

HOUNSLOW EVANGELICAL CHURCH

ANNUAL REPORTS AND ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2022

## **HOUNSLOW EVANGELICAL CHURCH**

### **The Trustees' Report for the year ending 31<sup>st</sup> March 2022**

#### **Legal and Administrative Information**

The church (Hounslow Evangelical Church) was established as a Charitable Incorporated Organisation (charity no. 1178854) under a constitution first adopted on the 29<sup>th</sup> April 2018 which contains the main legal provisions governing the Church, its purposes and Basis of faith and its powers. Under the Constitution, the people with the responsibility for the general control and management of the administration of the Church are known as the charity trustees.

The Charity is administered by an Executive Committee, consisting of the Officers and Committee Members of the Church, hereafter known as the Trustees. The Trustees now consist of:

Mr Alan Michael Dodd

Mr Paul Duncan Barnfield.

Mr Kafui Damale.

The Elders and the deacons are responsible for the overall conduct, witness, outreach and management of the Church.

The elder at 31 March 2022 was Mr Alan Michael Dodd.

The deacons were Mr Paul Duncan Barnfield and Miss Suhasini Raja.

The Contact address for the Charity is Hounslow Evangelical Church, 186 Hanworth Road, Hounslow, Middlesex TW3 3TR.

The Society banks with Lloyds Bank (Kingston-upon-Thames). Its Independent Examiner is HP Accountax Ltd of 41 Stilecroft Gardens, Wembley HA0 3HD.

#### **Purposes of the Charity :**

The purposes of the church are :

- 1) The advancement of the Christian faith in accordance with the Basis of Faith primarily but not exclusively within Hounslow and the surrounding neighbourhood, and
- 2) Such other charitable purposes as shall, in the opinion of the charity trustees, put into practice the Christian faith in accordance with the basis of faith, including but not limited to the prevention and relief of need, hardship and sickness; the advancement of education; and the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age infirmity or disability, financial hardship or social circumstances with the object of improving their condition of life provided that the advancement of such purposes must be undertaken in a manner that is consistent with the doctrinal distinctives and ethical statements as may be adopted and amended by the church from time to time in accordance with the provisions of the church handbook.

**Aims :**

1. The extension of the Kingdom of God among all people, irrespective of age or race, by the communication of the Gospel of our Lord Jesus Christ.
2. The promotion of Christian Fellowship in which opportunity will be given for all to use their God-given gifts and abilities in his service.
3. Whilst recognising our primary responsibility to our own neighbourhood, to promote and encourage a worldwide missionary vision that Christ's kingdom may be extended globally.

**Basis of Faith** is shown on the church website : [www.heconline.org.uk](http://www.heconline.org.uk)

**Objectives and activities**

Our aims are encapsulated in the following Purpose Statement :

As disciples of Jesus Christ our purpose is to :

- Worship God
- Share the Gospel
- Use God's Gifts to Build His Community.

In achieving these aims the Trustees met quarterly and the Elders and Deacons monthly. At these meetings regular reports reviewing progress were received and acted upon.

Hounslow Evangelical Church (HEC) continues to look for ways of involving the wider church family through worship and social interaction. Some local, national and international charities are generously supported through a tithe on church offerings and from communion offerings.

**Achievements and performance**

**Membership.** Hounslow Evangelical Church (HEC) currently has 30 members, a reduction of five on the previous year. It is affiliated to the Federation of Independent Evangelical Churches (FIEC) and the Evangelical Alliance. It also has links with local FIEC churches. There have been three baptisms over the year. A Christian Basics Course (Welcome to Christ) has been run face-to-face over five sessions.

**Worship.** Sunday morning worship services have continued to be slightly refigured due to the ongoing coronavirus pandemic ensuring all government restrictions were adhered to. Services were back in person except on Good Friday (Youtube) and Boxing Day (zoom). Numbers attending the public services are approximately 65. Topics for sermons have included St Matthew's Gospel, Paul's Letters to the Philippians, the Armour of God, the Book of Joel and 2 Kings. Children's groups restarted late in April 2021.

Prayer is very important. As well as monthly prayer evenings held via zoom or latterly in person, there have been other times of joint prayer. The Friday Night groups for children meet monthly.

