key JazzLeeds Festival as a two-day event, rather than attempt to put on something more major at City Centre venues. The two day festival was held both inside and in the courtyard at Seven Arts. The festival was a sell-out; the courtyard events were a particular success, aided by some excellent weather.

- **Dennis Rollins and Shri Shriram**
- **Nicola Farnon Quartet**
- **Ysbryd**
- **Fergus Quill Trio**
- **Emily Brown Quintet**
- **Nic Svarc/Joe Moore**
- **Terri Shaltiel**
- **Jonah Evans Trio**
- **Pan Jumby**
- **Lady and the Tramps**
- **Lawrence Marshall**
- **ORB** (Ormrod-Baxter-Rosser)

Chapel Allerton Arts Festival and the Jazz Picnic 1-5 September 2020.

The Chapel Allerton Festival was “on tour” this year and we were pleased to participate with two evenings at Seven Arts and another Jazz and Blues picnic at Gledhow Sports Club. This was a spectacular success with nearly 500 tickets sold, stalls, four excellent bands, a really appreciative audience, a helpful venue and some lovely weather. We will do it again!

- **Eliot Richards plays Lester Young** 01 September
- **Lucas Oravec Quintet with Alex Garnett** 02 September
- **Leeds Youth Jazz Rock Orchestra** 05 September
- **The Big Easy** 05 September
- **James O Hara Blues Band** 05 September
- **Ubunye** 05 September

We held **six** community **Jazz Cafés** - at Seven Arts on 6 Jun, 4 July, 11 July, and 10 October with two more at our new venue - Meanwood Valley Barn Café on 14 August and 11 September - a chance for many local musicians to play/sing.

We also held **five** rush hour jazz events in the Seven Arts Bar with guests **John Quinn** 02 June **Brendan Duffy** 07 July **John Scully** 04 August **Eliot Richards** 01 September and **Will Howard** 06 October and the JazzLeeds

trio.

Thanks

Many thanks are due - to **Seven Arts** for allowing us to put the gigs on there, and waiving room hire and tech costs, to **Gledhow Sports Club** who hosted our Jazz and Blues picnic, to **Chapel Allerton Arts Festival** for restarting the festival this year, to **Leeds Inspired and Arts at Leeds** for funding us, to **Music Leeds and Jazz North** for their encouragement, to our **Board of Trustees** who have offered advice and guidance, and last but not least to **our jazz volunteers and supporters** - we couldn't have got through the year without them.

Steve Crocker
Chair JazzLeeds Trustees
October 2021

JazzLeeds

Charity number 1178875

**Annual Report and Financial Statements
for the year ended 30 September 2021**



West Yorkshire Community Accounting Service

**Annual Report and Financial Statements
for the year ended 30 September 2021**

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Prepared by West Yorkshire Community Accounting Service

JazzLeeds

Trustees' report for the year ended 30 September 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Steve Crocker	Chair	
Jamil Sheriff		
Rosemary Holmes		
Steve Ross		
Ben Gilbert		Resigned October 2021
Karen Gourlay		

Charity number

The charity was registered with the Charity Commission for England and Wales, number 1178875, on 21 June 2018.

Principal address

11 Gledhow Park Drive
Leeds
LS7 4JT

Bankers

HSBC
33 Park Row
Leeds
LS1 1LD

Accountants

West Yorkshire Community Accounting Service
Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 21 June 2018.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed at a properly convened meeting of the trustees.

Objectives and activities

The charity's objects

To promote, improve, develop and maintain public appreciation of music in jazz and similar genre by:

- (i) the presentation of high quality artist's work in the city of Leeds and farther afield if necessary;
- (ii) engaging individuals through music in order to develop their interests, skills, capacities and capabilities, and thereby providing recreational and leisure time activity in the interests of social welfare, well-being and promotion of community cohesion.
- (iii) such other means at the trustees discretion.

JazzLeeds

Trustees' report (continued) for the year ended 30 September 2021

Objectives and activities (Continued)

The charity's main activities

JazzLeeds is a volunteer led organisation providing an extensive and sustainable programme of Jazz, associated music events and related community activities. JazzLeeds encourages and develops the local music and creative arts scene, supports new jazz activities, including promoting European and International collaboration and develops new audiences for jazz.

Public benefit statement

In setting our objectives and planning our activities our JazzLeeds trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the promotion of the arts and culture, the promotion of volunteering and the advancement of education.

As a charity, one of JazzLeeds aims is to use live music to bring communities together and promote well-being. The lockdown has caused high levels of anxiety and depression amongst both our audiences and musicians. Our survey (June 2020) found that around half of our regular audiences were unwilling to attend indoor concerts. When possible we have tried to provide opportunities for both listening to, and playing music. We have tried to bring people together, providing some social interaction, albeit at a distance. We believe that over the summer we were the only jazz group in the north who were able to present live performances. A small "bubble" of volunteers organised and ran these concerts. The enthusiasm and joy with which gigs were received had a very positive impact on all involved.

