

STOKESLEY AND DISTRICT COMMUNITY CARE ASSOCIATION

England & Wales · Charity number 1178776

Details

Status Registered

Legal form CIO

Registered 2018-06-13

Register [View on the Charity Commission register](#)

Contact

Address The Community Care Association
Town Close
North Road
Stokesley
Middlesbrough
TS9 5DH

Phone 01642 710085

Email enquiries@stokesleycca.org.uk

Website www.stokesleycca.org.uk

Activities

Objects: TO ADVANCE SUCH CHARITABLE PURPOSES (ACCORDING TO THE LAW OF ENGLAND AND WALES) AS THE TRUSTEES SEE FIT FROM TIME TO TIME, IN PARTICULAR, BUT NOT LIMITED TO, RELIEVING THE NEEDS OF OLDER PEOPLE IN HAMBLETON AND RICHMONDSHIRE DISTRICTS OF NORTH YORKSHIRE.

Activities: Our general charitable purpose mainly involves the support of the elderly and vulnerable within the community. We do this by the provision of a variety of services which include: A volunteer car scheme. Two fully accessible mini buses. A Day centre for people living with Dementia. Various exercise classes Lunch club Community visiting services Plus other localised services

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Disability
- **Who:** Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies

Geography

- North Yorkshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£155,851	£194,829	-	-
2024-03-31	£145,769	£211,163	-	-
2023-03-31	£185,600	£193,814	-	-
2022-03-31	£193,715	£157,554	-	-
2021-03-31	£159,581	£143,138	-	-

Trustees

Name	Role	Appointed
Anne Caroline Rathmell	Chair	2021-02-15
ANDREW CLAYSON		2022-07-07
Catharina Maria Lamprecht		2019-05-22
DOROTHY BLAKEY		2018-05-09
Heinrich Christiaan Lamprecht		2019-05-22
Martin John Luxton		2018-11-14

STOKESLEY AND DISTRICT COMMUNITY CARE ASSOCIATION

England & Wales - Charity number 1178776

Accounts

Stokesley and District Community Care Association

Annual General Meeting

Tuesday 9th September, 5pm at SCCA, Town Close.

- 1 Apologies**
- 2 Minutes of last meeting held on 9th July 2024**
- 3 Matters arising**
- 4 Annual reports**
 - 4.1 Chair**
 - 4.2 Manager**
 - 4.3 Volunteer Coordinator**
 - 4.4 Day Centre**
 - 4.5 Community Visiting Coordinator**
 - 4.6 Treasurer**
- 5 Election of officers and trustees**
- 6 Any other business**
- 7 Date of next meeting: TBC**

STOKESLEY AND DISTRICT COMMUNITY CARE ASSOCIATION
**MINUTES OF THE ANNUAL GENERAL MEETING HELD AT TOWN CLOSE AT 5pm
ON 9 September 2025**

1. **ATTENDING** – Caroline Rathmell (Chair), Martin Luxton, Andy Clayson, Heinrich Lamprecht, Carine Lamprecht, Hazel Clayson, Dorothy Blakey, Andrea Fox, Sarah Thorogood, Eddie Jones, Eliane Luxton, Peter Atkinson, Sue Mason, Geoff Harper and Sally Grey. **Apologies** from
2. **MINUTES** of the last AGM held on 9 July 2023 were circulated and accepted
3. **MATTERS ARISING** – none
4. **ANNUAL REPORTS** - Reports were presented by the Chair, Manager, Volunteer Co-ordinator, Community Visiting Co-ordinator, Day Centre Co-ordinator and Treasurer. The Treasurer answered questions on his Report
5. **ELECTION OF OFFICERS AND TRUSTEES** – Two trustees were due to resign at this AGM, namely Andy Clayson, Eddie Jones. It was also necessary for a third person to reire as one third of the nine trustees have to reign in rotation. Caroline Rathmell offered to do this. All three indicated a willingness to continue in office and were duly re-elected. Andy Bragg and Gary Yuille were proposed and seconded as new trustees and were duly elected. The Chair, Vice Chair and Treasurer had also indicated willingness to continue in their roles and were duly re-appointed
6. **ANY OTHER BUSINESS** – none

The meeting closed at 6pm.

The next AGM will be on a date to be decided in July 2025

ANNUAL REPORT

2024-2025

**STOKESLEY & DISTRICT
COMMUNITY CARE ASSOCIATION
TOWN CLOSE
NORTH ROAD
STOKESLEY
TS9 5DH**

Telephone: 01642 710085



Stokesley & District
Community Care
Association

**Registered Charity
Number 1178776**

Stokesley & District Community Care Association

Annual Report

The Registered address of the Association is:

Town Close
North Road
Stokesley
TS9 5DH

Charity No.1178776

The Members of the Executive Committee (the Trustees) are:

Caroline Rathmell	(Chair)
Martin Luxton	(Vice Chair)
Andy Clayson	(Treasurer)
Brian Walker	
Hazel Clayson	
Dorothy Blakey	
Carine Lamprecht	
Heinrich Lamprecht	
Edward Jones	

Staff:

Manager	Andrea Fox
Community Visiting Coordinator	Sarah Thorogood
Volunteer Coordinator	Kate Hamilton
Day Centre - Manager Staff	Sam McGurk Angela Forrest Suzanne Rusinek
Administration Office	Jane Bowles Elaine Morris Matthew Willoughby Kate Hamilton Angela Forrest

CHAIR'S REPORT 2024-2025

To start with the subject of finance, this has been the second consecutive financially challenging year for Community Care.

Last year we started the process of detailed analysis of the income and costs of all our areas of operation. After a short-term rise in grant income from North Yorkshire Council during Covid, it then dropped to below pre Covid levels and for the last two years has been lower than the amount we received in 2018.

Since then the costs over which we have no control have risen dramatically and will continue to do so.

These factors have resulted in a significant deficit for the financial year 2024/2025, but this deficit is much smaller than the previous year. The Treasurer's report will go into more detail on this.

Last autumn the trustees started a long hard look at the costs which we can control and concluded that the main areas where our costs far exceeded income were firstly the Dementia Day Centre and secondly the staffing costs of running the car scheme in Richmond area (which had originally been financially sound).

Numbers have dropped to an unsustainable level at the Day Centre since Covid. We know that other similar services in North Yorkshire are having the same experience.

The trustees are very committed to maintaining the Day Centre and we have set up a working group made up of staff and trustees who are developing a plan to boost numbers so that we can balance income and expenses. The group has many ideas, and we are optimistic that this situation can be turned around in the coming months.

However, the trustees took the view that as North Yorkshire Council was unable to offer any more money for the Richmond car service to reflect the staff hours involved, there was no option but to make savings on staff costs by stopping this service which will cease at the end of June this year. It is being taken over by a local provider.

These issues have necessitated an extremely high level of work during the year by the trustees, who are all working voluntarily of course. I would like to thank them all, and especially those who have given up a lot of their time to support me throughout the year.

I would also like to thank the Community Care staff for working constructively with trustees to achieve an agreement about the reduction in hours. This has inevitably been a difficult process for everyone concerned, but in the future the costs savings will be the main factor in ensuring that Community Care is on a sound financial footing in the years to come to enable it to continue its work.

The manager and the trustees are constantly looking for opportunities to boost our income through grants and business sponsorship.

I sincerely hope that the range of measures which are being taken to address the deficit will mean that this time next year it will be possible to report a balanced budget.

On a more positive note, I know that the manager's report which will be presented at the AGM will confirm increasing activity and progress across the whole range of our services. It is very encouraging to know that we are helping increasing numbers of people.

This is of course only possible because of the dedication of all our volunteers in a very wide variety of roles. Some of those have been volunteering for very many years, and we have also had many welcome new faces this year.

Whatever your role, if you are a volunteer I would like to express huge appreciation of what you do.

Finally, none of this would be possible without the enthusiastic commitment of our staff. I know this has been a hard year for you, but I would like to thank each and every one of them for their work and dedication, and I hope that 2025/2026 will be a positive year for us all.

Caroline Rathmell

Chair

Manager's Report

Despite the financial challenges we are facing in the current economic climate, which are a priority for us to address, we have achieved many positives throughout the year and our services are a highly valued lifeline to many clients.

In terms of our service delivery this year, below is a table providing some of our headline data:

2024/25			
Number of new referrals	304		
Prescriptions delivered	1		
Shopping delivered	228		
Car scheme transport provided	Stokesley	Richmond	Total
	913	3117	4030
Number of mini bus passenger journeys	3808		
Number of volunteer hours	11729.5		

We have seen an increase of 500 single passenger journeys as compared to last year for our minibus services. Having introduced half day excursions as well as a wider range of shopping trips, we have found these to be extremely popular. The shopping trips in particular are often oversubscribed, with a waiting list in case of cancellations.

Likewise, our car scheme service continues to be a vital service in allowing people to attend medical and other appointments and demand remains consistent. As referred to in the Chair's report, we took a decision to cease delivering the Richmondshire car scheme at the end of the year but our Stokesley and district service continues.

Our social activities also remain very popular, with waiting lists for both lunch club and chairobics. This year saw a move for the tea dance to a new venue at the WI Hall in Great Ayton, which new space has allowed our volunteers to fully unleash their creativity in holding themed events.

Our bereavement group, introduced last year, now has a small but regular attendance of members who very much benefit from the support provided.

This year has seen us look to introduce new activities to increase social connection. We started a successful partnership with Stokesley Sports Club to hold a fortnightly social event, with food and activities, for senior residents which proved immediately popular and has a regular and loyal attendance.

As alluded to elsewhere in the report, attendance at our Dementia Day Care centre declined significantly this year, which has added to the financial pressures. A working group of staff and Trustees has been formed to address this and we are beginning to see some impact of this work in the numbers attending, though there remains more work to do.

What is significant, as always, in the figures above is the sheer amount of hours given annually by our amazing volunteers. Without them, our services simply could not run and we thank them for all that they do for their community.

We continue in our role as a Community Anchor Organisation (CAO) for North Yorkshire Council, which provides much needed grant funding.

Likewise, our Stay Healthy, Independent and Connected (SHIC) grant with NYC has enabled us to continue essential services such as befriending, while also enabling partnership work with other providers in delivering monthly Cuppa Connect sessions.

We would like to thank the following for financial support during 2024/25:

- North Yorkshire Council
- Locality Fund via Cllr Bryn Griffiths, Stokesley Town Council
- Two Ridings Community Foundation
- Rotary Club of Stokesley
- Stokesley Masons
- Local businesses for the many donations of tombola prizes
- Numerous donors, who wish to remain anonymous, for their personal donations. For those donations made in memoriam we thank the families and remember their loved ones who benefitted from the services of SCCA

We would also like to thank our dedicated staff team for all that they do in keeping our services running smoothly.

Priorities for 2025/26:

- Diversifying income streams via increased fundraising and relationships with local businesses and partners
- Evolving new services and projects in response to identified need
- Continuing work on internal efficiencies to systems and processes of work
- Building on collaborative work with other organisations
- Increasing our volunteer recruitment to meet demand for services

Dementia Day Centre Report

Attendance figures across the year have fluctuated between 7 – 10 clients, which is down on the previous year. We have found recently that clients are being referred to us later in their dementia journey, with the consequence that they are with us for a shorter time than previous clients. Across the year, we had 11 new starters. Some clients were referred and came for initial visits but, for various reasons, did not end up taking up attendance. Unfortunately, across the same time period, we had 10 clients leave us. Of these, 9 went into residential care and 1 died. This has been a challenging year, both in view of low numbers, but also in terms of unsettled group dynamics due to the number of starters and leavers.

The day centre staff and volunteers continue to do amazing work in managing this, and in providing a range of stimulating and enriching activities. These vary widely and include themed days for events such as the VE Day anniversary, craft sessions, singing, quizzes, and gardening. They also arrange for a regular schedule of visits, such as The Breeze, a local band; Tilly the PAT dog and her owner Amanda; craft sessions with Christine Shackles; visits from Katherine Atha to celebrate Remembrance Day and harvest festival. A number of outings have also been arranged, enabling clients to get out and about.

We continue our monthly partnership with Carers Plus Yorkshire to deliver a carers support group, which is consistently well-attended and allows carers to leave their loved one to be looked after by staff while they attend the group.

A great deal of work is being undertaken to promote the day centre and to make efforts to increase awareness of the service and increase attendance. Work includes: reviewing and expanding the geographical and access criteria; attending events to promote the service; renewed promotion of the service with local venues and providers; linking with partners to look at joint work; exploring the possibility of commencing an Early Onset Dementia group; working to gain press coverage of the service.

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Community Visiting Coordinator's Report

While things have calmed down somewhat from the record-breaking number of referrals and assessments last year, both schemes have still been incredibly busy and the Respite Sitting Scheme has continued to break records.

There were 39 referrals in total over the year, as usual from a variety of sources but the largest again being family and health professionals, especially Social Prescribers. 28 assessments were carried out (14 for each scheme), and 25 introductions, 14 for Respite Sitting and 11 for Befriending.

Unfortunately we weren't able to match the fantastic figure of 18 new volunteers from last year but nonetheless had 10 new volunteers which compared with other years is still very good. Sadly, as always, a few volunteers chose to stop visiting for a variety of reasons so at the end of March we had 40 active volunteers and a few more who are taking a break and not visiting regularly at the moment.

Sadly there has been a waiting list throughout the year, especially for Befriending. It's not that we have fewer volunteers – though we could always do with more – it's that there are more people wishing to access our services. In the spring newsletter, thumbnail sketches were written of all those on the waiting list at that time – hoping to entice a volunteer for another service into the Community Visiting team but unfortunately wasn't successful so a long waiting list sadly still exists.

Whilst Befriending remains the busier of the schemes in most respects, the Respite Sitting Scheme had its busiest year ever with between 17 and 26 clients over the year - compared with last year's highest number of 16 which was then a record – and over 1000 hours of visits in total - an average of 85 hours a month but topping 100 hours one month. At the end of March there were 25 clients on each Scheme. Befriending had started the year on 28 clients and was in the mid-high 20's all year with an average of just over 100 visiting hours a month.

Of course none of this is possible without our amazing volunteers who give up their time to help someone else and as always, we want to state our appreciation to all of them.

Volunteer Coordinator's Report

Since reporting at the last AGM 36 new volunteers have been recruited. The breakdown of these are:

12 x Visitors

8 x Stokesley drivers

7 x Richmond drivers,

1x Mini bus drivers, ,

2 x Day Centre assistants,

1 chair aerobics assistant,

5 lunch club helpers

In this period from April 2024 to the end of March 2025 we had a total of 177 volunteers in total, 145 Stokesley volunteers over a variety of roles and 32 Richmondshire volunteers, all of which are drivers. We are pleased to say that a number of regular volunteers have taken on other volunteering roles other than the one they originally took. We still need visitors both befrienders and sitters, drivers and minibus drivers in Stokesley to fulfil the demand from clients.

We have seen a direct impact from our advertising not only with an increase in volunteers but also our services. We have had success on local facebook sites like Stokesley Focus or Great Ayton Friends etc. We also advertise on the Loop and Broughton news, D&S and any other relevant media. We continue to use our banners where we can. However, word of mouth from our own volunteers is still the best advertisement for Community Care.

Last year's fundraising events went very well and not only raised funds but our profile. When attending the Ayton Fete we managed to attract 2 new volunteers and even saw Rishi Sunak who also made an appearance. Both our Christmas events were attended by record numbers of volunteers and everyone had a great time and it gave new volunteers the opportunity to meet the staff but also volunteers in different roles.

Treasurer's Report

This year has been something of a curate's egg. Our grant income has fallen but our service income has increased. A change to contract arrangements meant reduced partner payments have reduced our apparent overall expenditure significantly, yet our day-to-day costs have increased.

Grants formed around 50% of our income, despite the regular price increases we have imposed in the last three years, and any fall in these grants are difficult to manage. This financial year we received £16,053 (16%) less in grants from North Yorkshire Council than we received in financial year 2017-18. Over that seven-year period, our salary costs have increased 92%.

Since our financial year 2017-18:

- If our grant income had increased in line with inflation (CPI) then we would have received an additional £26,688 this year. The difference in these would comfortably turn this year's deficit into a surplus.

- Our service income fell this year as fewer people use some of our services, in particular in our Day Care Centre service. It remains unclear if this is caused by population change or if families cannot afford such a service and are, perhaps, using their carer's allowance to pay for general living expenses rather than using our Day Care Centre.
- Salary costs have risen from £58,104 to £111,587 and represent our biggest single expense. If salary costs had increased in line with CPI our salary bill would be £31,235 less¹.

Last year's deficit of £65,394 (depreciation: £25,506) has fallen dramatically to a deficit of £38,978 (depreciation: £19,673). This remains too high and, if this level of deficit continues, it represents a substantial risk to the future of this charity.

It is with these numbers in mind that the trustees made the decision to transfer the provision of the Richmond Car Scheme to a local provider: it made no sense to have our local clients subsidise a service offered almost 30 miles away from Stokesley. My projections suggest we could save between £4,000 and £6,000 across the year by not providing this service. A push to increase client numbers at our Day Care Centre has increased attendance significantly and, if this can be sustained, will considerably reduce our deficit. Further service price rises are inevitable though it is unclear how elastic our service prices remain.

The outlook remains uncertain. The recent government spending review saw local council budgets receive little measurable increase. We are seeking to interest local companies to potentially sponsor us yet they too have been hit by increased costs and taxes. We live in interesting times.

¹ Salary costs are not the same as individual salaries. They include pension contributions, tax and national insurance. Additionally, staff absences may require the use of temporary cover workers during their absence meaning we effectively pay two salaries for that period. This increases total salaries even though there is no additional pay to contracted staff members.

