



**St Chad's Sanctuary CIO**  
**Trustee's Annual Report and Accounts**  
**For the Year 1st April 2021 - 31st March 2022**

Foreword by the Chair, Monsignor Timothy Menezes

My fellow Trustees and I are delighted to present our report and the financial statements for the year ending 31st March 2022. This year we have continued to reach out to and work with some of the most vulnerable people in our society, asylum seekers and refugees, despite the ongoing challenges of the pandemic and the complex asylum system. We are proud that our small staff team and many volunteers are committed to their work and willingly adapt to the ever-changing circumstances of our service users. This Report gives a flavour of the work of St Chad's Sanctuary over the past year and which we look forward to continuing into next year and well beyond.

**Reference and Administrative Information**

**Status:** St Chad's Sanctuary was registered as a Charitable Incorporated Organisation (CIO) 11th June 2018. Prior to this it was registered as a charity under number 1146151.

**Charity name:** St Chad's Sanctuary CIO

**Charity number:** 1178728

**Registered address:** 72-74 Shadwell Street, Birmingham, B6 4HA

## Trustees

The Trustees of the Charity during the period were:

Name	Date of appointment
Sr. Margaret Walsh	11th June 2018
Rev. Fr. Gerard Patrick Lennon	11th June 2018 - resigned 22nd April 2021
Ms Joanne Watters	11th June 2018
Ms Maryam Chaharmir	11th June 2018
Rev Fr Timothy Menezes	25th March 2019
Mr Robert Maloney	25th February 2019 - resigned 22nd April 2021
Ms Carol Phelan	23rd September 2019 - resigned 29th September 2021
Mr David Blower	23rd September 2019

**Independent Examiner:** BVSC Accounting Services  
138 Digbeth  
Birmingham B5 6DR

**Gift Aid:** St Chad's Sanctuary CIO is registered for Gift Aid

## Structure, Governance and Management

### Constitution

The Charity is a Charity Incorporated Organisation (CIO). The Trustees are the members of the Charity.

### Appointment of trustees

The Trustees meet at least quarterly. There must be at least three trustees on the Board at any one time and there is no maximum number. New trustees are appointed by resolution passed by the existing trustees. Two trustees may be appointed by the Archbishop of Birmingham ( Rev Fr Gerald Lennon until resignation and Rev Fr Timothy Menezes), one by the Provincial Leader of the Infant Jesus Sisters (Nicolas Barre) General Trust in

England and Ireland (currently Sr Margaret Walsh), and one by the Chief Executive of Father Hudson's Care (currently Ms Joanne Watters).

### **Objectives and Activities**

The objective of the CIO can be summarised best as relieving poverty and isolation among asylum seekers and refugees in Birmingham and the surrounding areas. Full objectives are available at the Charity Commission. We seek to fulfil our objectives by providing a warm welcome and a dignified process for obtaining practical items and English lessons.

We distribute practical items such as clothing, food, toiletries, backpacks, luggage, bedding and other household items. We open our doors for distribution of these items at 1030 until 1330 every Monday, Wednesday and Friday over 40 weeks of the year. We have given essential practical items to 1547 people this year from 63 different countries who made 3750 visits. We also offer ESOL (English for Speakers of Other Languages) classes for asylum seekers and refugees to improve their English, focussing our classes on those people who cannot access college courses or other provision, such as asylum seekers who have been in the UK for less than 6 months and those who have fallen out of the 'system' and as a result are destitute and have no recourse to public funds.

Our service users are those labelled as asylum seekers and refugees who originate from across the world including Sudan, Eritrea, Iran, Syria, Pakistan, Congo, Ethiopia, Zimbabwe, Somalia and Iraq. Once in the UK our service users travel from across Birmingham, the Black Country, Solihull, Coventry and surrounds to access our service. We support men, women and families; over the last few years the number of families with young children and/or pregnant women who are settled in the area is increasing, and new arrivals tend to be young single men, reflecting the general population of asylum seekers in Birmingham.

At the start of the year we had a staff team of four, as the Volunteer and Centre Coordinator had left in March 2021 at the end of her one year contract. In April 2021 after 6 years with St Chad's Sanctuary our Resources Worker resigned when she relocated to another part of the country. Mindful of our limited financial resources we reorganised the workload and did not replace our Resources Worker. We were keen to demonstrate our commitment to our volunteer wellbeing and so recruited a Volunteer Coordinator at the beginning of August 2021. After receiving some targeted funding we were delighted to further recruit a Young Person's Education Coordinator to oversee our Little School for six hours per week; they joined us in March 2022. All five staff are employed on behalf of the Trustees by Father Hudson's Care (charity number 512992), who are paid for their HR and Management services. We pay a contract cleaner in addition to this. We have approximately fifty volunteers across the week who enable the charitable objectives to be met and without whom the charity could not succeed.

