



# **Stokesley & District Community Care Association**

## **ANNUAL REPORT 2021-2022**

**STOKESLEY & DISTRICT  
COMMUNITY CARE ASSOCIATION  
TOWN CLOSE  
NORTH ROAD  
STOKESLEY  
TS9 5DH**

**Telephone: 01642 710085**

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**Stokesley and District Community Care Association**



**Registered Charity  
Number 1178776**

# **Stokesley & District Community Care Association**

## **Annual Report**

**The Registered address of the Association is:**

Town Close  
North Road  
Stokesley  
TS9 5DH

**Charity No.1178776**

**The Members of the Executive Committee (the Trustees) are:**

David Sills (Chair)  
Caroline Rathmell (Vice Chair)  
Adrian Thorogood (Treasurer)  
Stuart Robertson  
Dorothy Blakey  
Bridget Fortune  
Martin Luxton  
David Dale  
Carine Lamprecht  
Heinrich Lambrecht

**Staff:**

Manager	Phil Henderson
Volunteer Co-ordinator	Kate Hamilton
Community Visiting Co-ordinator	Sarah Thorogood
Administration Office	Jane Bowles Kathleen McDonald Elaine Morris
Day Centre - Manager Staff	Sam McGurk Angela Forrest Suzanne Rusinek

# **Stokesley and District Community Care Association**

## **Annual General Meeting**

**Thursday 7<sup>th</sup> July 2022 - 7.30pm @ Town Close.**

- 1 Apologies**
- 2 Minutes of last meeting held on 22<sup>nd</sup> July 2021**
- 3 Matters arising**
- 4 Annual reports**
  - 4.1 Chair**
  - 4.2 Manager**
  - 4.3 Volunteer Co-ordinator**
  - 4.4 Community Visiting Co-ordinator**
  - 4.5 Day Centre Co-ordinator**
  - 4.6 Treasurer**
- 5 Election of officers and trustees**
- 6 Any other business**
- 7 Date of next meeting: 29<sup>th</sup> June 2023 - 7.30pm Town Close**

**Stokesley and District Community Care Association**  
(Charity Reg 1178776)

**Minutes of the Annual General Meeting held on**

**Thursday 8<sup>th</sup> October 2020 – 7.30pm via Zoom**

**1. Apologies:** David Dale, Carol Morgan,

Present : David Sills (Chair) Caroline Rathmell (Vice Chair); Dorothy Blakey (Trustee); Stuart Robinson (Trustee); Adrian Thorogood (Treasurer); Martin Luxon; (Trustee); Heinrich Lamprecht (Trustee); Carine Lamprecht (Trustee); Phil Henderson (Manager); Kate Hamilton (Volunteer Centre Manager); Sarah Thorogood (Community Visiting Coordinator); Bob Blakey (Rotary); Ralph Formstone (Rotary); Colin Hinton.

**2. Minutes of the last meeting held on 20<sup>th</sup> June 2019**

These were accepted as a true record.

**3. Matters Arising**

There were none.

**4. Annual Reports**

**4.1 Chair**

The report was tabled having been circulated. In spite of the difficult year the CCA had continued to survive and play its very active role in helping members of the community during the pandemic. As things begin to ease the CCA is planning how to reopen some of its core business.

**4.2 Manager**

The report was tabled having been circulated. Phil outlined the difficulties that Lockdown had caused the CCA, the plans which had been put in place during the lockdown and the ways in which we were planning to move forward as things began to ease.

**4.3 Volunteer Coordinator**

The report was tabled having been circulated. Kate explained how numbers of new volunteers had come forward to help during the pandemic and she outlined how we had been able to use some of them to help particularly with delivering prescriptions and shopping. She is looking at ways of continuing to use these volunteers and the lockdown is reduced.

**4.4 Community Visiting Coordinator**

Sarah tabled her report and explained how contact with clients has been maintained by telephone conversations with clients during lockdown. Conversations are beginning between clients, their families and visitors to see how face to face contact may be reintroduced.

**4.5 Day Centre Coordinator**

As the day centre had been closed during the pandemic there was little to report. It was hoped that the staff would be able to redecorate the large meeting room to make it more client friendly, while the centre was not able to open.



#### **4.6 Treasurer**

Adrian explained the accounts which had been provided by our accountants TP Jones. Thanks to additional funds made available to us by NYCC for coordinating the volunteers during the pandemic our funds have held up well.

#### **5. Election of Officers and Trustees**

All the existing officers have agreed to continue in their roles for another year.

#### **6. AOB**

There was no other business

**Date of the next meeting : Thursday 24<sup>th</sup> June 2021 hopefully in person.;**



## CHAIRMAN'S REPORT 2021-2022

This year has been another strange one for CCA, as it has been for us all. We have had to work hard to ensure that our core activities could restart as Covid regulations were changed and move closer to a 'near-normal' state of affairs. I gave notice at the 2021 AGM that I would complete one more year as Chairman and then retire. During the year Phil decided that it was time for him to relinquish his post and also retire. Caroline Rathmell agreed to take on the role as Chairman for the next three years and following an interview process we appointed Andrea Fox to be the new Manager. She has been working alongside Phil since June 1st and formally took over from him on June 20<sup>th</sup>. The office gradually built up to its full capacity, the new minibuss eventually arrived and has been widely used and our transport system put back into place. NYCC continued to support us to coordinate all voluntary activity in our area, a job which we readily continued with. Thanks to the organisational ability of all our staff we were able to continue deliveries of shopping and prescriptions to vulnerable people in our area.