Statement of Financial Activities

Including income and expenditure account

For the year ended 31st March 2025

		Unrestricted Funds 2025	Restricted Funds 2025	Designated Funds 2025	Total Funds 2025	Unrestricted Funds 2024	Restricted Funds 2024	Designated Funds 2024	Total Funds 2024
	Note	£	£	£	£	£	£	£	£
Income from:									
Grants Receivable	2	43,992	33,721	0	77,713	47,124	31,305	0	78,429
Charitable activities	2	61,515	15,001	0	76,516	59,033	6,542	0	65,575
Interest	2	1,622		0	1,622	1,765	0	0	1,765
Total Income		107,129	48,722	0	155,851	107,922	37,847	0	145,769
Expenditure on:									
Charitable activities	3	30,103	6,878	0	36,981	33,899	15,794	0	49,693
Organisational costs	3	75,452	82,396	0	157,848	77,494	83,976	0	161,470
Total Expenditure		105,555	89,274	0	194,829	111,393	99,770	0	211,163
Transfer between funds	4	19,873	16,527	(36,400)		(17,224)	17,224		
Net incoming/ (outgoing) resources		21,447	(24,025)	(36,400)	(38,978)	(20,695)	(44,699)		(65,394)
Total funds brought forward		79,511	88,464	36,400	204,375	103,064	130,305	36,400	269,769
Total funds carried forward		100,958	64,439	0	165,397	82,369	85,606	36,400	204,375

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

Balance sheetAs at 31st March 2024

	Notes	2025	2025	2024	2024
Fixed tangible assets	6		52,502		72,175
Current assets					
HSBC 3-year Bond			0		35,000
Shawbrook investment			85,000		85,000
Deposit Account (HSBC)			10,621		0
Current Account (HSBC)			17,274		12,700
			<u>112,895</u>		<u>132,700</u>
Current liabilities					
Trade creditors	7		0		(-500)
Net current assets			<u>112,895</u>		<u>132,200</u>
Total assets less current liabilities	8		<u>165,397</u>		<u>204,375</u>
Income Funds					
Unrestricted	4		100,958		79,511
Restricted	4		64,439		88,464
Designated	4		0		36,400
Balance at the end of year			<u>165,397</u>		<u>204,375</u>



For the year ending 31 August 2024, the company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.


The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

The financial statements were approved by the Trustees on 20 November 2024.

Signed on behalf of all the Trustees/Directors	Print name	Date of approval
	Caroline Rathmell Chair of Trustees	26.6.25.
	Andrew Clayson Treasurer	26/6/2025

Signature of trustee authenticating accounts
being sent to Companies House

Signature	Date
	26.6.25
Andrea Fox	

Notes to the accounts

1. Accounting Policies

(a) Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006 applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements have been prepared in sterling, which is the functional currency of the charity, and are rounded to the nearest £.

(b) Going concern

The Trustees consider there are no material uncertainties about the Charity's ability to continue as a going concern. The review of our financial position, reserves levels and future plans gives Trustees confidence the charity remains a going concern for the foreseeable future. As a result, the financial statements have been prepared on a going concern basis.

(c) Income

Income is recognised when the charity is legally entitled to it after any performance conditions are met, the amounts can be measured reliably and it is probable that income will be received.

Cash grants and donations are recognised on receipt. Performance related grants are only included when the charity has met the performance related conditions.

The value of any voluntary help is not included in the financial statements but is described in the Trustees' Annual Report. Gifts in kind have not been deemed capable of financial measurement and are not included.

(d) Expenditure

Expenditure is recognised when incurred. Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries.

(e) Tangible fixed assets

Tangible assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses. Assets are capitalised if they can be used for more than one year, and cost over £5,000 (though a lower sum may apply at the discretion of the Board).

Depreciation is recognised to write off the cost of assets less their residual values over their useful lives on the following basis:

- Vehicles 25% of reducing value
- Equipment 3 years straight line basis

2. Analysis of income

	Analysis	Unrestricted funds 2025 £	Restricted funds 2025 £	Designated funds 2025 £	Total funds 2025 £
Grants	Bus Service Operator Grant - Minibuses		1,402		1,402
	Hambleton District Council - Adult Sitting		11,945		11,945
	Heck Foods - Office	100			100
	NYCC - Car Scheme		15,374		15,374
	NYCC - Office	23,892			23,892
	NYCC - Minibuses		2,000		2,000
	NYCC - Lunch Club		3,000		3,000
	NYCC - Shic	15,000			15,000
	Two Ridings Community Fund - Office	5,000			5,000
		<u>43,992</u>	<u>33,721</u>		<u>77,713</u>
Charitable Activities	Donations	7,815	50		7,865
	Fund Raising	1,294			1,294
	Room Hire	5,111			5,111
	Service Income (incl shopping)	47,295			47,295
	Subscriptions		4,560		4,560
	Transport Income		10,391		10,391
	Total		<u>61,515</u>	<u>15,001</u>	
Income from Investments	Interest	1,622			1,622

3. Analysis of expenditure

	Note	Analysis	Unrestricted funds 2025 £	Restricted funds 2025 £	Designated funds 2025 £	Total funds 2025 £	
Expenditure on charitable activities		Service Costs	12,306			12,306	
		Transport Costs	5,553			5,553	
		Partner Payments	3,162	6,878		10,040	
		Catering	9,082			9,082	
		Total	30,103	6,878		36,981	
Organisational costs	5	Salaries	60,367	51,220		111,587	
		Rent & Room Hire	3,077			3,077	
		Insurance	3,429			3,429	
		Repairs & Renewals	416			416	
		Telephone	2,565			2,565	
		Stationery & Postage	2,049			2,049	
		Promotion	68			68	
		Subscriptions & Donations	120			120	
		Training	691			691	
		Staff & Volunteer Expenses	1,734	11,502		13,236	
		Accountancy	-400			-400	
		Depreciation			19,673		19,673
		Sundry Costs	1,336	1		1,337	
		75,452	82,396		157,848		
TOTAL EXPENDITURE		105,555	89,274		194,829		

4. Charity Funds

	Closing balance 31/03/2024	Incoming resources	Outgoing resources	Transfer	Closing balance 31/03/2025
	£	£	£	£	£
Unrestricted funds	79,511	107,129	(105,555)	19,873	100,958
Restricted funds					
Restricted Adult Sitting	15,336	11,945	(21,744)		5,537
Restricted Minibus	70,001	3,402	(17,501)		55,902
Restricted Car Scheme		30,374	(47,856)	17,482	
Restricted Other	3,127	3,000	(2,172)	(955)	3,000
	88,464	48,721	(89,273)	16,527	64,439
Designated funds	36,400			(36,400)	
Total funds	204,375	155,850	(194,828)		165,397

5. Employees

Salaries	2025	2024
	£	£
Salaries and wages	98,020	94,691
Pension costs (defined contribution scheme)	4,477	2,941
Tax	8,376	9,125
Professional fees	713	535
Total staff costs	111,587	107,292

Total number of employees	9	9
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Unrestricted staff & volunteer expenses

DBS checks	485	554
Staff expenses	359	218
Staff travel	79	279
Hospitality	582	621
Volunteer expenses	229	864
Total	1,734	1,672

Staff costs are shown gross.

All staff are employed by the Charity and there were no employees whose annual remuneration was £60,000 or more.

There are no payments to the Trustees for remuneration or expenses.

No insurance was purchased to indemnify the trustees against default on their part.

6. Tangible fixed assets

	Motor	Equipment	Total
	£	£	£
Opening at 1st April 2024	132,364	16,335	148,699
Additions	0	0	0
Disposals	0	0	0
Cost at 21st March 2025	<u>132,364</u>	<u>16,335</u>	<u>148,699</u>
Charge for the year	17,501	2,172	19,673
Eliminate on disposal			
Depreciation at 31st March 2025	<u>79,864</u>	<u>16,333</u>	<u>96,197</u>
NBV at 31st March 2025	<u>52,500</u>	<u>2</u>	<u>52,502</u>

7. Creditors

	2025	2024
	£	£
Accruals	0	500

8. Analysis of funds by asset

Fund balances at 31 March 2025 are represented by

	Unrestricted	Restricted	Designated
	funds	funds	funds
	2025	2025	2025
	£	£	£
Tangible fixed assets		52,502	
Current assets/liabilities	£100,958	£11,937	£0
Current Liabilities			
Total	<u>100,958</u>	<u>64,439</u>	
		Total	<u>165,397</u>

9. Related party payments

Name of the trustee or related party	Relationship to other Organisation	Description of the transaction(s)	2025	2024
			£	£
Hazel Clayson	Trustee	Purchase of tickets for Crash Bang Wallop Youth Theatre show Buggy Malone. See note 1	120	0
Andrea Fox	Daughter of owner	General office supplies purchased from Daco Wholesale. See note 2	156	48

Note 1

The clients that attended paid CCA who purchased the tickets from Crash Bang Wallop Youth Theatre. No benefit accrued to any trustee or member of CCA.

Note 2

£156 represents less than 0.1% of expenditure. There are no plans to significantly increase purchases from Daco Wholesale in the coming years. No direct benefit accrued to Andrea Fox or any other trustee of CCA.

10. Independent Assessor

An Independent Assessor was used to validate these accounts and was paid £100.

STOKESLEY AND DISTRICT COMMUNITY CARE ASSOCIATION

England & Wales - Charity number 1178776

Accounts



Stokesley & District Community Care Association

ANNUAL REPORT 2023-2024

**STOKESLEY & DISTRICT
COMMUNITY CARE ASSOCIATION
TOWN CLOSE
NORTH ROAD
STOKESLEY
TS9 5DH**

Telephone: 01642 710085

Email: enquiries@stokesleycca.org.uk
Volunteer Co-ordinator: volunteering@stokesleycca.org.uk
Community Visiting: communityvisiting@stokesleycca.org.uk
Car Scheme: carscheme@stokesleycca.org.uk
Day Centre: daycentre@stokesleycca.org.uk
Website: www.stokesleycca.org.uk

**Registered Charity
Number 1178776
Stokesley & District Community Care Association**

Annual Report

The Registered address of the Association is:

Town Close
North Road
Stokesley
TS9 5DH

Charity No.1178776

The Members of the Executive Committee (the Trustees) are:

Caroline Rathmell	(Chair)
Martin Luxton	(Vice Chair)
Andy Clayson	(Treasurer)
Brian Walker	
Hazel Clayson	
Dorothy Blakey	
Carine Lamprecht	
Heinrich Lamprecht	
Edward Jones	

Staff:

Manager	Andrea Fox
Community Visiting Coordinator	Sarah Thorogood
Volunteer Coordinator	Kate Hamilton
Day Centre - Manager Staff	Sam McGurk Angela Forrest Suzanne Rusinek
Administration Office	Jane Bowles Elaine Morris Matthew Willoughby Kate Hamilton Angela Forrest

STOKESLEY AND DISTRICT COMMUNITY CARE ASSOCIATION

MINUTES OF THE ANNUAL GENERAL MEETING HELD AT TOWN CLOSE AT 5pm ON 8 JULY 2023

1. **Apologies** received from Martin Luxton and Heinrich and Carine Lamprecht (Trustees) and from Sallyann Hewitt, Brian Walker, Jim Elder, Karen Boddy and Christine Foy (members and/or volunteers)

2. **Minutes of the last AGM** held on 7 July 2022 were read and accepted

3. **Matters arising** - None

4. **Annual reports**

Reports were presented by the Chair, Manager, Volunteer Coordinator, Community Visiting Coordinator Day Centre Coordinator and Treasurer.

5. **Election of Officers and trustees**

Three Trustees were due to resign at this AGM. Caroline Rathmell and Dorothy Blakey indicated their willingness to restand and were duly re-elected. Stuart Robertson had decided not to restand, and he was sincerely thanked for his very long service as both a driver and a Trustee.

Hazel Clayson and Brian Walker were at the meeting and nominate and seconded as new trustees and duly pointed by a show of hands

The Chair, Vice Chair and Treasurer were willing to remaining in office. There is no-one appointed as Secretary (this not being required by the Charity Commission) and trustees will take turns to take minutes.

6. **Any other business** - the next AGM would be on 6 June 2024 and the time would be considered before that

The meeting closed at 5.55pm

CHAIR'S REPORT

My report this year is in two sections – the good news and the bad news!

I'll start with the bad news and get that over. It has been a tough year for us financially. Our income has simply not kept pace with increasing costs over the last year for all aspects of our regular expenditure, and as a result we will have to draw on reserves. These had increased during Covid due to the largesse of local authorities, but this generosity has long since stopped and austerity has hit. I'm sure our Treasurer will say more about this in his report to the AGM. The trustees are working very hard to improve the position for 2024-2025 and we have been helped in this by a better understanding of the finances of each aspect of our activities, thanks to very significant work by one of our new Trustees.

But I will move on to the good news, of which there has been plenty over the year.

We continue to operate all our usual services, and the numbers of individuals we have helped has significantly increased on last year.

The number and range of minibus outings has greatly increased, which not only benefits the passengers but also generates more income.

I must also mention the new, tailor-made booking system for the Car Scheme which has been created by one of our volunteers who has put countless hours into its development, and the staff are finding it a great improvement on the old one. The Trustees are very grateful for this.

We are a beneficiary of the Co-op Community Fund this year, which should produce a very welcome boost to our funds.

For me, the best thing about being involved in SCCA is the overwhelming spirit of enthusiasm, optimism and dedication which permeates every aspect of what we do. Our volunteers contribute in a wide variety of roles and all bring their skills together to achieve a positive and successful organisation, whether this is the kindness of a friendly person who is a good listener or a person with special knowledge which they put to good use.

All this is underpinned by the positive and friendly approach of our Manager, and the office staff who unfailingly find a solution to every problem which is thrown at them. The staff help to run publicity and fund-raising events in their spare time, which is very much appreciated.

I would also like to express my thanks to the Trustees, many of whom have been on the Board for many years and work very hard in practical ways. They all bring their own experience and wisdom to keeping us moving onwards and upwards.

Caroline Rathmell

Chair

MANAGER'S REPORT

In a reversal of the Chair's introduction, this section of the report will begin by outlining some of the many positive outcomes which have been achieved this year before moving on to address the funding challenges we undoubtedly face.

What is not in doubt is that our services are highly valued and needed by the clients we serve, and we continue to see a steady number of new referrals to all aspects of service, with a consequent increase in the number of clients we provide support to in an average month.

Below is a table providing some of our headline data:

2023/24	CUMULATIVE FIGURES		
Number of new referrals	317		
Number of individuals helped per month on average	365		
Prescriptions delivered	4		
Shopping delivered	224		
Car scheme transport provided	Stokesley	Richmond	Total
	754	3194	3948
Number of mini bus passenger journeys	3253		
Number of volunteer hours	11270		

As a charity, we are client-led and adapt our services to respond to what we hear from them that they need. With this in mind, the number of minibus single passenger journeys has increased significantly as compared to last year. This is very positive both in terms of enabling people to engage with the community and also in terms of using the expensive resource of the buses to best capacity. The weekly shopping trips to Stokesley are now regularly full, and the Coulby Newham and Teesside Park trips continue to be very popular, to the extent that it is being considered whether it is within our capacity to introduce a further Coulby Newham trip each month. A full calendar of the usual full day excursions has been running throughout the year. New for this year, monthly half day trips have now been added. These were introduced in response to client feedback, from those who find the longer trips too much to manage, and have proved to be popular. Introduced last year, the

continuing popularity of the 'Café Club' trips, a monthly scenic drive followed by tea and cake in a garden centre, has shown a real demand among those of our clients who require the most support to get out and about. New also has been a theatre trip, based on suggestions, in February and it proved to be extremely well received. Due to the complex logistics of ticket booking and payment at mainstream theatres, it was decided to attend a performance of Les Miserables at the Forum theatre in Northallerton, performed by Crash Bang Wallop (CBW). Thanks to Trustee links with CBW we were able to pre-book a block of accessible seats and we received glowing feedback from clients who attended.

Our community car schemes, both in Stokesley and in Richmond, continue to be busy and an essential service for many. We have this year seen an increase in requests for car scheme journeys from Stokesley and Great Ayton. Whilst this is positive, it has meant that there are times when we have not been able to fulfil all requests due to volunteer capacity. Recruiting additional volunteer drivers in the area is being prioritised.

Shopping delivery has continued to decline since last year, and demand for prescription delivery has all but gone but this was predictable due to people returning to normality post-pandemic. We are still providing a regular and much appreciated shopping service for a small number of clients.

The fortnightly tea dance in Great Ayton continues to be very popular. When the volunteers who run it reported that the very old sound equipment had reached the end of its life a grant of £1000.00 was applied for from NYC Stronger Communities. This application was successful and new equipment was purchased. The volunteers and all the attendees are delighted and really appreciate the upgrade to the sound quality.

Our long-standing social activities, Lunch Club and chairrobics continue to be a popular as ever and are run superbly by a dedicated band of volunteers. These activities are so popular that both have a waiting list; while we try to address this, we are constrained by room capacity at the Town Hall. Our craft club also continues, with a regular cohort of clients attending.

Commencing last year, our bereavement friendship group has a small but consistent attendance of clients who very much value the support it provides. What is very encouraging is that this group brought in clients who have never used our services before and they have gradually begun to attend other social activities we provide.

One such activity being the twice-annual tea parties which we have started to deliver in partnership with The Globe Community Library and with the support of Broadacres. Holding the first such event in June 2023 at The Globe we were unsure what the demand would be but it exceeded our expectations. Intentionally targeted at those least able to get out and about independently and socialise, fifty tickets were made available and they sold out. A full afternoon tea, baked and served by volunteers, and entertainment was provided to the guests and the positive response was resounding. Another festive themed event was held late in November, also a sell-out, with a further event planned for June. It has been gratifying

to see the number of residents of the Broadacres Extra Care facility who have attended the events, with carers from the building bringing them and collecting them.

As ever, one stand out figure in the table above is the sheer number of volunteer hours contributed throughout the year, almost 1000 per month. Our volunteers contribute in many ways and bring a diverse range of skills and experience to what we offer but their time and dedication in supporting and benefitting the clients we serve is astounding and humbling.

Room bookings are back up and running, though not at pre-COVID levels, with many groups returning and new bookings taken. We have provided room space for evening sessions for a Ukrainian group taking English language lessons and also now have several well-attended sessions of Spanish lessons each week, run by the daughter of one of our clients. A lively craft club session is now also hosted fortnightly.

In staffing updates, it was reported last year that we had employed a Business Administration apprentice. He has now successfully completed his qualification, for which we congratulate him, and is now a valued permanent member of the team.

As mentioned above, the report now turns to funding of our services.

Having held the contract with NYC for the Carers Respite Sitting Service contract (adult sitting), part of our Community Visiting offer, for a number of years this contract came out for retender this year. We are pleased to say what we have been successful, in partnership with similar organisations across the North Yorkshire locality, in retaining this contract with Hambleton Community Action as the lead provider.

Our three year grant with NYC for the Stay Healthy, Independent and Connected project is now in year two and allows us to continue with our vital befriending service, offer other services towards people maintaining their independence and also to run the monthly Cuppa Connect sessions with other partners so people are able to access a 'one stop shop' for advice and signposting.