Our ESOL classes provide an essential service to people seeking asylum in Birmingham.

In March 2021 we maintained our online offering of ESOL classes, which we initiated during the pandemic, to enable people to continue learning English whilst remaining safe from coronavirus exposure. We taught four online classes at different levels, with each class meeting two or three times a week for one to two hours at a time. Alongside these classes we offered two online 'drop in' classes of one and a half hours each, called 'Faith, History and Culture' and 'Conversation Club'. Through learning English our students not only learn the language but they increase their social support networks, interact with different types of people and have a shape and structure to their week, which has mental health benefits, therefore we were keen to find ways to continue our classes in the face of the pandemic. At the beginning of the academic year in September 2021 we were excited to teach our students face to face once again, however as our learning spaces were too small for social distancing we hired two larger external venues in Birmingham to allow for us to in-person classes, which was welcomed by volunteers and students alike. We supplied the students and teachers with coronavirus testing kits and monitored their use so that we knew that everyone attending the classes was free of the virus. We taught four in-person classes per week of different ability levels, each class having an average of two lessons a week of two hours. We were pleased in addition to this, to continue one online class twice a week and one drop in class online to allow for people who were unable to attend the venues due to childcare issues or feelings of medical vulnerability.

We have offered separate 'Little School' classes for the last few years, for children who have not yet secured school places which focus on 'school readiness' whilst our team helps their parents navigate the school application process. During this year full of Coronavirus lockdowns we had a decreased need for this service as fewer new children were moving into the area, necessitating the need for a school place. For those who did, we worked with the families and schools to obtain school places as well as supporting those who we had previously found places as they navigated lockdown school or online learning in difficult home environments. As movement started again and new families started to arrive in the area the Little School team of volunteers were happy to assist in applying for school places for the children and college places for the older teens. Those children who had to wait for a school place to become available attended weekly classes at the Sanctuary to learn some English and make friends. It was lovely to welcome these families again and the need was such that we were able to appoint our Young Person's Education Coordinator to work for 6 hours per week planning lessons and communicating with the schools and families.

We work closely with many schools, parishes and community groups who support us by holding events to collect money, food items, toiletries and other items. We are so grateful for their input and we encourage their interest in our work and in the wider issues faced by people seeking asylum by hosting visits and tours, and giving talks and assemblies in schools and online. We love to encourage interest and engagement in the wider issues of the asylum system and refugee crisis. Although campaigning is not our main purpose we are grateful to have joined the Together With Refugees coalition this year which as a body of charities and organisations seeks to campaign for a kinder, more fair approach to refugees in this country.

Our volunteers are at the heart of our work and we were delighted that about fifteen continued to volunteer as ESOL tutors online during the height of the pandemic allowing our classes to continue. We also had a handful of volunteers who came into the building to help with the distribution of items during the pandemic, whilst adhering to our strict social distancing and testing procedures. We were delighted to invite more volunteers back gradually to volunteer in the building once we and they felt safe to do so - many returned once they had received their vaccinations. Some people did not return to volunteering after the pandemic as they had either moved away or had taken on great care-giving roles within their family.

Three Trustees resigned this year for personal reasons. The remaining Trustees are grateful to them for their years of dedicated service to the vision of St Chad's Sanctuary. Each Trustee brings different skills to the Board and each one has been allocated a particular 'link' with the project, a subject in which they have experience and in relation to which they can assist the Project Manager or staff member. For example, David Blower is the link Trustee for volunteers and for the Volunteer Coordinator as he is a volunteer in the distribution activities at St Chad's Sanctuary. There are also links for safeguarding, finances and HR, for example. The Board continues to seek new members who can add value and experience to the Board. We are especially seeking those with lived experience of being an asylum seeker or refugee, as we enjoy having one such person currently and it is crucial to hear their voice at Board level. To ensure that good quality candidates are recruited, the Trustees developed a Trustee Application Form with an associated information pack so that Trustees are fully informed of the expectations and responsibilities of Trusteeship, and they are also invited to volunteer for a lengthy period in the Sanctuary to reach a deeper understanding of the challenges and joys of the work.

