



## Cuckfield Preschool Playgroup

Charitable Incorporated Organisation (CIO) 1178733

Village Hall, London Lane, Cuckfield, West Sussex, RH17 5BD

### Trustees' Annual Report 1/9/2023 to 31/8/2024

#### Objective and activities

Our objective is the development and education of children and young people, by promoting their care, safety, education, health and wellbeing, promoting parental involvement, and providing services to support them, their families, and carers. We are a charity operated preschool who aim to provide children with a stimulating, happy, caring and safe environment to help them develop their full potential in all areas through playing and learning together. We deliver the Early Years Foundation Stage curriculum.

#### Public Benefit

As a charitable preschool our values are openness and inclusion for all offering 27 hours funded attendance without restriction in this period. We offer a high-quality early years' education regardless of additional or specialist needs from the age of two and a half years upwards. We also take children from the age of two where specific qualification criteria are met.

#### Achievements and Performance this year

##### End of summer term 2024 – 36 children on-roll including 25 leaving for primary schools

This year we've provided a full academic year of high quality, carefully planned and well-resourced play-based learning. The children have benefited from themed sessions each week, small group work, and a free flow indoors and outdoors. Our children have continued to have their early years education facilitated by a staff team with great experience. The children get lots of adult interaction and benefit from an excellent staff:child ratio. We have taken part in the life of the village, raising funds for preschool which are spent on resources for the children. We have benefited from an excellent range of social and fund-raising activities organised by our valued staff and parent committee members.

#### Financial Review

##### Financial Position at the end of the period.

The CIO was in a stable financial position at the end of the period. The result was a £19k surplus on an income of £140k and an expenditure of £121k.

##### Reserves Policy

The trustees have decided upon a reserves policy which recognises the risks we may face and the amounts that are considered necessary are available.

#### Structure Governance and Management

The charity's governing document is a Pre-school Learning Alliance Model CIO Constitution for Childcare Providers 2013, dated 6 June 2018 and registered with the Charity Commission on 11 June 2018.

The affairs of the CIO are managed by the trustees.

#### Trustees who manage the charity:

Name of Trustee	Office	Date of Appointment	Date of Retirement
Moss, Sarah Anne	Chair	21/08/2018, 24/10/2019, 23/05/2022	-
Lynch, Jane	Trustee	19/11/2018, 23/05/2022	-
Crouch, Mary	Trustee	17/03/2019, 23/05/2022	-

#### Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature

Full name

Sarah Anne Moss

Position

Chair of Trustees

Date

7 Feb 2025

CUCKFIELD PRE-SCHOOL BALANCE SHEET 01/09/2023 to 31st August 2024			
INCOME		EXPENDITURE	
FUNDING	£102,708.58	WAGES	£96,804.99
FEES	£31,616.00	HALL AND INSURANCE	£15,046.72
FUNDRAISING	£2,555.15	Toys and Equipment	£ 2,205.94
DONATIONS	£3,056.77	Expendables	£4,726.87
BANK INTEREST	£387.28	Advertising	£150.00
	£140,323.78	Training and DBS	£1,409.47
		Misc.	£1,180.35
		Bank Charges	£0.00
			£121,524.34
INCOME	£140,323.78		
EXPENDITURE	£121,524.34		
SURPLUS	£ 18,799.44		

BALANCE SHEET			
ACCOUNTS	Total		
OPENING BALANCE	£ 67,929.51		
CASH INFLOW	£ 18,799.44		
CLOSING BALANCE	£ 86,728.95		
BANK			
LLOYDS CURRENT	£ 61,067.61		
LLOYDS SAVINGS	£ 25,661.34		
			£ -
	£ 86,728.95		

# Independent examiner's report on the accounts



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Cuckfield Preschool Playgroup

On accounts for the year  
ended

31<sup>st</sup> August 2024

Charity no  
(if any)

1178733

Set out on pages

2

<sup>2</sup>  
(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of AAT.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Nicola Hooper

Date:

28/12/2024

<b>Name:</b>	NICOLA HOOPER
<b>Relevant professional qualification(s) or body (if any):</b>	FMAAT
<b>Address:</b>	21 CHERRY TREE CLOSE
	EXETER
	DEVON EX4 5AT

## Section B

### Disclosure

Only complete if the examiner needs to highlight material problems.(E.g. accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)

**Give here brief details of any items that the examiner wishes to disclose.**