

**ANNUAL REPORT AND STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2023**

**PAVE - PROGRESS IN
AFRICA VIA EDUCATION**

CHARITY REGISTRATION No. 1178775

Independent Examiners Ltd
Unit 2, The Broadbridge Business Centre
Delling Lane
Bosham
West Sussex
PO18 8NF

PAVE - PROGRESS IN AFRICA VIA EDUCATION

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LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER	1178775
START OF FINANCIAL YEAR	1st January 2023
END OF FINANCIAL YEAR	31st December 2023
TRUSTEES AT 31ST DECEMBER 2023	M A Dabrowski R J Tootill B C Richardson (Resigned 28.03.2023) A K Towers R E Dabrowski
GOVERNING INSTRUMENT	CIO - FOUNDATION Registered 13 Jun 2018
OBJECTS	THE OBJECTS OF THE CIO ARE: FOR THE PUBLIC BENEFIT TO PROMOTE THE EDUCATION OF YOUNG PEOPLE IN MOZAMBIQUE AND IN SUCH OTHER PARTS OF THE WORLD AS THE CHARITY TRUSTEES MAY FROM TIME TO TIME THINK FIT, IN PARTICULAR BUT NOT BY WAY OF LIMITATION BY AWARDED SCHOLARSHIPS, MAINTENANCE ALLOWANCES OR GRANTS TENABLE AT ANY UNIVERSITY, COLLEGE OR INSTITUTION OF HIGHER OR FURTHER EDUCATION.
REGISTERED ADDRESS	90 Ealing Village London W5 2EA
PRIMARY BANKERS	Lloyds Bank 25 Gresham Street London EC27 7HN
ACCOUNTANT	Lomax Pavey Independent Examiners Ltd Unit 2, The Broadbridge Business Centre Delling Lane Bosham West Sussex PO18 8NF

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TRUSTEES REPORT FOR THE YEAR ENDED 31ST DECEMBER 2023

OBJECTIVES AND ACHIEVEMENTS

The strategic objectives of the CIO are to prioritise support for young people in Mozambique and in such other parts of the world as the trustees may from time to time think fit, in particular but not by way of limitation by awarding scholarships, maintenance allowances or grants tenable at any university, college or institution of higher or further education.

The trustees achieve this by providing financial support that includes course fees, registration fees, examination fees, and other disbursements, to enable the supported young people to receive education which will enhance their personal development as responsible contributing members of society. The activities of the CIO in pursuit of its charitable purposes are to make financial grants to individuals and organisations. The Trustees have complied with their duty to have due regard to guidance on public benefit published by the Charity Commission when preparing the policies and objectives.

ACHIEVEMENTS AND PERFORMANCE

Main achievements in the year reported on are:

- a) Continuing to attract donations to enable funds to be available for distribution in grants;
- b) Enhancing awareness of the CIO and encouraging more applications for grants. A particular focus has been to raise awareness amongst members of the public and supporters encouraging them to support the work in Africa;
- c) The continuing work on review of governance and management and on the verification of grant applications and applicants;
- d) Enhanced requirements for successful grant applicants to provide feedback on the charitable outcomes of the activities to which those funds were applied. Where possible and appropriate material is made publicly available, for instance on the PAVE website, and through social media.
- e) Two meetings took place on Zoom with the students, the Trustees and some of the sponsors during 2023. This provided an opportunity for the students to see their sponsors and for the sponsors to ask them any questions they might have regarding their course. This proved to be mutually beneficial for both students and their sponsors.

MANAGEMENT OF THE CIO

The CIO is governed by a Board of Trustees, who at present carry out the majority of the administrative duties. The CIO has no paid staff, it is entirely volunteer governed, managed and operated.

Trustees are appointed in accordance with the Foundation Document, which is the governing document of the CIO. Induction of new Trustees is carried out informally. All Trustees have access to a copy of the Foundation document. Support and training is available for Trustees, to assist them in understanding their role and discharging their responsibilities, on an ad hoc basis as needed. The Trustees have taken account of the Charity Commission guidance on public benefit in the discharge of their responsibilities.

The Trustees endeavour to provide good governance and effective leadership of the CIO by following the principles in 'Good Governance: A Code for the Voluntary and Community Sector':

- Understanding their role (collectively and individually);
- Ensuring delivery of organisational purpose;
- Working effectively both as individuals and as a team;
- Exercising effective control over the charity;
- Behaving with integrity;
- Being open and accountable.

During the year reported on, the Trustees have continued reviewing and updating the governance and administration of the CIO.

GRANT POLICY

The CIO carries out its charitable purpose by making grants. In accordance with the governing document of the CIO, grants from the CIO can only be made for educational purposes. Due diligence enquiries and checks are carried out on all funding applications received and all applicants are verified by means approved by the Trustees. The Trustees seek additional clarification or further information about an applicant and/or the purposes for which they are applying for a grant, if the Trustees consider it appropriate in order to assess the applicant and application. In making their decisions on applications, the Trustees consider how information provided demonstrates appropriate links to PAVE's objects, in accordance with the CIO's charitable purposes for the public benefit.