## **Financial Review**

St Chad's Sanctuary is currently funded with a mixture of private donations from individuals, schools, parishes and businesses, grant and trust funding and donations of practical items and volunteer time. The Salvation Army provides a building currently at a peppercorn rent, and Father Hudson's Care provides HR, management and governance support, invoicing for part costs and providing a portion in-kind.

The CIO's organisational income during 2021/22 was **£130,413** and the expenditure was **£127,026**. This shows a decrease in income of £16,877 and an increase in expenditure of £23,678 compared to 2020/21. However, in 2020/21, we reclaimed several years' worth of Gift Aid amounting to £14,216, and we did not submit a Gift Aid claim in 2021/22. If we disregard the Gift Aid figures, the income level is quite similar. The increase in expenditure is largely due to £6,615 extra on clothing purchases and about £18,000 extra on staff costs (partly due to our accounts being prepared on a cash basis, and the period including 13 sets of salaries). Private donations from individuals, schools and parishes were down on the previous year by around £22,000 while grant funding increased by a similar amount.

**Summary of grants received:**

Garfield Weston Foundation	£15000
EH Smith Charitable Trust	£10220
Handsworth Charity	£10000
HoE Coronavirus fund	£5000
Jesuits	£5000
Cole Trust	£2000
Leathersellers	£1800
Cathedral Poor Fund	£1000
<b>TOTAL GRANTS</b>	<b>£50,020</b>

**Large private donations**

There were 14 donors (individuals and organisations) who donated £1000 or more during the course of the year, and 4 of these donated between £4000 and £10,000. The collective value of these donations was £40,318.

**Reserves Policy**

The CIO has unrestricted funds of **£98,046**.

Our unrestricted funds are historically high due to the value of donations we received from individuals and parishes who do not restrict their donations. We anticipate that this type of donation will decrease next year given the expected economic downturn and going forward, as it has this year. This year we also received a large grant from Garfield Weston which was unrestricted. Of the unrestricted fund, the Trustees believe it necessary to hold £66,000 in reserve to meet the following needs. We are in negotiations with our landlord, The Salvation Army to take over responsibility for our utility bills in the not-too-distant future, and estimate this will cost us in the region of £10,000 pa. This leaves us with approximately £60,000 which is approximately 6 months expenditure. It is sensible to keep 6 months running costs in reserve to use for salaries and essential charitable activities should our finances be negatively impacted in the next financial year. We anticipate our monthly expenditure to be approximately £10,000, so we will keep £60,000 for this plus £10,000 for the potential utility bills in reserve; the Trustees therefore deem it prudent to keep £70,000 in reserve.

**Public Benefit Statement**

The principal activity of the charity is to relieve poverty among asylum seekers, refugees and migrants in Birmingham and surrounding areas. The Trustees have referred to the guidance from the Charities Commission on Charities and Public Benefit. The Trustees are confident that St. Chad's Sanctuary aims and activities are in accordance with the regulations on public benefit.

### Future Plans

It is the intention of the Trustee's to serve the asylum seekers and refugees of the West Midlands by continuing to employ the current staff. In order to do this we intend to continue our focus on securing more funding from grants and foundations. We believe that in the near future the Salvation Army will need to charge us rent and utilities for the building therefore we will seek to diversify and increase our income streams to meet this increased demand.

The trustees intend to appoint more trustees to strengthen the skills set of the Board. Father Hudson's Care has agreed to help in this recruitment by passing on enquiries that they receive for consideration by the Board. Any prospective trustees will be invited to experience the work of the Sanctuary prior to being considered for appointment by the Board.

Approved by the Trustees and signed on their behalf by:

Name of Trustee... REVEREND TIMOTHY MENEZES

Signature of Trustee... Timothy Menezes

Date... 2.12.2022

# **St Chad's Sanctuary**

## **End of Year Financial Statements**

**Year ending 31<sup>st</sup> March 2022**



## Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Income and endowments from:</b>					
Donations and legacies	74,185	55,020	—	129,205	144,687
Other trading activities	1,208	—	—	1,208	2,603
Other income	—	—	—	—	—
<b>Total income</b>	<b>75,393</b>	<b>55,020</b>	<b>—</b>	<b>130,413</b>	<b>147,290</b>
<b>Expenditure on:</b>					
Expenditure on charitable activities	75,240	51,563	—	126,804	103,102
Other expenditure	297	—	—	297	246
<b>Total expenditure</b>	<b>75,538</b>	<b>51,563</b>	<b>—</b>	<b>127,101</b>	<b>103,348</b>
Gains / losses on investment assets	—	—	—	—	—
<b>Net income / (expenditure) resources before transfer</b>	<b>(144)</b>	<b>3,456</b>	<b>—</b>	<b>3,312</b>	<b>43,942</b>
<b>Transfers</b>					
Gross transfers between funds - in	329	6,200	—	6,529	3,676
Gross transfers between funds - out	(5,000)	(1,529)	—	(6,529)	(3,676)
<b>Other recognised gains / losses</b>					
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
<b>Net movement in funds</b>	<b>(4,814)</b>	<b>8,126</b>	<b>—</b>	<b>3,312</b>	<b>43,942</b>
<b>Total funds brought forward</b>	<b>103,311</b>	<b>12,013</b>	<b>—</b>	<b>115,325</b>	<b>71,383</b>
<b>Total funds carried forward</b>	<b>98,497</b>	<b>20,140</b>	<b>—</b>	<b>118,637</b>	<b>115,325</b>
<b>Represented by</b>					
<b>Unrestricted</b>					
General fund	97,997	—	—	97,997	102,811
<b>Designated</b>					
Party	500	—	—	500	500
<b>Restricted</b>					
Access to Sanctuary services	—	5,000	—	5,000	—
Bus passes	—	424	—	424	351
Clean Air Zone charges	—	494	—	494	—
Clothing	—	—	—	—	700
E H Smith Charitable Trust	—	1,137	—	1,137	1,137
ESOL costs	—	309	—	309	—
Edward & Dorothy Cadbury Trust	—	—	—	—	942
English Through Song	—	366	—	366	366
Family Activity Fund	—	841	—	841	841
Food fund	—	1,340	—	1,340	2,599
Green Choices	—	102	—	102	102
Gubay - food and food delivery	—	573	—	573	921
Handsworth Charity	—	(125)	—	(125)	352
Jesuits	—	5,000	—	5,000	—
Little School	—	4,000	—	4,000	—
Little School IT fund	—	302	—	302	—
Management & HR (FH)	—	—	—	—	1,300
Matt Kendall Foundation	—	174	—	174	174
Staff salaries	—	—	—	—	2,062
for direct client costs	—	200	—	200	160

## Balance sheet

Class and code	Description	This year	Last year
<b>Current assets</b>			
CA010	Current account	116,384	100,297
CA020	Petty cash	155	71
CA030	Little School cash tin	86	214
CA040	Emergency travel cash box	4	14
CA100	Old Barclays account	2,007	14,728
	<b>Total Current assets</b>	<b>118,637</b>	<b>115,325</b>
<b>Reserves</b>			
	Excess / (deficit) to date	3,312	43,942
Z01	Starting balances	115,325	71,383
	<b>Total Reserves</b>	<b>118,637</b>	<b>115,325</b>
<b>Represented by funds</b>			
	Unrestricted	97,997	102,811
	Designated	500	500
	Restricted	20,140	12,013
	Endowment	—	—
	<b>Total</b>	<b>118,637</b>	<b>115,325</b>

## Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
<b>Current assets - Cash at bank and in hand</b>						
Current account -	95,662	500	20,221	—	116,384	100,297
Petty cash -	235	—	(80)	—	155	71
Little School cash tin -	86	—	—	—	86	214
Emergency travel cash box -	4	—	—	—	4	14
Old Barclays account -	2,007	—	—	—	2,007	14,728
<b>Totals</b>	<b>97,997</b>	<b>500</b>	<b>20,140</b>	<b>—</b>	<b>118,637</b>	<b>115,325</b>
<b>Grand total</b>	<b>97,997</b>	<b>500</b>	<b>20,140</b>	<b>—</b>	<b>118,637</b>	<b>115,325</b>

## Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Journals	Closing
<b>BOOKS - Books for ESOL stude</b>							
Restricted	—	—	—	—	—	—	—
<b>Sub-total for BOOKS</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>BUSPASS - Bus passes</b>							
Restricted	351	554	481	—	—	—	424
<b>Sub-total for BUSPASS</b>	<b>351</b>	<b>554</b>	<b>481</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>424</b>
<b>CADBURY - Edward &amp; Dorothy Cad</b>							
Restricted	942	—	942	—	—	—	—
<b>Sub-total for CADBURY</b>	<b>942</b>	<b>—</b>	<b>942</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>CAZ - Clean Air Zone charge</b>							
Restricted	—	510	16	—	—	—	494
<b>Sub-total for CAZ</b>	<b>—</b>	<b>510</b>	<b>16</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>494</b>
<b>CLOTHES - Clothing</b>							
Restricted	700	1,640	2,340	—	—	—	—
<b>Sub-total for CLOTHES</b>	<b>700</b>	<b>1,640</b>	<b>2,340</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

