



**St Chad's Sanctuary CIO**  
**Trustee's Annual Report and Accounts**  
**For the Year 1st April 2022 - 31st March 2023**

Foreword by the Chair, Monsignor Reverend Fr Timothy Menezes

My fellow Trustees and I are delighted to present our report and the financial statements for the year ending 31st March 2023. This year we have continued to reach out to and work with some of the most vulnerable people in our society, asylum seekers and refugees, despite the ongoing challenges of the complex and ever-evolving asylum system. We are proud that our small staff team and many volunteers are committed to their work and willingly adapt to the ever-changing circumstances of our service users. This Report gives a flavour of the work of St Chad's Sanctuary over the past year and which we look forward to continuing into next year and well beyond.

**Reference and Administrative Information**

**Status:** St Chad's Sanctuary was registered as a Charitable Incorporated Organisation (CIO) 11th June 2018. Prior to this it was registered as a charity under number 1146151.

**Charity name:** St Chad's Sanctuary CIO

Charity number: 1178728

**Registered address:** 72-74 Shadwell Street, Birmingham, B6 4HA

**Trustees:**

The Trustees of the Charity during the period were:

Name	Date of appointment
Sr. Margaret Walsh	11th June 2018
Ms Joanne Watters	11th June 2018
Ms Maryam Chaharmir	11th June 2018
Rev Fr Timothy Menezes	25th March 2019
Mr David Blower	23rd September 2019
Mr James Joseph Sullivan	28th June 2022
Mr Robert Mille	28th June 2022

**Independent Examiner:** BVSC Accounting Services

138 Digbeth

Birmingham B5 6DR

**Gift Aid:** St Chad's Sanctuary CIO is registered for Gift Aid

## **Structure, Governance and Management**

### **Constitution.**

The Charity is a Charity Incorporated Organisation (CIO). The Trustees are the members of the Charity.

### **Appointment of trustees**

The Trustees meet at least quarterly. There must be at least three trustees on the Board at any one time and there is no maximum number. New trustees are appointed by resolution passed by the existing trustees. Two trustees may be appointed by the Archbishop of Birmingham (Currently Rev Fr Timothy Menezes with the opportunity for one more appointment), one by the Provincial Leader of the Infant Jesus Sisters (Nicolas Barre) General Trust in England and Ireland (currently Sr Margaret Walsh), and one by the Chief Executive of Father Hudson's Care (currently Ms Joanne Watters).

## **Objectives and Activities**

The primary objective of the CIO can be summarised best as relieving poverty and isolation among asylum seekers and refugees in Birmingham and the surrounding areas. Full objectives are available at the Charity Commission. We seek to fulfil our objectives by providing a warm welcome and a dignified process for obtaining practical items and English lessons.

## **Staff**

We have a staff team of five, one full time and four part time staff members;

- Manager (F/T)
- Volunteer Coordinator
- ESOL Coordinator & Finance Administrator
- Practical Operations Coordinator
- Young Person's Education Coordinator.

Our Volunteer Coordinator retired at the end of July 2022 therefore we recruited a new person who began in the role on 3rd October 2022. All staff are employed on behalf of the Trustees by Father Hudson's Care (charity number 512992), who are paid for their HR and Management services. We pay a contract cleaner in addition to this. We have nearly one hundred volunteers across the week who enable the charitable objectives to be met and without whom the charity could not succeed.

## **Services**

We distribute practical items such as clothing, food, toiletries, backpacks, luggage, bedding and other household items. We open our doors for distribution of these items at 1030 until 1330 every Monday, Wednesday and Friday over 45 weeks of the year. We have given essential practical items to 2296 people this year from 66 different countries who made 5015 individual visits. We host advisers from Brushstrokes Community Project in Smethwick once a week to meet with and support our service with health and immigration queries. Our service users originate from across the world including Sudan, Eritrea, Iran, Syria, Pakistan, Congo, Ethiopia, Zimbabwe, Somalia and Iraq. Once in the UK our service users

travel from across Birmingham, the Black Country, Solihull, Coventry and even further to access our services. We support individuals and families of all ages, and all faiths and none.