Our Day Centre has re-opened and is now working at capacity on Mondays and Wednesdays. We are now inviting outside groups to start using the rooms from September.

We are extremely grateful for the work our staff have done to ensure that the office has always been available to clients who require our help. Their cheerful and enthusiastic approach to all telephone enquiries makes them much appreciated by everyone. We also appreciate the efforts of all our volunteers and would love to hear from anyone who could spare a few hours to help.

Our transport systems in Stokesley and Richmondshire have both become busier, and due to the reopening of Garget Walker House, Richmondshire is almost back to normal.

The Trustees continue to give valuable support. Adrian Thorogood continues with his role as Treasurer helped by AME Accountancy & Co. Ltd. Funding from Hambleton DC, NYCC and the hospital trust has continued. We will be in discussions with the new unitary authority in due course to ensure that there will be a smooth transition for us moving forward. We are grateful to the local Rotary group and Masonic Lodges for their continued support. We have finally taken possession of our new mini bus, with our provider having taken almost 3 years (due to COVID) to complete the conversion.

With two trustees standing down at the AGM., we are hoping that some of our volunteers will step forward into a trustee role.

Much of the above has only been achieved thanks to the dedication of Phil our manager and the administrative staff. Their willingness always to become involved with every event and their pleasant and friendly manner make them most valued members of the CCA. We hope that Andrea will soon settle into her task to drive Stokesley and District CCA forward.

We are indeed very fortunate in having them all. Thank you!

**David Sills**  
**June 2022**



## MANAGER'S ANNUAL REPORT 2021 - 2022

### Introduction

A second year where our services and function have been significantly affected by the COVID pandemic, with a number of our services still not fully operational.

Our role as an NYCC Community support organisation (CSO) has continued throughout this year with funding as in 2020/21.

Our car scheme in Richmondshire has continued, with the majority of the volunteer drivers "coming back", with medical journeys still being a significant part of our activity as well as Day centre journeys linked to Garget Walker house in Richmond, which has been open for business for the second half of the year.

Our Stokesley car scheme has also started up, again with most drivers returning to volunteer. The majority of these journeys has been for medical purposes as well as for COVID vaccinations.

The mini buses are now being used to support our day centre as well as the Tuesday evening "Bingo run" and the "Thursday run" (Chairaerobics and Lunch club)

Our CSO function has involved many different facets, but COVID specific demand has reduced significantly compared to its peak in 2020. Shopping has reduced to about 10 per week, with prescriptions dropping to single figures each month.

Our funding from NYCC for the Hambleton and Richmondshire Car schemes as well as the Sitting Service (also funded by the Clinical Commissioning group-CCG) has continued, whilst Hambleton District Council has again provided Grant funding to help support not only the Car Scheme but also our Core services, with all this funding continuing into 2022/23.

Sarah Thorogood has coordinated our Community Visiting schemes/telephone support throughout what has been a challenging year, with a move back towards visiting clients in their homes. The Sitting service contract will end March 31<sup>st</sup> 2023.

The Befriending service continues with funding through "The Lottery" linked to a partnership funding bid with "Community Works" in Thirsk taking the lead with a further funding bid hopefully being submitted shortly.

Kate Hamilton has continued to develop the Volunteering role for CCA, with this year having significant changes in our volunteer base, following many "COVID" volunteers returning to work.

The Admin/Receptionist team of Jane Bowles, Kathleen McDonald and Elaine Morris provides strong reliable admin support, with staff now in the office as per pre COVID arrangements.

Our Day Centre for people living with Dementia re-opened in September 2021, which also involved a change in staff with Suzanne Rusinek joining the team.

## **Review of 2021/22**

Our Strategy was reviewed in 2021. The **Strategic aims** remain unchanged namely:

1. To combat disadvantage and contribute to the improvement of quality of life for members of the Community  
by
2. Effective staffing to maximise our services, along with focused partnership working.
3. A strong group of trustees and local volunteers supporting our services.

**Our Strategic aim 1** has two objectives linked to it:

- a. Identifying unmet needs for local groups and individuals
- b. Providing high quality local services to promote independence and social inclusion.

This is relevant to our:

## **Direct Services**

All these services have been reduced to some degree throughout this year.

Our Community Transport is one of our key services with both the Mini Buses and the Volunteer Car Scheme now providing services getting closer to pre COVID levels. Further progress with bus trips etc. will be progressed through 2022/23.

In 2021/22 our mini buses have provided 1,071 passenger journeys for local residents in the Stokesley and villages wider area.

The Car scheme across Richmondshire has provided 1,790 passenger journeys, with Stokesley car scheme providing 657.

Lunch club, Tea dance and Chairaerobics have all restarted and are proving as popular as ever, with client numbers starting to rise.

Linking with our CSO role:

We continue to provide a shopping service and prescription collection for those most in need. This will no doubt continue post COVID.

With a commitment to continue CSO work until September 2022, CCA will be in a strong position to meet potential grant/contract opportunities in the latter part of 2022.

My thanks go to all our Volunteers, who are now providing about 140 hours of volunteering per week making a significant difference to the lives of so many in our community.

## ***Strategic aim 2***

### **Effective staffing to maximise our services, along with focused partnership working.**

Has two objectives linked to it;

- a. Supporting consultation and representation between Local Authorities, the Clinical Commissioning Group and the Voluntary and Community sector.
- b. Supporting and promoting local Community groups.

