



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1 May 2024 to 30 April 2025**

Charity name: **HORSHAM & SHIPLEY COMMUNITY PROJECT**

Charity registration number: **1178797**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ol style="list-style-type: none">1. To promote community participation in healthy recreation particularly, but not exclusively, by provision of facilities for football.2. To provide facilities for leisure time occupation of people who have need of such facilities with the aim of improving their conditions of life.3. To promote other charitable purposes at the Trustees' discretion.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none">• Walking Football Club – for men and women of any age, meeting once a week for 60 mins of walking football (in the winter on 3G and in the spring, summer and autumn on grass). After the football there is time for social interaction.• Men's Shed – a safe, interesting place for primarily, but not exclusively, men to socialise and be busy making things of their choice. During the period of this report the Shed was operating two days per week.• Pétanque Club – for men and women of any age, providing a low impact, outdoor sport opportunity, twice per week, including plenty of social interaction as well as fresh air and keeping active. Played on purpose-built pétanque pistes.• Green Project – once a week for those who like to work outside, including gardening and rockery development, as well as hedge and general grounds maintenance at the site where the walking football, pétanque and Men's Shed operate.

		<ul style="list-style-type: none"> Health Walks – purpose of getting people outside for active enjoyment of the local countryside, with members “leading” circular walks of 4 to 11 miles, once every 3 weeks, Spring to late Autumn. Cycle Rides –20 miles circular rides led by a cyclist volunteer, for anyone able to cycle safely on electric or manual bikes, once every 3 weeks Spring to late Autumn.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In organising and operating these activities the Trustees have read and have had regard to the public benefit guidance issued by the Charity Commission.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Contribution made by volunteers	Para 1.38	The Trustees are volunteers. In addition, some members of the clubs and activities described above also volunteer to “lead” sessions, in which case they receive the necessary First Aid training and Safeguarding training, and include DBS checks. The volunteers are fully supported by the Trustees.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity’s work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Pétanque</p> <p>Numbers were maintained and we continued with Tuesday sessions with up to 20 people per session throughout the whole year, including through the Winter! Also meeting on Friday afternoons throughout the year. Some maintenance of the pistes continued in the early part of this period, with more of the dividing sleepers being replaced. Four of the Sussex PROBUS groups also came again to play and enjoy the facilities. The monthly Summer BBQs in 2004 were especially well attended by the pétanque players, and before the annual Christmas Lunch they got together for a games morning. Good social interaction is evident and the WhatsApp group is proving successful with a lot of positive interaction amongst members.</p> <p>Men’s Shed</p> <p>The Men’s Shed has continued to thrive this year with new members joining, and taking on the challenge to reorganise things. Equipment</p>

		<p>was updated / renovated and the refitting and reorganising of the shed has been completed. The volunteer Shed Leader is very serious about safety and instilling good working practices throughout. A new dust extractor has improved the environment considerably, and a new lathe has provided the opportunity for training on wood turning which is a great benefit. The vibe in the shed is very positive. We have had a push on safety again this year with a revision of the "Shed Rules", and a further group of members trained in first aid.</p> <p>Walking Football The pitch at Shipley held up very well this year through the Summer drought and then through the winter floods, thanks to the hard work of the Green Team which maintains it. Three junior teams (two boys U9 and one girls U9) continue to play on the pitch at the weekends during the football season so we have created a proper community facility being enjoyed by older and younger members of society alike. Over the worst of the Winter the Tuesday walking football session was held at Holbrook Club, although the footballers are finding the surface rather "sticky" and we have had some non-serious injuries as a result of feet getting caught. We have ensured that the pace is slowed to counter this hazard. Some of our members are aging and during the Summer some of them preferred to play a slower version of the game which we catered for. Thoroughly enjoyed are the refreshments provided after the game which is the opportunity for members to chat, confide, laugh and generally socialise for a good half hour to hour after the session finishes!</p> <p>Cycle Rides We ran an extremely successful cycle ride programme. Each ride was meticulously planned by our cycle ride leader, with one ride every 3 weeks organised from May through to November. Each circular ride started at a different location within half an hour drive of Shipley. Each was 20 miles and included a refreshment stop. They were thoroughly enjoyed by around 8-12 participants each week with increasing number of participants using electric bikes. We also completed two "Superloops" of 35 miles with more stops! A great challenge for those who wanted the challenge of a longer ride. The camaraderie amongst the group is wonderful.</p>
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		<p>Health Walks Once again we ran a variety of circular walks in and around Sussex and Surrey, each “led” by a member who planned and led the walk on the day. At least one first aid-trained Trustee participated in each walk. The walks varied in length from 4 miles to around 11 miles – the differing lengths attracting some different members. On the longer walks there was often an option to join halfway or cut off halfway. The group is very sociable and enjoys picnic stops on the longer walks.</p> <p>Green Team Meeting every Monday morning, the Green Team continue to maintain and improve the environment at the football club, looking after the pitches, the pétanque pistes, and the surrounding trees, shrubs. A particular project has been a vast improvement in the entrance to the ground.</p> <p>Other Through the Summer we held monthly evening Social BBQs outside, with an opportunity to play pétanque and croquet, for enjoyment of members, partners and families. Non profit making, providing fun and social interaction for members 50-60 members.</p> <p>We also held a successful and very sociable Christmas Lunch event which was very well attended, with a meal, games a quiz and music. It was a lot of fun.</p>
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The activities continued at good levels and the results reflected that. Gift Aid receipts were a useful boost to the Charity's Reserves.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A reserves policy has been approved ahead of filing this annual return. While the reserves of the charity are negative during this period, the Trustees are planning to change this position over time such that there are reserves retained to deal with any unforeseen circumstances in order that activities can continue with regards to the constitution and public benefit guidance.
Amount of reserves held	Para 1.22	NIL
Reasons for holding zero reserves	Para 1.22	The Reserves are currently negative