We offer ESOL (English for Speakers of Other Languages) classes for asylum seekers and refugees to improve their English, focussing our classes on those people who cannot access college courses or other provision, such as asylum seekers who have been in the UK for less than 6 months and those who have fallen out of the 'system' and as a result are destitute and have no recourse to public funds. Our ESOL classes provide an essential service to people seeking asylum in Birmingham. In the academic year September 2022 - July 2023 we ran face to face classes at four levels, with each class having a 2-hour lesson twice a week. We also had one hybrid class for our higher-level students, which met once a week with the teacher joining us via Zoom. We also ran 2 informal drop-in English sessions each week, plus an online Conversation group which allowed for people who were unable to attend in person, for example due to childcare issues. Through learning English our students not only learn the language, but they increase their social support networks, interact with different types of people and have a shape and structure to their week, which has mental health benefits.

We have offered separate Young Persons Educational support and classes for the last few years, for children who have not yet secured school places which focus on 'school readiness' whilst our team helps their parents navigate the school application process. We worked with the families and schools to obtain school places as well as supporting those who we had previously found places with home/school communication. Those children who had to wait for a school place to become available attended weekly classes at St Chad's Sanctuary to learn some English and make friends. It was lovely to welcome these families again and to move them on successfully into schools or colleges.

We work closely with many schools, parishes and community groups who support us by holding events to collect money, food items, toiletries and other items. We are so grateful for their input and we encourage their interest in our work and in the wider issues faced by people seeking asylum by hosting visits and tours, and giving talks and assemblies in schools and churches and online. We love to

encourage interest and engagement in the wider issues of the asylum system and refugee crisis. Although campaigning is not our main purpose, we are grateful to be members of the Together With Refugees coalition which as a body of charities and organisations seeks to campaign for a kinder, more fair approach to refugees in this country.

## **Volunteers**

Our volunteers are at the heart of our work, and we are delighted to have a dedicated team of over 90 people who volunteer across our services. Our volunteers contribute a variety of tasks and skills. Some help in our distribution service by sorting clothing donations, helping service users find the items they need, registering visitors and their items on our database, serving hot drinks and chatting. Other people, such as those with teaching and ESOL qualifications, teach our ESOL classes which are known for their high quality and flexible provision. Other people volunteer on an ad-hoc basis as drivers to collect and deliver donations. We have a Volunteer Coordinator who organises the recruitment, induction, scheduling and ongoing training of the volunteers, and we are happy to invest in this role to benefit the volunteers on whom we so heavily rely and who we appreciate so much.

## **Trustees**

Our Trustees continue to demonstrate commitment and dedication to the charity. This year we welcomed two new Trustees, James Sullivan and Robert Mille, who brought experience of volunteering and languages to the board. Each Trustee brings different skills to the Board and each one has been allocated a particular 'link' with the project, a subject in which they have experience and in relation to which they can assist the Project Manager or staff member. For example, David Blower is the link Trustee for volunteers and James Sullivan is the link for the Volunteer Coordinator as he is a volunteer in the distribution activities at St Chad's Sanctuary. There are also links for safeguarding, finances and HR, for example. The Board continues to seek new members who can add value and experience to the Board. We are especially seeking those with lived experience of being an asylum seeker or refugee, as we enjoy having one such person currently and it is

crucial to hear their voice at Board level. We are also seeking to appoint a Trustee with a financial background and interest to strengthen the Board's knowledge and support the work of the Project Manager and Finance Administrator. To ensure that good quality candidates are recruited, the Trustees continue to use a Trustee Application Form with an associated information pack so that Trustees are fully informed of the expectations and responsibilities of Trusteeship, and they are also invited to visit or even volunteer for a period in the Sanctuary to reach a deeper understanding of the challenges and joys of the work.

### **Financial Review**

St Chad's Sanctuary is currently funded with a mixture of private donations from individuals, schools, parishes and businesses, grant and trust funding and donations of practical items and volunteer time. The Salvation Army provides a building currently at a peppercorn rent, and Father Hudson's Care provides HR, management and governance support, invoicing for part costs and providing a portion in-kind.