With the continuation of the CSO group in North Yorkshire, we have been involved in a County wide support network driven by NYCC, with regular online meetings with Hambleton partner organisations ensuring we have kept up to date with both local and National issues.

## ***Strategic aim 3***

### **A strong group of trustees and local volunteers supporting our services.**

The objective linked to this aim:

- a. Recruiting, training and supporting volunteers for the CCA.

A separate report from the Volunteer Co-ordinator covers this area in greater detail.

## **Strategic Direction-Local and National.**

Our strategic focus this year has been aimed at supporting the Community during the COVID pandemic.

As a CSO, we have worked closely with NYCC and other partner organisations to help fulfill our support role linking to challenges raised by COVID.

In the latter part of the year we have focused very much on moving forward, helping people to get back to normality. This continued progression is essential to ensure CCA stays a valued and supportive part of the local community, able to meet future needs.

## **Summary**

The CCA continues to thrive adapting to the changes over the last 12 months. We are now moving forward with many of our services returning to some level of normality. This will continue as we look towards the future and the challenges and opportunities that this will bring.

**Phil Henderson**  
**Manager – June 2022**



## **Volunteer Co-ordinators Report 2021 – 2022**

### **Volunteer co-ordination**

Since the last AGM I have processed 35 new volunteers the breakdown of these are: 3 Food Bank, 10 Befrienders, 3 Stokesley drivers, 6 Lunch club, 5 Richmond drivers, 3 Mini bus drivers, 3 Day centre assistants, 2 Passengers assistants

We have a total of 135 Stokesley active volunteers over a variety of roles and 29 Richmondshire volunteers, all of which are drivers. However, I am sad to report that we have lost a great deal of volunteers since the pandemic for a variety of reasons, but mostly down to risk to health or a natural end to their volunteering days.

According to figures, from the National Council for Volunteering (NCVO), new research has revealed a mixed impact nationally for volunteering. Its report stated that 38% of charities have already reported a large decline in volunteers coming forward and that the time in which they have contributed was also significantly down. Over 40% said that their services had been reduced with a significant shift to digital volunteering which continues to rise.

### **Media and Promotion**

I have spent some time updating our leaflets to reflect our current services and bringing them in line with our new imagery.

As the number of volunteers coming forward appears to be slow, I have recently been focusing on updating our Facebook presence and increasing our activity and engagement with a view to gaining more followers to attract both volunteers and service users. I am currently developing some banners to be displayed periodically in highly visible outside areas, to help promote volunteering for CCA. I have also updated our adverts in the "Do it all" and North Yorkshire Connect website, to advertise our volunteer opportunities. We celebrated volunteer's week in May with a stand and display in the library, which has been well received. At Christmas last year we held a very successful volunteers lunch at the Town Hall which was a roaring success and a fitting tribute to say thank you to all our volunteers for their sterling efforts.

We use our newsletters twice a year to keep our volunteers informed and openly encourage them to give us feedback, to constantly improve our customer service. Since covid lockdown we decided to continue to send these electronically as most of our volunteers are now on email as this is cost and time efficient.

**Kate Hamilton**

**June 2022**





## **COMMUNITY VISITING CO-ORDINATOR'S REPORT 2021 - 2022**

I guess the first thing to say is that it was nice to return to something closer to normality! Having said that, things weren't quite the same as pre-Covid in that some people continued to phone – either instead of or as well as visiting in person. I am delighted that we were able to keep a few of the volunteers that joined us during Covid and had either been delivering prescriptions or doing some phoning. We had 4 new volunteers join us during the year so at the end of March we had 27 active volunteers and 9 more who are taking a break and not visiting regularly, mainly for family reasons. I'm hopeful that at least a few of these will resume in the autumn.

In all there was a total of 41 referrals during the year from the usual variety of sources including Health & Adult Services, the Living Well team, health professionals and self or family and I carried out 33 assessments (27 for Befriending and 6 for Respite Sitting). Both of these are slightly up on 2019-2020. (It's not really worth comparing with 2020-2021!) The number of introductions, however, actually dropped to just 15, all for Befriending. There are several reasons for this: I received many more inappropriate referrals than usual, quite a few people decided they didn't want or need a befriender, a number of introductions fell just outside the period and there was a waiting list for both schemes throughout the year (and still is.)

Befriending remains the busier of the schemes in every respect – referrals, assessments, clients and hours, still with between 30 and 40 clients on the scheme through the year with an average of around 100 visiting hours each month and a few additional hours of phone calls. The Respite Sitting Scheme remains very quiet with only 4 or 5 clients through the year. Both were actually remarkably stable again and at the end of March there were 32 clients on the Befriending Scheme, 4 on the Respite Sitting Scheme and 11 on the waiting list (7 for Befriending and 4 for Respite Sitting).

My thanks as always to our marvellous volunteers who give their time to support others.

**Sarah Thorogood**  
**June 2022**





## **DAY CENTRE MANAGER'S REPORT 2021-2022**

After being closed due to Covid the day centre resumed in September 2021. We welcomed clients back to a newly decorated room and spruced up outdoor area.

Our new staff member Suzanne Rusinek started with us in the September, she has settled in well and is a great asset to the day centre. We have two new bank staff, Hermione Davies who previously worked for The Alzheimer's Society and Zoe Foster who is on placement with us from Middlesbrough College.