Details of fund materially in deficit	Para 1.24	The Reserves are currently negative. A loan offsets the amount and the intention is to seek further donations to fully repay the loan.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fundraising, whether by way of donations, grants or other sources is important to the Charity and we have a Trustee dedicated to the task. Entertaining PROBUS groups playing Petanque has also provided additional funds.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by existing Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>Trustee governance is guided by the constitution which is reviewed annually.</p> <p>The charity is managed and governed by the Trustees who are volunteers.</p> <p>There are no paid staff.</p> <p>Policies, which are reviewed annually, inform and guide the Trustees' approach to safeguarding, health and safety, equal opportunities, privacy and financial reserves</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The Trustees run the charity and organise the activities. In the wider network, HSCP also has a relationship with the following organisations:</p> <ul style="list-style-type: none"> • The UK Men's Shed Association • Alzheimer's Association • Age UK • Local District and County Councils • NHS staff working as Social Prescribers in the area. • Parish Councils in Shipley and Thakenham • TD Shipley Football Club to whom a monthly rental fee is paid and facilities are shared. • Roffey Football Club where the Men's Shed have helped develop the outside seating area, and the Green Team have assisted. • Local Primary Schools in Shipley and Coolham • Local Probus groups • Sussex Green Living • Olive Tree Cancer Support Group • Knepp Castle Estate
Relationship with any related parties	Para 1.51	

Reference and Administrative details

Charity name	Horsham & Shipley Community Project
Other name the charity uses	HSCP
Registered charity number	1178797
Charity's principal address	69 Earles Meadow Horsham, West Sussex RH12 4HR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Philip Gibbs	Chair		Trustees
2	Russell Wood	Treasurer		Trustees
3	Richard Harris			Trustees
4	Dawn Baker			Trustees
5	Helen Gibbs			Trustees

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Exemptions from disclosure

Reason for non-disclosure of key personnel details

None


Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Philip Gibbs	
Position (eg Secretary, Chair, etc)	Chair	
Date	20 February 2026	



Statement of Financial Activities for the period ending 30th April 2025

	2025	2024
Income from:	£	£
Donations	12,675	5,162
Charitable activities:		
Subscriptions	300	485
Trading Income	211	521
Events Income	6,813	7,142
Grants and Other Income	5,100	2,091
Surplus on Asset Disposal	300	0
	=====	=====
Total Income	25,399	15,301
	=====	=====
Expenditure on:	£	£
Raising funds	14,082	14,377
Charitable activities:		
Shipley site development	0	5,905
Trustee/Volunteer Training	222	737
	=====	=====
Total Expenditure	14,304	21,019
	=====	=====
Net Income/Expenditure	11,095	(5,718)
	=====	=====



THE HORSHAM
& SHIPLEY
COMMUNITY
project

Balance Sheet as at 30th April 2025

	2025	2024
FIXED ASSETS	£	£
Tangible Fixed Assets	5,477	5,295
	=====	=====
CURRENT ASSETS		
Sundry Debtors	3,381	763
Cash at Bank	35,914	36,119
LIABILITIES		
Grants deferred	1500	0
Amounts falling due within one year	295	295
	=====	=====
NET CURRENT ASSETS	37,500	36,587
	=====	=====
LIABILITIES		
Amounts falling due within more than one year	42,073	52,073
	=====	=====
NET ASSETS	904	(10,191)
	=====	=====
TOTAL CHARITY FUNDS	904	(10,191)
	=====	=====

I confirm that I have checked these Accounts and I have been able to inspect the Charity's records that I considered necessary.

I am satisfied that these Accounts provide a true and correct record of the financial transactions of The Horsham and Shipley

Community Project for the year ended 30 April 2025.

Peter Rowell FCA, Independent Examiner 12/02/2026

The Accounts were approved at a Trustees Meeting on 11/02/2026 and signed on their behalf by:

Russell Wood (Hon Treasurer)

Philip Gibbs (Chairman)



Balance Sheet as at 30th April 2025

	2025	2024
FIXED ASSETS	£	£
Tangible Fixed Assets	5,477	5,295
	=====	=====
CURRENT ASSETS		
Sundry Debtors	3,381	763
Cash at Bank	35,914	36,119
LIABILITIES		
Grants deferred	1500	0
Amounts falling due within one year	295	295
	=====	=====
NET CURRENT ASSETS	37,500	36,587
	=====	=====
LIABILITIES		
Amounts falling due within more than one year	42,073	52,073
	=====	=====
NET ASSETS	904	(10,191)
	=====	=====
TOTAL CHARITY FUNDS	904	(10,191)
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