



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 15th June 2021 **To** 14th June 2022

Charity name: Scole Nature Trails Trust

Charity registration number: 1178798

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The maintenance and improvement of a public park, nature walks, permissive paths and associated support infrastructure for the benefit of the inhabitants of South Norfolk and North Suffolk and of visitors thereto, with the objects of improving the conditions of life for such persons and:</p> <p>To advance the education of the public in the appreciation and care of the environment.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Continued maintenance and enhancement of four areas owned by the Parish Council known as Lot 1 (Pocket Park), Lot 2 (Outdoor Classroom), Lot 3 and Lot 4 (permissive paths). Achieved by grass cutting, tree felling and pruning, and further planting of wild flower meadow land.</p> <p>Coordinated volunteers to continue maintenance of St Andrews Church cemetery by means of grass cutting and brush clearance to provide better access to graves, improvement of access paths to the church and improved biodiversity to support restoration of wild flowers.</p> <p>Continued improvement of tourism in and around Scole by promotion of the open spaces and improved pathways, weekly litter picking as well as making use of</p>

		<p>technology by using mobile phone Apps such as Facebook, etc.</p> <p>Liaising with other groups; District and County Councils, Scole W.I., Woodland Trust, River Waveney Trust and the Environment Agency to maintain and enhance the ecology of the Waveney river and valley. Continued river fly surveying to help maintain the biodiversity of the river and surrounding countryside through this countrywide initiative. Continuation of Oxygen Level Surveying of the stretch of the River Waveney within the area of the Pocket Park, recordings being submitted to the EA to help monitor oxygen levels and possible pollution incidents.</p> <p>Provision of work experience to younger members of the community in relation to the environment and biodiversity, as part of the Duke of Edinburgh's Award.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The trustees have followed the guidance issued by the Charity Commission relating to public benefit by building their objectives to achieve this.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p>As always we would like to say a big thank you to the volunteers for their time and help to maintain and improve the facilities in and around the village.</p> <p>COVID19 guidelines have continued to be followed whilst carrying out any group</p>

		<p>activities to maintain the areas mentioned earlier. The work of the volunteers has achieved a great deal, and has gone a long way towards supporting the health and mental well-being of the villagers and visitors alike.</p> <p>In addition to our normal volunteers we were supported by a younger member of the community as part of their ongoing Duke of Edinburgh's Award work. As a result they were awarded a South Norfolk Junior Champion Award with a prize of £250, which they kindly donated to the SNTT.</p>
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>1. Outdoor Classroom (Lot 2)</p> <p>The area continued to be used by the school children, although less frequently, with Covid rules making it more difficult to do so and also large scale changes at the school itself. We feel that maintaining and providing this facility will continue to help the children to appreciate the spaces around them and therefore be less prone to vandalism of such areas in future life.</p> <p>Volunteers have continued to keep the area maintained for use throughout the year even with the restrictions in place.</p> <p>2. Canoe Platform Replacement</p> <p>Funded by a Section 106 Green Spaces Fund applied for by Scole Parish Council. The money was secured to install a replacement canoe platform which was started in the new year, February 2022, and completed by the middle of March 2022. This now provides a safer access for canoeists to enjoy the river and the surrounding countryside, flora, and fauna whilst rowing along the river. This social type of exercise helps improve both</p>

		<p>physical and mental health.</p> <p>3. Second Memorial Bench (Pocket Park riverside)</p> <p>The memorial bench, funded by a local family, has now been installed alongside the wild flower meadow and facing the river. This provides a wonderful view of the river and wild flower meadow for contemplation and reflection, by providing somewhere for the public to sit and rest a while, and as a result improve their mental well-being.</p> <p>4. River Fly Surveys and Oxygen Level Surveys</p> <p>We have undertaken surveys for two years now, on a monthly basis, of river fly populations in our stretch of the River Waveney. The results are submitted to a countrywide database and used to monitor river health throughout the country in conjunction with the Environment Agency.</p> <p>In addition to the River Fly Surveys our continued Oxygen Level Surveys are ongoing in collaboration with the EA. We carry out a reading once a week at three points along our stretch of the River Waveney, this has already proved its worth in helping to identify 2 or 3 possible pollution incidents on the river in the time the monitoring has been in place.</p> <p>This makes sure that any river pollution is caught at an early stage and dealt with immediately in order to maintain a healthy biodiversity within the river and surrounding areas. Indirectly the health of the river and its countryside provides a wonderful place for people to walk and view the flora and fauna that surrounds them.</p> <p>5. Public Areas and Nature Pathways</p>
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		<p>Another continuous task of coordination of volunteers for clearing and maintaining the public areas and pathways around and through the village, providing circular and cross routes throughout the area. This is achieved by means of; weekly litter picking, grass cutting, hedge management, pathways maintenance, etc. Again a fair amount of tree clearance was carried out throughout the year due to storm damage and ongoing safety maintenance. The result of this is promoting a healthy lifestyle by means of unhindered walking and providing a clean and safe place to come and relax and enjoy the countryside.</p> <p>New fruit trees, donated to the SNTT by Norfolk County Council and public donations, were planted in the Pocket Park to replace dead/damaged trees. These will help to provide an insect friendly environment to further support the wild flower meadow and biodiversity in the park.</p> <p>6. Car Park Fencing Improvements (Pocket Park Suffolk Car Park)</p> <p>Existing wooden fencing had degraded over the years and was in need of an update. This was achieved by use of offcuts of the recycled plastic posts used in the construction of other projects. These also provide a deterrent for vandalism at the Pocket Park grounds by boy racers in their cars.</p> <p>7. Pollution Events (Pocket Park Norfolk Car Park)</p> <p>A number of events arose in the village which were managed on behalf of the village by the SNTT volunteers, liaising and supporting the service supplier, Anglian Water, and also the Environment Agency to ensure the pollution did not affect the river and surrounding areas. The early intervention of the SNTT reduced the chance of an even more</p>
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		serious event evolving and ensured the continued health of the river, its biodiversity and wildlife that surrounds it.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	Main Fundraising The trustees apply for funds via grants from a number of external companies that support ecology and local community improvement projects. This year we secured funding from; Scole Parish Council, Scole WI, Tesco, Adnams, South Norfolk District Council, and private donations.
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity, at the time of this return, is in a healthy financial position with adequate funds in place to continue the work of the SNTT for the next year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The reserve amount is held in a separate bank account for the purpose of emergency funding that may be required from time to time. Should a project arise that is deemed of an urgent nature, then a meeting of the trustees will be convened to agree the project and authorise the use of the reserve funds.</p> <p>The reserve funds account will be refreshed to the normal holding amount as soon as time and funding permits.</p> <p>At this time the reserves held are at the agreed limit (£1,500).</p>
Amount of reserves held	Para 1.22	£1,500.00
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Scole Parish Council Scole WI South Norfolk District Council Tesco Adnams Private Donations.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A