We also continue to receive NYC grant funding as a Community Anchor Organisation (CAO), which recognises us as a trusted system partner for NYC. While there are additional tasks in terms of action planning and wider work with other partners which come along with this grant, it contributes to enabling us to maintain our existing services.

We have also been fortunate, through the support of Cllr Bryn Griffiths, in accessing locality funding to support our ongoing service delivery.

While other funding pots are available via NYC they would involve taking us in a different direction in terms of the demographic we serve and the services we deliver; we choose to remain focused on our core purpose of providing support and services to older residents of our community.

Funding external to that provided by the local authority will become increasingly crucial. This year we were successful in our application to the Co-op Community Fund, becoming one of two 'local causes'. Due to changes in the nature of the fund, we have received an interim payment of over £3000, with the remainder of any funds raised to be paid in November of the 2024/25 financial year.

We are taking positive action to address the challenges of the funding landscape in which we find ourselves. We have brought ourselves into line with other community car schemes across the region and have introduced an annual fee for using the scheme. While we receive funding from NYC for delivering the scheme, we do not achieve full cost recovery due to the level of administration required to operate it so these funds should address this issue. Other funding is being applied for and we have already been successful in the 2024/25 financial year in securing £5000 of funding from a grant maker towards our core costs. Additionally, we are exploring new relationships with local companies who provide charitable donations as part of their corporate ethos. We received a small pot of money from HECK! Foods and a generous donation from the fantastic team at The Wainstones, in what we hope will become an ongoing relationship.

We would like to thank the following for financial support during 2023/24:

- North Yorkshire Council
- Stokesley Town Council
- Co-op Community Fund
- Rotary Club of Stokesley
- Rotary Ladies
- Stokesley Christian Fellowship
- Stokesley Masons
- Great Ayton Working Mens Club
- Numerous donors, who wish to remain anonymous, for their personal donations. For those donations made in memoriam we thank the families and remember their loved ones who benefitted from the services of SCCA.

In conclusion, thanks go to our dedicated and friendly team of staff who keep everything in the office running smoothly, and to the many volunteers who give their time freely week after week and by doing so make such a difference to the lives of many in our community.

COMMUNITY VISITING COORDINATOR'S REPORT

This has been a record-breaking year of Community Visiting, with both schemes in very high demand and hitting a series of highest ever numbers including number of referrals, assessments, introductions, new volunteers, total volunteers and clients on the Carer's Respite Sitting Service. We had an incredible 18 new volunteers join us during the year so at the end of March we had 42 active volunteers and 2 more who are taking a break and not visiting regularly, mainly for family reasons.

There were 63 referrals in total, as usual from a variety of sources but the largest being family and health professionals, especially Social Prescribers. There have been 49 assessments carried out (31 for Befriending and 18 for Respite Sitting). The number of introductions more than doubled from last year to 36, 16 for Respite Sitting and 20 for Befriending.

Befriending remains the busier of the schemes in every respect – referrals, assessments, clients and hours, with approximately 30 clients on the scheme throughout the year with an average of around 100 visiting hours each month and a few additional hours of phone calls. The Carer's Respite Sitting Service has had its busiest year ever with between 10 and 16 clients through the year. At the end of March there were 28 clients on the Befriending Scheme and 15 on the Respite Sitting Service. There has been a waiting list throughout the year but happily it has never been too long.

Three of the Befriending volunteers are Exercise Buddies. The clients received 8 sessions from a worker funded by North Yorkshire Sport and then she showed the exercises to our volunteers who visit regularly so they could motivate the client to continue these exercises. There was a fourth client but she sadly went into residential care. Two of the buddies are students and a third student has been doing 'regular' befriending to gain experience before heading off to university to study medicine.

Thanks as always to all our wonderful volunteers who are making a difference on our behalf.

VOLUNTEER COORDINATORS REPORT

Since reporting at the last AGM 38 new volunteers have been recruited. The breakdown of these are: 16 Befrienders; 3 Stokesley drivers; 8 Richmond drivers; 2 Mini bus drivers; 1 Passengers assistant; 3 Day Centre assistants; 1 cuppa connect helper; 1 chair aerobics assistant; 3 lunch club helpers.

Currently we have a total of 182 volunteers: 149 Stokesley volunteers over a variety of roles and 33 Richmondshire volunteers, all of whom are drivers. This has significantly increased from last year with over 22 new Stokesley volunteers joining our cohort and 4 more Richmond drivers. We did experience a quiet period, but this has picked up and although there seems to be a national shortage of volunteers reported this doesn't appear to be affecting us at the moment.

We recently started new Facebook page, as we were having technical issues with the old one. Although we don't have many followers yet we hope to build this gradually. However we are having success advertising our services on local Facebook sites like Stokesley Focus or Great Ayton Friends etc. We also advertise on the Loop and Broughton news, D&S and any other relevant media. however traditional marketing appears to be the most effective for us; our banner, which is currently out on Stokesley Roundabout, has attracted a number of new volunteers and also helps promote SCCA generally.

We continue to send our quarterly newsletter to all our volunteers which keeps them up to date with the latest news from SCCA.

Recently, as part of volunteers week, all the volunteers were invited to a celebration and thank you at Town Close for tea and scones which was very well received.

The Volunteer Coordinator also works on the SHIC (Stay Healthy, independent and Connected) project, in partnership with other providers. Adaptations have been made to the Cuppa Connect event held at the Town Hall once a month to potentially increase footfall.

Thank you all our amazing volunteers who go above and beyond to help offer the services we provide to our local community.

DAY CENTRE MANAGER'S REPORT

At present the Day Centre has eight clients in total, two attending on a Monday and six attending on a Wednesday. Two of those clients attend on both days. We have two clients who are coming for trial days shortly.

Our carers support group continues to run every second Friday of the month alongside Carers Plus Yorkshire. The group is very well attended by carers, with their loved ones being cared for by a member of staff in the Day Centre room. The group has had talks from the Alzheimer's Society, Dementia Forward, the Fire Brigade and a Solicitors. All have given excellent advice.

Over the last twelve months the Day Centre has had monthly visits from Tilly, a PAT registered dog. We have had performances from two local bands: The Breeze and Graham and Reed. For the King's Coronation we had a lovely afternoon tea supplied by TK's Catering. We also had a brilliant visit from Santa and his Elf, Crystal. Clients appeared to have a wonderful festive time.

In the new year Lacey's Cheese donated cheese for our clients to have a cheese tasting afternoon which they all enjoyed.

To increase awareness of Dementia and the Day Centre, the clients entered Bilsdale show with a wool wall hanging and chutney, winning third with the chutney. We aim to enter again this year. The Day Centre also entered a Christmas tree decorated by the Clients at St Peter and St Paul's Church in Stokesley in the Christmas tree festival. All clients were taken over to the church, who very kindly provided tea and mince pies, so that clients could view all the trees.

We have seven very much appreciated volunteers in the Day Centre, three on a Monday and four on a Wednesday.

We have two Volunteers who are now bank staff, one who is now a teaching assistant and one who is training to be a nurse at York University. They came to us on work experience and are both excellent with the clients

We look forward to organising a mix of stimulating and exciting activities and trips for our clients in the coming year.

TREASURER'S REPORT

Last year saw the introduction of our new management accounting system and it has proved very beneficial in identifying exactly where our income and expenditure occur. In order to give us comparative data for this year, 2022-23's financial data was entered into the management accounts and it became clear that the values we were seeing in the new management accounts differed, in a measurable way, from those we published last year. A detailed review of the accounts we have lodged with the Charities' Commission for the last 3 years showed a number of significant issues, starting in 2021-22. These issues included:

- Fixed Assets reflected the sale of the 13 bus, but not the purchase and capitalisation of the 21 bus
- Incorrect calculation of depreciation for the 66 bus in addition to the lack of depreciation for the uncapitalised 21 bus
- New computer hardware was bought for the office but not capitalised
- No depreciation for the non-capitalised computer equipment
- The use of a Designated Funds category for some reserves which does not reflect how we operate.

After taking independent, professional advice, and with considerable assistance from one of our new Trustees who is a Chartered Accountant, we have restated the 2022-23 accounts within this year's financial accounts, to correct these issues and we now believe we are correct in all matters.

This year has been a considerable strain on SCCA finances. Income-wise, Grants Receivable was down almost £47,000 (40%) – returning to pre-Covid levels – while our service income increased by £5,500. Meanwhile, our expenditure has increased with Salaries increasing by almost £19,000 (21%) although partner payments reduced by around £21,000 reflecting the change in funding models operated by North Yorkshire Council following the loss of Hambleton District Council. Cost savings elsewhere mean that our overall expenditure has decreased slightly, however this did little to balance out the loss of grant income. The result is a deficit of £65,394, of which £25,506 represents depreciation.

While our reserves have allowed us to cope with this deficit, our Manager has begun the process of doubling our applications for external grants, and we have increased our prices for all our services: minibus, lunch club, dementia day centre and are introducing a

“membership” scheme for shopping services and users of our car scheme. These price increases have made a significant difference to our financial performance so far this year, however, I anticipate another year with a small deficit well within our current reserves. Regrettably, this means that further price increases for our services will likely be introduced later this calendar year with a view to bringing us closer to the costs of similar organisations in the region. Meanwhile, we will continue to be dependent upon the level of grants and contract funding we receive from local government for the next few years.



Section A Independent Examiner's Report

Report to the trustees

Charity Name Stokesley and District Community Care Association

On accounts for the year ended

31st March 2024 Charity no (if any) 1178776

Set out on pages

1-7 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: [Signature] Date: 16/8/24

Name: Alison Louise Egan

Relevant professional qualification(s) or body (if any):

Association of Accounting Technicians

Address:

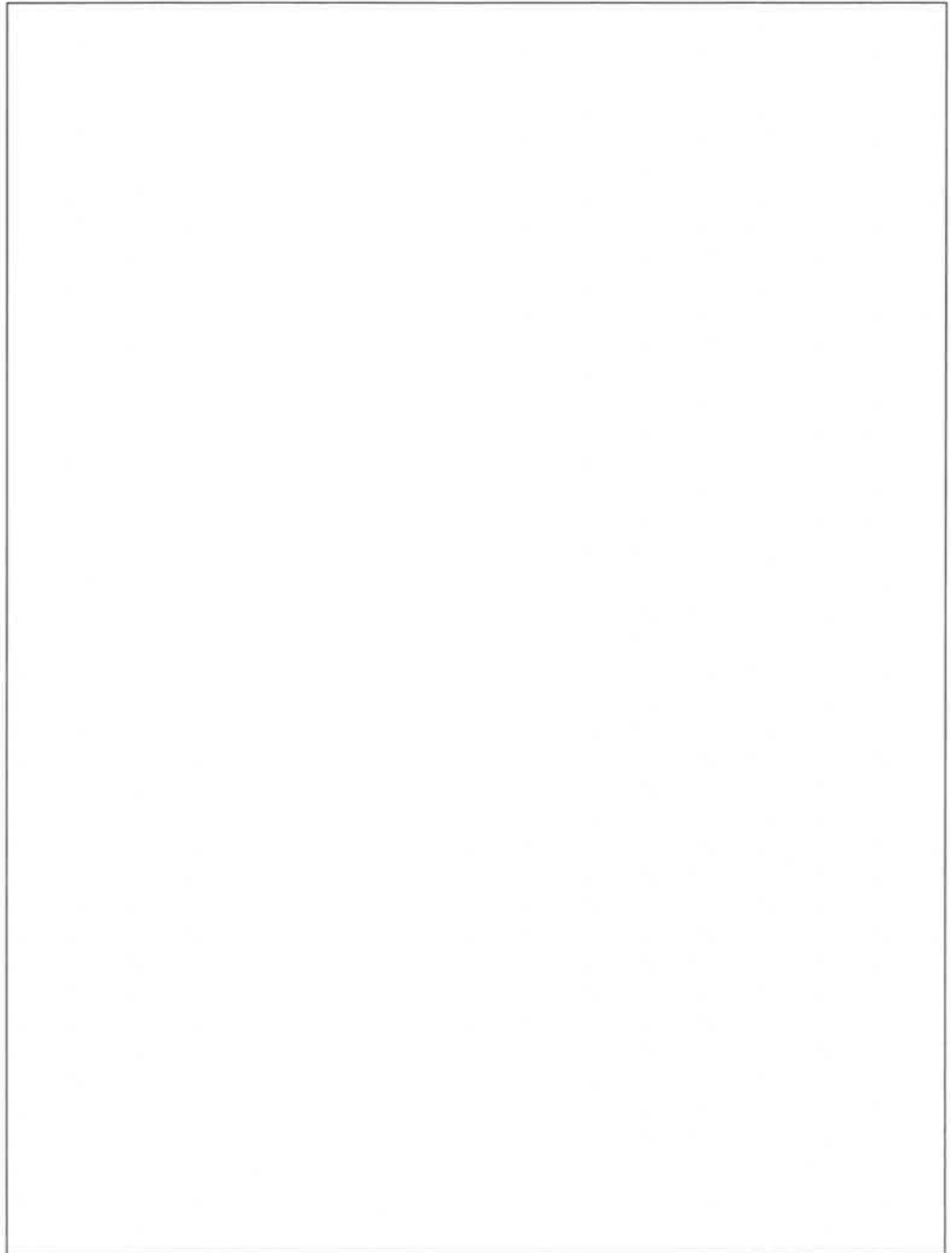
11 Lambourne Drive, Marton. Middlesbrough TS7 8QF

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



**Stokesley and District
Community Care Association**

Registered Charity Number 1178776

**Financial Accounts
Year ended 31st March 2024**

Notes to the accounts

1a) General information and basis of preparation

The charity constitutes a public benefit entity as defined by FRS102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial reporting Standard applicable in the UK and republic of Ireland (FRS102) (effective 1 January 2019), the Financial reporting standards application in the United Kingdom and Republic of Ireland (FRS102) and UK generally accepted practice.

The Financial Statements are prepared on a going concern basis under the historical cost convention.

The Financial Statements are presented in sterling which is the functional currency of the charity, and rounded to the nearest pound.

1b) Significant accounting policies

The significant accounting policies applied in the preparation of the financial statements are set out below. These policies have been applied to all years shown unless otherwise stated.

- a. Funds: Unrestricted funds are available for use at the discretion of the trustees in the furtherance of the general objectives of the charity and have not been designated for other purposes. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the accounts. Designated funds are unrestricted, but have historically been designated by the Trustees
- b. All grants and voluntary income are accounted for gross when receivable as long as they are capable of financial measurement. Gifts in kind have not been deemed capable of financial measurement and are not included.
- c. All expenditure is accounted for gross when incurred
- d. Fixed assets are included at cost. There are no uncapitalized fixed assets
- e. Depreciation is provided to write off the cost of all fixed assets on the following basis:
 - i. Vehicles 25% of reducing value
 - ii. Equipment 3 years straight line basis
- f. Debtors and creditors with no stated interest rate and which are receivable and payable within one year are recorded at transaction prices. Any losses arising from impairment are recognized in expenditure

Statement of Financial Activities Year ending 31st March 2024

	Note	Unrestricted funds £	Restricted funds £	Designated Funds £	Total funds £	2023 (restated) £
Incoming resources						
Grants Receivable	2	47,124	31,305		78,429	125,419
Service income (incl shopping)		51,218			51,218	45,693
Fundraising		1,211			1,211	1,047
Room Hire		2,589			2,589	1,422
Donations		4,015	30		4,045	3,592
Interest		1,765			1,765	422
Transport income		-	6,512		6,512	8,005
<i>Total incoming resources</i>		<u>107,922</u>	<u>37,847</u>	-	<u>145,769</u>	<u>185,600</u>
Direct charitable expenditure						
Transport costs		8,232			8,232	12,295
Catering		7,107	3,200		10,307	9,337
Salaries	3	59,011	48,281		107,292	88,416
Partner payments		8,116	9,736		17,852	38,944
Service costs		13,302			13,302	14,004
Rent and Room hire		4,070			4,070	2,783
Insurance		4,416			4,416	3,223
Repairs and renewals		1,675			1,675	529
Telephone		2,708			2,708	2,224
Stationery and postage		1,723			1,723	1,073
Subscriptions and donations		120			120	220
Sundry costs		1,079			1,079	8,309
Depreciation	4	-	25,506		25,506	28,366
Staff & volunteer expenses		1,672	10,189		11,861	4,993
Accountancy		370			370	1,045
Training		650			650	-
<i>Total expenditure</i>		<u>114,251</u>	<u>96,912</u>	-	<u>211,163</u>	<u>215,761</u>
Transfer between funds		-17,224	17,224	-	-	-
Net incoming/ (outgoing) resources		(23,553)	(41,841)	-	(65,394)	(30,161)
Total funds brought forward	7	103,064	130,305	36,400	269,769	299,930
Total funds carried forward	7	<u>79,511</u>	<u>88,464</u>	<u>36,400</u>	<u>204,375</u>	<u>269,769</u>

Balance sheet
Year ending 31st March 2024

	Note	2024 £	2023 (restated) £
Fixed assets	4	72,175	97,681
Current assets			
Cash at Bank – HSBC		12,700	62,324
Three year HSBC bond		35,000	35,000
Cash at Shawbrook bank		85,000	85,000
		132,700	182,324
Current liabilities			
Creditors	5	(500)	(10,236)
Net current assets		132,200	172,088
Net assets		204,375	269,769
Income funds			
Unrestricted funds	7	79,511	103,064
Restricted funds	7	88,464	130,305
Designated funds	7	36,400	36,400
		204,375	269,769
Balance at the end of the year		204,375	269,769

Approved by the trustees on 21.8.24.

