



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1 May 2023 to 30 April 2024**

Charity name: **HORSHAM & SHIPLEY COMMUNITY PROJECT**

Charity registration number: **1178797**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ol style="list-style-type: none">1. To promote community participation in healthy recreation particularly, but not exclusively by provision of facilities for football.2. To provide facilities for leisure time occupation of people who have need of such facilities with the aim of improving their conditions of life.3. To promote other charitable purposes at the Trustees' discretion.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none">• Walking Football Club – for men and women of any age, meeting once a week for 60 mins of walking football (in the winter on 3G and in the spring, summer and autumn on grass). After the football there is time for social interaction.• Men's Shed – a safe, interesting place for primarily, but not exclusively, men to socialise and be busy making things of their choice. During the period of this report the Shed was operating two days per week.• Pétanque Club – for men and women of any age, providing a low impact, outdoor sport opportunity, twice per week, including plenty of social interaction as well as fresh air and keeping active. Played on purpose-built pétanque pistes.• Green Project – once a week for those who like to work outside, including gardening and rockery development, as well as hedge and general grounds maintenance at the site where the walking football, pétanque and Men's Shed operate.

		<ul style="list-style-type: none"> • Health Walks – purpose of getting people outside for active enjoyment of the local countryside. • Cycle Rides –20 mile circular rides for anyone able to cycle safely on electric or manual bikes.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In organising and operating these activities the Trustees have read and have had regard to the public benefit guidance issued by the Charity Commission.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Contribution made by volunteers	Para 1.38	Some members of the clubs and activities described above also volunteer to “lead” sessions, in which case they receive the necessary First Aid training and Safeguarding training, and include DBS checks. The volunteers are fully supported by the Trustees.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity’s work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Pétanque Numbers were maintained and we continued with Tuesday sessions with up to 20 people per session throughout the whole year, including the Winter! Also a smaller group met on Friday afternoons throughout the whole year. Some maintenance of the pistes continued in the early part of this period, with the dividing sleepers being replaced. The players organised home and away matches with a local retirement village. Four of the Sussex PROBUS groups also came again to play and enjoy the facilities. The monthly Summer BBQ is especially well attended by the pétanque players, and before the Christmas lunch they get together for a games morning.</p> <p>Men’s Shed The Men’s Shed enjoyed somewhat of a new lease of life this year with new members joining, and taking on the challenge to reorganise things. Equipment was updated / renovated and the refitting and reorganising of the shed began. A new dust extractor has improved the environment considerably, and a new entrance from the main shed into the turning area enhances the working area. The vibe in the shed is very positive. We have had a</p>

		<p>push on safety again this year with a revision of the "Shed Rules", and a further group of members trained in first aid.</p> <p>Walking Football The pitch at Shipley held up very well this year through the Summer drought and then through the winter floods, thanks to the hard work of the Green Team which maintains it. Three junior teams (two boys U9 and one girls U9) now play on the pitch at the weekends during the football season so we have created a proper community facility being enjoyed by older and younger members of society alike. Over the worst of the Winter the Tuesday walking football session was held at Holbrook Club, although the footballers are finding the surface rather "sticky" and we have had some non-serious injuries as a result of feet getting caught. We have ensured that the pace is slowed to counter this hazard.</p> <p>Cycle Rides We ran an extremely successful cycle ride programme. Each ride was meticulously planned by our cycle ride leader, and approx. one ride per month was organised from May through to November. Each circular ride started at a different location within half an hour drive of Shipley. Each was 20 miles and included a refreshment stop. They were thoroughly enjoyed by around 7-10 participants each week using electric and manual bikes. A new addition this year was the introduction of "Superloops" of 35 miles with more stops! A great challenge for those who want.</p> <p>Health Walks This year we again ran a variety of circular walks in and around Sussex and Surrey. Each was "lead" by a different member who planned and lead the walk on the day, although there was always at least one first aid trained Trustee participating. The walks varied in length from 5 miles to around 11 miles which meant that there was something of interest to all walkers, and in the longer walks there was usually an option to join half way or cut off half way. The group is very sociable and enjoys picnic stops on the longer walks.</p> <p>Green Team Meeting every Monday morning, the Green Team continue to maintain and improve the environment at the football club, looking after</p>
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		<p>the pitches, the pétanque pistes, and the surrounding trees, shrubs. A particular project has been a vast improvement in the entrance to the ground.</p> <p>Through the Summer we held monthly evening Social BBQs outside, with an opportunity to play pétanque and croquet, for enjoyment of members, partners and families. Non profit making, providing fun and social interaction for members.</p> <p>We also held a successful and very sociable Christmas Lunch event which was very well attended, with a meal, games a quiz and music. It was a lot of fun.</p>
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The activities continued at good levels and the results reflected that. Gift Aid receipts were a useful boost to the Charity's Reserves
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A reserves policy has been approved ahead of filing this annual return. While the reserves of the charity are negative during this period, the Trustees are planning to change this position over time such that there are reserves retained to deal with any unforeseen circumstances in order that activities can continue with regards to the constitution and public benefit guidance.
Amount of reserves held	Para 1.22	NIL
Reasons for holding zero reserves	Para 1.22	The Reserves are currently negative
Details of fund materially in deficit	Para 1.24	The Reserves are currently negative. A loan offsets the amount and the intention is to seek further donations to fully repay the loan.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fundraising, whether by way of donations, grants or other sources is important to the Charity and we have a Trustee dedicated to the task. Entertaining PROBUS groups playing Petanque has also provided additional funds.
Investment policy and objectives including any social investment policy adopted	Para 1.46	