The CIO's organisational income during 2022/23 was £113,762 and the expenditure was £130,060. This shows a decrease in income of £16,651 and a marginal increase in expenditure of £2,964 compared to 2021/2022. Private donations from individuals, schools and parishes were in line with the previous year (-£640) and while grant funding decreased by £15,620 this reflected the Trustees plan to commit our unrestricted funds to our services rather than applying for more, and that we had received a grant from Garfield Weston for £15,000 in 2021/2022 which was not repeated. Where expenditure on a specific area has increased, such as with ESOL 'Student Travel Costs' and 'Other Practical Items', this is due to us receiving some specific, restricted funding that enabled us to invest in that area.

### **Summary of grants received:**

Handsworth Charitable Trust £14,000 (£10,000 grant plus a partial payment of £4,000 from the previous year's grant of £10,000 total)

Birmingham County Council Emergency Food Fund £2,400 (remaining £2,400 to be paid in 2023/2024)

Eveson Trust £2,000

National Lottery £10,000

Lord Mayor of Birmingham £6,000

TOTAL GRANTS £34,400

### **Large private donations**

There were 15 donors (individuals and organisations) who donated £1,000 or more during the year, and 4 of these donated between £5,000 and £10,000.

### **Reserves Policy**

The CIO has unrestricted funds of £81,083.

Our unrestricted funds are historically high due to the value of donations we received from individuals and parishes who do not restrict their donations. We anticipate that this type of donation will decrease next year given the expected economic downturn and going forward, as it has this year. Of the unrestricted fund, the Trustees believe it necessary to hold £66,000 in reserve to meet the following needs. We are in negotiations with our landlord, The Salvation Army to take over responsibility for our utility bills in the not-too-distant future and estimate this will cost us in the region of £10,000 pa. This leaves us with approximately £60,000 which is approximately 6 months expenditure. It is sensible to keep 6 months running costs in reserve to use for salaries and essential charitable activities should our finances be negatively impacted in the next financial year. We anticipate our monthly expenditure to be approximately £10,000, so we will keep £60,000 for this plus £10,000 for the potential utility bills in reserve; the Trustees therefore deem it prudent to keep £70,000 in reserve.

### **Public Benefit Statement**

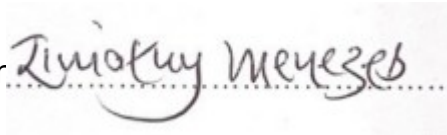
The principal activity of the charity is to relieve poverty among asylum seekers, refugees and migrants in Birmingham and surrounding areas. The Trustees have

referred to the guidance from the Charities Commission on Charities and Public Benefit. The Trustees are confident that St. Chad's Sanctuary aims and activities are in accordance with the regulations on public benefit.

Approved and signed on behalf of the Board of Trustees by:

Name of Trustee: .....Reverend Timothy Menezes.....

Signature of Tr

A handwritten signature in dark ink, reading "Timothy Menezes", written over a horizontal dotted line. The signature is cursive and fluid.

Date .....5th January 2024.....





## **St Chad's Sanctuary**

### **End of Year Financial Statements**

**Year ending 31<sup>st</sup> March 2023**

## Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Income and endowments from:</b>					
Donations and legacies	82,357	30,588	—	112,945	129,205
Other trading activities	816	—	—	816	1,208
Other income	—	—	—	—	—
<b>Total income</b>	<b>83,174</b>	<b>30,588</b>	<b>—</b>	<b>113,762</b>	<b>130,413</b>
<b>Expenditure on:</b>					
Raising funds	—	—	—	—	—
Expenditure on charitable activities	92,112	37,439	—	129,551	126,799
Other expenditure	451	57	—	509	297
<b>Total expenditure</b>	<b>92,564</b>	<b>37,496</b>	<b>—</b>	<b>130,060</b>	<b>127,096</b>
Gains / losses on investment assets	—	—	—	—	—
<b>Net income / (expenditure) resources before transfer</b>	<b>(9,390)</b>	<b>(6,908)</b>	<b>—</b>	<b>(16,298)</b>	<b>3,317</b>
<b>Transfers</b>					
Gross transfers between funds - in	—	6,035	—	6,035	6,529
Gross transfers between funds - out	(6,000)	(35)	—	(6,035)	(6,529)
<b>Other recognised gains / losses</b>					
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
<b>Net movement in funds</b>	<b>(15,390)</b>	<b>(908)</b>	<b>—</b>	<b>(16,298)</b>	<b>3,317</b>
<b>Total funds brought forward</b>	<b>98,502</b>	<b>20,140</b>	<b>—</b>	<b>118,642</b>	<b>115,325</b>
<b>Total funds carried forward</b>	<b>83,111</b>	<b>19,232</b>	<b>—</b>	<b>102,343</b>	<b>118,642</b>
<b>Represented by</b>					
<b>Unrestricted</b>					
General fund	82,611	—	—	82,611	98,002
<b>Designated</b>					
Party	500	—	—	500	500
<b>Restricted</b>					
Access to Sanctuary services	—	2,690	—	2,690	5,000
Bus passes	—	—	—	—	424
Clean Air Zone charges	—	792	—	792	494
Clothing	—	250	—	250	—
E H Smith Charitable Trust	—	675	—	675	1,137
ESOL costs	—	126	—	126	309
English Through Song	—	366	—	366	366
Eveson	—	—	—	—	—
Family Activity Fund	—	792	—	792	841
Food fund	—	2,660	—	2,660	1,340
Green Choices	—	27	—	27	102
Gubay - food and food delivery	—	44	—	44	573
Handsworth Charity	—	2,505	—	2,505	(125)
Jesuits	—	3,441	—	3,441	5,000
Little School	—	456	—	456	4,000
Little School IT fund	—	302	—	302	302
Lord Mayor's Charity	—	3,085	—	3,085	—
Matt Kendall Foundation	—	174	—	174	174
National Lottery	—	843	—	843	—
for direct client costs	—	—	—	—	200