The day centre currently has twelve clients, eight on a Monday and eight on a Wednesday, four of the clients attend both days. At present we have three clients on our waiting list and two of our current clients would like a second day. Over the year we have had six clients leave us, two have passed away and four left due to ill health. We have welcomed ten new clients.

The day centre received a very generous donation of £510 from The Ranch House Club which we used for our Jubilee celebrations. We bought cupcakes, from The Dessert Pod in Stokesley and decorations for the room. We also ordered fish and chips from Stokesley Fish Shop for our Monday celebrations and afternoon teas from TK's for our Wednesday celebrations. The donation also paid for entertainment for the celebrations, we had The Breeze on Monday, (no charge) and Anita Aslin a harpist on the Wednesday. We also participated in The Queen's Green Canopy and planted a tree in our outside area. Our day centre clients have enjoyed visits from, Suzanne Rusinek's puppy Cooper and Angela Forrest's rabbit Blossom, who handed out Easter eggs. We hope to increase external visitors over the next twelve months.

Our carers support group resumed alongside Carers Plus on Friday 10<sup>th</sup> June 2022, to coincide with carers week. The group was well attended by carers with their loved ones being looked after by staff and volunteers in another room, we plan to run the group one Friday each month.

We have a four very much appreciated volunteers in the day centre, two helping on a Monday and two helping on a Wednesday; one of those volunteers helps at our carers group. We also have two excellent health and social care students on placement from Middlesbrough College, providing them with valuable experience for their future role, as well as giving our clients the benefits of their youthful enthusiasm. Without any doubt our volunteers and students are indeed a significant asset.

We look forward to additional training for both staff and volunteers in 2022 and a stimulating and exciting mix of activities for our clients.

**Sam McGurk**

**June 2022**

Stokesley and District  
Community Care Association

Registered Charity Number 1178776

Financial Accounts

Year Ended 31st March 2022

AME Accounting & Co.Ltd  
Madison Offices Richardshaw  
Rd,Radley House Pudsey,LS28 6LE

Independent Examiner's Report to the Trustees of The Community care Association

I report on the accounts of the charity for the year ended 31 March 2022 which are set out on pages 1 to 4.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the

accounting requirements of the 2011 Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable to proper

understanding of the accounts to be reached.

AME Accounting & Co. Ltd

Madison Offices  
Radley House, Richardshaw Road  
Pudsey  
LS28 6LE

# The Community Care Association

## Notes to the accounts

### Year Ending 31st March 2022

#### 1. General Information and basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2014 (as updated through update bulletin 1 published on 2nd February 2016, the Financial Reporting Standards applicable in the United Kingdom and Republic of Ireland (FRS 102) and UK Generally accepted practice as it applies from 1st January 2015.

The charity has applied update bulletin 1 as published on 2nd February 2016 and does not include a cash flow statement applying FRS 102 Section 1A.

The financial statements are prepared on a going concern basis under the historical cost convention.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound.

The significant accounting policies applied in the preparation of the financial statements are set out below.

These policies have been applied to all years shown unless otherwise stated.

The charity adopted SORP (FRS 102) in the current year and no transition adjustments were required.

#### b. Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the accounts.

- c. All grants and voluntary income are accounted for gross when receivable, as long as they are capable of financial measurement. Gifts in kind have not been capable of measurement and are not included.

- d. All expenditure is accounted for gross and incurred.

- e. Fixed Assets are included at cost. There are no uncapitalised Fixed Assets.

- f. Depreciation is provided to write off the cost of all fixed assets on the following basis:-

Vehicles	25 % of reducing value
Equipment	3 years straight line basis

- g. Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

# The Community Care Association

## Statement of Financial Activities

Year Ending 31st March 2022

	Note	Unrestricted Funds	Restricted Funds	Designated Funds	Total Funds	2020
Incoming Resources						
Grants Receivable	2	3,000	164,690		167,690	133,947
Room Hire		52			52	427
Donations		1,268	1,371		2,639	10,954
Interest		239	193		432	1,029
Fund Raising		3,055	6,095		9,150	1,038
Transport Income			3,325		3,325	2,520
Training		314			314	
Shopping			10,113		10,113	9,666
<b>Total Incoming resources</b>		<b>7,928</b>	<b>185,787</b>		<b>193,715</b>	<b>159,581</b>
Expenditure						
Direct Charitable expenditure						
Transport Costs		144	12,150		12,294	7,778
Catering		1,967	704		2,671	860
Salaries	3	52,569	14,435		67,004	63,083
Income to other organisations			38,944		38,944	38,944
Rent & Room Hire		1,493			1,493	2,693
Insurance		1,222			1,222	1,058
Repairs & Renewals			562		562	219
Telephone		2,180			2,180	2,404
Stationary & Postage		143			143	24
Advertising		265			265	
Subscriptions & Donations		188	163		350	402
Stream						
Sundry		6,689	15		6,705	3,546
Depreciation			6,418		6,418	8,557
Training			686		686	302
Profit / Loss on sale of asset			2,303		2,303	
Staff expenses		1,036	11,319		12,355	12,110
Accountants		1,959			1,959	1,158
<b>Total expenditure</b>		<b>69,856</b>	<b>87,698</b>		<b>157,554</b>	<b>143,138</b>
Transfer between funds		43,496	- 43,496			
<b>Net incoming/outgoing resources</b>		<b>- 18,432</b>	<b>54,593</b>		<b>36,161</b>	<b>- 16,443</b>
<b>Total funds brought forward</b>		<b>123,079</b>	<b>32,758</b>	<b>36,400</b>	<b>192,237</b>	<b>175,794</b>
<b>Total funds carried forward</b>		<b>104,647</b>	<b>87,351</b>	<b>36,400</b>	<b>228,398</b>	<b>192,237</b>

