

HOUNSLOW EVANGELICAL CHURCH

ANNUAL REPORTS AND ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

HOUNSLOW EVANGELICAL CHURCH

The Trustees' Report for the year ending 31st March 2021

Legal and Administrative Information

The church (Hounslow Evangelical Church) was established as a Charitable Incorporated Organisation (charity no. 1178854) under a constitution first adopted on the 29th April 2018 which contains the main legal provisions governing the Church, its purposes and Basis of faith and its powers. Under the Constitution, the people with the responsibility for the general control and management of the administration of the Church are known as the charity trustees.

The Charity is administered by an Executive Committee, consisting of the Officers and Committee Members of the Church, hereafter known as the Trustees. The Trustees initially appointed were :

Mr Alan Michael Dodd

Mr Paul Duncan Barnfield

Miss Suhasini Raja. She resigned on 31 October 2020.

Mr Kafui Damale was subsequently appointed on 5 October 2019.

The Elders and the deacons are responsible for the overall conduct, witness, outreach and overall management of the Church.

The elders at 31 March 2021 were Mr Alan Michael Dodd and Mr Kafui Damale.

The deacons were Mr Paul Duncan Barnfield and Miss Suhasini Raja. Miss Susan Stephen resigned as deacon in March 2021.

The Contact address for the Charity is Hounslow Evangelical Church, 186 Hanworth Road, Hounslow , Middlesex TW3 3TR.

The Society banks with Lloyds Bank (Kingston-upon-Thames). Its Independent Examiner is HP Accountax Ltd of 41 Stilecroft Gardens, Wembley HA0 3HD.

Purposes of the Charity :

The purposes of the church are :

- 1) The advancement of the Christian faith in accordance with the Basis of Faith primarily but not exclusively within Hounslow and the surrounding neighbourhood, and
- 2) Such other charitable purposes as shall, in the opinion of the charity trustees, put into practice the Christian faith in accordance with the basis of faith, including but not limited to the prevention and relief of need, hardship and sickness; the advancement of education; and the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age infirmity or disability, financial hardship or social circumstances with the object of improving their condition of life provided that the advancement of such purposes must be undertaken in a manner that is consistent with the doctrinal distinctives and ethical statements as may

be adopted and amended by the church from time to time in accordance with the provisions of the church handbook.

Aims :

1. The extension of the Kingdom of God among all people, irrespective of age or race, by the communication of the Gospel of our Lord Jesus Christ.
2. The promotion of Christian Fellowship in which opportunity will be given for all to use their God-given gifts and abilities in his service.
3. Whilst recognising our primary responsibility to our own neighbourhood, to promote and encourage a worldwide missionary vision that Christ's kingdom may be extended globally.

Basis of Faith is shown on the church website : www.heconline.org.uk

Objectives and activities

Our aims are encapsulated in the following Purpose Statement :

As disciples of Jesus Christ our purpose is to :

- Worship God
- Share the Gospel
- Use God's Gifts to Build His Community.

The Leadership Team consisting of trustees, elders and deacons normally meet monthly and receive regular reports reviewing progress in achieving these aims.

Hounslow Evangelical Church (HEC) continues to look for ways of involving the wider church family through worship and social interaction. Some local, national and international charities are generously supported through a tithe on church offerings and from communion offerings.

Achievements and performance

Membership. Hounslow Evangelical Church (HEC) currently has 35 members, a reduction of three on the previous year. It is affiliated to the Federation of Independent Evangelical Churches (FIEC) and the Evangelical Alliance. It also has links with local FIEC churches.

Worship. Sunday morning worship services have had to be refigured due to coronavirus restrictions. From 23 March 2020 until 16 August, 8 November until 29 November and on 10 January 2021 there were no public services due to lockdown restrictions. During the whole period, however, services were streamed via YouTube. Numbers attending the public services when allowed have varied from 23 to about 50, but these were augmented by those watching on YouTube, but accurate numbers watching are impossible to quantify. Topics have included studying 2 Corinthians, St Matthew's Gospel and the Passion narrative. Only one evening service was able to be held. For children and teenagers, groups were provided for teaching either in the church building when permitted or via zoom. Prayer is very

important. As well as monthly prayer evenings held via zoom, there have been monthly vigils when the building has been open.