Achievements and performance

The Covid pandemic has continued to make it a difficult year for everyone involved in live music. During the previous year (2020) despite intermittent lockdowns we managed to still put on 34 live bands, 18 online video programmes and 4 radio presentations.

We were locked down again totally between November 2020 and May 2021 but since then restrictions have gradually been lifted and we've returned with 50 live music events - 39 concerts, six community jazz cafes and five "Rush Hour Jazz" gigs in the Seven Arts bar. The events included the JazzReset21 Festival in July and the Jazz and Blues Picnic in September. The majority of the bands were from the Northern regions but we also held a number of national and international concerts too.

Financial review

The net receipts for the year were £4,770, including net receipts of £720 on unrestricted funds and net receipts of £4,050 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £42,243.

The JazzLeeds policy is to keep three months of turnover in reserve for unplanned events: currently we exceed this amount.

Signed on behalf of the board of trustees on 11 May 2022

Stephen Crocker (Trustee)

JazzLeeds

Receipts and payments account for the year ended 30 September 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Receipts					
Grants and donations	(2)	3,200	5,432	8,632	6,500
Sales and fees		15,406	-	15,406	18,263
Fundraising		-	-	-	891
Interest		-	-	-	5
Total receipts		<u>18,606</u>	<u>5,432</u>	<u>24,038</u>	<u>25,659</u>
Payments					
Artists' pay	(3)	14,009	1,382	15,391	15,712
Artists' expenses		518	-	518	303
Venue payments		-	-	-	768
Technical payments		419	-	419	437
Printed marketing		273	-	273	1,667
Social media marketing		1,832	-	1,832	1,055
PR		16	-	16	638
Bank and vendor charges		-	-	-	264
Subscriptions		55	-	55	240
Insurance		284	-	284	276
Equipment purchase		-	-	-	135
Accountancy and Independent examination		480	-	480	480
Total payments		<u>17,886</u>	<u>1,382</u>	<u>19,268</u>	<u>21,975</u>
Net receipts / (payments)		<u>720</u>	<u>4,050</u>	<u>4,770</u>	<u>3,684</u>
Fund balances brought forward		<u>41,523</u>	<u>(1,050)</u>	<u>40,473</u>	<u>36,789</u>
Fund balances carried forward	(4)	<u>42,243</u>	<u>3,000</u>	<u>45,243</u>	<u>40,473</u>

JazzLeeds

Statement of assets and liabilities as at 30 September 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	42,241	3,000	45,241	39,846
Cash in hand	<u>2</u>	<u>-</u>	<u>2</u>	<u>627</u>
Total cash funds	<u>42,243</u>	<u>3,000</u>	<u>45,243</u>	<u>40,473</u>
Other monetary assets			£	
Leeds Inspired grant 2021 final payment			<u>153</u>	
Assets retained for the charity's own use				
Piano upright yamaha U1 piano at Inkwel				
Yamaha stage pas PA system with two microphones				
i-Zettle card reader and phone				
Liabilities			£	
Accountancy			<u>432</u>	

Approval of the accounts

The financial statements were approved by the board of trustees on 11 May 2022

Stephen Crocker (Trustee)

JazzLeeds

Notes to the accounts

for the year ended 30 September 2021

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

JazzLeeds

Notes to the accounts continued

for the year ended 30 September 2021

2 Grants and donations	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Arts Council	-	-	-	2,500
Leeds City Council (Arts@Leeds)	3,000	3,000	6,000	4,000
Leeds Inspired	-	2,432	2,432	-
Donations	200	-	200	-
	<u>3,200</u>	<u>5,432</u>	<u>8,632</u>	<u>6,500</u>

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Leeds Inspired 2020	(1,050)	1,050	-	-	-
Leeds Inspired 2021	-	1,382	1,382	-	-
Arts@Leeds	-	3,000	-	-	3,000
	<u>(1,050)</u>	<u>5,432</u>	<u>1,382</u>	<u>-</u>	<u>3,000</u>

Fund name

Purpose of restriction

Leeds Inspired 2020	Towards the Jazz Picnic in September 2020
Leeds Inspired 2021	Towards the JazzLeeds Reset21 Festival
Arts@Leeds	ARG Restart grant towards recovering activities post-COVID-19

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

Name of trustee	Reason	Legal authority	2021 £	2020 £
Jamil Sheriff	Performance fees	Governing document	140	-
Ben Gilbert	Performance fees	Governing document	50	-
			<u>190</u>	<u>-</u>

No trustee received any other remuneration or benefit during this or the previous year.