# The Community Care Association

## Balance sheet

Year Ending 31st March 2022

Fixed Assets	Note	2022	2021
Tangible Assets	4	54,513	73,233
Current Assets			
Three year HSBC Bond		35,000	35,000
Cash at Bank- HSBC		54,384	119,825
Cash at Shawbrook bank		85,000	85,000
Cash at bank Santander			
<u>Current Liabilities</u>			
Creditors	5	500	120,822
Net Assets		173,884	119,003
		<u>228,398</u>	<u>192,237</u>
Income Fund			
Unrestricted funds		104,647	123,079
Designated funds		36,400	36,400
Restricted Funds		87,351	32,758
Balance at end of Year		<u>228,398</u>	<u>192,237</u>

Approved by the Trustees on



Dauids - Chairman

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# The Community Care Association

## Notes to the accounts

Year Ending 31st March 2022

2.Grants Receivable	2022	2021
NYCC		
- Others	22,500	22,500
- Sitting Services	44,877	44,877
-Volunteer car scheme	14,712	14,712
Hambleton D.C		
-Volunteer car scheme	2,800	2,800
-Others	5,500	5,500
-Core	3,000	3,000
Miscgrants	40,558	40,558
Befriending		
Coop		
Low level preventative		
	133,947	133,947

3.Employee Emoluments	2022	2021
TotalEmoluments	67,004	63,083

Average number of employees

9

9

All staff are employed by the charity.

There are no payments to Trustees for remuneration or expense.

4.Tangible Fixed Assets	Motor	Equipment	Total
Opening@ 1st April2021	124,193	9,816	134,009
Additions			
Disposals	56,843		
Cost at 31st March 2022	67,350	9,816	134,009
Depreciation transferred B/fwd	50,959	9,815	60,774
Charge for the year	6,418		6,418
Eliminate on disposal	44,541		
Depreciation at 31st March 2022	12,836	9,815	22,651
Net Book Value at 31st March 2022	54,513	1	54,514
NBV@ 31st March 2021	73,233	1	73,234



# The Community Care Association

Notes to the accounts  
Year Ending 31st March 2022

5. Creditors	2022	2021
Grants/Donations in advance		60,161
Trade creditors		60,161
Accruals	500	500
	<u>500</u>	<u>120,822</u>

## 6. Trustees

No insurance was purchased to indemnify the trustees against default on their part.  
No remuneration or expense were paid to Trustees.

	Opening balance	Incoming resources	Transfer	Outgoing resources	Closing Balance
7. Funds					
Unrestricted funds	123,079	7,928	43,496	69,856	104,647
Restricted funds					
Volunteer Car scheme B)		18,696 -	11,697	7,000 -	0
Grants & donations mini bus C)	12,964	63,381		14,732	61,613
NYCC D)	18,070	44,887		38,944	24,013
Other Restricted E)		58,822 -	31,799	27,022	0
	<u>32,758</u>	<u>185,787 -</u>	<u>43,496</u>	<u>87,698</u>	<u>87,351</u>
Designated funds	36,400				36,400

A) These funds are set aside for future capital expenditure.

B) Grants to support the running for the volunteer car scheme.

C) Grants & donations toward a new mini bus which are written off as depreciated

D) Income for sitting services & achieve programme, including amounts distributed to other organisations.

8. Analysis of funds by asset	Unrestricted	Restricted	Designated	Total
Fixed Asset		54,513		54,513
Current Assets	105,147	32,838	36,400	174,385
Current liabilities	500			500
	<u>104,647</u>	<u>87,351</u>	<u>36,400</u>	<u>228,398</u>

**BANK**

HSBC  
136 High Street  
Stockton-on-Tees  
TS18 1LR

**CHARTERED ACCOUNTANTS**

James Denton  
AME Accountancy & Co. Ltd.  
Madison Offices  
Radley House, Richardshaw Road  
Pudsey  
Leeds  
LS28 6LE