## Balance sheet

Class and code	Description	This year	Last year
<b>Current assets</b>			
CA010	Current account	98,964	116,389
CA020	Petty cash	86	155
CA030	Little School cash tin	21	86
CA040	Emergency travel cash box	4	4
CA100	Old Barclays account	3,267	2,007
	<b>Total Current assets</b>	<b>102,343</b>	<b>118,642</b>
<b>Reserves</b>			
	Excess / (deficit) to date	(16,298)	3,317
Z01	Starting balances	118,642	115,325
	<b>Total Reserves</b>	<b>102,343</b>	<b>118,642</b>
<b>Represented by funds</b>			
	Unrestricted	82,611	98,002
	Designated	500	500
	Restricted	19,232	20,140
	Endowment	—	—
	<b>Total</b>	<b>102,343</b>	<b>118,642</b>

## Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
<b>Current assets - Cash at bank and in hand</b>						
Current account -	78,928	500	19,535	—	98,964	116,389
Petty cash -	390	—	(303)	—	86	155
Little School cash tin -	21	—	—	—	21	86
Emergency travel cash box -	4	—	—	—	4	4
Old Barclays account -	3,267	—	—	—	3,267	2,007
<b>Totals</b>	<b>82,611</b>	<b>500</b>	<b>19,232</b>	<b>—</b>	<b>102,343</b>	<b>118,642</b>
<b>Grand total</b>	<b>82,611</b>	<b>500</b>	<b>19,232</b>	<b>—</b>	<b>102,343</b>	<b>118,642</b>

## Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Journals	Closing
<b>BUSPASS - Bus passes</b>							
Restricted	424	—	459	35	—	—	—
<b>Sub-total for BUSPASS</b>	<b>424</b>	<b>—</b>	<b>459</b>	<b>35</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>CAZ - Clean Air Zone charge</b>							
Restricted	494	338	40	—	—	—	792
<b>Sub-total for CAZ</b>	<b>494</b>	<b>338</b>	<b>40</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>792</b>
<b>CLOTHES - Clothing</b>							
Restricted	—	250	—	—	—	—	250
<b>Sub-total for CLOTHES</b>	<b>—</b>	<b>250</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>250</b>
<b>DIRECT - for direct client co</b>							
Restricted	200	1,000	1,200	—	—	—	—
<b>Sub-total for DIRECT</b>	<b>200</b>	<b>1,000</b>	<b>1,200</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>EHSMITH – EH Smith Charitable Trust</b>							
Restricted	1,137	—	427	(35)	—	—	675
<b>Sub-total for EHSMITH</b>	<b>1,137</b>	<b>—</b>	<b>427</b>	<b>(35)</b>	<b>—</b>	<b>—</b>	<b>675</b>