**Sharing the Gospel.** Within the church community three Fellowship groups met weekly where participants could share, learn, ask questions and grow in the faith; these were either

met via zoom or in person. There were also other groups, meeting where attendees can help each other to grow in the faith: the Young Adults group, the Ladies' and the Men's group at various times.

A team also went on to Hounslow High Street on various Saturdays doing street preaching, testimonies and singing. Door to door visitation started in February 2022 on one or two days a week, when church information leaflets are dropped through doors and residents who answer the door are offered prayer.

Several groups met on Friday evenings to cater for the youth when permitted. The toddlers' group restarted at the beginning of July 2021 after a period of enforced closure.

Services in two care homes in the area restarted in May 2021.

We also have a church facebook page and a youTube channel where people can get information and watch videos, as well as the church website.

**Using God's gifts.** Members and attendees are encouraged to use their gifts by volunteering in many spheres of church activity – stewarding, refreshment rota, AV operation, Sunday School teaching, leading worship and small groups, preaching, practical work around the church, cleaning, taking on leadership roles, etc. Training is given where appropriate. As noted above, unfortunately some of this had to be restricted due to coronavirus limitations.

We also support practically two outside organisations which cater for the homeless – the Hounslow Night Shelter Project and the Olive Branch homeless drop-in, where volunteers assist with the running of the projects. The Night Shelter project was cancelled this winter completely and the Olive Branch was restricted to handing out food to the homeless behind Holy Trinity Church three times a week, when some members of the church assisted.

Most of the other usual activities were either severely curtailed or unable to be held, such as Praise and Worship evenings and half-term children's activities. It is to be hoped that once all coronavirus restrictions and lockdowns are lifted, that usual activities can be resumed.

We have a very international interest in missionary and humanitarian work and 10% of offerings is allocated to this work. Collections are also taken up at Communion services to augment this work.

**Premises.** An on-going programme of works continue to maintain the premises to a high standard. Regular maintenance and cleaning of the premise continues to be important with members and others giving time and skills to save professional costs.

Risk assessments continue to be carried out; the last on coronavirus precautions was carried out in February 2022.

Our premises are usually used by several other church congregations and these recommenced in August 2021 after a hiatus.

There is also a website – [www. heconline.org.uk](http://www.heconline.org.uk) – to make known and publicise the church.

## **Review of Financial Activities and Affairs**

**Receipts and Payments.** The accounts have been prepared on the Receipts and Payments basis using the standard form issued by the Charity Commission. Hounslow Evangelical Church had total receipts of £72,433 during the year 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022 and made total payments of £68,820. This resulted in a surplus of £3,613 (2020-21 : income £82,225, expenditure £63,137 surplus of £19,088). This was due to several factors: There was a large decrease in offertories (£15,713) due to some generous givers moving away from the area. Also gas and electricity costs started rising reflecting national energy price rises.

On the positive side, a change of insurance provider saved nearly £500 and repairs and church maintenance costs were some £3,800 less than the previous year. Other items remained relatively similar.

**Charitable giving.** Supporting the wider community continues to be a key mission of HEC. The Church made donations of nearly £14k to various missionary societies and individuals and relief and humanitarian organizations through the year (previous year approx. £5.5k)

**Reserves level and policy.** The church has a reserves policy which maintains a total balance of reserves sufficient to cover six months' normal expenditure, viz, a rounded figure of about £35,000.

The reserves held at the end of the year were as follows :

Unrestricted Funds :  
General Fund : £ 45,670  
Reserve Fund £ 35,135

Restricted Funds :  
Missionary Fund £ 2,860  
Fellowship Fund £ 815  
Group Funds £ 469

Total Funds £ 84,949 [Last year 81,336]

## **Other assets**

Hounslow Evangelical Church CIO owns the freehold of the Hounslow Evangelical Church as well as owning two other properties – 6 Dunleary Close, Twickenham and 735 Hanworth Road, Hounslow.

## **Other responsibilities**

The Church has completed a full update of its Child Protection Policy and undertakes all necessary training, documentation and monitoring of all who come under this legislation. The Church has also made a detailed assessment of its GDPR responsibilities and produced consent and privacy statements.