Chair's signature 

Treasurer's signature 

Notes to the accounts Year ending 31st March 2024

	2024	2023
	£	£
2 Grants receivable		
NYCC		
-Others	50,324	37,500
-Sitting services	11,219	44,877
-Car scheme	12,810	16,435
Hambleton DC		
-Car scheme	-	5,800
-Others	3,709	5,500
Miscellaneous grants		
-Car scheme	367	751
-Others	-	14,556
Total	78,429	125,419

	2024	2023
	£	£
3 Employee emoluments		
Total emoluments	107,292	88,416
Average number of employees	9	9

All staff are employed by the Charity
There are no payments to the Trustees for remuneration or expenses

4 Tangible Fixed Assets	Note	Motor	Equipment	Total
		£	£	£
Opening at 1 st April 2023		67,350	9,816	77,166
Prior year adjustment	9	65,014	6,519	71,533
Adjusted opening at 1 st April 2023		132,364	16,335	148,699
Additions		-	-	-
Disposals		-	-	-
Cost at 31 st March 2024		132,364	16,335	148,699
Depreciation at 1 st April 2023		19,255	9,815	29,070
Prior year adjustment	9	19,775	2,173	21,948
Adjusted depreciation 1 st April 2023		39,030	11,988	51,018
Charge for the year		23,333	2,173	25,506
Eliminate on disposal		-	-	-
Depreciation at 31 st March 2024		62,363	14,161	76,524
NBV at 31 st March 2024		70,001	2,174	72,175
Restated NBV at 31 st March 2023		93,334	4,347	97,681

Notes to the Accounts Year ending 31st March 2024 (continued)

	2024 £	2023 £
5 Creditors		
Grants/donation in advance	-	9,736
Accruals	500	500
	500	10,236

6 Trustees
No insurance was purchased to indemnify the trustees against default on their part.
No remuneration or expenses were paid to Trustees.

7 Funds	Closing balance 31/3/23 £	Prior year adjustment (note 9) £	Restated closing balance at 31/3/23 £	Incoming resources £	Outgoing resources £	Transfer £	Closing balance 31/3/24 £
Unrestricted funds	92,713	10,351	103,064	107,922	(114,251)	(17,224)	79,511
Restricted funds							
A Volunteer car scheme	-	-	-	19,719	(36,943)	17,224	-
B Grants and donations minibus	53,652	39,682	93,334	-	(23,333)	-	70,001
C NYCC sitting	29,946	1,725	31,671	14,928	(31,263)	-	15,336
D Other restricted	7,473	(2,173)	5,300	3,200	(5,373)	-	3,127
	91,071	39,234	130,305	37,847	(96,912)	17,224	88,464
Designated funds	36,400	-	36,400	-	-	-	36,400
Total funds	220,184	49,585	269,769	145,769	(211,163)		204,375

- A. Grants to support the running of the volunteer car scheme
- B. Minibus fixed asset fund – against which minibus depreciation is charged
- C. Income for sitting services programme, including amounts distributed to other organisations
- D. Grants and donations for Dementia Day Care provision, lunch club and others, including equipment depreciation

Notes to the Accounts Year ending 31st March 2024 (continued)

8 Analysis of funds by asset	Unrestricted £	Restricted £	Designated £	Total £
Fixed Assets		72,175	-	72,175
Current Assets	80,011	16,289	36,400	132,700
Current Liabilities	(500)			(500)
	79,511	88,464	36,400	204,375

9 Prior year adjustments (PYA)

a Fixed asset PYA

- Acquisitions of fixed assets (a minibus and computer equipment) have not been capitalised in prior year accounts but incorrectly netted off reserves (both restricted and unrestricted) in those accounts
- An adjustment has been made to the 31 March 2023 brought forward balance sheet to reflect these purchases and the related depreciation

b Brought forward reserves PYA

- Opening restricted funds balances for year ended 31 March 2023 were incorrectly brought forward from the March 2022 accounts
- In addition the minibus reserve did not reflect the fixed asset minibus value to which it relates

	Restricted Minibus	Other Restricted	Fixed Assets	Unrestricted
Fixed assets PYA				
Fixed assets capitalise minibus	(65,014)		65,014	
Fixed assets depreciate minibus	19,775		(19,775)	
Fixed assets capitalise equipment			6,519	(6,519)
Fixed assets depreciate equipment		2,173	(2,173)	
Brought forward reserves PYA				
Correct restricted sitting brought forward from 31/3/2022 accounts	1,725	(1,725)		
Correct restricted minibus reserve at 31/3/2023 to reflect the NBV of the minibuses	3,832			(3,832)
	39,682	448	89,135	(10,351)

10 Related party transactions

There were no related party transactions during the year to 31 March 2024 nor 31 March 2023.

STOKESLEY AND DISTRICT COMMUNITY CARE ASSOCIATION

England & Wales - Charity number 1178776

Accounts



Stokesley & District Community Care Association

ANNUAL REPORT 2022-2023

STOKESLEY & DISTRICT
COMMUNITY CARE ASSOCIATION
TOWN CLOSE
NORTH ROAD
STOKESLEY
TS9 5DH

Telephone: 01642 710085

Email: enquiries@stokesleycca.org.uk
Volunteer Co-ordinator: volunteering@stokesleycca.org.uk
Community Visiting: communityvisiting@stokesleycca.org.uk
Car Scheme: carscheme@stokesleycca.org.uk
Day Centre: daycentre@stokesleycca.org.uk
Website: www.stokesleycca.org.uk



Stokesley and District Community Care Association



**Registered Charity
Number 1178776**

Stokesley & District Community Care Association

Annual Report

The Registered address of the Association is:

Town Close
North Road
Stokesley
TS9 5DH

Charity No.1178776

The Members of the Executive Committee (the Trustees) are:

Caroline Rathmell	(Chair)
Martin Luxton	(Vice Chair)
Andy Clayson	(Treasurer)
Stuart Robertson	
Dorothy Blakey	
Carine Lamprecht	
Heinrich Lambrecht	
Edward Jones	

Staff:

Manager	Andrea Fox
Volunteer Co-ordinator	Kate Hamilton
Community Visiting Co-ordinator	Sarah Thorogood
Administration Office	Jane Bowles Kathleen McDonald (retired March 2023) Elaine Morris Matthew Willoughby Kate Hamilton Angela Forrest
Day Centre - Manager Staff	Sam McGurk Angela Forrest Suzanne Rusinek

Stokesley and District Community Care Association

Annual General Meeting

Thursday 8th June 2023 – 5pm at Town Close

- 1 Apologies
- 2 Minutes of last meeting held on 7th July 2022
- 3 Matters arising
- 4 Annual reports
 - 4.1 Chair
 - 4.2 Manager
 - 4.3 Volunteer Coordinator
 - 4.4 Community Visiting Coordinator
 - 4.5 Day Centre Coordinator
 - 4.6 Treasurer
- 5 Election of officers and trustees
- 6 Any other business
- 7 Date of next meeting: 6th June 2024 – 5pm at Town Close

STOKESLEY AND DISTRICT COMMUNITY CARE ASSOCIATION

MINUTES OF THE ANNUAL GENERAL MEETING HELD AT TOWN CLOSE ON 7 JULY 2022

1. **Apologies** received from Bridget Fortune and Kate Hamilton

2. **Minutes of the last AGM** were read and accepted

3. **Matters arising** - None

4. **Annual reports**

4.1 Chair - A short report had been circulated. Resignations were received and accepted from David Dale and Bridget Fortune. She is heavily involved with LA work in anticipation of changes next year but would be open to becoming a trustee again in the future when she had more time to commit. The Chair, David Sills also tendered his resignation after indicating his intention to do so at last year's AGM

4.2 Manager - Andrea presented the report which had been prepared by Phil prior to his retirement. Activities are heading back towards pre-Covid levels but passenger numbers are still down

4.3 Volunteer Co-ordinator - It was reported that demand was higher than the number of available volunteers. It was intended to be even more pro-active in seeking volunteers in the villages as well as in Stokesley

4.4 Community Visiting report - as tabled.

4.5 Day Centre Co-ordinator - as tabled. It is hoped that the operation will increase from 2 to 3 days shortly to meet demand. Some staff have been taken on as Bank workers and that is working well. The staff would like to look into using a minibus for outings for clients.

4.6 Treasurer's report - The charity is in a healthy position financially despite Covid due to grants, but some of those will be stopping soon. We have healthy reserves based on turnover and net assets have increased during the year. The new minibus appeared in the accounts 2 years ago. The Treasurer intends to consult with the accountants to try and change the way information is presented to make it more comprehensible. Inflation is over 10% nationally but the effect on the organisation is lower than that. He will investigate getting a better rate of interest on reserves.

5. **Election of Officers and trustees** - Andy Clayson and Edward Jones had been appointed as Trustees at a meeting of trustees on 5 July. Following resignations today we would consider appointing replacements. In consequence of the resignation of the Chair David Sills, Caroline Rathmell was appointed Chair and she wished it to be known that she was accepting the appointment for 3 years. Martin

Luxton offered to be Vice-Chair. We would discuss the role of Secretary at the next quarterly meeting

6. Any other business - the next AGM would be on 28 June 2023 and the time would be considered before that

The meeting closed at 8.30 pm

Chair's Report

This has been my first year as Chair of SDCCA following the resignation of David Sills who had been in that role for some 10 years and provided wise and much valued leadership during that period. I am pleased to provide this report to the Members of the Association.

SDCCA is a Charitable Incorporated Organisation which is operated through its Members (who have voting rights at an AGM such as this) plus a Board of Trustees which meets regularly throughout the year and ensures that the Charity complies with its various obligations.

We have recently spent some time updating our list of Members, and we are hoping that several Members will come to the AGM. Members may come in their personal capacity or as representatives of another local organisation or Charity.

At the last AGM our new Manager, Andrea Fox, had just taken up her role following the retirement of Phil Henderson. Andrea has worked extremely hard this year to get to know her new role and suggest and implement changes. Her knowledge, experience and enthusiasm have ensured that our policies and practices have been reviewed and brought up to date.

Over the last year the activities of SDCCA have at last been free of any Covid restrictions or lockdowns and we are just about back to functioning as we did prior to the pandemic hitting in early 2020.

Activity levels have gradually increased throughout the year in all areas. We are once again running minibus day trips in addition to the regular local transport services and these are really being appreciated.

The Dementia Day Centre is running with an increased number of clients compared to last year, and we are likely to offer an extra session each week in the near future. This facility is very valued by the clients who attend the Day Centre and by their carers.

Andrea and I have had several very positive meetings with representatives from The Globe library and with Broadacres Housing which runs the Extracare facility at Town Close. The fact that all three bodies are within the same building makes it ideal for us to work together to offer activities to the residents of Town Close and we are in the process of planning future activities.

SDCCA has historically funded its activities mainly through a variety of grants from Hambleton District Council and North Yorkshire County Council. We have faced

some funding concerns as a result of the recent creation of North Yorkshire Council as the combined Local Authority, but we have now been successful in our application to be NYC's Community Anchor Organisation for the area, which will be explained further in the Manager's report. We also receive very generous support from the local Masonic Lodges and Rotary groups as well as from Lady Hullock's Trust, and as a result our finances are on a sound footing.

I have been very appreciative of the support which I have received from the Board of Trustees since I accepted the role of Chair at the last AGM.

During the year one of our Trustees, Adrian Thorogood, resigned from his role and we thank him very much for all the work he has done for Community Care. We were fortunate to have another Trustee, Andy Clayson available to replace him as Treasurer. Andy has done sterling work in selecting and introducing a new accounts system which will help the Trustees and staff to run things efficiently.

At this AGM, Stuart Robertson is standing down as a Trustee after some 20 years. In addition, Stuart has driven the minibus for very many years until he reached the upper age limit. He is continuing to offer journeys in his own car. I would like to express very grateful thanks to Stuart for his huge contribution over such a long period.

Thanks are also due to our office staff. They continue to offer a cheerful and helpful service to our clients and volunteers, and to anyone who calls or visits the office.

Finally, I would like to say a big thank you to our dedicated and enthusiastic Volunteers. Without them, Community Care would not exist!

Manager's Report

It has been a year of transition at SDCCA, with this my first annual report following the retirement of Phil Henderson after many years of solid leadership; a new Chair; the retirement of long-term staff, and local government reorganization meaning a new North Yorkshire Council structure. It has also been a year of a progressive return to normality after the impact of the pandemic and successive lockdowns. All SDCCA services have now resumed and are gradually returning to pre-pandemic levels. Our records show that in an average month we are providing support to **255** people.

Community Transport, via both our car scheme and our two fully accessible mini-buses, is a crucial part of our offer and supports many residents to attend essential appointments and to remain socially connected. During 2022/23 the car scheme in Richmondshire provided **3202** passenger journeys, with the Stokesley scheme providing **691**. Always less busy than Richmondshire, the Stokesley car scheme has been less quick to return to pre-pandemic levels but promotion is being undertaken to raise awareness of the availability of the service. We also received a 'thank you' payment from North Yorkshire Council (NYC), contributed by the NHS, in recognition of the important role community car schemes have played in the transporting of patients to essential appointments.

With social activities now fully resumed all our prior minibuss services have now recommenced, with weekly and monthly shopping trips returning and an annual calendar of day excursions also back to normal. The excursions have proved very popular, with residents who would struggle to use public transport welcoming the chance to visit regional attractions. An additional service, the 'Café Club', has been added with a monthly scenic drive followed by a stop at a café or garden centre very popular with those of our clients who can't manage a full day trip. Minibus transport is also being provided to our social activities such as Lunch Club and Chairbics, as well as bringing attendees in to our Day Centre. In the year 2022/23 **2131** passenger journeys were provided.

Our social activities including Lunch Club, Chairbics, Tea Dance and Craft Club are all fully operational again and are proving as popular as ever with full capacity attendance now returned. We also have additional groups on offer. Having implemented a suggestions section in our volunteer newsletter we received a suggestion to begin a bereavement group as this was a gap in local provision. Led by two volunteers, this has been running for a few months with a small but increasing number of attendees and provides a friendship group where people can receive mutual support.

Our Carers Respite Sitting Service (CRSS) contract with NYC was due to end in March 2022 but was extended for a further six months until the end of September

2023. We are in the process, along with partners from across Hambleton and Richmondshire, of preparing to bid for the new contract and we are hopeful that this will be retained. Further details of the activities of the service can be found later in the report.

Our Dementia Day Care service continues to be an important part of our provision and provides a vital respite for carers of those living with dementia. Details are provided later in the report.

In terms of new developments, this year has seen very positive news. We were successful in achieving grant funding from NYC to deliver the “Stay Healthy, Independent and Connected” (SHIC) project. This is provided locally by SDCCA in partnership with a range of specialist providers including Citizens Advice Bureau, MIND and Carers Plus Yorkshire. Monthly ‘Cuppa Connect’ afternoons are held at Stokesley Town Hall to enable residents to drop-in, make social connections and informally access services which may help to support their physical and mental wellbeing. This project has also enabled us to add some much needed capacity to our Volunteer Coordinator role with an additional day per week.

Additionally, having served as a NYC Community Support Organisation (CSO) throughout the pandemic we have seen this project and funding come to an end. However, SDCCA were successful in applying to become a Community Anchor Organisation (CAO) under a new NYC model. This is important in terms of the funding which it will provide but, equally importantly, the award of this grant acknowledges us as the recognised ‘go-to’ charity in Stokesley and district (as there can only be one anchor per ‘place’) and makes us a trusted ‘system partner’ for North Yorkshire Council.

We have also, as referred to in the Chair’s report, made positive progress in initiating joint work with The Globe Community Library and Broadacres. Consultations with residents have been undertaken about what activities they would like to see provided and joint events are planned. We hope that over the coming year we can cement and extend these mutually beneficial relationships in order to combine resources in the most productive way so as to deliver the best possible benefit to local residents.

Organisationally, we have implemented changes over the past twelve months. A review has been undertaken of our financial processes and a lot of work has been put in by Andy Clayson as Treasurer to design a system which will enable us to provide much more accurate and user-friendly accounts. We have also undertaken a review of our strategic plan which remains broadly unchanged in essence but with some additional detail added to the underlying objectives. We have also sought to bring in some changes to processes in order to create efficiencies, such as the switch from a paper-based DBS system to an online service. This has both generated cost savings and hugely increased the speed at which we can have DBS checks in place, mean-

ing volunteers are able to be active more quickly. The coming year will see a full review of policies and procedures and also an upgrade to the website, for which we were successful in gaining funding.

As mentioned, changes in staffing have occurred during 2022/23. March saw the retirement of Kathleen McDonald, administrator, after many years of service. We are grateful to her for all she did. Her role has now been split between two existing staff, Angela Forrest and Kate Hamilton, who take up these hours alongside their existing roles. After much effort an apprentice, Matthew Willoughby, also joined the team in November and has been working hard to learn his new role. Along with long-term administrators Jane Bowles and Elaine Morris, we now have a strong and capable admin team who provide sterling support to our clients and volunteers.

This year has seen us welcome a number of new volunteers, in various roles, as outlined in the Volunteer Coordinators report. They have all settled in brilliantly and feel very much part of the team. As always, the year has also seen the retirement of a number of volunteers after many years of service, for which we thank them and wish them well. Our volunteers are absolutely at the heart of all we do. The staff team may coordinate but it is the volunteers who deliver and give freely of their time. We thank all of them for the amazing contribution they make to their community, with no wish for public recognition or reward. Between them they contributed almost **1000** hours per month to helping the community and the impact this makes to individual lives is incalculable.

Thank you also to our Board of Trustees for their excellent stewardship and governance of the organisation. Stuart Robertson, as mentioned, will be stepping down this year and we thank him for his contribution to SDCCA over many years.

We would like to thank the following for financial support during 2022/23:

North Yorkshire County Council

Hambleton District Council

Rotary Club of Stokesley

Stokesley Christian Fellowship

Stokesley Masons

Numerous donors, who wish to remain anonymous, for their personal donations. For those donations made in memoriam we thank the families and remember their loved ones who benefitted from the services of SDCCA.

Andrea Fox, Manager

Volunteer Coordinators Report

Since the last AGM I have processed 33 new volunteers. the breakdown of these are: 15 Befrienders, 4 Stokesley drivers, 2 Lunch club assistants, 3 Richmond drivers, 3 Mini bus drivers, 2 Passengers assistants, 2 craft club assistants, 1 Cuppa Connect assistant and 1 shopper.

We have a total of 127 Stokesley volunteers over a variety of roles and 28 Richmondshire volunteers, all of which are drivers. Recently I have contacted volunteers who haven't been active for some time to ask if they would like to remain as a volunteer or perhaps change their role as a result a number of our Stokesley volunteers have taken on other roles including their main role recently. However and sadly a number of volunteers have left us due to a variety of reasons but mostly down to ill health or a natural end to their volunteering days.

I am pleased to say we now have over 500 followers on facebook and now have an Instagram account. We are busy advertising as always for new volunteers and currently have a banner on Stokesley Roundabout. I am also actively advertising our services in particular our new project for SHIC, Cuppa Connect, which takes place once a month on a Friday afternoon at the Town Hall. It has been well received by members of the public and the stakeholders involved.