Sharing the Gospel. Within the church community, at least three Fellowship groups met weekly where participants could share, learn, ask questions and grow in the faith; these were mostly held via zoom. There were also other groups where attendees can help each other to grow in the faith: the Young Adults group have met monthly, either in the church or via zoom, the Ladies group once via zoom and the Men's group twice similarly. A team also went on to Hounslow High Street about six times when permitted, doing street preaching, testimonies and singing.

Several groups met on Friday evenings to cater for the youth when permitted.

A toddler group used to meet once a week in term-time which gave opportunity of sharing the gospel with the parents and carers both at the meetings and at special social evenings arranged for them. Unfortunately this was unable to meet during the whole period.

Also, all visits to care homes in the area had to be suspended.

We also now have a church facebook page and a YouTube channel where people can get information and watch videos, as well as the church website.

Using God's gifts. Members and attendees are encouraged to use their gifts by volunteering in many spheres of church activity – stewarding, refreshment rota, AV operation, Sunday School teaching, leading worship and small groups, preaching, practical work around the church, cleaning, taking on leadership roles, etc. Training is given where appropriate. As noted above, unfortunately some of this had to be restricted due to coronavirus limitations.

We also support practically two outside organisations which cater for the homeless – the Hounslow Night Shelter Project and the Olive Branch homeless drop-in, where volunteers assist with the running of the projects. The Night Shelter project was cancelled this winter completely and the Olive Branch was restricted to handing out food to the homeless behind Holy Trinity Church three times a week.

Gift packs were made and handed out to elderly residents and staff at one of our care homes.

Most of the other usual activities were either severely curtailed or unable to be held, such as Praise and Worship evenings and half-term children's activities. It is to be hoped that once all coronavirus restrictions and lockdowns are lifted, that usual activities can be resumed.

We have a very international interest in missionary and humanitarian work and 10% of offerings is allocated to this work. Collections are also taken up at Communion services to augment this work.

Premises. An on-going programme of works continue to maintain the premises to a high standard. Regular maintenance and cleaning of the premise continues to be important with members and others giving time and skills to save professional costs.

Risk assessments have been carried out on the premises, both general and coronavirus-specific.

Our premises are usually used by several other church congregations and a home schooling group, but all these bookings were cancelled due to coronavirus.

There is also a website – www.heonline.org.uk – to make known and publicise the church.

Review of Financial Activities and Affairs

Receipts and Payments. The accounts have been prepared on the Receipts and Payments basis using the standard form issued by the Charity Commission. Hounslow Evangelical Church had total receipts of £82,225 during the year 1st April 2020 to 31st March 2021 and made total payments of £63,137. This resulted in a surplus of £19,088 (2018-19 : a deficit of £4,326).

This was due to several factors : As the church was closed more often, utility bills were less. Gas and electricity bills were about £1,000 each less. A change of insurance provider saved £1,900. Repairs and maintenance were some £7k less than the previous year. More attendees have started using direct debits and standing orders to contribute to church funds, rather than using cash and cheques, which has resulted in an increase of over £11k in offerings.

Charitable giving. Supporting the wider community continues to be a key mission of HEC. The Church made donations of £5,520 to various missionary societies and individuals and relief and humanitarian organizations through the year.

Reserves level and policy. The church has a reserves policy which maintains a total balance of reserves sufficient to cover six months' normal expenditure, viz, a rounded figure of £35,000.

