

Charitable Incorporated Organisation

Number: 1178771

Buddhist Healthcare Chaplaincy Trust
Report and financial statements
for the year ended 31st December 2020

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Reference and administrative information for the year ended 31st December 2020

Charity number 1178771

Registered office and operational address

Buddhist Healthcare Chaplaincy Trust,
1 Wesley Court, Market Street,
Chapel-en-le-Frith, High Peak,
Derbyshire SK23 0JD

Trustees

Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

Keith Munnings, Chair
Steve Johnson, Secretary
Satyin Taylor

Bankers

Triodos Bank UK,
Deanery Road,
Bristol BS1 5AS

Trustees annual report for the year ended 31st December 2020

Trustees of the Buddhist Healthcare Chaplaincy Trust (BHCT) present their report and the unaudited financial statements for the year ended 31st December 2020. Included within the trustees' report is the Trust Chairman's report.

Reference and administrative information set out on page 2 forms part of this report. The financial statements have been prepared in accordance with the accounting policies set out in note 1 and comply with the Charities Act 2011, the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 1020 (effective 1 January 2015)).

Objectives and activities

Objects of the Charitable Incorporated Organisation

To advance Buddhism for the public benefit by promoting the role of Buddhist Healthcare Chaplaincy by:

1. Training and education of Healthcare Staff, including Chaplains of all faiths and those of secular beliefs, regarding the role and contribution of Buddhism, Meditation and Mindfulness, in Health and Social Care.
2. The provision of Buddhist Healthcare Chaplaincy Services to hospitals, hospices, community and other healthcare services throughout the United Kingdom, working with opportunities to enhance healthcare outcomes.
3. The provision of Buddhist and Interfaith education, dialogue and discourse through workshops, seminars, public lectures and through electronic and print media and contributing towards healthcare chaplaincy policy and best practice.
4. Networking and development of a supportive community for those interested in Buddhist Healthcare Chaplaincy, including but not limited to offering membership services, conferences, endorsement, mediation and dispute resolution, supervision and mentoring.

Achievements and performance

The charity's main activities and who it tries to help are described below. All of its charitable activities are undertaken to further the Buddhist Healthcare Chaplaincy Trusts' charitable purposes for the public benefit.

Management and Delivery of 'Buddhist Healthcare Chaplaincy Development'

- BHCT published a new edition of its brochure 'Why Endorsement Matters', in the light of some collaborative efforts being made within the national 'NETWORK for Pastoral, Spiritual and Religious Care in Health' group on Endorsement.
- 'Starting Out in Healthcare Chaplaincy' taster courses was funded by NHSE for the last time in 2019. In the meantime, some interested individuals with Buddhist backgrounds had

enquired about chaplaincy training opportunities. A course that was planned for March 2020 recruited a good number of applicants, but in the light of the COVID pandemic was cancelled. Some expenses were refunded.

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Attendance at NETWORK meetings

- Trustees were able to attend the national 'NETWORK for Pastoral, Spiritual and Religious Care in Health' group meetings and were encouraged to participate in some national development Healthcare Chaplaincy activity

Committee and Trustee Meetings

During 2020 re-structuring of BHCT (from BHCG) continued with Trustees:

- launching a new BHCT website;
- establishing further aspects of a governance framework;
- reviewing BHCT Endorsement processes in line with national guidelines;
- further established a basis for a new committee format with wider representation from different groups from across the Buddhist community.

The intention remained to achieve greater longer-term sustainability of the work as an organisation. BHCT became a CIO at the end of May 2018 with the appointment of Trustees and the Board of Trustees plans to develop a new committee format.

Beneficiaries of our services

The prime beneficiaries of our services are individuals, with a Buddhist background, either seeking or already holding Endorsement as a Healthcare Chaplain. A variety of support is offered to such individuals including:

- 'Taster' course initial training
- 1 to 1 mentoring and support from experienced Buddhist Healthcare Chaplains
- Regular Regional Meetings and an Annual Conference [no activity during 2020]
- Beneficiaries receive occasional exclusive newsletters and updates, including contact from BHCT concerning supporting hospitalised Buddhists during the pandemic.