<b>ESOL - ESOL costs</b>							
Restricted	309	600	782	—	—	—	126
Sub-total for ESOL	<b>309</b>	<b>600</b>	<b>782</b>	—	—	—	<b>126</b>
<b>NATIONAL LOTTERY</b>							
Restricted	—	10,000	9,156	—	—	—	843
Sub-total for NATIONAL LOTTERY	—	<b>10,000</b>	<b>9,156</b>	—	—	—	<b>843</b>
<b>EVESON - Eveson</b>							
Restricted	—	2,000	2,000	—	—	—	—
Sub-total for EVESON	—	<b>2,000</b>	<b>2,000</b>	—	—	—	—
<b>FAM-ACT - Family Activity Fund</b>							
Restricted	841	—	49	—	—	—	792
Sub-total for FAM-ACT	<b>841</b>	—	<b>49</b>	—	—	—	<b>792</b>
<b>FOOD - Food fund</b>							
Restricted	1,340	2,400	1,080	—	—	—	2,660
Sub-total for FOOD	<b>1,340</b>	<b>2,400</b>	<b>1,080</b>	—	—	—	<b>2,660</b>
<b>GREEN - Green Choices</b>							
Restricted	102	—	75	—	—	—	27
Sub-total for GREEN	<b>102</b>	—	<b>75</b>	—	—	—	<b>27</b>
<b>GUBAY - Gubay - food and foo</b>							
Restricted	573	—	528	—	—	—	44
Sub-total for GUBAY	<b>573</b>	—	<b>528</b>	—	—	—	<b>44</b>
<b>HAKE - Access to Sanctuary</b>							
Restricted	5,000	—	2,309	—	—	—	2,690
Sub-total for HAKE	<b>5,000</b>	—	<b>2,309</b>	—	—	—	<b>2,690</b>
<b>HC - Handsworth Charity</b>							
Restricted	(125)	14,000	11,370	—	—	—	2,505
Sub-total for HC	<b>(125)</b>	<b>14,000</b>	<b>11,370</b>	—	—	—	<b>2,505</b>
<b>JESUITS - Jesuits</b>							
Restricted	5,000	—	1,558	—	—	—	3,441
Sub-total for JESUITS	<b>5,000</b>	—	<b>1,558</b>	—	—	—	<b>3,441</b>
<b>LS - Little School</b>							
Restricted	4,000	—	3,543	—	—	—	456
Sub-total for LS	<b>4,000</b>	—	<b>3,543</b>	—	—	—	<b>456</b>
<b>LS-IT - Little School IT fun</b>							
Restricted	302	—	—	—	—	—	302
Sub-total for LS-IT	<b>302</b>	—	—	—	—	—	<b>302</b>
<b>MKF - Matt Kendall Foundat</b>							
Restricted	174	—	—	—	—	—	174
Sub-total for MKF	<b>174</b>	—	—	—	—	—	<b>174</b>
<b>PARTY - Party</b>							
Designated	500	—	—	—	—	—	500
Sub-total for PARTY	<b>500</b>	—	—	—	—	—	<b>500</b>
<b>LORD MAYOR – Lord Mayor’s Charity</b>							
Restricted	—	—	2,914	6,000	—	—	3,085
Sub-total for LORD MAYOR	—	—	<b>2,914</b>	<b>6,000</b>	—	—	<b>3,085</b>
<b>SONG - English Through Song</b>							
Restricted	366	—	—	—	—	—	366
Sub-total for SONG	<b>366</b>	—	—	—	—	—	<b>366</b>
<b>General - General fund</b>							
Unrestricted	98,002	83,174	92,564	(6,000)	—	—	82,611
Sub-total for General	<b>98,002</b>	<b>83,174</b>	<b>92,564</b>	<b>(6,000)</b>	—	—	<b>82,611</b>
Grand total	<b>118,642</b>	<b>113,762</b>	<b>130,060</b>	—	—	—	<b>102,343</b>

