



## Cuckfield Preschool Playgroup

Charitable Incorporated Organisation (CIO) 1178733

Village Hall, London Lane, Cuckfield, West Sussex, RH17 5BD

### Trustees' Annual Report 1/9/2022 to 31/8/2023

#### Objective and activities

Our objective is the development and education of children and young people, by promoting their care, safety, education, health and wellbeing, promoting parental involvement, and providing services to support them, their families, and carers. We are a charity operated preschool who aim to provide children with a stimulating, happy, caring and safe environment to help them develop their full potential in all areas through playing and learning together. We deliver the Early Years Foundation Stage curriculum.

#### Public Benefit

As a charitable preschool our values are openness and inclusion for all offering 27 hours funded attendance without restriction in this period. We offer a high-quality early years' education regardless of additional or specialist needs from the age of two and a half years upwards. We also take children from the age of two where specific qualification criteria are met.

#### Achievements and Performance this year

This year we've provided a full academic year of high quality, carefully planned and well-resourced play-based learning. The children have benefited from themed sessions each week, small group work, and a free flow indoors and outdoors. Our children have continued to benefit from a staff team with great experience. The children get lots of adult interaction and benefit from an excellent staff:child ratio. We have taken part in the life of the village, raising funds for preschool which are spent on resources for the children. We have benefited from an excellent range of social and fund-raising activities organised by our valued staff and parent committee members.

#### Financial Review

##### Financial Position at the end of the period.

The CIO was in a stable financial position at the end of the period. The result was a surplus on an income of £123k and an expenditure of £106k, balancing out last year's small deficit.

##### Reserves Policy

The trustees have decided upon a reserves policy which recognises the risks we may face and the amounts that are considered necessary are available.

#### Structure Governance and Management

The charity's governing document is a Pre-school Learning Alliance Model CIO Constitution for Childcare Providers 2013, dated 6 June 2018 and registered with the Charity Commission on 11 June 2018.

The affairs of the CIO are managed by the trustees.

#### Trustees who manage the charity:


Name of Trustee	Office	Date of Appointment	Date of Retirement
Moss, Sarah Anne	Chair	21/08/2018, 24/10/2019, 23/05/2022	-
Lynch, Jane		19/11/2018, 23/05/2022	-
Crouch, Mary		17/03/2019, 23/05/2022	-

#### Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature



Full name

Sarah Anne Moss

Position

Chair of Trustees

Date

21 June 2024

**Accounts for the period from 1st September 2022 to 31st August 2023****INCOME AND EXPENDITURE**

	2022	2023
<b>INCOME</b>	£	£
Funding	70211	<b>71,738</b>
Fees	17986	<b>44,346</b>
	<u>88197</u>	<u><b>116,084</b></u>
Other income:		
Fundraising Net	5333	<b>4,409</b>
Donations	2252	<b>2,834</b>
Commissions		
Interest on savings account		<b>142</b>
	<u>7585</u>	<u><b>7,385</b></u>
Total income	95782	<u><b>123,468</b></u>
<b>EXPENDITURE</b>		
Wages	86936	<b>83,492</b>
Hall hire & Insurance	10369	<b>14,880</b>
Equipment/resources	1332	<b>2,492</b>
Expendables	1748	<b>3,084</b>
Advertising	230	
Misc.	1069	<b>1,532</b>
Training	1052	<b>268</b>
Total expenditure	<u>102736</u>	<u><b>105,748</b></u>
Net surplus (deficit) for year	-6954	17720

Wages include pay, PAYE, pension and uniform

Expendables includes snacks

Misc. includes telephone, Ofsted subs and Microsoft

Notes: Funding on 19/07/22 and Hall Grant on 22/08/22 paid in advance but relate to this year

Notes: Fees of £156 received on 01/09/22 that relate to previous year

Notes: Funding received on 19/07/23 relates to next academic year

Notes: Gift Aid received on 25/10/22 relates to donations received in last academic year

## BALANCE SHEETS

BALANCE SHEET			
ACCOUNTS	Total		
OPENING BALANCE	£	50,209.11	
SURPLUS	£	17,720.40	
CLOSING BALANCE	£	<b>67,929.51</b>	
BANK			
LLOYDS CURRENT	£	42,655.45	
LLOYDS SAVINGS	£	25,274.06	
			£ -
	£	<b>67,929.51</b>	

# Independent examiner's report on the accounts



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Section A

## Independent Examiner's Report

Cuckfield Pre-school

On accounts for the year  
ended

31<sup>st</sup> August 2023

Charity no  
(if any)

1178733

Set out on pages

1 (remember to include the page numbers of additional sheets)

Respective responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's  
statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's  
statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: *Nicola Hooper*

Date: 10/01/2024

Name: NICOLA HOOPER

Relevant professional  
qualification(s) or body (if any):

FMAAT

Address:

21 CHERRY TREE CLOSE

EXETER, DEVON EX4 5AT