JAZZLEEDS

England & Wales - Charity number 1178875

Accounts

JazzLeeds

Charity number 1178875

**Annual Report and Financial Statements
for the year ended 30 September 2020**



**Annual Report and Financial Statements
for the year ended 30 September 2020**

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Prepared by West Yorkshire Community Accounting Service

JazzLeeds

Trustees' report for the year ended 30 September 2020

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Steve Crocker	Chair	
Jamil Sheriff	Trustee	
Rosemary Holmes	Trustee	
Steve Ross	Trustee	
John Duffield	Trustee	Resigned December 2019
Ben Gilbert	Trustee	Appointed February 2020
Karen Gourlay	Trustee	Appointed February 2020

Charity number

The charity was registered with the Charity Commission for England and Wales, number 1178875, on 21 June 2018.

Principal address

11 Gledhow Park Drive
Leeds
LS7 4JT

Bankers

HSBC
33 Park Row
Leeds
LS1 1LD

Independent examiner

Claire Welling

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) formed on 21 June 2018.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed for a period of three years by a resolution passed at a properly convened meeting of the charity's trustees.

Objectives and activities

The charity's objects

To promote, improve, develop and maintain public appreciation of music in jazz and similar genre by:

- (i) the presentation of high quality artist's work in the city of Leeds and farther afield if necessary;
- (ii) engaging individuals through music in order to develop their interests, skills, capacities and capabilities, and thereby providing recreational and leisure time activity in the interests of social welfare, well-being and promotion of community cohesion.
- (iii) such other means at the trustees discretion.

JazzLeeds

Trustees' report (continued) for the year ended 30 September 2020

Objectives and activities (Continued)

The charity's main activities

JazzLeeds is a volunteer led organisation providing an extensive and sustainable programme of Jazz, associated music events and related community activities. JazzLeeds encourages and develops the local music and creative arts scene, supports new jazz activities, including promoting European and International collaboration and develops new audiences for jazz.

Public benefit statement

In setting our objectives and planning our activities our JazzLeeds trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the promotion of the arts and culture, the promotion of volunteering and the advancement of education.

As a charity, one of JazzLeeds aims is to use live music to bring communities together and promote well-being. The lockdown has caused high levels of anxiety and depression amongst both our audiences and musicians. Our survey (June 2020) found that around half of our regular audiences were unwilling to attend indoor concerts. When possible we have tried to provide opportunities for both listening to, and playing music. We have tried to bring people together, providing some social interaction, albeit at a distance. We believe that over the summer we were the only jazz group in the north who were able to present live performances. A small "bubble" of volunteers organised and ran these concerts. The enthusiasm and joy with which gigs were received had a very positive impact on all involved.

Achievements and performance

Between October 2019 and March 2020 our programme of evening and Sunday afternoon concerts ran as in previous years. A total of 30 concerts were presented and these included a mix of international, national and local musicians plus two jam sessions. There were fortnightly workshops for musicians.

During the Covid lockdown between March and June 18 one hour videos were presented on-line and four broadcasts were organised through Chapel FM. Both the choir and band workshop tutors offered on-line workshops during this time.

Between July and September 23 concerts were held at Seven Arts, Leeds. All were risk assessed for Covid compliance and socially distanced. Most took place outside in the Courtyard and audiences either pre-booked (inside concerts) or contributed by a Pay As You Feel collection. Seven Arts waived the usual fee for renting their venue as the concerts were seen as a way of encouraging their customers back to their bar. Most bands were local. Two jam sessions were very popular with local musicians, including students.

A social distanced Jazz Picnic was held on 6 September at Gledhow Sports club with four bands. This was attended by almost 100 people and supported by Sports club staff and fifteen JazzLeeds volunteers.

JazzLeeds

Trustees' report (continued) for the year ended 30 September 2020

Objectives and activities

Financial review

The net receipts for the year were £3,684, including net receipts of £2,234 on unrestricted funds and net receipts of £1,450 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £41,523.

The JazzLeeds policy is to keep three months of turnover in reserve for unplanned events. Currently we exceed this amount.

Our regular programme of concerts and workshops was cancelled between March and June 2020, our summer programme had limited audience numbers, and our summer festival was reduced to a single day, all because of COVID restrictions. As a result our reserves are higher than normal. With the continuing uncertainty in planning concerts, workshops and festivals we have been unable to commit to spending our excess funds. This situation has continued into the 2020-2021 financial year.

Impact of Covid-19

JazzLeeds has no staff and no property. We usual rent performance space at Inkwel and Seven Arts in Chapel Allerton, Leeds. Our main out goings cover payment and expenses for our performers, technical support and advertising. Our events are supported by unpaid volunteers (currently 20+). Our income is from ticket sales and collections at unticketed concerts.

In the current financial year we have an Arts at Leeds grant of £4,000 to cover our normal activities. We have in the past had grants from the Arts Council for our festivals.