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TRUSTEES REPORT (continued) FOR THE YEAR ENDED 31ST DECEMBER 2023

GOING CONCERN

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resource to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

RISK MANAGEMENT

The principal risks are reviewed, and the risk reduction and management procedures are managed on an ongoing basis. The main major risks are significant reduction of expected income or insufficient appropriate grant applications to enable appropriate levels of funding to be distributed in grants to suitable applicants, and also the risk of disruption to the students' education as a result of terrorist activity in and around Pemba where most of them study. Active management and promoting awareness of the CIO and encouraging supporters to make donations are the main methods used to address those risks.

PLANS FOR FUTURE PERIODS

The Trustees intend to continue operating the charity on a similar basis in future periods. Due to the continuing threat of terrorist attacks and economic instability in the part of Mozambique where PAVE support has been provided, the Trustees are considering relocating the sphere of operation of the CIO to Kenya or another country, but will investigate the local situation before they commit to supporting young people in another area.

FINANCIAL REVIEW

In the year under review the CIO received income of £11,926 and the Trustees made grants totalling £5,130 to provide payments for students' education. The Trustees were satisfied with the quality of applications they received and the wide range of valuable activities and purposes that they continue to support.

RESERVES POLICY

The Trustees' policy is to keep sufficient reserves to cover the next expected transfer of funds to Africa for student fees. These are generally made twice a year. The trustees do not intend to make grants or other payments unless funds are available. Reserves at the end of 2023 were £7005.

PUBLIC BENEFIT

The charity acknowledges its requirement to demonstrate clearly that it has charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

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**TRUSTEES REPORT (continued)
FOR THE YEAR ENDED 31ST DECEMBER 2023**

TRUSTEES RESPONSIBILITIES

The Charities Act 2011 requires the trustees to prepare financial statements for each financial year. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the CIO. They are also responsible for safeguarding the assets of the CIO and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 22nd October 2024

Signed on their behalf by Richard Tootill

Signature:



INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/members of PAVE on the accounts for the year ended 31st December 2023 set out on pages 8 to 10.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

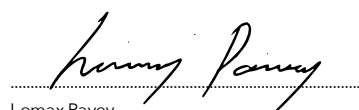
INDEPENDENT EXAMINER'S STATEMENT

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- proper accounting records are kept (in accordance with section 130 of the Act); and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Lomax Pavey
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28th October 2024

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**STATEMENT OF RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2023**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
RECEIPTS :					
Voluntary Receipts	2	11,926	-	11,926	13,164
TOTAL RECEIPTS		11,926	-	11,926	13,164
PAYMENTS :					
Costs of Charitable Activities	3	6,268	-	6,268	13,004
TOTAL PAYMENTS		6,268	-	6,268	13,004
NET RECEIPTS/(PAYMENTS)		5,658	-	5,658	159
Cash funds last year end		1,347	-	1,347	1,188
CASH FUNDS THIS YEAR END		7,005	-	7,005	1,347

The notes on page 10 form part of these accounts.

All operations are continuing operations.

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**STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31ST DECEMBER 2023**

	Unrestricted Fund £	Restricted Fund £	31-Dec-23 Total £	31-Dec-22 Total £
ASSETS				
Cash Funds:				
General Account	7,005	-	7,005	1,347
	7,005	-	7,005	1,347
LIABILITIES				
Independent Examiners Fee	360	-	360	324
	360	-	360	324

TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 8 and 9.

Approved by the Trustees on 22nd October 2024

Signed on their behalf by Richard Tootill

Signature:

R J Tootill

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NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2023

1. BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements. The Trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

2. RECEIPTS

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Voluntary Receipts				
Standing Order Donations	4,140	-	4,140	3,620
Cash Cheque & Bacs Donations	6,483	-	6,483	7,931
Gift Aid	1,303	-	1,303	-
	11,926	-	11,926	11,551

3. PAYMENTS

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Costs of Charitable Activities				
Grants to Students for Education & Equipment	5,130		5,130	12,580
Grant to Student Supporter	545		545	-
ICO Registration Fee	35		35	35
Independent Examination	324	-	324	276
Trust Advice Fees	144		144	84
Bank Charges	90	-	90	105
	6,268	-	6,268	13,080

4. RESTRICTED FUNDS

There were no restricted funds in this financial year or in the previous financial year.

5. TRUSTEES AND OTHER RELATED PARTIES

During the year one Trustee and one related party made regular donations to the charity. The donations had no conditions attached.

The total amount donated was:

Total: £ 2,330

No other payments were made to trustees or any persons connected with them during this financial period, other than reimbursement for small items paid for on behalf of the charity.