

Sevenoaks Lions Club (CIO)
Report and Financial Statements
Year ended 30th June 2021
Charity no: 1178738

Sevenoaks Lions Club (CIO)

Year ended 30th June 2021

Trustees

John Law Chair of Trustees

Oliver Reeve, (resigned 1st July 2021)

Roger Hope, Treasurer

Alan Cattermole, Secretary

Alan Walter

Jon Austin

Barry Wheeler (appointed 1st July 2021)

Principal Office

19 Sherenden Park, Golden Green, Tonbridge TN11 0LQ

Charity Number 1178738

Bankers

NatWest 67 High Street, Sevenoaks, TN13 1LA

Report of the Trustees for the year ended 30th June 2021

The trustees present their annual report and financial statements for Sevenoaks Lions Club (CIO) for the year ended 30th June 2021. The financial statements have been prepared on a receipts and payments basis (in accordance with s133 Charities Act 2011) and comply with the Charity's Constitution and the Charities Act 2011.

Structure and Governance

Sevenoaks Lions Club (CIO) was incorporated on 12th June 2018. The initial Trustees appointed were Brian Alger, Alan Cattermole, Liz Brown, Alan Walter, Jon Austin and Oliver Reeve. With effect from 1st July 2018 the CIO acquired the assets and obligations of the Sevenoaks Lions Club Charitable Trust (registered number 291836) and those of the Sevenoaks Lions Club (an unincorporated organisation).

Sevenoaks Lions Club (CIO)

Year ended 30th June 2021

The constitution of the Sevenoaks Lions Club (CIO) requires the appointment of a minimum of 3 Trustees (with a maximum of 12). Under the CIO by-laws adopted by the members those elected to the Offices of President, Secretary, Treasurer, 1st Vice President, Chairman of Welfare and Chairman of Fund Raising are de facto Trustees and act for a term of 1 year.

Trustees meet monthly to consider and approve recommendations made by the members.

Objectives and activities for the public benefit

Our constitution provides that our objectives are exclusively charitable in England and Wales, including in particular:

the Advancement of citizenship by

- Promoting the principles of good citizenship;
- Encouraging members of the CIO to take an active interest in the civic, cultural, social and moral welfare of the community;
- Providing a forum for the open discussion of all matters of public interest; provided that partisan politics and sectarian religion shall not be debated by members;
- Encouraging service minded people to serve their community without personal reward and encouraging the promotion of high ethical standards in commerce, industry, professions, public works and private endeavours;
- Supporting youth to develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals;

promoting the Voluntary Sector for the public benefit by associating with local authorities in a common effort to advance education and provide facilities in the interests of social welfare for recreation or other leisure time occupation to improve the conditions of life of people in local, national and international communities;

promoting volunteering;

the relief of poverty and the relief of those in need in particular by providing humanitarian aid and disaster relief;

the advancement of health or the saving of lives by preventing avoidable blindness, assisting disabled people to lead independent lives or helping prevent or manage health issues;

promoting for the benefit of the public the conservation, protection and improvement of the physical and natural environment; and/or

promoting community participation in healthy recreation.

Sevenoaks Lions Club (CIO)

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During the year ended 30th June 2021 and despite the continuing negative impact of the Coronavirus Epidemic we have continued to help those in need where we can.

Children and Young People

During the lockdown restrictions many children were at home with little to do. We funded the provision of Craft boxes to help children do something creative. We also supported Edenbridge School with their events over the Christmas period and provided a reconditioned laptop to a local child. We also paid for driving lessons for a young adult carer.

The Elderly

The impact of the Coronavirus epidemic significantly curtailed much of the help we have traditionally supplied to the Elderly – for example local trips, Old Time Music Hall Concert and a holiday trip for a local couple. However, we did provide a mobility scooter for one resident and a number of jigsaws for the local Care Homes.

People with Disabilities

During the pandemic we have been able to support local organisations including Sevenoaks ASD, Valence School and Right Mind. We were also able to supply one local resident with a range of accessories for their wheelchair.