**Stokesley and District  
Community Care Association**

**Registered Charity Number 1178776**

**Financial Accounts**

**Year Ended 31st March 2022**

**AME Accounting & Co. Ltd  
Madison Offices  
Richardshaw Rd, Radley House  
Pudsey, LS28 6LE**

# The Community Care Association

## Statement of Financial Activities

Year Ending 31st March 2022

<u>Incoming Resources</u>	Note	Unrestricted Funds	Restricted Funds	Designated Funds	Total Funds	2021
Grants Receivable	2	3,000	164,690		167,690	133,947
Room Hire		52	-		52	427
Donations		1,268	1,371		2,639	10,954
Interest		239	193		432	1,029
Fund Raising		3,055	6,095		9,150	1,038
Transport Income			3,325		3,325	2,520
Training		314	-		314	-
Shopping			10,113		10,113	9,666
<b>Total Incoming resources</b>		<b>7,928</b>	<b>185,787</b>		<b>193,715</b>	<b>159,581</b>
<b><u>Expenditure</u></b>						
<b>Direct Charitable expenditure</b>						
Transport Costs		144	12,150		12,294	7,778
Catering		1,967	704		2,671	860
Salaries	3	52,569	14,435		67,004	63,083
Income to other organisations			38,944		38,944	38,944
Rent & Room Hire		1,493			1,493	2,693
Insurance		1,222			1,222	1,058
Repairs & Renewals			562		562	219
Telephone		2,180			2,180	2,404
Stationary & Postage		143			143	24
Advertising		265			265	-
Subscriptions & Donations		188	163		350	402
Stream					-	-
Sundry		6,689	15		6,705	3,546
Depreciation			6,418		6,418	8,557
Training			686		686	302
Profit / Loss on sale of asset			2,303		2,303	-
Staff expenses		1,036	11,319		12,355	12,110
Accountants		1,959			1,959	1,158
<b>Total expenditure</b>		<b>69,856</b>	<b>87,698</b>		<b>157,554</b>	<b>143,138</b>
<b>Transfer between funds</b>		<b>43,496</b>	<b>- 43,496</b>			
<b>Net incoming/outputgoing resources</b>		<b>- 18,432</b>	<b>54,593</b>		<b>36,161</b>	<b>- 16,443</b>
<b>Total funds brought forward</b>		<b>123,079</b>	<b>32,758</b>	<b>36,400</b>	<b>192,237</b>	<b>175,794</b>
<b>Total funds carried forward</b>		<b>104,647</b>	<b>87,351</b>	<b>36,400</b>	<b>228,398</b>	<b>192,237</b>

# The Community Care Association

## Balance sheet

Year Ending 31st March 2022

<u>Fixed Assets</u>	Note	2022	2021
Tangible Assets	4	54,513	73,233
<u>Current Assets</u>			
Three year HSBC Bond		35,000	35,000
Cash at Bank - HSBC		54,384	119,825
Cash at Shawbrook bank		85,000	85,000
Cash at bank Santander		-	-
		<hr/>	<hr/>
<u>Current Liabilities</u>			
Creditors	5	500	120,822
		<hr/>	<hr/>
		173,884	119,003
<b>Net Assets</b>		<hr/> <hr/>	<hr/> <hr/>
		228,398	192,237
<u>Income Fund</u>			
Unrestricted funds		104,647	123,079
Designated funds		36,400	36,400
Restricted Funds		87,351	32,758
		<hr/>	<hr/>
<b>Balance at end of Year</b>		<hr/> <hr/>	<hr/> <hr/>
		228,398	192,237

Approved by the Trustees on



David Sills - Chairman

# The Community Care Association

## Notes to the accounts

Year Ending 31st March 2022

<b>2. Grants Receivable</b>	<b>2022</b>	<b>2021</b>
NYCC		
- Others	22,500	22,500
- Sitting Services	44,877	44,877
- Volunteer car scheme	14,129	14,712
Hambleton D.C		
- Volunteer car scheme	2,800	2,800
- Others	5,500	5,500
- Core	3,000	3,000
Misc grants	74,884	40,558
Befriending	-	-
Coop	-	-
Low Level preventative	-	-
	<u>167,690</u>	<u>133,947</u>

<b>3. Employee Emoluments</b>	<b>2022</b>	<b>2021</b>
Total Emoluments	67,004	63,083

Average number of employees 9 9

All staff are employed by the charity.

There are no payments to Trustees for remuneration or expense.

<b>4. Tangible Fixed Assets</b>	<b>Motor</b>	<b>Equipment</b>	<b>Total</b>
Opening @ 1st April 2021	124,193	9,816	134,009
Additions			-
Disposals	56,843		
<b>Cost at 31st March 2022</b>	<u>67,350</u>	<u>9,816</u>	<u>134,009</u>
Depreciation transferred B/fwd	50,959	9,815	60,774
Charge for the year	6,418		6,418
Eliminate on disposal	44,541		
<b>Depreciation at 31st March 2022</b>	<u>12,836</u>	<u>9,815</u>	<u>22,651</u>
Net Book Value at 31st March 2022	<u>54,513</u>	<u>1</u>	<u>54,514</u>
NBV @ 31st March 2021	<u>73,233</u>	<u>1</u>	<u>73,234</u>



# The Community Care Association

## Notes to the accounts

Year Ending 31st March 2022

### 5. Creditors

	2022	2021
Grants/Donations in advance		60,161
Trade creditors		60,161
Accruals	500	500
	<u>500</u>	<u>120,822</u>

### 6. Trustees

No insurance was purchased to indemnify the trustees against default on their part.

No remuneration or expense were paid to Trustees.

		Opening balance	Incoming resources	Transfer	Outgoing resources	Closing Balance
<b>7. Funds</b>						
<b>Unrestricted funds</b>		123,079	7,928	43,496	69,856	104,647
<b>Restricted funds</b>						
Volunteer Car scheme	B)		18,696	- 11,697	7,000	- 0
Grants & donations mini bus	C)	12,964	63,381		14,732	61,613
NYCC	D)	18,070	44,887		38,944	24,013
Other Restricted	E)		58,822	- 31,799	27,022	0
		<u>32,758</u>	<u>185,787</u>	<u>- 43,496</u>	<u>87,698</u>	<u>87,351</u>
<b>Designated funds</b>		36,400				36,400

A) These funds are set aside for future capital expenditure.