## **Trustees' responsibilities**

For each financial year ending on 31 March the Trustees are required to prepare receipts and payment accounts that contain a statement summarising all money received and paid

out by the charity in the financial year and a statement giving details of its assets and liabilities at the end of the year.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Church and enable them to ensure that the financial statements comply with the law. They are also responsible for safeguarding the assets of the Church and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the Church's website.

Whilst the training of new trustees is largely 'on the job', new trustees will be given all assistance to fulfil their duties and responsibilities competently.

They are also ultimately responsible for all risk assessments including financial risk. In general, it is considered that in 'normal' years projected income will meet projected expenditure on the Church Accounts, whilst the Reserve Fund holds sufficient funds to meet exceptional costs.

#### **Trustees' Declaration**

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's trustees

Signature :



Full name : Paul Duncan Barnfield

Position : Trustee and Treasurer

Date : 13 April 2022



**Section A**

**Independent Examiner's Report**

<b>Report to the trustees/ members of</b>	Charity Name : HOUNSLOW EVANGELICAL CHURCH		
<b>On accounts for the year ended</b>	31 MARCH 2022	<b>Charity no (if any)</b>	1178854
<b>Set out on pages</b>	7 & 8 <small>(remember to include the page numbers of additional sheets)</small>		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 march 2022

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:** hetalkumar prajapati **Date:** 30/08/2022

**Name:** HETALKUMAR PRAJAPATI

**Relevant professional  
qualification(s) or body  
(if any):**

FCCA

**Address:**

41 STILECROFT GARDENS

WEMBLEY

HA0 3HD





Charity Name <b>HOUNSLOW EVANGELICAL CHURCH</b>	No (if any) 1178854
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## Receipts and payments accounts

**CC16a**

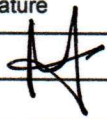
For the period from	Period start date 01-Apr-21	To	Period end date 31-Mar-22
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Offerings	39,846	-	-	39,846	55,559
HMRC Gift Aid refunds	11,106	-	-	11,106	8,650
Other donations	600	-	-	600	1,050
Other income	152	-	-	152	611
Use of property	4,005	-	-	4,005	2,000
Groups	-	129	-	129	100
Rent from properties	11,320	-	-	11,320	10,410
Missionary Fund	-	3,739	-	3,739	1,955
Fellowship Fund	-	400	-	400	990
Interest	136	-	-	136	-
Out of date/cancelled cheque	-	1,000	-	1,000	900
<b>Sub total (Gross income for AR)</b>	<b>67,165</b>	<b>5,268</b>	<b>-</b>	<b>72,433</b>	<b>82,225</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>67,165</b>	<b>5,268</b>	<b>-</b>	<b>72,433</b>	<b>82,225</b>
<b>A3 Payments</b>					
Ministry	28,602	-	-	28,602	27,193
Church	15,998	-	-	15,998	20,676
Properties	6,882	-	-	6,882	4,587
Activities	2,982	-	-	2,982	3,709
Missionary Fund	-	13,924	-	13,924	5,527
Fellowship Fund	-	250	-	250	945
Groups	-	122	-	122	500
Bank charges	-	60	-	60	-
<b>Sub total</b>	<b>54,464</b>	<b>14,356</b>	<b>-</b>	<b>68,820</b>	<b>63,137</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>54,464</b>	<b>14,356</b>	<b>-</b>	<b>68,820</b>	<b>63,137</b>
<b>Net of receipts/(payments)</b>	<b>12,701</b>	<b>- 9,088</b>		<b>3,613</b>	<b>19,088</b>
<b>A5 Transfers between funds</b>	<b>- 4,192</b>	<b>4,192</b>			
<b>A6 Cash funds last year end</b>	<b>72,296</b>	<b>9,040</b>		<b>81,336</b>	<b>66,574</b>
	<b>80,805</b>	<b>4,144</b>		<b>84,949</b>	<b>81,336</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	At Lloyds Bank	50,669	4,144	-
	At CAF	30,136	-	-
		-	-	-
	<b>Total cash funds</b>	<b>80,805</b>	<b>4,144</b>	<b>84,949</b>
	(agree balances with receipts and payments account(s))			Agreement Error
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Hounslow Evangelical Ch (insured value)		-	1,716,000
	735 Hanworth Road, Hounslow		170,000	-
	6 Dunleary Close		111,000	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Paul Duncan Barnfield	08/04/2022	