We are also advertising on a regular basis our minibus service runs, especially our Hilton and Broughton runs operating weekly on a Friday. Our day centre and bereavement group are also being advertised regularly. As always I am working hard to encourage volunteers from Richmond to come forward to help with driving as the demand is ever increasing. I am still using the usual newsletters, social media and press to promote our services where appropriate. We recently sent out our quarterly newsletter to all our volunteers which keeps them up to date with the latest news from SDCCA.

I am currently developing new forms for volunteer recruitment. I have completed the volunteer application form and am working on a new volunteer handbook, ensuring all content is up to date and using our branding for a more professional cohesive approach to our marketing material.

It has been lovely to see so many volunteers now back in their roles and enjoying 'normality' once again with all our services up and running, in particular our fundraising events and activities and our volunteer Christmas lunches which were great to catch up with volunteers old and new!

Kate Hamilton

Community Visiting Coordinator's Report

Back to a more 'normal' year with both sitting and befriending schemes being in demand and much appreciated. There was a total of 45 referrals through the year, 24 for Respite Sitting and 21 for Befriending. It's very unusual for there to be more enquiries about Respite Sitting but quite a number of these were people planning for the future, so not in need of our support just yet. A growing percentage of the referrals are from family or self-referrals and these accounted for more than half this year. In addition, referrals continued to be received from Social Workers, Social Prescribers and other volunteer agencies.

I carried out 33 assessments which was exactly the same as 2021-22 but a different split: 19 for Respite Sitting (versus 6 in previous year) and 14 for Befriending (versus 27). The number of introductions was also the same but whereas all 15 were for Befriending in 21-22, there were 9 for Respite Sitting and 6 for Befriending last year. As usual, there were a number of reasons why there were more referrals and assessments than introductions: many, as already mentioned, were just information gathering or wanted to be out and about rather than having someone at their home, some were waiting for a family member to visit and then didn't get back to me, quite a few sadly died or went into permanent care before any support could be arranged, a few I was simply unable to get in touch and a number joined the waiting list. The waiting list I mentioned last year continued to be a feature in 2022-23 although I was able to make inroads over the last few months.

Befriending remains the busier of the schemes with in the region of 30 clients through the year with an average of nearly 100 visiting hours each month plus an additional 10-15 hours per month of phone calls. The Respite Sitting Scheme started quietly with only 4 clients but more than doubled by the end of the year. At the end of March there were 28 clients on the Befriending Scheme, 9 on the Respite Sitting Scheme and 12 on the waiting list (8 for Befriending and 4 for Respite Sitting).

As always I applaud the efforts of our wonderful volunteers who give their time to support others and make a real difference.

Sarah Thorogood

Day Centre Manager's Report

At present the Day Centre has ten clients in total, five attending on a Monday and six attending on a Wednesday; two of those clients attend on both days. We currently have no clients on our waiting list. Over the last year we have welcomed nine new clients and eight have left the service, six of whom moved into twenty-four-hour care and two have passed away.

Our carers support group continues to run every second Friday of the month alongside Carers Plus Yorkshire. The group is well attended by carers with their loved ones being cared for by staff in another room. North Yorkshire Police, North Yorkshire Fire Brigade and MIND are just some of the services who have given advice at the group.

Over the last twelve months the Day Centre has started to form relationships within the local community. Staff visited The Unicorn Centre, Hemlington, for their 'Tea with a Pony' for people living with dementia; we plan to organise a Day Centre trip there for our clients. Larchfield Community, also in Hemlington, will be visiting the Day Centre and we plan to arrange a visit to their café for our clients. We have two local bands, The Breeze and Graham and Reed, who come and perform for us regularly. Our Day Centre has visits from two dogs, Cooper and Turnip and in December we had a visit from Kirkleatham Owl Centre.

We celebrated the Coronation of Charles III and Camilla with afternoon teas, entertainment, and games.

We have six very much appreciated volunteers in the Day Centre, three on a Monday and three on a Wednesday. Two of those volunteers are also bank staff helping to cover any staff absences. Without doubt our volunteers are a significant asset.

We look forward to organising a mix of stimulating and exciting activities and trips for our clients in the coming months.

Samantha McGurk
May 2023

Treasurer's Report

To date, our accounts have fully reflected our financial position as a charity, but have done little to help us understand the income and costs that each of our services accrue. When I became Treasurer earlier this year, I agreed with Andrea that we should implement a new accounting system that would do precisely that. I am delighted to say that we are now using a system that can provide detailed cost and income information for all our services, and I thank everyone involved in supporting the development of this system, not least our excellent office staff who have had to change how they work quite substantially.

More importantly, I have undertaken a review of the last five years of our income and expenditure to understand how Covid had affected us. Broadly, it is now clear that although our income and costs have adjusted to the changing needs and services we offer, these income and costs have now returned to something close to where we were pre-Covid. I now feel confident that we can say that the Charity is "back to normal business".

Finally, although we ran small deficit (£8,214) this year, this is likely to be as a result of us spending the additional Covid funding we received last financial year. This deficit represents barely a quarter of last year's large surplus (£36,161) and I am confident does not indicate any sort of trend.

Andrew Clayson
Hon Treasurer

BANK

HSBC
136 High Street
Stockton-on-Tees
TS18 1LR

CHARTERED ACCOUNTANTS

James Denton
AME Accountancy & Co. Ltd.
Madison Offices
Radley House, Richardshaw Road
Pudsey
Leeds
LS28 6LE

**Stokesley and District
Community Care Association**

Registered Charity Number 1178776

Financial Accounts

Year Ended 31st March 2023

**AME Accounting & Co. Ltd
Madison Offices
Richardshaw Rd, Radley House
Pudsey, LS28 6LE**

Independent Examiner's Report to the Trustees of The Community Care Association

I report on the accounts of the charity for the year ended 31st March 2023 which are set out on pages 1 to 4.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the

accounting requirements of the 2011 Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable to proper

understanding of the accounts to be reached.

AME Accounting & Co. Ltd

**Madison Offices
Radley House, Richardshaw Road
Pudsey
LS28 6LE**

The Community Care Association

Notes to the accounts

Year Ending 31st March 2023

1. General Information and basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2014 (as updated through update bulletin 1 published on 2nd February 2016, the Financial Reporting Standards applicable in the United Kingdom and Republic of Ireland (FRS 102) and UK Generally accepted practice as it applies from 1st January 2015.

The charity has applied update bulletin 1 as published on 2nd February 2016 and does not include a cash flow statement applying FRS 102 Section 1A.

The Financial statements are prepared on a going concern basis under the historical cost convention.

The Financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound.

The significant accounting policies applied in the preparation of the financial statements are set out below.

These policies have been applied to all years shown unless otherwise stated.

The charity adopted SORP (FRS 102) in the current year and no transition adjustments were required.

b. **Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the accounts.

- c. All grants and voluntary income are accounted for gross when receivable, as long as they are capable of financial measurement. Gifts in kind have not been capable of measurement and are not included.
- d. All expenditure is accounted for gross, and incurred.
- e. Fixed Assets are included at cost. There are no uncapitalised Fixed Assets.
- f. Depreciation is provided to write off the cost of all fixed assets on the following basis: -

Vehicles	25 % of reducing value
Equipment	3 years straight line basis
- g. Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

The Community Care Association
Statement of Financial Activities
Year Ending 31st March 2023

<u>Incoming Resources</u>	Note	Unrestricted Funds	Restricted Funds	Designated Funds	Total Funds	2022
Grants Receivable	2	23,384	102,035		125,419	167,690
Room Hire		1,422	0		1,422	52
Donations		2,909	683		3,592	2,639
Interest		422	0		422	432
Fund Raising		8,395	28,972		37,367	9,150
Transport Income		-	8,005		8,005	3,325
Training		-	-		-	314
Shopping		-	9,373		9,373	10,113
Total Incoming resources		36,532	149,068		185,600	193,715
<u>Expenditure</u>						
Direct Charitable expenditure						
Transport Costs		144	12,151		12,295	12,294
Catering		1,967	7,370		9,337	2,671
Salaries	3	52,569	35,847		88,416	67,004
Income to other organisations			38,944		38,944	38,944
Rent & Room Hire		1,493	1,290		2,783	1,493
Insurance		1,222	2,001		3,223	1,222
Repairs & Renewals			529		529	562
Telephone		2,180	44		2,224	2,180
Stationary & Postage		143	930		1,073	143
Advertising		265	-		-	265
Subscriptions & Donations		188	33		220	350
Stream			-		-	-
Sundry		6,689	1,621		8,310	6,705
Depreciation			6,418		6,418	6,418
Training			-		-	686
Profit / Loss on sale of asset			-		-	2,303
Staff expenses		1,036	3,957		4,993	12,355
Vol expenses			14,004		14,004	-
Accountants		1,959	-		1,045	1,959
Total expenditure		69,856	123,958		193,814	157,554
Transfer between funds		21,390	-	21,390		
Net incoming/oputgoing resources	-	11,934	3,720	-	8,214	-
Total funds brought forward		104,647	87,351	36,400	228,398	192,237
Total funds carried forward		92,713	91,071	36,400	220,184	228,398


The Community Care Association

Balance sheet

Year Ending 31st March 2023

<u>Fixed Assets</u>	Note	2023	2022
Tangible Assets	4	48,095	54,513
<u>Current Assets</u>			
Three year HSBC Bond		35,000	35,000
Cash at Bank - HSBC		62,324	54,384
Cash at Shawbrook bank		85,000	85,000
Cash at bank Santander		-	-
<u>Current Liabilities</u>			
Creditors	5	10,236	500
Net Assets		<u>172,088</u>	<u>173,884</u>
		<u>220,184</u>	<u>228,398</u>
<u>Income Fund</u>			
Unrestricted funds		92,713	104,647
Designated funds		36,400	36,400
Restricted Funds		91,071	87,351
Balance at end of Year		<u>220,184</u>	<u>228,398</u>

Approved by the Trustees on


Caroline Rathmell - Chair



The Community Care Association

Notes to the accounts

Year Ending 31st March 2023

<u>2. Grants Receivable</u>	2023	2022
NYCC		
- Others	37,500	22,500
- Sitting Services	44,877	44,877
- Volunteer car scheme	16,435	14,129
Hambleton D.C		
- Volunteer car scheme	2,800	2,800
- Others	5,500	5,500
- Core	3,000	3,000
Misc grants	15,307	74,884
Befriending	-	-
Coop	-	-
Low Level preventative	-	-
	<u>125,419</u>	<u>167,690</u>

<u>3. Employee Emoluments</u>	2023	2022
Total Emoluments	88,416	67,004

Average number of employees 9 9

All staff are employed by the charity.

There are no payments to Trustees for remuneration or expense.

<u>4. Tangible Fixed Assets</u>	Motor	Equipment	Total
Opening @ 1st April 2022	67,350	9,816	77,166
Additions			-
Disposals			
Cost at 31st March 2023	<u>67,350</u>	<u>9,816</u>	<u>77,166</u>
Depreciation transferred B/fwd	12,836	9,815	22,651
Charge for the year	6,418		6,418
Eliminate on disposal			
Depreciation at 31st March 2023	<u>19,254</u>	<u>9,815</u>	<u>29,069</u>
Net Book Value at 31st March 2023	<u>48,095</u>	<u>1</u>	<u>48,096</u>
NBV @ 31st March 2022	<u>54,513</u>	<u>1</u>	<u>54,514</u>

The Community Care Association

Notes to the accounts

Year Ending 31st March 2023

5. Creditors	2023	2022
Grants/Donations in advance		
Trade creditors		
Accruals	10,236	500
	<u>10,236</u>	<u>500</u>

6. Trustees

No insurance was purchased to indemnify the trustees against default on their part.

No remuneration or expense were paid to Trustees.

	Opening balance	Incoming resources	Transfer	Outgoing resources	Closing Balance
7. Funds					
Unrestricted funds	104,647	36,532	21,390	69,856	92,713
Restricted funds					
Volunteer Car scheme B)		26,774	- 17,727	9,047	-
Grants & donations mini bus C)	63,338	2,062		11,748	53,652
NYCC D)	24,013	44,877		38,944	29,946
Other Restricted E)		75,355	- 3,663	64,219	7,473
	<u>87,351</u>	<u>149,068</u>	<u>- 21,390</u>	<u>123,958</u>	<u>91,071</u>
Designated funds	36,400				36,400

A) These funds are set aside for future capital expenditure.

B) Grants to support the running for the volunteer car scheme.

C) Grants & donations toward a new mini bus, which are written off as depreciated

D) Income for sitting services, including amounts distributed to other organisations.

8. Analysis of funds by asset	Unrestricted	Restricted	Designated	Total
Fixed Asset		48,095		48,095
Current Assets	93,213	52,712	36,400	182,325
Current liabilities	- 500	- 9,736		- 10,236
	<u>92,713</u>	<u>91,071</u>	<u>36,400</u>	<u>220,184</u>

STOKESLEY AND DISTRICT COMMUNITY CARE ASSOCIATION

England & Wales - Charity number 1178776

Accounts



Stokesley & District Community Care Association

ANNUAL REPORT 2021-2022

STOKESLEY & DISTRICT
COMMUNITY CARE ASSOCIATION
TOWN CLOSE
NORTH ROAD
STOKESLEY
TS9 5DH

Telephone: 01642 710085

Email: enquiries@stokesleycca.org.uk
Volunteer Co-ordinator: volunteering@stokesleycca.org.uk
Community Visiting: communityvisiting@stokesleycca.org.uk
Car Scheme: carscheme@stokesleycca.org.uk
Day Centre: daycentre@stokesleycca.org.uk
Website: www.stokesleycca.org.uk

 Stokesley and District Community Care Association



Registered Charity
Number 1178776

Stokesley & District Community Care Association

Annual Report

The Registered address of the Association is:

Town Close
North Road
Stokesley
TS9 5DH

Charity No.1178776

The Members of the Executive Committee (the Trustees) are:

David Sills (Chair)
Caroline Rathmell (Vice Chair)
Adrian Thorogood (Treasurer)
Stuart Robertson
Dorothy Blakey
Bridget Fortune
Martin Luxton
David Dale
Carine Lamprecht
Heinrich Lambrecht

Staff:

Manager	Phil Henderson
Volunteer Co-ordinator	Kate Hamilton
Community Visiting Co-ordinator	Sarah Thorogood
Administration Office	Jane Bowles Kathleen McDonald Elaine Morris
Day Centre - Manager Staff	Sam McGurk Angela Forrest Suzanne Rusinek

Stokesley and District Community Care Association

Annual General Meeting

Thursday 7th July 2022 - 7.30pm @ Town Close.

- 1 Apologies**
- 2 Minutes of last meeting held on 22nd July 2021**
- 3 Matters arising**
- 4 Annual reports**
 - 4.1 Chair**
 - 4.2 Manager**
 - 4.3 Volunteer Co-ordinator**
 - 4.4 Community Visiting Co-ordinator**
 - 4.5 Day Centre Co-ordinator**
 - 4.6 Treasurer**
- 5 Election of officers and trustees**
- 6 Any other business**
- 7 Date of next meeting: 29th June 2023 - 7.30pm Town Close**

Stokesley and District Community Care Association
(Charity Reg 1178776)

Minutes of the Annual General Meeting held on

Thursday 8th October 2020 – 7.30pm via Zoom

1. Apologies: David Dale, Carol Morgan,

Present : David Sills (Chair) Caroline Rathmell (Vice Chair); Dorothy Blakey (Trustee); Stuart Robinson (Trustee); Adrian Thorogood (Treasurer); Martin Luxon; (Trustee); Heinrich Lamprecht (Trustee); Carine Lamprecht (Trustee); Phil Henderson (Manager); Kate Hamilton (Volunteer Centre Manager); Sarah Thorogood (Community Visiting Coordinator); Bob Blakey (Rotary); Ralph Formstone (Rotary); Colin Hinton.

2. Minutes of the last meeting held on 20th June 2019

These were accepted as a true record.

3. Matters Arising

There were none.

4. Annual Reports

4.1 Chair

The report was tabled having been circulated. In spite of the difficult year the CCA had continued to survive and play its very active role in helping members of the community during the pandemic. As things begin to ease the CCA is planning how to reopen some of its core business.

4.2 Manager

The report was tabled having been circulated. Phil outlined the difficulties that Lockdown had caused the CCA, the plans which had been put in place during the lockdown and the ways in which we were planning to move forward as things began to ease.

4.3 Volunteer Coordinator

The report was tabled having been circulated. Kate explained how numbers of new volunteers had come forward to help during the pandemic and she outlined how we had been able to use some of them to help particularly with delivering prescriptions and shopping. She is looking at ways of continuing to use these volunteers and the lockdown is reduced.

4.4 Community Visiting Coordinator

Sarah tabled her report and explained how contact with clients has been maintained by telephone conversations with clients during lockdown. Conversations are beginning between clients, their families and visitors to see how face to face contact may be reintroduced.

4.5 Day Centre Coordinator

As the day centre had been closed during the pandemic there was little to report. It was hoped that the staff would be able to redecorate the large meeting room to make it more client friendly, while the centre was not able to open.

4.6 Treasurer

Adrian explained the accounts which had been provided by our accountants TP Jones. Thanks to additional funds made available to us by NYCC for coordinating the volunteers during the pandemic our funds have held up well.

5. Election of Officers and Trustees

All the existing officers have agreed to continue in their roles for another year.

6. AOB

There was no other business

Date of the next meeting : Thursday 24th June 2021 hopefully in person.;



CHAIRMAN'S REPORT 2021-2022

This year has been another strange one for CCA, as it has been for us all. We have had to work hard to ensure that our core activities could restart as Covid regulations were changed and move closer to a 'near-normal' state of affairs. I gave notice at the 2021 AGM that I would complete one more year as Chairman and then retire. During the year Phil decided that it was time for him to relinquish his post and also retire. Caroline Rathmell agreed to take on the role as Chairman for the next three years and following an interview process we appointed Andrea Fox to be the new Manager. She has been working alongside Phil since June 1st and formally took over from him on June 20th. The office gradually built up to its full capacity, the new minibus eventually arrived and has been widely used and our transport system put back into place. NYCC continued to support us to coordinate all voluntary activity in our area, a job which we readily continued with. Thanks to the organisational ability of all our staff we were able to continue deliveries of shopping and prescriptions to vulnerable people in our area.

Our Day Centre has re-opened and is now working at capacity on Mondays and Wednesdays. We are now inviting outside groups to start using the rooms from September.