B) Grants to support the running for the volunteer car scheme.

C) Grants & donations toward a new mini bus, which are written off as depreciated

D) Income for sitting services, including amounts distributed to other organisations.

### 8. Analysis of funds by asset

	Unrestricted	Restricted	Designated	Total
Fixed Asset		54,513		54,513
Current Assets	105,147	32,838	36,400	174,385
Current liabilities	- 500			- 500
	<u>104,647</u>	<u>87,351</u>	<u>36,400</u>	<u>228,398</u>

# The Community Care Association

## Notes to the accounts

### Year Ending 31st March 2022

#### 1. General information and basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2014 (as updated through update bulletin 1 published on 2nd February 2016, the Financial Reporting Standards applicable in the United Kingdom and Republic of Ireland (FRS 102) and UK Generally accepted practice as it applies from 1st January 2015.

The charity has applied update bulletin 1 as published on 2<sup>nd</sup> February 2016 and does not include a cash flow statement applying FRS 102 Section 1A.

The Financial statements are prepared on a going concern basis under the historical cost convention.

The Financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound.

The significant accounting policies applied in the preparation of the financial statements are set out below.

These policies have been applied to all years shown unless otherwise stated.

The charity adopted SORP (FRS 102 in the current year and no transition adjustments were required.

#### b. **Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the accounts.

- c. All grants and voluntary income are accounted for gross when receivable, as long as they are capable of financial measurement. Gifts in kind have not been capable of measurement and are not included.
- d. All expenditure is accounted for gross, and incurred.
- e. Fixed Assets are included at cost. There are no uncapitalised Fixed Assets.
- f. Depreciation is provided to write off the cost of all fixed assets on the following basis: -

Vehicles	25 % of reducing value
Equipment	3 years straight line basis
- g. Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

## **Independent Examiner's Report to the Trustees of The Community Care Association**

I report on the accounts of the charity for the year ended 31<sup>st</sup> March 2022 which are set out on pages 1 to 4.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity
- state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the

accounting requirements of the 2011 Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable to proper

understanding of the accounts to be reached.

**AME Accounting & Co. Ltd**

**Madison Offices  
Radley House, Richardshaw Road  
Pudsey  
LS28 6LE**

**Stokesley and District  
Community Care Association**

**Registered Charity Number 1178776**

**Financial Accounts**

**Year Ended 31st March 2022**

**AME Accounting & Co. Ltd  
Madison Offices  
Richardshaw Rd, Radley House  
Pudsey, LS28 6LE**

# The Community Care Association

## Statement of Financial Activities

Year Ending 31st March 2022

<u>Incoming Resources</u>	Note	Unrestricted Funds	Restricted Funds	Designated Funds	Total Funds	2021
Grants Receivable	2	3,000	164,690		167,690	133,947
Room Hire		52	-		52	427
Donations		1,268	1,371		2,639	10,954
Interest		239	193		432	1,029
Fund Raising		3,055	6,095		9,150	1,038
Transport Income			3,325		3,325	2,520
Training		314	-		314	-
Shopping			10,113		10,113	9,666
<b>Total Incoming resources</b>		<b>7,928</b>	<b>185,787</b>		<b>193,715</b>	<b>159,581</b>
<b><u>Expenditure</u></b>						
<b>Direct Charitable expenditure</b>						
Transport Costs		144	12,150		12,294	7,778
Catering		1,967	704		2,671	860
Salaries	3	52,569	14,435		67,004	63,083
Income to other organisations			38,944		38,944	38,944
Rent & Room Hire		1,493			1,493	2,693
Insurance		1,222			1,222	1,058
Repairs & Renewals			562		562	219
Telephone		2,180			2,180	2,404
Stationary & Postage		143			143	24
Advertising		265			265	-
Subscriptions & Donations		188	163		350	402
Stream					-	-
Sundry		6,689	15		6,705	3,546
Depreciation			6,418		6,418	8,557
Training			686		686	302
Profit / Loss on sale of asset			2,303		2,303	-
Staff expenses		1,036	11,319		12,355	12,110
Accountants		1,959			1,959	1,158
<b>Total expenditure</b>		<b>69,856</b>	<b>87,698</b>		<b>157,554</b>	<b>143,138</b>
<b>Transfer between funds</b>		<b>43,496</b>	<b>- 43,496</b>			
<b>Net incoming/outputgoing resources</b>		<b>- 18,432</b>	<b>54,593</b>		<b>36,161</b>	<b>- 16,443</b>
<b>Total funds brought forward</b>		<b>123,079</b>	<b>32,758</b>	<b>36,400</b>	<b>192,237</b>	<b>175,794</b>
<b>Total funds carried forward</b>		<b>104,647</b>	<b>87,351</b>	<b>36,400</b>	<b>228,398</b>	<b>192,237</b>

# The Community Care Association

## Balance sheet

Year Ending 31st March 2022

<u>Fixed Assets</u>	Note	2022	2021
Tangible Assets	4	54,513	73,233
<u>Current Assets</u>			
Three year HSBC Bond		35,000	35,000
Cash at Bank - HSBC		54,384	119,825
Cash at Shawbrook bank		85,000	85,000
Cash at bank Santander		-	-
		<hr/>	<hr/>
<u>Current Liabilities</u>			
Creditors	5	500	120,822
		<hr/>	<hr/>
		173,884	119,003
<b>Net Assets</b>		<hr/> <hr/>	<hr/> <hr/>
		228,398	192,237
<u>Income Fund</u>			
Unrestricted funds		104,647	123,079
Designated funds		36,400	36,400
Restricted Funds		87,351	32,758
		<hr/>	<hr/>
<b>Balance at end of Year</b>		<hr/> <hr/>	<hr/> <hr/>
		228,398	192,237

