



## Cuckfield Preschool Playgroup

Charitable Incorporated Organisation (CIO) 1178733

Village Hall, London Lane, Cuckfield, West Sussex, RH17 5BD

### Trustees' Annual Report 1/9/2021 to 31/8/2022

#### Objective and activities

Our objective is the development and education of children and young people, by promoting their care, safety, education, health and wellbeing, promoting parental involvement, and providing services to support them, their families, and carers'. We are a charity operated preschool who aim to provide children with a stimulating, happy, caring and safe environment to help them develop their full potential in all areas through playing and learning together. We deliver the Early Years Foundation Stage curriculum. From September we implemented the 2021 Early Years Foundation Stage Framework.

#### Public Benefit

As a charitable preschool our values are openness and inclusion for all: we have been offering 27 hours Funded attendance without restriction. We offer a high-quality early years' education regardless of additional or specialist needs from the age of two and a half years upwards. We also take children from the age of two where specific qualification criteria are met.

#### Achievements and Performance this year

This year we've provided a full academic year of high quality, carefully planned and well-resourced play-based learning. The children have benefited from themed sessions each week, small group work, and a free flow indoors and outdoors. Our children have continued to benefit from a staff team with great experience. The children get lots of adult interaction and benefit from an excellent staff:child ratio. In both preschool and the community a very few fund raising events have restarted and we have taken part in the life of the village where we can.

#### Financial Review

##### Financial Position at the end of the period.

The CIO was in a stable financial position at the end of the period. The result was a small deficit on an income of £96k and an expenditure of £103k driven by the pattern of children's ages when starting and how many register in advance, balancing out last year's similar surplus. Please read our accounts for more information.

##### Reserves Policy

The trustees have decided upon a reserves policy which recognises the risks we may face and the amounts that are considered necessary are available.

#### Structure Governance and Management

The charity's governing document is a Pre-school Learning Alliance Model CIO Constitution for Childcare Providers 2013, dated 6 June 2018 and registered with the Charity Commission on 11 June 2018. The affairs of the CIO are managed by the trustees.

#### Trustees who manage the charity:

Name of Trustee	Office	Date of Appointment	Date of Retirement
Moss, Sarah Anne	Chair	21/08/2018, 24/10/2019, 23/05/2022	-
Lynch, Jane		19/11/2018, 23/05/2022	-
Crouch, Mary		17/03/2019, 23/05/2022	-

#### Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature

*SAM*

Full name

Sarah Anne Moss

Position

Chair of Trustees

Date

23 May 2022

**Accounts for the period from 1st September 2021 to 31st August 2022****INCOME AND EXPENDITURE**

	2021	2022
<b>INCOME</b>	<b>£</b>	<b>£</b>
Funding	86612	<b>70,211</b>
Coronavirus Grant	898	
Fees	23962	<b>17,986</b>
	<u>111472</u>	<u><b>88,196</b></u>
Other income:		
Fundraising Net	0	<b>5,333</b>
Donations	2572	<b>2,252</b>
Commissions		
Interest on savings account		
	<u>2572</u>	
Total income	114044	<u><b>95,781</b></u>
<b>EXPENDITURE</b>		
Wages	89532	<b>86,936</b>
Hall hire & Insurance	11313	<b>10,369</b>
Equipment/resources	1659	<b>1,332</b>
Expendables	2449	<b>1,748</b>
Advertising	100	<b>230</b>
Misc.	1966	<b>1,069</b>
Training	1192	<b>1,052</b>
Total expenditure	<u>108211</u>	<u><b>102,737</b></u>
Net surplus (deficit) for year	5833	-6955

Wages include pay, PAYE, pension and uniform

Expendables includes snacks

Misc. includes telephone, Ofsted subs and Microsoft

Notes: Funding on 19/07/22 and Hall Grant on 22/08/22 paid in advance

Notes: Fees of £156 received on 01/09/22 that relate to this year

Notes: Deficit largely driven by variation in WSCC grant paid in advance for Autumn term, which is affected by proportion of children on Free Entitlement vs chargeable hours.

# Independent examiner's report on the accounts



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Section A

## Independent Examiner's Report

Cuckfield Pre-school

On accounts for the year  
ended

31<sup>st</sup> August 2022

Charity no  
(if any)

1178733

Set out on pages

1 (remember to include the page numbers of additional sheets)

Respective responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's  
statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's  
statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Nicola Hooper

Date:

02/05/2023

Name:

NICOLA HOOPER

Relevant professional  
qualification(s) or body (if any):

FMAAT

Address:

21 CHERRY TREE CLOSE

EXETER, DEVON EX4 5AT