The reserves held at the end of the year were as follows :

Unrestricted Funds :

General Fund : £ 38,297

Reserve Fund £ 35,000

Restricted Funds :

Missionary Fund £ 7,010

Fellowship Fund £ 689

Group Funds £ 340

Total Funds £ 81,336 [Last year £62,248]

Other assets

Hounslow Evangelical Church CIO owns the freehold of the Hounslow Evangelical Church as well as owning two other properties – 6 Dunleary Close, Twickenham and 735 Hanworth Road, Hounslow.

Other responsibilities

The Church has completed a full update of its Child Protection Policy and undertakes all necessary training, documentation and monitoring of all who come under this legislation. The Church has also made a detailed assessment of its GDPR responsibilities and produced consent and privacy statements.

Trustees' responsibilities

For each financial year ending on 31 March the Trustees are required to prepare receipts and payment accounts that contain a statement summarising all money received and paid out by the charity in the financial year and a statement giving details of its assets and liabilities at the end of the year.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Church and enable them to ensure that the financial statements comply with the law. They are also responsible for safeguarding the assets of the Church and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the Church's website.

Whilst the training of new trustees is largely 'on the job', new trustees will be given all assistance to fulfil their duties and responsibilities competently.

They are also ultimately responsible for all risk assessments including financial risk. In general, it is considered that in 'normal' years projected income will meet projected expenditure on the Church Accounts, whilst the Reserve Fund holds sufficient funds to meet exceptional costs.

Trustees' Declaration

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's trustees

Signature :



Full name : Paul Duncan Barnfield

Position : Trustee and Treasurer

Date : 26 May 2021



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name : HOUNSLOW EVANGELICAL CHURCH

On accounts for the year
ended

31 MARCH 2021

Charity no
(if any)

1178854

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 march 2020

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Hkumar Prajapati

Date:

13/08/2021

Name:

HETALKUMAR PRAJAPATI

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

41 STILECROFT GARDENS

WEMBLEY

HA0 3HD



Charity Name HOUNSLOW EVANGELICAL CHURCH	No (if any) 1178854
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Receipts and payments accounts

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For the period from	Period start date 01-Apr-20	To	Period end date 31-Mar-21
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Offerings	55,559	-	-	55,559	43,952
HMRC Gift Aid refunds	8,650	-	-	8,650	6,829
Other donations	1,050	-	-	1,050	2,799
Other income	611	-	-	611	672
Use of property	2,000	-	-	2,000	6,010
Groups	-	100	-	100	224
Rent from properties	10,410	-	-	10,410	9,460
Missionary Fund	-	1,955	-	1,955	2,832
Fellowship Fund	-	990	-	990	1,070
Out of date cheque	-	900	-	900	-
Sub total (Gross income for AR)	78,280	3,945	-	82,225	73,848
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	78,280	3,945	-	82,225	73,848
A3 Payments					
Ministry	27,193	-	-	27,193	28,037
Church	20,676	-	-	20,676	29,712
Properties	4,587	-	-	4,587	5,679
Activities	3,709	-	-	3,709	4,061
Missionary Fund	-	5,527	-	5,527	9,144
Fellowship Fund	-	945	-	945	1,470
Groups	-	500	-	500	50
Bank charges	-	-	-	-	21
	-	-	-	-	-
Sub total	56,165	6,972	-	63,137	78,174
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	56,165	6,972	-	63,137	78,174
Net of receipts/(payments)	22,115	- 3,027		19,088	4,326
A5 Transfers between funds	- 6,421	6,421	-		-
A6 Cash funds last year end	56,602	5,646		62,248	66,574
	72,296	9,040	-	81,336	62,248

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	At Lloyds Bank	43,297	8,039	-
	At CAF	30,000	-	-
		-	-	-
	Total cash funds	73,297	8,039	-
	(agree balances with receipts and payments account(s))			OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Hounslow Evangelical Ch (insured value)		-	1,716,000
	735 Hanworth Road, Hounslow		170,000	-
	6 Dunleary Close		111,000	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Paul Duncan Barnfield	22/07/2021	