## Analysis of income and expenditure

		<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>Total This year</b>	<b>Last year</b>
<b>INCOME AND ENDOWMENTS</b>							
<b>Donations and legacies</b>							
IN001 - Donations		76,357	—	2,188	—	78,545	79,185
IN002 - Grants		6,000	—	28,400	—	34,400	50,020
IN003 - Gift Aid		—	—	—	—	—	—
IN007 - Legacies		—	—	—	—	—	—
Total		82,357	—	30,588	—	112,945	129,205
<b>Other trading activities</b>							
IN004 - Sales of donated goods		816	—	—	—	816	1,208
IN005 - Fundraising events		—	—	—	—	—	—
IN006 - Sales of merchandise		—	—	—	—	—	—
Total		816	—	—	—	816	1,208
<b>Other income</b>							
INREF - Refunds		—	—	—	—	—	—
Total		—	—	—	—	—	—
<b>INCOME TOTAL</b>		<b>83,174</b>	<b>—</b>	<b>30,588</b>	<b>—</b>	<b>113,762</b>	<b>130,413</b>

## EXPENDITURE

### Raising funds

EX2160 - Fundraising		—	—	—	—	—	—
Total		—	—	—	—	—	—

### Expenditure on charitable activities

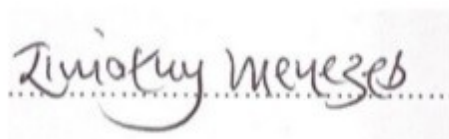
EX0100 - Office and stationery	221	—	75	—	297	108
EX0110 - Printing and copying	196	—	—	—	196	399
EX0200 - ICT	809	—	—	—	809	831
EX0250 - ICT hardware	—	—	1,558	—	1,558	—
EX0300 - Utilities	—	—	—	—	—	—
EX0400 - Waste and recycling	630	—	—	—	630	924
EX0500 - Housekeeping	358	—	—	—	358	278
EX0600 - Repairs and maintenance	—	—	—	—	—	—
EX0700 - Furniture and fittings	—	—	—	—	—	—
EX0800 - Groceries	91	—	1,724	—	1,816	1,809
EX0900 - Clothing purchases	5,000	—	7,240	—	12,241	12,667
EX0950 - Other practical items	567	—	4,107	—	4,675	2,722
EX0980 - Service user travel costs	—	—	93	—	93	—
EX1000 - Hygiene purchases	76	—	1,106	—	1,182	379
EX1050 - Welfare	—	—	—	—	—	—
EX1200 - ESOL student travel costs	459	—	3,063	—	3,522	496
EX1210 - ESOL student data costs	—	—	—	—	—	185
EX1250 - ESOL other	94	—	722	—	816	1,665
EX1300 - Little School travel costs	37	—	—	—	37	3
EX1310 - Little School student IT costs	—	—	—	—	—	398

EX1400 - Children's resources	—	—	—	—	—	—
EX1500 - Cultural events and trips	973	—	—	—	973	625
EX1510 - Family activities and trips	—	—	49	—	49	—
EX1600 - Volunteer expenses - travel	1,244	—	72	—	1,316	647
EX1610 - Volunteer expenses - other	—	—	—	—	—	29
EX1620 - Volunteer training - general	—	—	—	—	—	—
EX1630 - Volunteer training - ESOL	58	—	60	—	118	63
EX1700 - Hospitality	6	—	—	—	6	—
EX1800 - Staff costs - sessional staff	—	—	—	—	—	—
EX1810 - Staff costs - salaries	66,650	—	17,564	—	84,215	91,006
EX1860 - Staff costs - training	169	—	—	—	169	390
EX1900 - Cleaning services	5,805	—	—	—	5,805	3,470
EX2000 - Accountancy services	—	—	—	—	—	360
EX2100 - HR services	8,659	—	—	—	8,659	7,337
Total	92,112	—	37,439	—	129,551	126,799
<b>Other expenditure</b>						
EX2150 - Insurance	330	—	—	—	330	330
EX2200 - Misc	120	—	57	—	178	55
EX2300 - BANK ERRORS	—	—	—	—	—	(89)
Total	451	—	57	—	509	297
<b>EXPENDITURE TOTAL</b>	<b>92,564</b>	<b>—</b>	<b>37,496</b>	<b>—</b>	<b>130,060</b>	<b>127,096</b>
<b>GRAND TOTAL</b>	<b>(9,390)</b>	<b>—</b>	<b>(6,908)</b>	<b>—</b>	<b>(16,298)</b>	<b>3,317</b>

Approved and signed on behalf of the Board of Trustees by:

Name of Trustee: ..... Reverend Timothy Menezes.....

Signature of Trustee



Date ..... 5th January 2024.....