



# Trustees' Annual Report for the period

Period start date  
From 1 Dec 2020 To 30 Nov 2021

## Section A Reference and administration details

Charity name Peterston Super Ely Tennis and Sports Committee

Other names charity is known by TASC

Registered charity number (if any) 1178823

Charity's principal address 3 Pwll Y Min Crescent

Peterston Super Ely

Cardiff

Postcode

CF5 6LR

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Vanessa Adams	Chair	(4/11/18-present)	
2	Chris Finch		(1/4/20 – present)	
3	Rebecca Haves-Cowley		(1/4/20 – present)	
4				
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11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Treasurer	Jonathan Frost	Green Gables. Peterston Super Ely, Cardiff, CF5 6LH
Child Protection	Lyn Finch	St Heliers, Peterston Super Ely, Cardiff, CF5 6LH

## Name of chief executive or names of senior staff members (Optional information)

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# Section B Structure, governance and management

## Description of the charity's trusts

Type of governing document <i>(eg trust deed, constitution)</i>	Constitution
How the charity is constituted <i>(eg trust, association, company)</i>	CIO
Trustee selection methods <i>(eg appointed by, elected by)</i>	Appointed by existing Trustees

## Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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# Section C Objectives and activities

## Summary of the objects of the charity set out in its governing document

- To provide a community sports and recreation facility in the heart of the village, accessible to all
- To seek to increase uptake of sports by the community, benefitting as many people as possible and encouraging the creation and membership of new clubs and teams
- To manage the MUGA facility and its finances in a sustainable and responsible manner, ensuring its longevity, functionality and the safety of its users
- To utilise the MUGA as a focus for community cohesion and engagement, providing the 'sporting centre in the heart of the village' which the Memorial Committee envisaged in 1946 and thereby worthy of its place with the village's Memorial Fields.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Trustees confirm that they have had regard to the guidance issued by the Charity Commission in public benefit.

After a promising first year, the second year of the operation of the Charity has been severely hampered by the Covid-19 pandemic. 2021 was the third year of operation and saw the gradual reduction of the Welsh Government Covid – 19 restrictions.

The trustees' focus has been maintaining safe access to the MUGA while government regulations allow.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

TASC is responsible for the ongoing maintenance of the MUGA and raises funds to ensure there are sufficient reserves for refurbishment of the MUGA playing surface after the 10 -15 year expected lifetime.



**Summary of the main achievements of the charity during the year**

Restrictions on use due to Covid – 19 relaxed inline with government regulations until near normal operation by August 2021.  
Further grants received from local authority to cover income loss due to Covid 19 regulations.  
Grant received to partially pay for pavilion electrical upgrade to meet current electrical regulations.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

TASC is responsible for the ongoing maintenance of the MUGA and raises funds to ensure there are sufficient reserves for refurbishment of the MUGA playing surface after the 10 -15 year expected lifetime. Reserves of £4 – 8,000 are to be set aside each year, depending on charity finances

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal income is from bookings to hire the MUGA

Expenditure on equipment and maintenance has been in keeping with our Charity objectives of promoting the uptake of sport within the village.

Financial assets have been increased due to local authority grants, although at present financially in a good position longer term will need to look at increasing income.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*CFH*

Full name(s)

CHRISTOPHER FINCH

Position (eg Secretary, Chair, etc)

TRUSTEE

Date

30/8/2022





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Peterston super Ely Tennis and Sports Committee

1178823

## Receipts and payments accounts

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For the period  
from

Period start date  
01/12/2020

To

Period end date  
30/11/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants	10,979	-	-	10,979	14,000
Football Hire	1,371	-	-	1,371	650
General Booking	454	-	-	454	354
Bowls	352	-	-	352	8
Tennis	452	-	-	452	-
Netball	-	-	-	-	35
Floodlights	-	-	-	-	36
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>13,608</b>	<b>-</b>	<b>-</b>	<b>13,608</b>	<b>15,083</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>13,608</b>	<b>-</b>	<b>-</b>	<b>13,608</b>	<b>15,083</b>
<b>A3 Payments</b>					
Utilities	250	-	-	250	63
Insurance	357	-	-	357	-
Repairs & Maintenance	1,407	-	-	1,407	159
Equipment	284	-	-	284	-
LTA Registration	360	-	-	360	-
PSE Community Council	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>2,657</b>	<b>-</b>	<b>-</b>	<b>2,657</b>	<b>222</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>2,657</b>	<b>-</b>	<b>-</b>	<b>2,657</b>	<b>222</b>
<b>Net of receipts/(payments)</b>	<b>10,951</b>	<b>-</b>	<b>-</b>	<b>10,951</b>	<b>14,861</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>23,361</b>	<b>-</b>	<b>-</b>	<b>23,361</b>	<b>8,500</b>
<b>Cash funds this year end</b>	<b>34,312</b>	<b>-</b>	<b>-</b>	<b>34,312</b>	<b>23,361</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Lloyds Bank A/c 45845468	34,312	-	-
		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>34,312</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK



	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	CHARLOTTE PUGH	20/7/2022
	REBECCA HAYES	24/8/2022