Other Charities and Voluntary Bodies

We have continued to support local organisation Friends for Families who do wonderful work with local families in need. We have also supported the local Womens Refuge and Porchlight who look after the local homeless. We also made a donation to Scotties Little Soldiers that supports children who have lost a parent in the armed forces.

General Public

We are able to help many families directly referred to us by Social Services, whether it is from providing carpeting, furniture or white goods. We have supported the Sevenoaks Larder foodbank. We provided food hampers for 150 families at Christmas and made a donation to the Lions Lebanon appeal.

Sevenoaks Lions Club (CIO)

Year ended 30th June 2021

Grant making policy

Under the terms of the Clubs' Constitution, Trustees apply funds at their discretion following recommendation by the members, making grants where they believe that their contribution will make a real difference. We can only make grants in furtherance of our charitable objectives.

1. Priorities for Support

The number of applications that can be supported is, of necessity, limited to the amount of funds available for distribution in any one year. The Trustees have determined that the priorities for funding will be:

- subject to other elements of the Trustees grant-making policy, no restrictions are imposed on the purpose for which a grant may be made; consequently, applications for support towards capital projects, other projects or core costs are considered;
- as there are numerous Lions Clubs in the UK, applications from Sevenoaks District Area and surrounding districts are generally given a priority, with those in the county of Kent also being considered. Trustees also consider international funding requests referred to them and by the Lions International organisation;
- candidates for support and/or grants are all considered on their own merits, following investigation by the Welfare Committee. However, given that most of the available funds are raised within the local community, those candidates that are local are given special consideration. Using the former as a guiding principle the following are examples of areas adopted for support:
 - Local charities - youth groups, groups working with the elderly, residential and nursing homes, individual appeals;
 - Youth and children's organisations - sport related groups or individuals, scouting and guiding, youth club activities, young people undertaking overseas assignments;
 - Community facilities - relief of hardship for individuals and families, village hall projects, community group initiatives.

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The above priorities in this policy will be reviewed every year (or more often if deemed appropriate by the Trustees), and may be changed in accordance with the Trustees' view of the most effective application of available funds at any point in time.

2. Principles

In awarding grants the Trustees will apply the following principles:

- Trustees will not normally support applications from large national charities (unless it is from and for the local branch use) or charities dedicated to issues deemed by the Trustees to be already well funded;
- Trustees will work with other organisations to fund initiatives beyond the financial scope of a single organisation;
- all applications from previous recipients of grants or from previously unsuccessful applicants will be considered by Trustees on their own merits. Although Trustees will have regard to the outcome of the previous grant, any new application will not receive preferential or adverse consideration.

3. Exclusions

The Trustees will not normally approve the use of funds for:

- medical research projects of international, national or locally based charities;
- purposes for which government has a statutory responsibility to provide.

Risk and Reserves Policy

As the CIO does not own any property nor does it employ any staff its exposure to risk is relatively low. The Trustees are covered to the level of £5million by the Trustees Indemnity element of the Lions Multiple District Insurance Policy. The CIO has a risk management policy in place and in particular a risk assessment is undertaken for every fund-raising event.

Sevenoaks Lions Club (CIO)

Year ended 30th June 2021

The CIO seeks to dispense grants and donations each year based on available funds. However, as the income of the CIO is primarily from a number of fund-raising events some of which require significant upfront expenditure the Trustees maintain sufficient Reserves to meet these costs and to ensure that the flow of grants to organisations can be met in the short term.

Financial review

The main source of income for the CIO is from the various fund-raising activities it puts on during the year. As a result of the restrictions during the Pandemic we were unable to undertake our usual fund- raising activities a small deficit was incurred in respect of future events of £2,735 (note 2) during the year when added to donations received of £5,302 gave a total net income of £2,567 available for charitable and governance costs.

During the year Grants totalling £ 15,244 (note 1) were made and commitments for a further £2,300 made by the Trustees.

Governance costs are kept to a minimum and Members make donations to mitigate the necessary costs. No member or Trustee of the CIO receives any remuneration.