We are extremely grateful for the work our staff have done to ensure that the office has always been available to clients who require our help. Their cheerful and enthusiastic approach to all telephone enquiries makes them much appreciated by everyone. We also appreciate the efforts of all our volunteers and would love to hear from anyone who could spare a few hours to help.

Our transport systems in Stokesley and Richmondshire have both become busier, and due to the reopening of Garget Walker House, Richmondshire is almost back to normal.

The Trustees continue to give valuable support. Adrian Thorogood continues with his role as Treasurer helped by AME Accountancy & Co. Ltd. Funding from Hambleton DC, NYCC and the hospital trust has continued. We will be in discussions with the new unitary authority in due course to ensure that there will be a smooth transition for us moving forward. We are grateful to the local Rotary group and Masonic Lodges for their continued support. We have finally taken possession of our new mini bus, with our provider having taken almost 3 years (due to COVID) to complete the conversion.

With two trustees standing down at the AGM., we are hoping that some of our volunteers will step forward into a trustee role.

Much of the above has only been achieved thanks to the dedication of Phil our manager and the administrative staff. Their willingness always to become involved with every event and their pleasant and friendly manner make them most valued members of the CCA. We hope that Andrea will soon settle into her task to drive Stokesley and District CCA forward.

We are indeed very fortunate in having them all. Thank you!

David Sills
June 2022



MANAGER'S ANNUAL REPORT 2021 - 2022

Introduction

A second year where our services and function have been significantly affected by the COVID pandemic, with a number of our services still not fully operational.

Our role as an NYCC Community support organisation (CSO) has continued throughout this year with funding as in 2020/21.

Our car scheme in Richmondshire has continued, with the majority of the volunteer drivers "coming back", with medical journeys still being a significant part of our activity as well as Day centre journeys linked to Garget Walker house in Richmond, which has been open for business for the second half of the year.

Our Stokesley car scheme has also started up, again with most drivers returning to volunteer. The majority of these journeys has been for medical purposes as well as for COVID vaccinations.

The mini buses are now being used to support our day centre as well as the Tuesday evening "Bingo run" and the "Thursday run" (Chairaerobics and Lunch club)

Our CSO function has involved many different facets, but COVID specific demand has reduced significantly compared to its peak in 2020. Shopping has reduced to about 10 per week, with prescriptions dropping to single figures each month.

Our funding from NYCC for the Hambleton and Richmondshire Car schemes as well as the Sitting Service (also funded by the Clinical Commissioning group-CCG) has continued, whilst Hambleton District Council has again provided Grant funding to help support not only the Car Scheme but also our Core services, with all this funding continuing into 2022/23.

Sarah Thorogood has coordinated our Community Visiting schemes/telephone support throughout what has been a challenging year, with a move back towards visiting clients in their homes. The Sitting service contract will end March 31st 2023.

The Befriending service continues with funding through "The Lottery" linked to a partnership funding bid with "Community Works" in Thirsk taking the lead with a further funding bid hopefully being submitted shortly.

Kate Hamilton has continued to develop the Volunteering role for CCA, with this year having significant changes in our volunteer base, following many "COVID" volunteers returning to work.

The Admin/Receptionist team of Jane Bowles, Kathleen McDonald and Elaine Morris provides strong reliable admin support, with staff now in the office as per pre COVID arrangements.

Our Day Centre for people living with Dementia re-opened in September 2021, which also involved a change in staff with Suzanne Rusinek joining the team.

Review of 2021/22

Our Strategy was reviewed in 2021. The **Strategic aims** remain unchanged namely:

1. To combat disadvantage and contribute to the improvement of quality of life for members of the Community
by
2. Effective staffing to maximise our services, along with focused partnership working.
3. A strong group of trustees and local volunteers supporting our services.

Our Strategic aim 1 has two objectives linked to it:

- a. Identifying unmet needs for local groups and individuals
- b. Providing high quality local services to promote independence and social inclusion.

This is relevant to our:

Direct Services

All these services have been reduced to some degree throughout this year.

Our Community Transport is one of our key services with both the Mini Buses and the Volunteer Car Scheme now providing services getting closer to pre COVID levels. Further progress with bus trips etc. will be progressed through 2022/23.

In 2021/22 our mini buses have provided 1,071 passenger journeys for local residents in the Stokesley and villages wider area.

The Car scheme across Richmondshire has provided 1,790 passenger journeys, with Stokesley car scheme providing 657.

Lunch club, Tea dance and Chairaerobics have all restarted and are proving as popular as ever, with client numbers starting to rise.

Linking with our CSO role:

We continue to provide a shopping service and prescription collection for those most in need. This will no doubt continue post COVID.

With a commitment to continue CSO work until September 2022, CCA will be in a strong position to meet potential grant/contract opportunities in the latter part of 2022.

My thanks go to all our Volunteers, who are now providing about 140 hours of volunteering per week making a significant difference to the lives of so many in our community.

Strategic aim 2

Effective staffing to maximise our services, along with focused partnership working.

Has two objectives linked to it;

- a. Supporting consultation and representation between Local Authorities, the Clinical Commissioning Group and the Voluntary and Community sector.
- b. Supporting and promoting local Community groups.

With the continuation of the CSO group in North Yorkshire, we have been involved in a County wide support network driven by NYCC, with regular online meetings with Hambleton partner organisations ensuring we have kept up to date with both local and National issues.

Strategic aim 3

A strong group of trustees and local volunteers supporting our services.

The objective linked to this aim:

- a. Recruiting, training and supporting volunteers for the CCA.

A separate report from the Volunteer Co-ordinator covers this area in greater detail.

Strategic Direction-Local and National.

Our strategic focus this year has been aimed at supporting the Community during the COVID pandemic.

As a CSO, we have worked closely with NYCC and other partner organisations to help fulfill our support role linking to challenges raised by COVID.

In the latter part of the year we have focused very much on moving forward, helping people to get back to normality. This continued progression is essential to ensure CCA stays a valued and supportive part of the local community, able to meet future needs.

Summary

The CCA continues to thrive adapting to the changes over the last 12 months. We are now moving forward with many of our services returning to some level of normality. This will continue as we look towards the future and the challenges and opportunities that this will bring.

Phil Henderson
Manager – June 2022



Volunteer Co-ordinators Report 2021 – 2022

Volunteer co-ordination

Since the last AGM I have processed 35 new volunteers the breakdown of these are: 3 Food Bank, 10 Befrienders, 3 Stokesley drivers, 6 Lunch club, 5 Richmond drivers, 3 Mini bus drivers, 3 Day centre assistants, 2 Passengers assistants

We have a total of 135 Stokesley active volunteers over a variety of roles and 29 Richmondshire volunteers, all of which are drivers. However, I am sad to report that we have lost a great deal of volunteers since the pandemic for a variety of reasons, but mostly down to risk to health or a natural end to their volunteering days.

According to figures, from the National Council for Volunteering (NCVO), new research has revealed a mixed impact nationally for volunteering. Its report stated that 38% of charities have already reported a large decline in volunteers coming forward and that the time in which they have contributed was also significantly down. Over 40% said that their services had been reduced with a significant shift to digital volunteering which continues to rise.

Media and Promotion

I have spent some time updating our leaflets to reflect our current services and bringing them in line with our new imagery.

As the number of volunteers coming forward appears to be slow, I have recently been focusing on updating our Facebook presence and increasing our activity and engagement with a view to gaining more followers to attract both volunteers and service users. I am currently developing some banners to be displayed periodically in highly visible outside areas, to help promote volunteering for CCA. I have also updated our adverts in the "Do it all" and North Yorkshire Connect website, to advertise our volunteer opportunities. We celebrated volunteer's week in May with a stand and display in the library, which has been well received. At Christmas last year we held a very successful volunteers lunch at the Town Hall which was a roaring success and a fitting tribute to say thank you to all our volunteers for their sterling efforts.

We use our newsletters twice a year to keep our volunteers informed and openly encourage them to give us feedback, to constantly improve our customer service. Since covid lockdown we decided to continue to send these electronically as most of our volunteers are now on email as this is cost and time efficient.

Kate Hamilton

June 2022



COMMUNITY VISITING CO-ORDINATOR'S REPORT 2021 - 2022

I guess the first thing to say is that it was nice to return to something closer to normality! Having said that, things weren't quite the same as pre-Covid in that some people continued to phone – either instead of or as well as visiting in person. I am delighted that we were able to keep a few of the volunteers that joined us during Covid and had either been delivering prescriptions or doing some phoning. We had 4 new volunteers join us during the year so at the end of March we had 27 active volunteers and 9 more who are taking a break and not visiting regularly, mainly for family reasons. I'm hopeful that at least a few of these will resume in the autumn.

In all there was a total of 41 referrals during the year from the usual variety of sources including Health & Adult Services, the Living Well team, health professionals and self or family and I carried out 33 assessments (27 for Befriending and 6 for Respite Sitting). Both of these are slightly up on 2019-2020. (It's not really worth comparing with 2020-2021!) The number of introductions, however, actually dropped to just 15, all for Befriending. There are several reasons for this: I received many more inappropriate referrals than usual, quite a few people decided they didn't want or need a befriender, a number of introductions fell just outside the period and there was a waiting list for both schemes throughout the year (and still is.)

Befriending remains the busier of the schemes in every respect – referrals, assessments, clients and hours, still with between 30 and 40 clients on the scheme through the year with an average of around 100 visiting hours each month and a few additional hours of phone calls. The Respite Sitting Scheme remains very quiet with only 4 or 5 clients through the year. Both were actually remarkably stable again and at the end of March there were 32 clients on the Befriending Scheme, 4 on the Respite Sitting Scheme and 11 on the waiting list (7 for Befriending and 4 for Respite Sitting).

My thanks as always to our marvellous volunteers who give their time to support others.

Sarah Thorogood
June 2022



DAY CENTRE MANAGER'S REPORT 2021-2022

After being closed due to Covid the day centre resumed in September 2021. We welcomed clients back to a newly decorated room and spruced up outdoor area.

Our new staff member Suzanne Rusinek started with us in the September, she has settled in well and is a great asset to the day centre. We have two new bank staff, Hermione Davies who previously worked for The Alzheimer's Society and Zoe Foster who is on placement with us from Middlesbrough College.

The day centre currently has twelve clients, eight on a Monday and eight on a Wednesday, four of the clients attend both days. At present we have three clients on our waiting list and two of our current clients would like a second day. Over the year we have had six clients leave us, two have passed away and four left due to ill health. We have welcomed ten new clients.

The day centre received a very generous donation of £510 from The Ranch House Club which we used for our Jubilee celebrations. We bought cupcakes, from The Dessert Pod in Stokesley and decorations for the room. We also ordered fish and chips from Stokesley Fish Shop for our Monday celebrations and afternoon teas from TK's for our Wednesday celebrations. The donation also paid for entertainment for the celebrations, we had The Breeze on Monday, (no charge) and Anita Aslin a harpist on the Wednesday. We also participated in The Queen's Green Canopy and planted a tree in our outside area. Our day centre clients have enjoyed visits from, Suzanne Rusinek's puppy Cooper and Angela Forrest's rabbit Blossom, who handed out Easter eggs. We hope to increase external visitors over the next twelve months.

Our carers support group resumed alongside Carers Plus on Friday 10th June 2022, to coincide with carers week. The group was well attended by carers with their loved ones being looked after by staff and volunteers in another room, we plan to run the group one Friday each month.

We have a four very much appreciated volunteers in the day centre, two helping on a Monday and two helping on a Wednesday; one of those volunteers helps at our carers group. We also have two excellent health and social care students on placement from Middlesbrough College, providing them with valuable experience for their future role, as well as giving our clients the benefits of their youthful enthusiasm. Without any doubt our volunteers and students are indeed a significant asset.

We look forward to additional training for both staff and volunteers in 2022 and a stimulating and exciting mix of activities for our clients.

Sam McGurk

June 2022

Stokesley and District
Community Care Association

Registered Charity Number 1178776

Financial Accounts

Year Ended 31st March 2022

AME Accounting & Co.Ltd
Madison Offices Richardshaw
Rd,Radley House Pudsey,LS28 6LE

Independent Examiner's Report to the Trustees of The Community care Association

I report on the accounts of the charity for the year ended 31 March 2022 which are set out on pages 1 to 4.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the

accounting requirements of the 2011 Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable to proper

understanding of the accounts to be reached.

AME Accounting & Co. Ltd

Madison Offices
Radley House, Richardshaw Road
Pudsey
LS28 6LE

The Community Care Association

Notes to the accounts

Year Ending 31st March 2022

1. General Information and basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 1021 issued on 16th July 2014 (as updated through update bulletin 1 published on 2nd February 2016), the Financial Reporting Standards applicable in the United Kingdom and Republic of Ireland (FRS 1021 and UK Generally accepted practice as it applies from 1st January 2015).

The charity has applied update bulletin 1 as published on 2nd February 2016 and does not include a cash flow statement applying FRS 102 Section 1A.

The financial statements are prepared on a going concern basis under the historical cost convention.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound.

The significant accounting policies applied in the preparation of the financial statements are set out below.

These policies have been applied to all years shown unless otherwise stated.

The charity adopted SORP (FRS 102) in the current year and no transition adjustments were required.

b. Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the accounts.

c. All grants and voluntary income are accounted for gross when receivable, as long as they are capable of financial measurement. Gifts in kind have not been capable of measurement and are not included.

d. All expenditure is accounted for gross and incurred.

e. Fixed Assets are included at cost. There are no uncapitalised Fixed Assets.

f. Depreciation is provided to write off the cost of all fixed assets on the following basis:-

Vehicles	25 % of reducing value
Equipment	3 years straight line basis

g. Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

The Community Care Association

Statement of Financial Activities

Year Ending 31st March 2022

Incoming Resources	Note	Unrestricted Funds	Restricted Funds	Designated Funds	Total Funds	2020
Grants Receivable	2	3,000	164,690		167,690	133,947
Room Hire		52			52	427
Donations		1,268	1,371		2,639	10,954
Interest		239	193		432	1,029
Fund Raising		3,055	6,095		9,150	1,038
Transport Income			3,325		3,325	2,520
Training		314			314	
Shopping			10,113		10,113	9,666
Total Incoming resources		7,928	185,787		193,715	159,581
Expenditure						
Direct Charitable expenditure						
Transport Costs		144	12,150		12,294	7,778
Catering		1,967	704		2,671	860
Salaries	3	52,569	14,435		67,004	63,083
Income to other organisations			38,944		38,944	38,944
Rent & Room Hire		1,493			1,493	2,693
Insurance		1,222			1,222	1,058
Repairs & Renewals			562		562	219
Telephone		2,180			2,180	2,404
Stationary & Postage		143			143	24
Advertising		265			265	
Subscriptions & Donations		188	163		350	402
Stream						
Sundry		6,689	15		6,705	3,546
Depreciation			6,418		6,418	8,557
Training			686		686	302
Profit / Loss on sale of asset			2,303		2,303	
Staff expenses		1,036	11,319		12,355	12,110
Accountants		1,959			1,959	1,158
Total expenditure		69,856	87,698		157,554	143,138
Transfer between funds		43,496	- 43,496			
Net incoming/outgoing resources		- 18,432	54,593		36,161	- 16,443
Total funds brought forward		123,079	32,758	36,400	192,237	175,794
Total funds carried forward		104,647	87,351	36,400	228,398	192,237

The Community Care Association

Balance sheet

Year Ending 31st March 2022

Fixed Assets	Note	2022	2021
Tangible Assets	4	54,513	73,233
Current Assets			
Three year HSBC Bond		35,000	35,000
Cash at Bank- HSBC		54,384	119,825
Cash at Shawbrook bank		85,000	85,000
Cash at bank Santander			
<u>Current Liabilities</u>			
Creditors	5	500	120,822
Net Assets		<u>173,884</u> <u>228,398</u>	<u>119,003</u> <u>192,237</u>
Income Fund			
Unrestricted funds		104,647	123,079
Designated funds		36,400	36,400
Restricted Funds		87,351	32,758
Balance at end of Year		<u>228,398</u>	<u>192,237</u>

Approved by the Trustees on



Dauids - Chairman

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The Community Care Association

Notes to the accounts

Year Ending 31st March 2022

2.Grants Receivable	2022	2021
NYCC		
- Others	22,500	22,500
- Sitting Services	44,877	44,877
-Volunteer car scheme	14,712	14,712
Hambleton D.C		
-Volunteer car scheme	2,800	2,800
-Others	5,500	5,500
-Core	3,000	3,000
Miscgrants	40,558	40,558
Befriending		
Coop		
Low level preventative		
	<u>133,947</u>	<u>133,947</u>

3.Employee Emoluments	2022	2021
Total Emoluments	67,004	63,083
Average number of employees	9	9

All staff are employed by the charity.

There are no payments to Trustees for remuneration or expense.

4.Tangible Fixed Assets	Motor	Equipment	Total
Opening@ 1st April2021	124,193	9,816	134,009
Additions			
Disposals	56,843		
Cost at 31st March 2022	<u>67,350</u>	<u>9,816</u>	<u>134,009</u>
Depreciation transferred B/fwd	50,959	9,815	60,774
Charge for the year	6,418		6,418
Eliminate on disposal	44,541		
Depreciation at 31st March 2022	<u>12,836</u>	<u>9,815</u>	<u>22,651</u>
Net Book Value at 31st March 2022	<u>54,513</u>	<u>1</u>	<u>54,514</u>
NBV@ 31st March 2021	<u>73,233</u>	<u>1</u>	<u>73,234</u>

The Community Care Association

Notes to the accounts

Year Ending 31st March 2022

5. Creditors	2022	2021
Grants/Donations in advance		60,161
Trade creditors		60,161
Accruals	500	500
	<u>500</u>	<u>120,822</u>

6. Trustees

No insurance was purchased to indemnify the trustees against default on their part.

No remuneration or expense were paid to Trustees.

	Opening balance	Incoming resources	Transfer	Outgoing resources	Closing Balance
7. Funds					
Unrestricted funds	123,079	7,928	43,496	69,856	104,647
Restricted funds					
Volunteer Car scheme	B)	18,696	- 11,697	7,000	- 0
Grants & donations mini bus	C)	12,964	63,381	14,732	61,613
NYCC	D)	18,070	44,887	38,944	24,013
Other Restricted	E)		58,822 - 31,799	27,022	0
	32,758	185,787	- 43,496	87,698	87,351
Designated funds	36,400				36,400

A) These funds are set aside for future capital expenditure.