Approved by the Trustees on



David Sills - Chairman

# The Community Care Association

## Notes to the accounts

Year Ending 31st March 2022

<b>2. Grants Receivable</b>	<b>2022</b>	<b>2021</b>
NYCC		
- Others	22,500	22,500
- Sitting Services	44,877	44,877
- Volunteer car scheme	14,129	14,712
Hambleton D.C		
- Volunteer car scheme	2,800	2,800
- Others	5,500	5,500
- Core	3,000	3,000
Misc grants	74,884	40,558
Befriending	-	-
Coop	-	-
Low Level preventative	-	-
	<u>167,690</u>	<u>133,947</u>

<b>3. Employee Emoluments</b>	<b>2022</b>	<b>2021</b>
Total Emoluments	67,004	63,083

Average number of employees 9 9

All staff are employed by the charity.

There are no payments to Trustees for remuneration or expense.

<b>4. Tangible Fixed Assets</b>	<b>Motor</b>	<b>Equipment</b>	<b>Total</b>
Opening @ 1st April 2021	124,193	9,816	134,009
Additions			-
Disposals	56,843		
<b>Cost at 31st March 2022</b>	<u>67,350</u>	<u>9,816</u>	<u>134,009</u>
Depreciation transferred B/fwd	50,959	9,815	60,774
Charge for the year	6,418		6,418
Eliminate on disposal	44,541		
<b>Depreciation at 31st March 2022</b>	<u>12,836</u>	<u>9,815</u>	<u>22,651</u>
Net Book Value at 31st March 2022	<u>54,513</u>	<u>1</u>	<u>54,514</u>
NBV @ 31st March 2021	<u>73,233</u>	<u>1</u>	<u>73,234</u>



# The Community Care Association

## Notes to the accounts

Year Ending 31st March 2022

### 5. Creditors

	2022	2021
Grants/Donations in advance		60,161
Trade creditors		60,161
Accruals	500	500
	<u>500</u>	<u>120,822</u>

### 6. Trustees

No insurance was purchased to indemnify the trustees against default on their part.

No remuneration or expense were paid to Trustees.

		Opening balance	Incoming resources	Transfer	Outgoing resources	Closing Balance
<b>7. Funds</b>						
<b>Unrestricted funds</b>		123,079	7,928	43,496	69,856	104,647
<b>Restricted funds</b>						
Volunteer Car scheme	B)		18,696	- 11,697	7,000	- 0
Grants & donations mini bus	C)	12,964	63,381		14,732	61,613
NYCC	D)	18,070	44,887		38,944	24,013
Other Restricted	E)		58,822	- 31,799	27,022	0
		<u>32,758</u>	<u>185,787</u>	<u>- 43,496</u>	<u>87,698</u>	<u>87,351</u>
<b>Designated funds</b>		36,400				36,400

A) These funds are set aside for future capital expenditure.

B) Grants to support the running for the volunteer car scheme.

C) Grants & donations toward a new mini bus, which are written off as depreciated

D) Income for sitting services, including amounts distributed to other organisations.

### 8. Analysis of funds by asset

	Unrestricted	Restricted	Designated	Total
Fixed Asset		54,513		54,513
Current Assets	105,147	32,838	36,400	174,385
Current liabilities	- 500			- 500
	<u>104,647</u>	<u>87,351</u>	<u>36,400</u>	<u>228,398</u>

# The Community Care Association

## Notes to the accounts

### Year Ending 31st March 2022

#### 1. General information and basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2014 (as updated through update bulletin 1 published on 2nd February 2016, the Financial Reporting Standards applicable in the United Kingdom and Republic of Ireland (FRS 102) and UK Generally accepted practice as it applies from 1st January 2015.

The charity has applied update bulletin 1 as published on 2<sup>nd</sup> February 2016 and does not include a cash flow statement applying FRS 102 Section 1A.

The Financial statements are prepared on a going concern basis under the historical cost convention.

The Financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound.

The significant accounting policies applied in the preparation of the financial statements are set out below.

These policies have been applied to all years shown unless otherwise stated.

The charity adopted SORP (FRS 102 in the current year and no transition adjustments were required.

#### b. **Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the accounts.

c. All grants and voluntary income are accounted for gross when receivable, as long as they are capable of financial measurement. Gifts in kind have not been capable of measurement and are not included.

d. All expenditure is accounted for gross, and incurred.

e. Fixed Assets are included at cost. There are no uncapitalised Fixed Assets.

f. Depreciation is provided to write off the cost of all fixed assets on the following basis: -

Vehicles	25 % of reducing value
Equipment	3 years straight line basis

g. Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

## **Independent Examiner's Report to the Trustees of The Community Care Association**

I report on the accounts of the charity for the year ended 31<sup>st</sup> March 2022 which are set out on pages 1 to 4.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity
- state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the

accounting requirements of the 2011 Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable to proper

understanding of the accounts to be reached.

**AME Accounting & Co. Ltd**

**Madison Offices  
Radley House, Richardshaw Road  
Pudsey  
LS28 6LE**