A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by existing Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>Trustee governance is guided by the constitution which is reviewed annually.</p> <p>The charity is managed and governed by the Trustees who are volunteers.</p> <p>There are no paid staff.</p> <p>Policies, which are reviewed annually, inform and guide the Trustees' approach to safeguarding, health and safety, equal opportunities, privacy and financial reserves</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The charity works with the UK Men's Shed Association and participates in national and local discussions.</p> <p>HSCP has a relationship with the local Alzheimer's Association and Age UK.</p> <p>HSCP has a relationship with the local District and County Councils, as well as NHS staff working as Social Prescribers in the area.</p> <p>HSCP has a relationship with the Parish Council in Shipley and Thakenham, who take an interest in the operations.</p> <p>HSCP has a relationship with TD Shipley Football Club to whom a monthly rental fee is paid and facilities are shared.</p> <p>HSCP has a relationship with Roffey Football Club where the Men's Shed have helped develop the outside seating area, and the Green Team have assisted.</p> <p>HSCP has a relationship with the local primary schools in Shipley.</p>

Relationship with any related parties	Para 1.51	
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Reference and Administrative details

Charity name	Horsham & Shipley Community Project
Other name the charity uses	HSCP
Registered charity number	1178797
Charity's principal address	69 Earles Meadow Horsham, West Sussex RH12 4HR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Philip Gibbs	Chair		Trustees
2	Russell Wood	Treasurer		Trustees
3	Richard Harris			Trustees
4	Dawn Baker			Trustees
5	Helen Gibbs			Trustees

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Solicitor	Russell Cooke	2 Putney Hill, London, SW15 6AB

Exemptions from disclosure

Reason for non-disclosure of key personnel details

None


Other optional information

None

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Philip Gibbs	
Position (eg Secretary, Chair, etc)	Chair	
Date	8 February 2025	



Statement of Financial Activities for the period ending 30th April 2024

	2024	2023
Income from:	£	£
Donations	5,162	21,374
Charitable activities:		
Subscriptions	485	910
Trading Income	521	365
Events Income	7,142	5,676
Grants and Other Income	2,091	3,448
	=====	=====
Total Income	15,301	31,773
	=====	=====
Expenditure on:	£	£
Raising funds	14,377	11,011
Charitable activities:		
Shipley site development	5,905	1,075
Trustee/Volunteer Training	737	642
	=====	=====
Total Expenditure	21,019	12,728
	=====	=====
Net Income/Expenditure	(5,718)	19,045
	=====	=====



Balance Sheet as at 30th April 2023

	2024	2023
FIXED ASSETS	£	£
Tangible Fixed Assets	5,295	6,515
	=====	=====
CURRENT ASSETS		
Sundry Debtors	763	0
Cash at Bank	36,119	43,331
LIABILITIES		
Grants deferred	0	2,091
Amounts falling due within one year	295	155
	=====	=====
NET CURRENT ASSETS	36,587	47,600
	=====	=====
LIABILITIES		
Amounts falling due within more than one year	52,073	52,073
	=====	=====
NET ASSETS	(10,191)	(4,473)
	=====	=====
TOTAL CHARITY FUNDS	(10,191)	(4,473)
	=====	=====

I confirm that I have checked these Accounts and I have been able to inspect the Charity's records that I considered necessary.

I am satisfied that these Accounts provide a true and correct record of the financial transactions of The Horsham and Shipley Community Project for the year ended 30 April 2024.

Peter Rowell FCA, Independent Examiner 06/02/2025

The Accounts were approved at a Trustees Meeting on 05/02/2025 and signed on their behalf by:

Russell Wood (Hon Treasurer)

Philip Gibbs (Chairman)