B) Grants to support the running for the volunteer car scheme.

C) Grants & donations toward a new mini bus which are written off as depreciated

D) Income for sitting services & achieve programme, including amounts distributed to other organisations.

8. Analysis of funds by: asset	Unrestricted	Restricted	Designated	Total
Fixed Asset		54,513		54,513
Current Assets	105,147	32,838	36,400	174,385
Current liabilities	500			500
	<u>104,647</u>	<u>87,351</u>	<u>36,400</u>	<u>228,398</u>

BANK

HSBC
136 High Street
Stockton-on-Tees
TS18 1LR

CHARTERED ACCOUNTANTS

James Denton
AME Accountancy & Co. Ltd.
Madison Offices
Radley House, Richardshaw Road
Pudsey
Leeds
LS28 6LE

**Stokesley and District
Community Care Association**

Registered Charity Number 1178776

**Financial Accounts
Year Ended 31st March 2022**

**AME Accounting & Co. Ltd
Madison Offices
Richardshaw Rd, Radley House
Pudsey, LS28 6LE**


The Community Care Association
Statement of Financial Activities
Year Ending 31st March 2022

<u>Incoming Resources</u>	Note	Unrestricted Funds	Restricted Funds	Designated Funds	Total Funds	2021
Grants Receivable	2	3,000	164,690		167,690	133,947
Room Hire		52	-		52	427
Donations		1,268	1,371		2,639	10,954
Interest		239	193		432	1,029
Fund Raising		3,055	6,095		9,150	1,038
Transport Income			3,325		3,325	2,520
Training		314	-		314	-
Shopping			10,113		10,113	9,666
<u>Total Incoming resources</u>		7,928	185,787		193,715	159,581
<u>Expenditure</u>						
Direct Charitable expenditure						
Transport Costs		144	12,150		12,294	7,778
Catering		1,967	704		2,671	860
Salaries	3	52,569	14,435		67,004	63,083
Income to other organisations			38,944		38,944	38,944
Rent & Room Hire		1,493			1,493	2,693
Insurance		1,222			1,222	1,058
Repairs & Renewals			562		562	219
Telephone		2,180			2,180	2,404
Stationary & Postage		143			143	24
Advertising		265			265	-
Subscriptions & Donations		188	163		350	402
Stream					-	-
Sundry		6,689	15		6,705	3,546
Depreciation			6,418		6,418	8,557
Training			686		686	302
Profit / Loss on sale of asset			2,303		2,303	-
Staff expenses		1,036	11,319		12,355	12,110
Accountants		1,959			1,959	1,158
<u>Total expenditure</u>		69,856	87,698		157,554	143,138
Transfer between funds		43,496	-	43,496		
Net incoming/outputgoing resources	-	18,432	54,593		36,161	-
Total funds brought forward		123,079	32,758	36,400	192,237	175,794
Total funds carried forward		104,647	87,351	36,400	228,398	192,237

The Community Care Association
Balance sheet
Year Ending 31st March 2022

<u>Fixed Assets</u>	Note	2022	2021
Tangible Assets	4	54,513	73,233
<u>Current Assets</u>			
Three year HSBC Bond		35,000	35,000
Cash at Bank - HSBC		54,384	119,825
Cash at Shawbrook bank		85,000	85,000
Cash at bank Santander		-	-
<u>Current Liabilities</u>			
Creditors	5	500	120,822
Net Assets		<u>173,884</u> <u>228,398</u>	<u>119,003</u> <u>192,237</u>
<u>Income Fund</u>			
Unrestricted funds		104,647	123,079
Designated funds		36,400	36,400
Restricted Funds		87,351	32,758
Balance at end of Year		<u>228,398</u>	<u>192,237</u>

Approved by the Trustees on



 David Sills - Chairman

The Community Care Association

Notes to the accounts

Year Ending 31st March 2022

2. Grants Receivable	2022	2021
NYCC		
- Others	22,500	22,500
- Sitting Services	44,877	44,877
- Volunteer car scheme	14,129	14,712
Hambleton D.C		
- Volunteer car scheme	2,800	2,800
- Others	5,500	5,500
- Core	3,000	3,000
Misc grants	74,884	40,558
Befriending	-	-
Coop	-	-
Low Level preventative	-	-
	<u>167,690</u>	<u>133,947</u>

3. Employee Emoluments	2022	2021
Total Emoluments	67,004	63,083

Average number of employees 9 9

All staff are employed by the charity.

There are no payments to Trustees for remuneration or expense.

4. Tangible Fixed Assets	Motor	Equipment	Total
Opening @ 1st April 2021	124,193	9,816	134,009
Additions			-
Disposals	56,843		
Cost at 31st March 2022	<u>67,350</u>	<u>9,816</u>	<u>134,009</u>
Depreciation transferred B/fwd	50,959	9,815	60,774
Charge for the year	6,418		6,418
Eliminate on disposal	44,541		
Depreciation at 31st March 2022	<u>12,836</u>	<u>9,815</u>	<u>22,651</u>
Net Book Value at 31st March 2022	<u>54,513</u>	<u>1</u>	<u>54,514</u>
NBV @ 31st March 2021	<u>73,233</u>	<u>1</u>	<u>73,234</u>

The Community Care Association

Notes to the accounts

Year Ending 31st March 2022

<u>5. Creditors</u>	2022	2021
Grants/Donations in advance		60,161
Trade creditors		60,161
Accruals	500	500
	<u>500</u>	<u>120,822</u>

6. Trustees

No insurance was purchased to indemnify the trustees against default on their part.

No remuneration or expense were paid to Trustees.

	Opening balance	Incoming resources	Transfer	Outgoing resources	Closing Balance
7. Funds					
Unrestricted funds	123,079	7,928	43,496	69,856	104,647
Restricted funds					
Volunteer Car scheme B)		18,696	- 11,697	7,000	- 0
Grants & donations mini bus C)	12,964	63,381		14,732	61,613
NYCC D)	18,070	44,887		38,944	24,013
Other Restricted E)		58,822	- 31,799	27,022	0
	<u>32,758</u>	<u>185,787</u>	<u>- 43,496</u>	<u>87,698</u>	<u>87,351</u>
Designated funds	36,400				36,400

A) These funds are set aside for future capital expenditure.

B) Grants to support the running for the volunteer car scheme.

C) Grants & donations toward a new mini bus, which are written off as depreciated

D) Income for sitting services, including amounts distributed to other organisations.

<u>8. Analysis of funds by asset</u>	Unrestricted	Restricted	Designated	Total
Fixed Asset		54,513		54,513
Current Assets	105,147	32,838	36,400	174,385
Current liabilities	- 500			- 500
	<u>104,647</u>	<u>87,351</u>	<u>36,400</u>	<u>228,398</u>

The Community Care Association

Notes to the accounts

Year Ending 31st March 2022

1. General information and basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2014 (as updated through update bulletin 1 published on 2nd February 2016, the Financial Reporting Standards applicable in the United Kingdom and Republic of Ireland (FRS 102) and UK Generally accepted practice as it applies from 1st January 2015.

The charity has applied update bulletin 1 as published on 2nd February 2016 and does not include a cash flow statement applying FRS 102 Section 1A.

The Financial statements are prepared on a going concern basis under the historical cost convention.

The Financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound.

The significant accounting policies applied in the preparation of the financial statements are set out below.

These policies have been applied to all years shown unless otherwise stated.

The charity adopted SORP (FRS 102) in the current year and no transition adjustments were required.

b. **Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the accounts.

c. All grants and voluntary income are accounted for gross when receivable, as long as they are capable of financial measurement. Gifts in kind have not been capable of measurement and are not included.

d. All expenditure is accounted for gross, and incurred.

e. Fixed Assets are included at cost. There are no uncapitalised Fixed Assets.

f. Depreciation is provided to write off the cost of all fixed assets on the following basis: -

Vehicles	25 % of reducing value
Equipment	3 years straight line basis

g. Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Independent Examiner's Report to the Trustees of The Community Care Association

I report on the accounts of the charity for the year ended 31st March 2022 which are set out on pages 1 to 4.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the

accounting requirements of the 2011 Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable to proper

understanding of the accounts to be reached.

AME Accounting & Co. Ltd

**Madison Offices
Radley House, Richardshaw Road
Pudsey
LS28 6LE**

**Stokesley and District
Community Care Association**

Registered Charity Number 1178776

**Financial Accounts
Year Ended 31st March 2022**

**AME Accounting & Co. Ltd
Madison Offices
Richardshaw Rd, Radley House
Pudsey, LS28 6LE**


The Community Care Association
Statement of Financial Activities
Year Ending 31st March 2022

<u>Incoming Resources</u>	Note	Unrestricted Funds	Restricted Funds	Designated Funds	Total Funds	2021
Grants Receivable	2	3,000	164,690		167,690	133,947
Room Hire		52	-		52	427
Donations		1,268	1,371		2,639	10,954
Interest		239	193		432	1,029
Fund Raising		3,055	6,095		9,150	1,038
Transport Income			3,325		3,325	2,520
Training		314	-		314	-
Shopping			10,113		10,113	9,666
<u>Total Incoming resources</u>		7,928	185,787		193,715	159,581
 <u>Expenditure</u>						
Direct Charitable expenditure						
Transport Costs		144	12,150		12,294	7,778
Catering		1,967	704		2,671	860
Salaries	3	52,569	14,435		67,004	63,083
Income to other organisations			38,944		38,944	38,944
Rent & Room Hire		1,493			1,493	2,693
Insurance		1,222			1,222	1,058
Repairs & Renewals			562		562	219
Telephone		2,180			2,180	2,404
Stationary & Postage		143			143	24
Advertising		265			265	-
Subscriptions & Donations		188	163		350	402
Stream					-	-
Sundry		6,689	15		6,705	3,546
Depreciation			6,418		6,418	8,557
Training			686		686	302
Profit / Loss on sale of asset			2,303		2,303	-
Staff expenses		1,036	11,319		12,355	12,110
Accountants		1,959			1,959	1,158
<u>Total expenditure</u>		69,856	87,698		157,554	143,138
Transfer between funds		43,496	-	43,496		
Net incoming/outputgoing resources	-	18,432	54,593		36,161	-
Total funds brought forward		123,079	32,758	36,400	192,237	175,794
Total funds carried forward		104,647	87,351	36,400	228,398	192,237

The Community Care Association
Balance sheet
Year Ending 31st March 2022

<u>Fixed Assets</u>	Note	2022	2021
Tangible Assets	4	54,513	73,233
<u>Current Assets</u>			
Three year HSBC Bond		35,000	35,000
Cash at Bank - HSBC		54,384	119,825
Cash at Shawbrook bank		85,000	85,000
Cash at bank Santander		-	-
<u>Current Liabilities</u>			
Creditors	5	500	120,822
Net Assets		<u>173,884</u> <u>228,398</u>	<u>119,003</u> <u>192,237</u>
<u>Income Fund</u>			
Unrestricted funds		104,647	123,079
Designated funds		36,400	36,400
Restricted Funds		87,351	32,758
Balance at end of Year		<u>228,398</u>	<u>192,237</u>

Approved by the Trustees on



 David Sills - Chairman

The Community Care Association

Notes to the accounts

Year Ending 31st March 2022

2. Grants Receivable	2022	2021
NYCC		
- Others	22,500	22,500
- Sitting Services	44,877	44,877
- Volunteer car scheme	14,129	14,712
Hambleton D.C		
- Volunteer car scheme	2,800	2,800
- Others	5,500	5,500
- Core	3,000	3,000
Misc grants	74,884	40,558
Befriending	-	-
Coop	-	-
Low Level preventative	-	-
	<u>167,690</u>	<u>133,947</u>

3. Employee Emoluments	2022	2021
Total Emoluments	67,004	63,083

Average number of employees 9 9

All staff are employed by the charity.

There are no payments to Trustees for remuneration or expense.

4. Tangible Fixed Assets	Motor	Equipment	Total
Opening @ 1st April 2021	124,193	9,816	134,009
Additions			-
Disposals	56,843		
Cost at 31st March 2022	<u>67,350</u>	<u>9,816</u>	<u>134,009</u>
Depreciation transferred B/fwd	50,959	9,815	60,774
Charge for the year	6,418		6,418
Eliminate on disposal	44,541		
Depreciation at 31st March 2022	<u>12,836</u>	<u>9,815</u>	<u>22,651</u>
Net Book Value at 31st March 2022	<u>54,513</u>	<u>1</u>	<u>54,514</u>
NBV @ 31st March 2021	<u>73,233</u>	<u>1</u>	<u>73,234</u>

The Community Care Association

Notes to the accounts

Year Ending 31st March 2022

<u>5. Creditors</u>	2022	2021
Grants/Donations in advance		60,161
Trade creditors		60,161
Accruals	500	500
	<u>500</u>	<u>120,822</u>

6. Trustees

No insurance was purchased to indemnify the trustees against default on their part.

No remuneration or expense were paid to Trustees.

	Opening balance	Incoming resources	Transfer	Outgoing resources	Closing Balance
7. Funds					
Unrestricted funds	123,079	7,928	43,496	69,856	104,647
Restricted funds					
Volunteer Car scheme B)		18,696	- 11,697	7,000	- 0
Grants & donations mini bus C)	12,964	63,381		14,732	61,613
NYCC D)	18,070	44,887		38,944	24,013
Other Restricted E)		58,822	- 31,799	27,022	0
	<u>32,758</u>	<u>185,787</u>	<u>- 43,496</u>	<u>87,698</u>	<u>87,351</u>
Designated funds	36,400				36,400

A) These funds are set aside for future capital expenditure.

B) Grants to support the running for the volunteer car scheme.

C) Grants & donations toward a new mini bus, which are written off as depreciated

D) Income for sitting services, including amounts distributed to other organisations.

<u>8. Analysis of funds by asset</u>	Unrestricted	Restricted	Designated	Total
Fixed Asset		54,513		54,513
Current Assets	105,147	32,838	36,400	174,385
Current liabilities	- 500			- 500
	<u>104,647</u>	<u>87,351</u>	<u>36,400</u>	<u>228,398</u>

The Community Care Association

Notes to the accounts

Year Ending 31st March 2022

1. General information and basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2014 (as updated through update bulletin 1 published on 2nd February 2016, the Financial Reporting Standards applicable in the United Kingdom and Republic of Ireland (FRS 102) and UK Generally accepted practice as it applies from 1st January 2015.

The charity has applied update bulletin 1 as published on 2nd February 2016 and does not include a cash flow statement applying FRS 102 Section 1A.

The Financial statements are prepared on a going concern basis under the historical cost convention.

The Financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound.

The significant accounting policies applied in the preparation of the financial statements are set out below.

These policies have been applied to all years shown unless otherwise stated.

The charity adopted SORP (FRS 102) in the current year and no transition adjustments were required.

b. **Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the accounts.

c. All grants and voluntary income are accounted for gross when receivable, as long as they are capable of financial measurement. Gifts in kind have not been capable of measurement and are not included.

d. All expenditure is accounted for gross, and incurred.

e. Fixed Assets are included at cost. There are no uncapitalised Fixed Assets.

f. Depreciation is provided to write off the cost of all fixed assets on the following basis: -

Vehicles	25 % of reducing value
Equipment	3 years straight line basis

g. Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Independent Examiner's Report to the Trustees of The Community Care Association

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Respective responsibilities of trustees and examiner

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It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the

accounting requirements of the 2011 Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable to proper

understanding of the accounts to be reached.

AME Accounting & Co. Ltd

**Madison Offices
Radley House, Richardshaw Road
Pudsey
LS28 6LE**

STOKESLEY AND DISTRICT COMMUNITY CARE ASSOCIATION

England & Wales - Charity number 1178776

Accounts



Trustees' Annual Report for the period

From 1st April 2020 **Period start date** to
31st March 2021 **Period end date**

Charity name: Stokesley and District Community Care Association (SDCCA)

Charity registration number: 1178776

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Charity's Objects (as defined in the Constitution) are to promote such charitable purposes as the Trustees see fit at the time, in particular but not limited to, relieving the needs of older people in Hambleton and Richmondshire Districts of North Yorkshire.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Activities undertaken include:</p> <ul style="list-style-type: none"> • Volunteer car scheme • Community transport utilising 2 x fully accessible mini buses • A respite sitting service for carers • A befriending service • Lunch club • Exercise classes x2 • Primetime (exercise/games session) • Tea dance • Listening tape service • Craft Club • Good Neighbours scheme • Coffee pop In (fund raising activity) • Dementia day centre (2 days per week) • Carers support group (monthly) <p>It should be noted however that during this financial year the COVID pandemic has significantly reduced our services. We have been operating as a Community support Organisation in North Yorkshire and a significant part of our activity has been delivery of prescriptions, shopping and a huge amount of telephone support to help those most in need.</p> <p>We have been working alongside food banks and also carrying out limited transport services, taking people to health appointments as well as</p>

		COVID vaccinations. Services like our Day Centre have been closed all year.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the Charity commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	n/a
Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	<p>With almost 200 Volunteers (including Trustees) and 9 part time staff Community Care is founded on good will and commitment from members of the community who are helping those in need. This is without doubt a key factor in the SDCCA's success.</p> <p>Local knowledge and genuine interest in the Community is the great strength of our organisation benefitting from the dedicated and enthusiastic volunteers. In practical terms all our services are delivered by Volunteers or with the support of volunteers (the Day centre)</p> <p>With the beginning of the COVID pandemic, we recruited about 50 additional volunteers, helping us to carry out our role as a Community support organisation (many of our "regular" volunteers were themselves elderly and vulnerable and not able to be active during this period)</p>
Other		

Achievements and Performance

	SORP reference	
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<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>All the Charities services provide a quality service to the elderly and vulnerable of our community. All services aimed at enhancing the health and wellbeing of our clients and reducing loneliness.</p> <p>Some of our services particularly the Transport have continued to have greater demands placed on them. (with the challenges provided by the COVID pandemic)</p> <p>With a small number of committed drivers, we have been able to provide essential transport for those needing it for medical appointments.</p> <p>Amoungst the wide variety of requests to support individuals due to COVID, we have delivered over 600 prescriptions and almost 600 lots of shopping.</p> <p>In addition about 100 hrs of telephone support every week, to help to reduce loneliness and ensure very vulnerable people know they have someone they can talk to. someone</p> <p>We have helped support over 500 people during the pandemic, many new to our services and hope to build on this as we start 2021/22 with new hope for the future for our clients and our services.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p>	<p>Para 1.41</p>	
<p>Performance of fundraising activities against objectives set</p>	<p>Para 1.41</p>	
<p>Investment performance against objectives</p>	<p>Para 1.41</p>	
<p>Other</p>		