<b>COLE - Cole Charitable Trus</b>							
Restricted	—	2,000	2,000	—	—	—	—
Sub-total for COLE	—	2,000	2,000	—	—	—	—
<b>DIRECT - for direct client co</b>							
Restricted	160	250	210	—	—	—	200
Sub-total for DIRECT	160	250	210	—	—	—	200
<b>EHSMITH - E H Smith Charitable</b>							
Restricted	1,137	—	—	—	—	—	1,137
Sub-total for EHSMITH	1,137	—	—	—	—	—	1,137
<b>ESOL - ESOL costs</b>							
Restricted	—	500	190	—	—	—	309
Sub-total for ESOL	—	500	190	—	—	—	309
<b>FAM-ACT - Family Activity Fund</b>							
Restricted	841	—	—	—	—	—	841
Sub-total for FAM-ACT	841	—	—	—	—	—	841
<b>FH - Management &amp; HR (FH)</b>							
Restricted	1,300	—	2,500	1,200	—	—	—
Sub-total for FH	1,300	—	2,500	1,200	—	—	—
<b>FOOD - Food fund</b>							
Restricted	2,599	—	1,259	—	—	—	1,340
Sub-total for FOOD	2,599	—	1,259	—	—	—	1,340
<b>GARFIELD - Garfield Weston</b>							
Restricted	—	15,000	15,000	—	—	—	—
Sub-total for GARFIELD	—	15,000	15,000	—	—	—	—
<b>GREEN - Green Choices</b>							
Restricted	102	—	—	—	—	—	102
Sub-total for GREEN	102	—	—	—	—	—	102
<b>GUBAY - Gubay - food and foo</b>							
Restricted	921	—	348	—	—	—	573
Sub-total for GUBAY	921	—	348	—	—	—	573
<b>HAKE - Access to Sanctuary</b>							
Restricted	—	—	—	5,000	—	—	5,000
Sub-total for HAKE	—	—	—	5,000	—	—	5,000
<b>HC - Handsworth Charity</b>							
Restricted	352	10,000	10,477	—	—	—	(125)
Sub-total for HC	352	10,000	10,477	—	—	—	(125)
<b>HYGIENE - Hygiene products</b>							
Restricted	—	100	100	—	—	—	—
Sub-total for HYGIENE	—	100	100	—	—	—	—
<b>JESUITS - Jesuits</b>							
Restricted	—	5,000	—	—	—	—	5,000
Sub-total for JESUITS	—	5,000	—	—	—	—	5,000
<b>LS - Little School</b>							
Restricted	—	4,000	—	—	—	—	4,000
Sub-total for LS	—	4,000	—	—	—	—	4,000
<b>LS-IT - Little School IT fun</b>							
Restricted	—	700	398	—	—	—	302
Sub-total for LS-IT	—	700	398	—	—	—	302
<b>MKF - Matt Kendall Foundat</b>							
Restricted	174	—	—	—	—	—	174
Sub-total for MKF	174	—	—	—	—	—	174
<b>PARTY - Party</b>							
Designated	500	—	—	—	—	—	500
Sub-total for PARTY	500	—	—	—	—	—	500
<b>SONG - English Through Song</b>							
Restricted	366	—	—	—	—	—	366

Sub-total for SONG	366	—	—	—	—	—	366
<b>SALARIES – Staff salaries</b>							
Restricted	2,062	14,764	15,297	(1,529)	—	—	—
Sub-total for SALARIES	2,062	14,764	15,297	(1,529)	—	—	—
<b>General - General fund</b>							
Unrestricted	102,811	75,393	75,538	(4,670)	—	—	97,997
Sub-total for General	102,811	75,393	75,538	(4,670)	—	—	97,997
Grand total	115,325	130,413	127,101	—	—	—	118,637

## Analysis of income and expenditure

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year

## INCOME AND ENDOWMENTS

### Donations and legacies

IN001 - Donations	72,385	—	6,800	—	79,185	101,980
IN002 - Grants	1,800	—	48,220	—	50,020	28,491
IN003 - Gift Aid	—	—	—	—	—	14,216
Total	74,185	—	55,020	—	129,205	144,687