Ultimately the true beneficiaries of the service are the staff and patients within the healthcare settings who are supported by Buddhist Healthcare Chaplains offering Pastoral, Spiritual and Religious Care and aiming to contribute towards better healthcare outcomes.

Financial review

Principal funding sources

BHCT income during 2020 was from a mix of Course Fees and public funding received previously for NHS Chaplaincy Development work streams.

How expenditure has supported key objectives

The BHCT subscribed to membership of two national umbrella organisations, one Buddhist and the other Chaplaincy-based:

- the Network of Buddhist Organisations (NBO)

- the College of Healthcare Chaplains (CHCC).

The main administrative expenses occur in:

- maintaining a register of Endorsed Chaplains, including provision of mentoring to chaplains
- making necessary arrangements for efficiently run events; conferences, regional support days and training events
- paying travel expenses for those attending trustee meetings, committee meetings, regional study days and the annual conference
- paying travel expenses to individuals recommended by BHCT for places on the 'Starting out in Healthcare Chaplaincy' taster course.

The BHCT have no full-time staff, a previous arrangement with BHCG had continued of paying an annual fee to an administrator. All its activities are carried out by volunteers. The total resource expended was £4600.

Reserves policy

The board recognises the importance of ensuring that sufficient reserves are retained to maintain adequate working capital to fund operational activity, to provide for unseen circumstances and to invest in the development of the charity. Against a history of uneven income streams, both from statutory and other sources, the Board aims to build up and maintain reserves to meet operating costs during the year. BHCT expenditure pretty much matches its income.

The Trustees consider that a reasonable reserve of funds of £12394 is being held for the present circumstances.

Public Benefit

The charity has due regard to the guidance published by the Charity Commission on public benefit.

Plans

BHCT plans to continue to train new individuals and promote activities for existing individuals working as volunteers or paid staff in healthcare settings. Future plans include:

- further raising the profile of Healthcare Chaplaincy within the Buddhist community
- increasing the impact on Healthcare Chaplaincy of a greater contribution from those with Buddhist backgrounds.

Structure, governance and management

The organisation is a Charitable Incorporated Organisation, registered on 13th May 2018. The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association.

The Trustees, their nomination and appointment

The BHCT is a CIO governed by its Constitution. BHCT trustees are responsible for the decisions made in running the BHCT. The board keeps the skills requirements for the trustee body under review. New trustees may be sought by open advertisement or through a dialogue with candidates. The

ultimate decision on selection is a matter for the board of trustees. When new trustees are appointed, they are given an introduction to the work of the charity and provided with information they need to fulfil their roles.

There is a simple nomination process for new trustees, to be voted onto the board of Trustees. Trustees may hold specific roles such as Chair, secretary, and treasurer and others as needed. The trustees have no beneficial interest in the charity. All trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in the accounts.

Risk management

Consistent with the size of the charity, the trustees review any major risks to which the charity might be exposed and establish systems and procedures to mitigate those risks. The Trustees are of the opinion that the reserves and known subsequent income are sufficient for at least short to medium term financial requirements.

Statement of responsibilities of the trustees

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the trustees are required to:

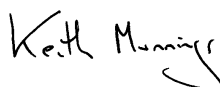
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provision of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The trustees' annual report has been approved by the trustees on 11/10/2021

and signed on their behalf by:



Keith Munnings, Chair

Statement of Financial Activities (including Income and Expenditure account) for the year ended 31st December 2020

BUDDHIST HEALTHCARE CHAPLAINCY TRUST – BALANCE SHEET January 1st 2020 – December 31st 2020

BALANCE	TOTAL
Opening Balance	8856
Income	8138
Expenditure	4600
Closing Balance	12394

INCOME

Course fees (training)	480	
Donations	300	
NHSE Training Funding (2016-2019)	7358	
		8138

EXPENDITURE

Employees / subcontractors costs			
Salaries and wages		1630	
Legal and professional fees			
Consultancy			
Property Costs			
Rent and rates		52	
General administrative expenses			
Bank Charges	13	13	
Travel & subsistence			
Travel	719		
Course lunches		719	
Admin & Office expenses			
Post			
Stationary			
Printing	1060		
Website	768		
Subscriptions	358		
Books	0		
Sundry	0	2186	2918
			4600