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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Charity accrual accounts have been completed for this financial year, indicating a strong stable position.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserves policy was revised and approved in November 2018. Taking Charity Commission guidelines into account, the Trustees have set aside £50,000 to safeguard the CCA's services commitment in the event of delays in receipts of grants and other potential funding. (approx. 6 months running costs) Plus a further £30,000 to cover any potential future needs regarding finding suitable premises if circumstances change.
Amount of reserves held	Para 1.22	See above. At present time we have sufficient reserves to support organisation for at least 12 months.
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No concerns. The CIO is working effectively, with a strong group of volunteers and Trustees over the last 12 months.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Grant funding comes from a variety of sources:</p> <ol style="list-style-type: none"> 1. Volunteer car scheme is supported by the local Clinical Commissioning group as well as both District and County councils 2. Befriending service supported by a lottery funding bid. 3. Other services supported by small grants such as that from Broadacres housing and other independent sources. 4. One off fundraising as well as regular fund raising (Coffee Pop in) help support services. <p>Contract funding....</p> <ol style="list-style-type: none"> 5. Respite sitting service supported by the Clinical Commissioning group and County council. <p>Other income comes from Mini bus service charges.</p> <p>During the COVID pandemic we have been operating as a Community support organisation in the N. Yorks area, funded by North Yorkshire</p>
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		County Council to provide specific services supporting the community over this period. This has been grant funded and we have also made appropriate use of the Govt Furlough system. Eg for day Centre staff (closed all year)
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution document
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	C.I.O
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New trustees may be co-opted by current elected Trustees through a vote at any quarterly meeting. The co-opted member must then undergo formal selection by vote at the next AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	There is a Trustees handbook based on advice from Charities Commission. (includes copy of Constitution, charities legislation and key policies eg. Equal ops, discipline etc) Trustee meetings held quarterly when ongoing matters discussed, along with updates of finances. Any key strategic decisions made at such meetings. (during this period they have been carried out via "Zoom")
The charity's organisational structure and any wider network with which the	Para 1.51	Executive board of 10. (Trustees) Staff: Manager of charity with a further 8 part time staff, covering a variety of roles,

charity works		Directing services delivered by local Volunteers.
Relationship with any related parties	Para 1.51	n/a
Other		

Reference and Administrative details

Charity name	Stokesley and District Community Care Association
Other name the charity uses	
Registered charity number	1178776
Charity's principal address	Town Close, North Road, Stokesley. North Yorks TS9 5DH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Sills	Chair		
2	Caroline Rathmell	Vice Chair		
3	Adrian Thorogood	Treasurer		
4	Stuart Robertson			
5	Bridget Fortune			
6	Martin Luxton			
7	David Dale			
8	Dorothy Blakey			
9	Heinrich Lamprecht			
10	Catharina Lamprecht			
11	Gary Readman		Retired November 2020	
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
none		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
none		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Philip Henderson

Exemptions from disclosure

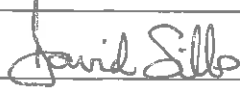
Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David Sills	
Position (eg Secretary, Chair, etc)	Chair	
Date	06-08-21	

**Stokesley and District
Community Care Association**

Registered Charity Number 1178776

Financial Accounts

Year Ended 31st March 2021

**AME Accounting & Co. Ltd
Madison Offices
Richardshaw Rd, Radley House
Pudsey, LS28 6LE**

The Community Care Association

Notes to the accounts

Year Ending 31st March 2021

1. General Information and basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2014 (as updated through update bulletin 1 published on 2nd February 2016, the Financial Reporting Standards applicable in the United Kingdom and Republic of Ireland (FRS 102) and UK Generally accepted practice as it applies from 1st January 2015.

The charity has applied update bulletin 1 as published on 2nd February 2016 and does not include a cash flow statement applying FRS 102 Section 1A.

The Financial statements are prepared on a going concern basis under the historical cost convention.

The Financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound.

The significant accounting policies applied in the preparation of the financial statements are set out below.

These policies have been applied to all years shown unless otherwise stated.

The charity adopted SORP (FRS 102) in the current year and no transition adjustments were required.

b. **Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the accounts.

c. All grants and voluntary income are accounted for gross when receivable, as long as they are capable of financial measurement. Gifts in kind have not been capable of measurement and are not included.

d. All expenditure is accounted for gross, and incurred.

e. Fixed Assets are included at cost. There are no uncapitalised Fixed Assets.

f. Depreciation is provided to write off the cost of all fixed assets on the following basis: -

Vehicles	25 % of reducing value
Equipment	3 years straight line basis

g. Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Independent Examiner's Report to the Trustees of The Community Care Association

I report on the accounts of the charity for the year ended 31st March 2021 which are set out on pages 1 to 4.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the

accounting requirements of the 2011 Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable to proper

understanding of the accounts to be reached.

AME Accounting & Co. Ltd

Madison Offices
Radley House, Richardshaw Road
Pudsey
LS28 6LE

The Community Care Association
Statement of Financial Activities
Year Ending 31st March 2021

<u>Incoming Resources</u>	Note	Unrestricted Funds	Restricted Funds	Designated Funds	Total Funds	2020
Grants Receivable	2	3,000	130,947		133,947	108,270
Room Hire		427			427	7,322
Donations		4,414	6,540		10,954	12,336
Interest		1,029			1,029	1,271
Fund Raising		1,038			1,038	38,657
Transport Income		-	2,520		2,520	17,876
Stream Adverts		-			-	820
Shopping		-	9,666		9,666	
<u>Total Incoming resources</u>		9,908	149,673		159,581	186,552
 <u>Expenditure</u>						
Direct Charitable expenditure						
Transport Costs		-	7,778		7,778	24,974
Catering		860			860	9,824
Salaries	3	46,584	16,499		63,083	72,708
Income to other organisations		-	38,944		38,944	42,885
Rent & Room Hire		2,693			2,693	16,139
Insurance		1,058			1,058	978
Repairs & Renewals		219			219	-
Telephone		2,404			2,404	1,947
Stationary & Postage		24			24	1,197
Advertising		-			-	210
Subscriptions & Donations		402			402	262
Stream		-			-	1,407
Sundry		3,546			3,546	5,020
Depreciation		973	7,584		8,557	4,814
Training		302			302	994
Independent Examination		-			-	500
Staff expenses		12,110			12,110	6,184
Accountants		1,158			1,158	
<u>Total expenditure</u>		72,333	70,805		143,138	190,043
Transfer between funds		72,673	-	72,673		
Net incoming/outputgoing resources		10,248	6,195		16,443	-
Total funds brought forward		112,831	26,563	36,400	175,794	179,286
Total funds carried forward		123,079	32,758	36,400	192,237	175,794

The Community Care Association
Balance sheet
Year Ending 31st March 2021

<u>Fixed Assets</u>	Note	2021	2020
Tangible Assets	4	73,233	81,791
<u>Current Assets</u>			
Three year HSBC Bond		35,000	35,000
Cash at Bank - HSBC		119,825	94,825
Cash at Shawbrook bank		85,000	85,000
Cash at bank Santander		-	-
		<u>119,003</u>	<u>94,003</u>
<u>Current Liabilities</u>			
Creditors	5	<u>120,822</u>	<u>120,822</u>
		<u>119,003</u>	<u>94,003</u>
Net Assets		<u><u>192,237</u></u>	<u><u>175,794</u></u>
<u>Income Fund</u>			
Unrestricted funds		123,079	112,831
Designated funds		36,400	36,400
Restricted Funds		32,758	26,563
		<u>192,237</u>	<u>175,794</u>
Balance at end of Year		<u><u>192,237</u></u>	<u><u>175,794</u></u>

Approved by the Trustees on

David Sills - Chairman

The Community Care Association

Notes to the accounts

Year Ending 31st March 2021

2. Grants Receivable	2021	2020
NYCC		
- Others	22,500	7,189
- Sitting Services	44,877	51,568
- Volunteer car scheme	14,712	28,380
Hambleton D.C		
- Volunteer car scheme	2,800	2,800
- Others	5,500	-
- Core	3,000	3,000
Misc grants	40,558	12,139
Befriending	-	-
Coop	-	-
Low Level preventative	-	-
	<u>133,947</u>	<u>105,076</u>

3. Employee Emoluments	2021	2020
Total Emoluments	63,083	72,708
Average number of employees	9	9

All staff are employed by the charity.
There are no payments to Trustees for remuneration or expense.

4. Tangible Fixed Assets	Motor	Equipment	Total
Opening @ 1st April 2020	124,193	9,816	134,009
Additions			-
Disposals			
Cost at 31st March 2021	<u>124,193</u>	<u>9,816</u>	<u>134,009</u>
Depreciation transferred B/fwd	42,402	9,815	52,217
Charge for the year	8,557		8,557
Depreciation at 31st March 2021	<u>50,959</u>	<u>9,815</u>	<u>60,774</u>
Net Book Value at 31st March 2021	<u>73,233</u>	<u>1</u>	<u>73,234</u>
NBV @ 31st March 2020	<u>81,791</u>	<u>1</u>	<u>81,792</u>

The Community Care Association

Notes to the accounts

Year Ending 31st March 2021

<u>5. Creditors</u>	2021	2020
Grants/Donations in advance	60,161	60,161
Trade creditors	60,161	60,161
Accruals	500	500
	<u>120,822</u>	<u>120,822</u>

6. Trustees

No insurance was purchased to indemnify the trustees against default on their part.

No remuneration or expense were paid to Trustees.

	Opening balance	Incoming resources	Transfer	Outgoing resources	Closing Balance
<u>7. Funds</u>					
Unrestricted funds	112,831	9,908	72,673	72,333	123,079
Restricted funds					
Volunteer Car scheme B)		18,410	- 16,048	2,361	0
Grants & donations mini bus C)	12,667	5,791		5,494	12,964
NYCC D)	12,173	44,877		38,980	18,070
Other Restricted E)		80,595	- 56,625	23,970	0
	<u>26,563</u>	<u>149,673</u>	<u>- 72,673</u>	<u>70,805</u>	<u>32,758</u>
Designated funds	36,400				36,400

A) These funds are set aside for future capital expenditure.

B) Grants to support the running for the volunteer car scheme.

C) Grants & donations toward a new mini bus, which are written off as depreciated

D) Income for sitting services & achieve programme, including amounts distributed to other organisations.

<u>8. Analysis of funds by asset</u>	Unrestricted	Restricted	Designated	Total
Fixed Asset	2,920	70,313		73,233
Current Assets	120,659	82,766	36,400	239,825
Current liabilities	- 500	- 120,322		- 120,822
	<u>123,079</u>	<u>32,758</u>	<u>36,400</u>	<u>192,237</u>

**Stokesley and District
Community Care Association**

Registered Charity Number 1178776

Financial Accounts

Year Ended 31st March 2021

**AME Accounting & Co. Ltd
Madison Offices
Richardshaw Rd, Radley House
Pudsey, LS28 6LE**

The Community Care Association

Notes to the accounts

Year Ending 31st March 2021

1. General Information and basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2014 (as updated through update bulletin 1 published on 2nd February 2016, the Financial Reporting Standards applicable in the United Kingdom and Republic of Ireland (FRS 102) and UK Generally accepted practice as it applies from 1st January 2015.

The charity has applied update bulletin 1 as published on 2nd February 2016 and does not include a cash flow statement applying FRS 102 Section 1A.

The Financial statements are prepared on a going concern basis under the historical cost convention.

The Financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound.

The significant accounting policies applied in the preparation of the financial statements are set out below.

These policies have been applied to all years shown unless otherwise stated.

The charity adopted SORP (FRS 102) in the current year and no transition adjustments were required.

b. **Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the accounts.

c. All grants and voluntary income are accounted for gross when receivable, as long as they are capable of financial measurement. Gifts in kind have not been capable of measurement and are not included.

d. All expenditure is accounted for gross, and incurred.

e. Fixed Assets are included at cost. There are no uncapitalised Fixed Assets.

f. Depreciation is provided to write off the cost of all fixed assets on the following basis: -

Vehicles	25 % of reducing value
Equipment	3 years straight line basis

g. Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Independent Examiner's Report to the Trustees of The Community Care Association

I report on the accounts of the charity for the year ended 31st March 2021 which are set out on pages 1 to 4.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the

accounting requirements of the 2011 Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable to proper

understanding of the accounts to be reached.

AME Accounting & Co. Ltd

Madison Offices
Radley House, Richardshaw Road
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LS28 6LE

The Community Care Association
Statement of Financial Activities
Year Ending 31st March 2021

<u>Incoming Resources</u>	Note	Unrestricted Funds	Restricted Funds	Designated Funds	Total Funds	2020
Grants Receivable	2	3,000	130,947		133,947	108,270
Room Hire		427			427	7,322
Donations		4,414	6,540		10,954	12,336
Interest		1,029			1,029	1,271
Fund Raising		1,038			1,038	38,657
Transport Income		-	2,520		2,520	17,876
Stream Adverts		-			-	820
Shopping		-	9,666		9,666	
<u>Total Incoming resources</u>		9,908	149,673		159,581	186,552
 <u>Expenditure</u>						
Direct Charitable expenditure						
Transport Costs		-	7,778		7,778	24,974
Catering		860			860	9,824
Salaries	3	46,584	16,499		63,083	72,708
Income to other organisations		-	38,944		38,944	42,885
Rent & Room Hire		2,693			2,693	16,139
Insurance		1,058			1,058	978
Repairs & Renewals		219			219	-
Telephone		2,404			2,404	1,947
Stationary & Postage		24			24	1,197
Advertising		-			-	210
Subscriptions & Donations		402			402	262
Stream		-			-	1,407
Sundry		3,546			3,546	5,020
Depreciation		973	7,584		8,557	4,814
Training		302			302	994
Independent Examination		-			-	500
Staff expenses		12,110			12,110	6,184
Accountants		1,158			1,158	
<u>Total expenditure</u>		72,333	70,805		143,138	190,043
Transfer between funds		72,673	-	72,673		
Net incoming/outputgoing resources		10,248	6,195		16,443	-
Total funds brought forward		112,831	26,563	36,400	175,794	179,286
Total funds carried forward		123,079	32,758	36,400	192,237	175,794

The Community Care Association
Balance sheet
Year Ending 31st March 2021

<u>Fixed Assets</u>	Note	2021	2020
Tangible Assets	4	73,233	81,791
<u>Current Assets</u>			
Three year HSBC Bond		35,000	35,000
Cash at Bank - HSBC		119,825	94,825
Cash at Shawbrook bank		85,000	85,000
Cash at bank Santander		-	-
		<u>119,003</u>	<u>94,003</u>
<u>Current Liabilities</u>			
Creditors	5	<u>120,822</u>	<u>120,822</u>
		<u>119,003</u>	<u>94,003</u>
Net Assets		<u><u>192,237</u></u>	<u><u>175,794</u></u>
<u>Income Fund</u>			
Unrestricted funds		123,079	112,831
Designated funds		36,400	36,400
Restricted Funds		32,758	26,563
		<u>192,237</u>	<u>175,794</u>
Balance at end of Year		<u><u>192,237</u></u>	<u><u>175,794</u></u>

Approved by the Trustees on

David Sills - Chairman

The Community Care Association

Notes to the accounts

Year Ending 31st March 2021

2. Grants Receivable	2021	2020
NYCC		
- Others	22,500	7,189
- Sitting Services	44,877	51,568
- Volunteer car scheme	14,712	28,380
Hambleton D.C		
- Volunteer car scheme	2,800	2,800
- Others	5,500	-
- Core	3,000	3,000
Misc grants	40,558	12,139
Befriending	-	-
Coop	-	-
Low Level preventative	-	-
	<u>133,947</u>	<u>105,076</u>

3. Employee Emoluments	2021	2020
Total Emoluments	63,083	72,708
Average number of employees	9	9

All staff are employed by the charity.

There are no payments to Trustees for remuneration or expense.

4. Tangible Fixed Assets	Motor	Equipment	Total
Opening @ 1st April 2020	124,193	9,816	134,009
Additions			-
Disposals			
Cost at 31st March 2021	<u>124,193</u>	<u>9,816</u>	<u>134,009</u>
Depreciation transferred B/fwd	42,402	9,815	52,217
Charge for the year	8,557		8,557
Depreciation at 31st March 2021	<u>50,959</u>	<u>9,815</u>	<u>60,774</u>
Net Book Value at 31st March 2021	<u>73,233</u>	<u>1</u>	<u>73,234</u>
NBV @ 31st March 2020	<u>81,791</u>	<u>1</u>	<u>81,792</u>

The Community Care Association

Notes to the accounts

Year Ending 31st March 2021

<u>5. Creditors</u>	2021	2020
Grants/Donations in advance	60,161	60,161
Trade creditors	60,161	60,161
Accruals	500	500
	<u>120,822</u>	<u>120,822</u>

6. Trustees

No insurance was purchased to indemnify the trustees against default on their part.

No remuneration or expense were paid to Trustees.

	Opening balance	Incoming resources	Transfer	Outgoing resources	Closing Balance
<u>7. Funds</u>					
Unrestricted funds	112,831	9,908	72,673	72,333	123,079
Restricted funds					
Volunteer Car scheme B)		18,410	- 16,048	2,361	0
Grants & donations mini bus C)	12,667	5,791		5,494	12,964
NYCC D)	12,173	44,877		38,980	18,070
Other Restricted E)		80,595	- 56,625	23,970	0
	<u>26,563</u>	<u>149,673</u>	<u>- 72,673</u>	<u>70,805</u>	<u>32,758</u>
Designated funds	36,400				36,400

A) These funds are set aside for future capital expenditure.

B) Grants to support the running for the volunteer car scheme.

C) Grants & donations toward a new mini bus, which are written off as depreciated

D) Income for sitting services & achieve programme, including amounts distributed to other organisations.

<u>8. Analysis of funds by asset</u>	Unrestricted	Restricted	Designated	Total
Fixed Asset	2,920	70,313		73,233
Current Assets	120,659	82,766	36,400	239,825
Current liabilities	- 500	- 120,322		- 120,822
	<u>123,079</u>	<u>32,758</u>	<u>36,400</u>	<u>192,237</u>