The coronavirus restrictions have stopped our regular programme between March and June 2020. During the summer we ran concerts at Seven Arts, using their outside Courtyard space when possible. Overall we made a slight loss on our summer concerts. The JazzLeeds picnic that replaced our usual festival activities was supported by a grant from Leeds Inspired, with income from ticket sales or collections. JazzLeeds made a small contribution. We have also streamed videos on-line for a small cost.

Overall, because we have no major overheads we anticipate that JazzLeeds will be able to continue to operate in the long term. In the medium term how we operate will depend on Covid restrictions and any limitations this makes on a) our audience numbers who may be subjected to social distancing rules; and b) nature of our performers if there are significant travel restrictions.

Funds in deficit

£1,050 was spent for the Jazz Picnic in September 2020. Funding from Leeds Inspired to cover this cost was received in November 2020.

Signed on behalf of the board of trustees:

Signed: Steve Crocker

Date: 23 June 2021

Name Steve Crocker (Trustee)

JazzLeeds

Independent examiner's report to the trustees of JazzLeeds Charitable Incorporated Organisation ('the CIO')

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 30 September 2020, which are set out on pages 6 to 9.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: C.Welling Name: Claire Welling

Date: 24/6/21

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

JazzLeeds

Receipts and payments account for the year ended 30 September 2020

	Notes	2020 Unrestricted funds	2020 Restricted funds	2020 Total funds	2019 Total funds (15 months)
		£	£	£	£
Receipts					
Grants and donations	(2)	4,000	2,500	6,500	30,106
Sales and fees		18,263	-	18,263	66,524
Fundraising		891	-	891	1,660
Interest		5	-	5	7
Choir income		-	-	-	105
Transfer from SevenJazz		-	-	-	34,905
Total receipts		23,159	2,500	25,659	133,307
Payments					
Artists' pay		14,662	1,050	15,712	62,115
Artists' expenses		303	-	303	2,020
Venue payments		768	-	768	12,775
Technical payments		437	-	437	468
Printed marketing		1,667	-	1,667	8,231
Social media marketing		1,055	-	1,055	4,970
PR		638	-	638	2,836
Travel		-	-	-	92
Office supplies		-	-	-	319
Bank and vendor charges		264	-	264	1,622
Subscriptions		240	-	240	49
Insurance		276	-	276	334
Festival expenses		-	-	-	687
Equipment purchase		135	-	135	-
Independent examination		480	-	480	-
Total payments		20,925	1,050	21,975	96,518
Net receipts / (payments)		2,234	1,450	3,684	36,789
Fund balances brought forward		39,289	(2,500)	36,789	-
Fund balances carried forward	(3)	41,523	(1,050)	40,473	36,789

JazzLeeds

Statement of assets and liabilities as at 30 September 2020

	2020	2020	2020	2019
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
HSBC bank account	37,570	(1,050)	36,520	32,320
HSBC savings account	3,326	-	3,326	3,321
Cash in hand	627	-	627	1,148
Total cash funds	<u>41,523</u>	<u>(1,050)</u>	<u>40,473</u>	<u>36,789</u>
Other monetary assets			£	£
Leeds Inspired grant – JazzLeeds picnic (Sep 2020)			1,050	-
Arts Council England 2019 funding due November 2019			-	2,500
			<u>1,050</u>	<u>2,500</u>
Assets retained for the charity's own use				
Piano upright yamaha U1 piano at inkwell				
Yamaha stage pas PA system with two microphones				
i-Zettle card reader and phone				
Liabilities			£	£
Independent examination			480	480
			<u>480</u>	<u>480</u>

Approval of the accounts

The financial statements were approved by the board of trustees on

Date: 23/6/21

Signed: Steve Crocker

(Trustee)

Name Steve Crocker

JazzLeeds

Notes to the accounts

for the year ended 30 September 2020

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

JazzLeeds

Notes to the accounts continued

for the year ended 30 September 2020

2 Grants and donations	2020	2020	2020	2019
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Arts Council	-	2,500	2,500	23,206
Arts@Leeds	4,000	-	4,000	4,000
Leeds Inspired	-	-	-	900
Azendi Sponsorship	-	-	-	2,000
	<u>4,000</u>	<u>2,500</u>	<u>6,500</u>	<u>30,106</u>

3 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Arts Council	(2,500)	2,500	-	-	-
Leeds Inspired	-	-	1,050	-	(1,050)
	<u>(2,500)</u>	<u>2,500</u>	<u>1,050</u>	<u>-</u>	<u>(1,050)</u>

Fund name

Purpose of restriction

Arts Council 2019

Towards the costs of Jazz Leeds festival 2019

Leeds Inspired

Towards Jazz Picnic in September 2020

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.