John Law

Trustee

Alan Cattermole

Trustee

Roger Hope

Trustee

Sevenoaks Lions Club (CIO)

Receipts and Payments Account

Year ended 30th June 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Volunteer Social Fund £	Total 2021 £	Total 2020
RECEIPTS						
Grants and Donations	2	2,393			2,393	13,706
Donations Members	3	2,909			2,909	3,202
Fundraising Events	2	<u>1,790</u>			<u>1,790</u>	<u>65,354</u>
		7,092			7,092	82,262
Members Contributions				<u>1,449</u>	<u>1,449</u>	<u>10,351</u>
Total Receipts		<u>7,092</u>	-	<u>1,449</u>	<u>8,541</u>	<u>92,613</u>
PAYMENTS						
Cost of Generating Funds						
Fundraising Events	2	4,525			4,525	37,471
Charitable activities						
Donations and Grants	1	15,244			15,244	53,060
Volunteers activities						
				1,009	1,009	8,614
Governance costs						
		2,213			2,213	2,918
Asset purchases						
	2	<u>155</u>			<u>155</u>	<u>7,116</u>
Total Payments		<u>22,137</u>	-	<u>1,009</u>	<u>23,146</u>	<u>109,179</u>
Net Receipts/(Payments)		(15,045)		440	(14,605)	(16,566)
Fund balances at 1 July		<u>55,097</u>		<u>496</u>	<u>55,593</u>	<u>72,159</u>
Fund balances at 30th June		<u>40,052</u>	-	<u>936</u>	<u>40,988</u>	<u>55,593</u>

Sevenoaks Lions Club (CIO)

Statement of Assets and Liabilities

Year ended 30th June 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Members Social Fund £	Total 2020 £
Cash Funds					
NatWest Bank and Cash		40,988	-	-	40,988
Other Monetary Assets					
Owed by Members		-	-	-	-

Assets Retained for Charity's Own Use	Fund	Original Cost £	Current Value £
Vehicle and Trailer	Unrestricted	7,800	5,500
Fund Raising Equipment	Unrestricted	10,000	1,000
Computer	Unrestricted	450	100

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Note 1 - Charity Expenditure

Children and Young People

Edenbridge School	200
Craft Boxes for Families during Pandemic	1,621
Laptop for Child	240
Driving lessons for young adult	576

The Elderly

Mobility Scooter	549
Jigsaws for Care Homes	561

Disabilities

Sevenoaks ASD	275
Valence School	300
Wheelchair Accessories	648
Right Mind	250

Other Charities and Voluntary bodies

Womens Refuge	542
Porchlight	1,200
Friends for Families	3,600
Scotties Little Soldiers	100

General Public

Sevenoaks Larder	1,000
Mattress for Family	259
Christmas Hampers	1,952
Lions Lebanon Appeal	500
Sundry other projects under £250 each	871
Total Expenditure	15,244

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Note 2 - Fund Raising Activities

	Income	Expenditure	Net
	£	£	£
Heavy Horse Show 2021	740	1,722	(982)
Beer on the Vine 2021	-	1,634	(1,634)
Galaxy	-	1,169	(1,169)
Sundry	1,050	-	1,050
Totals Fund Raising	1,790	4,525	(2,735)
Capital Purchase		155	(155)
Total	<u>1,790</u>	<u>4,680</u>	<u>(2,890)</u>

In addition donations were received of £2,393. Members donations(including Gift Aid) for the year totalled £2,909.

Note 3 – Volunteers Social Fund

The volunteer members of the CIO hold a number of social events including a twinning arrangement with the Lions Club of Hofgeismar in Germany. In order to ensure the cost of these events do not affect the Charity's funds the members pay for direct costs, run regular raffles and a 100 Club amongst themselves to generate funds for this purpose.

Sevenoaks Lions Club (CIO)

Year ended 30th June 2021

Independent Examiners Report

Report to the Trustees and members of Sevenoaks Lions Club (CIO) (registered charity number 1178738) on the accounts for the year ended 30th June 2021 set out on pages 1-11.

I report to the trustees on my examination of the accounts of the above charity for the year ended on 30th June 2021.

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe, in any material respect:

- Accounting records were not kept in accordance with section 130 of the Act or
- The accounts do not accord with the accounting records.



Christopher Dent

20 November 2021

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Oxenhoath Road
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