Other		

Structure, Governance and Management

Description of charity's trusts:		<p>The maintenance and improvement of a public park, nature walks, permissive paths and associated support infrastructure for the benefit of the inhabitants of South Norfolk and North Suffolk and of visitors thereto, with the objects of improving the conditions of life for such persons and:</p> <p>To advance the education of the public in the appreciation and care of the environment.</p>
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Trustees can only be elected by the existing active trustees. The number of trustees are limited to 9 with a minimum of 5.</p> <p>Current trustee count is 7.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees will be provided with a link to online resources relating to Charity governance and also to the SNTT set of documents, both historical and current.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The charity consists of -</p> <p>Chair Treasurer Elected Trustees</p>
Relationship with any related parties	Para 1.51	None

Other		

Reference and Administrative details

Charity name	Scole Nature Trails Trust
Other name the charity uses	SNTT
Registered charity number	1178798
Charity's principal address	30 Clements Close Scole, Diss Norfolk. IP21 4EG

Names of the charity trustees who manage the charity	
	Trustee name
1	Christopher Brooks
2	Graham Fisher
3	June Brooks
4	Audrey Fisher
5	Pete Charles
6	Peter Jones
7	Leigh Trevail
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Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)		
	Type of adviser	Name
	N/A	
	Name of chief executive or names of senior staff members (Optional information)	

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

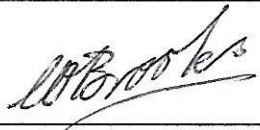

Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	CHRISTOPHER OWEN BROOKS	PETER ROY CHARLES
Position (eg Secretary, Chair, etc)	CHAIR	TRUSTEE
Date	28 - 07 - 2023	30 / 1 / 2023

Receipts	Category	Value	Expenses	Category	Value	Years' Totals
Return of Unused Funds	FNDR	£0.00	Wages	WAGE	£0.00	Receipts - £8,118.85
Norfolk County Council Funding	NCCF	£0.00	PAYE	PAYE	£0.00	Expenses - £6,911.30
Quality Grant	QUAL	£0.00	Fuel	OSTF	£27.90	Unassigned - £0.00
Donations	DONA	£8,118.85	Equipment	EQUI	£6,208.61	Surplus/Deficit £1,207.55
Fundraising	FUND	£0.00	Hall Hire	HALL	£0.00	
Christmas Party	XMAS	£0.00	Insurance	INSU	£332.11	
Transfers from Savings	XFRR	£0.00	Petty Cash	CASH	£20.00	
Uniforms Payment	UNIP	£0.00	Advertising	ADVE	£0.00	
Children Fees	FEES	£0.00	Training	TRAI	£0.00	
			Fundraising Costs	FNDC	£0.00	
			Transfers to Reserve	XFRE	£0.00	
			Uniforms Cost	UNIC	£0.00	
			Outings	OUTI	£0.00	
			Maintenance	MAIN	£322.68	
			Leavers Party/Gifts	GIFT	£0.00	
			Staff Admin	SADM	£0.00	
			Printing	PRIN	£0.00	
			Accounts Fees	ACCS	£0.00	

Unassigned Items

Category	Value
Unknown Category – Payments	£0.00
Unknown Category – Receipts	£0.00

Current Account

Opening balance as at 15/06/2020	£2,082.10
Surplus/Deficit	£1,207.55
Closing Balance as at 14/06/2021	£3,289.65
Bank Statement as at 14/06/2021	£3,289.65

Reconciliation of Funds

	£	£
Opening Balance – Santander Current Account	£0.00	
Opening Balance – Santander Deposit Account	£0.00	
Opening Balance – HSBC Current Account	£0.00	
Opening Balance – HSBC Savings Account	£0.00	
		£0.00
Surplus / Deficit – Santander Current Account	£0.00	
Surplus / Deficit – Santander Deposit Account	£0.00	
Surplus / Deficit – HSBC Current Account	£1,207.55	
Surplus / Deficit – HSBC Savings Account	£0.00	
		<u>£1,207.55</u>
Closing Balance – Santander Current Account	£0.00	
Closing Balance – Santander Deposit Account	£0.00	
Closing Balance – HSBC Current Account	£3,289.65	
Closing Balance – HSBC Savings Account	£0.00	
		<u>£3,289.65</u>