

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period start date Period end date

Charity name

Charity No
(if any)

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide involvement and appreciation of live musical theatre both on stage and in the audience
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Production of "Guys and Dolls" at St George's Hall Bradford, a concert in a local Church Hall, various social events for Members and friends with the aim of fund raising to help cover any losses from the main show
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Society has had due regard to guidance on public benefit published by the Commission in exercising their powers and duties.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Society continues to provide theatre experience, both on and off stage, to many abilities and a range of ages. It is the aim to donate to charities each year, one being funded from a bucket collection at the main show and the other from profits (if any) from the year's working.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	As of 31.07.2024 the Society showed a profit of £4957 on the overall year's working.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are adequate to meet essential working capital to provide cover for future losses where audience attendance is unpredictable.
Amount of reserves held	Para 1.22	£56000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	CIO 13.06.2028
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees appointed or re-appointed at the Annual General Meeting

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	BUTTERSHAW (ST PAULS) CHURCH AMATEUR OPERATIC AND DRAMATIC SOCIETY
Other name the charity uses	BSP
Registered charity number	1178752
Charity's principal address	Chy-an-Pras, 2 South Street, Oakenshaw. Bradford, BD12 7DJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Wilczynski	Chair		
2	Gillian Bastow	Secretary		
3	Lisa Fisher	Treasurer		
4	Linda Hensby	Business Manager		
5	Diane Bolland	President		
6	Lucy Anderson			
7	Mary Benn			
8	David Collins			
9	Alan Hirst			
10	Phil Jowett			
11	James Klenk			
12	Angela Moore			
13	Megan Rogers			
14	Jayne Whitehead			
15	Emma Wilson			
16				
17				
18				
19				
20				

Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

GLBastow

Full name(s)

Gillian Lesley Bastow

Position (eg Secretary,
Chair, etc)

Secretary

Date

25.07.2025

Buttershaw St Pauls AODS
Annual Show and Concert 31st July 2024

	2024		2023	
	£	£	£	£
INCOME				
Ticket Sales - Own		17,670		13,479
Ticket Sales - Theatre		14,420		7,744
Program Sales		840		701
Programme Adverts Income		1,060		795
Refreshments - Profit		120		189
Merchandise and badges		158		
Raffle and tea money		0		471
		<u>34,268</u>		<u>23,379</u>
EXPENDITURE				
Musical Director	2,000		2,580	
Orchestra	3,600		2,400	
Director	1,200		1,000	
Theatre Hire	12,929		14,257	
Box Office Commission	1,730		2,182	
Credit Card Charges	578		320	
Tech (Bradford Theatres)	618		297	
Costumes/Props/Makeup	2,198		3,919	
Postage/stationary	27		30	
Sound	2,000		1,800	
Lighting	600		600	
Scenery	120		5,940	
Marketing	1,094		473	
President's Bar	143		88	
Royalties/Libs	5,719		3,744	
Programme Printing / Cost	1,062		1,064	
Publicity	0		180	
Rehearsal Space	1,290		1,072	
Booking Forms	450		480	
Piano removal	0		100	
Others	68		39	
		<u>37,425</u>		<u>42,565</u>
(Loss) / Profit on Production		<u>(3,158)</u>		<u>(19,186)</u>

Buttershaw St Pauls AODS

Summary Income and Expenditure 31st July 2024

	2024		2023	
	£	£	£	£
INCOME				
Show		(3,158)		(19,186)
Cabaret		500		
Concert		2,105		
Interest received		857		1,018
Members' Subscription		2,310		1,705
Patrons' Subs / Donations		2,500		275
Garden Party		669		370
50 Club		370		225
Fobs		215		
Marmalade		153		
Dinner Dance Profit		86		319
		<hr/>		<hr/>
		6,606		(15,274)
EXPENDITURE				
Donations	200		250	
Insurances	1,142		1,232	
NODA Subs and Medals	250		245	
Room Hire	0		0	
Other	57		0	
	<hr/>		<hr/>	
		1,649		1,727
		<hr/>		<hr/>
Society Profit / (Loss)		4,957		(17,001)

Buttershaw St Pauls AODS
Balance Sheet as at 31st July 2024

	2024		2023	
	£	£	£	£
ASSETS				
Bank Current Account		1,988		4,919
Bank Current Account		11,204		6,112
Building Society Account		57,990		57,990
Prepayments re Oklahoma and Cash in Hand		2,856		60
		<u>74,038</u>		<u>69,081</u>
Represented by:				
Retained Profits b/fwd	69,081		86,082	
Profit / (Loss) for the year	4,957		(17,001)	
		<u>74,038</u>		<u>69,081</u>

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF BUTTERSHAW ST. PAUL'S AMATEUR OPERATIC AND DRAMATIC SOCIETY

I report on the accounts for the year ended 31st July 2024.

Respective responsibilities of the Society Officers and Independent Examiner

The charity's trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Society at the end of the financial year and of the income and expenditure for that period. The trustees are responsible for the preparation of the accounts.

The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act;
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the Independent Examiner's statement.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention which:

1. give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Alan Klenk
2 Henacre Wood Court
Queensbury
Bradford
BD13 2LJ

20th June 2025