### Other trading activities

IN004 - Sales of donated goods	1,208	—	—	—	1,208	2,414
IN005 - Fundraising events	—	—	—	—	—	—
IN006 - Sales of merchandise	—	—	—	—	—	189
Total	1,208	—	—	—	1,208	2,603

### Other income

INREF - Refunds	—	—	—	—	—	—
Total	—	—	—	—	—	—
<b>INCOME TOTAL</b>	75,393	—	55,020	—	130,413	147,290

## EXPENDITURE

### Expenditure on charitable activities

EX0100 - Office and stationery	108	—	—	—	108	187
EX0110 - Printing and copying	399	—	—	—	399	274
EX0200 - ICT	836	—	—	—	836	819
EX0250 - ICT hardware	—	—	—	—	—	—
EX0300 - Utilities	—	—	—	—	—	—
EX0400 - Waste and recycling	924	—	—	—	924	924
EX0500 - Housekeeping	278	—	—	—	278	421
EX0600 - Repairs and maintenance	—	—	—	—	—	—
EX0700 - Furniture and fittings	—	—	—	—	—	—
EX0800 - Groceries	67	—	1,742	—	1,809	1,335
EX0900 - Clothing purchases	1,366	—	11,301	—	12,667	6,052
EX0950 - Other practical items	641	—	2,080	—	2,722	2,408
EX1000 - Hygiene purchases	15	—	363	—	379	310

EX1050 - Welfare	—	—	—	—	—	—
EX1100 - Bike repairs and accessories	—	—	—	—	—	—
EX1200 - ESOL student travel costs	10	—	486	—	496	17
EX1210 - ESOL student data costs	—	—	185	—	185	478
EX1250 - ESOL other	1,474	—	190	—	1,665	1,376
EX1300 - Little School travel costs	3	—	—	—	3	1,357
EX1310 - Little School student IT costs	—	—	398	—	398	716
EX1400 - Children's resources	—	—	—	—	—	—
EX1500 - Cultural events and trips	625	—	—	—	625	—
EX1510 - Family activities and trips	—	—	—	—	—	—
EX1600 - Volunteer expenses - travel	631	—	16	—	647	134
EX1610 - Volunteer expenses - other	29	—	—	—	29	44
EX1620 - Volunteer training - general	—	—	—	—	—	—
EX1630 - Volunteer training - ESOL	63	—	—	—	63	15
EX1700 - Hospitality	—	—	—	—	—	—
EX1800 - Staff costs - sessional staff	—	—	—	—	—	—
EX1810 - Staff costs - salaries	58,707	—	32,298	—	91,006	72,816
EX1820 - Staff costs - NI	—	—	—	—	—	1,181
EX1830 - Staff costs - pensions	—	—	—	—	—	994
EX1850 - Staff costs - expenses	—	—	—	—	—	—
EX1860 - Staff costs - training	390	—	—	—	390	—
EX1900 - Cleaning services	3,470	—	—	—	3,470	4,375
EX2000 - Accountancy services	360	—	—	—	360	360
EX2100 - HR services	4,837	—	2,500	—	7,337	6,500
Total	75,240	—	51,563	—	126,804	103,102

**Other expenditure**

EX2150 - Insurance	330	—	—	—	330	—
EX2200 - Misc	55	—	—	—	55	156
EX2300 - BANK ERRORS	(89)	—	—	—	(89)	89
Total	297	—	—	—	297	246
<b>EXPENDITURE TOTAL</b>	<b>75,538</b>	<b>—</b>	<b>51,563</b>	<b>—</b>	<b>127,101</b>	<b>103,348</b>
<b>GRAND TOTAL</b>	<b>(144)</b>	<b>—</b>	<b>3,456</b>	<b>—</b>	<b>3,312</b>	<b>43,942</b>

Approved and signed on behalf of the Board of Trustees by:

Name of Trustee... Rev. Timothy Menezes

Signature of Trustee... Timothy Menezes

Date of signing ... 2.12.2022



Section A

Independent Examiner's Report

Report to the trustees/  
members of

St Chad's Sanctuary CIO

On accounts for the year  
ended

31 March 2022

Charity no  
(if any)

1178728

Set out on pages

1-7

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2022.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

Dec 2022

Name:

Paul Bowater

Relevant professional  
qualification(s) or body  
(if any):

ACA

Address:

BVSC Accountancy services

First Floor  
Livery Place  
35 Livery Street  
Birmingham  
B3 2PB