



**St Chad's Sanctuary CIO**

**1178728**

**Trustees Annual Report and  
Accounts**

**For the Year ending 31st March 2021**

72-74 Shadwell Street,

Birmingham. B4 6HA

Tel: 01212333127

Facebook: stchadsanctuary

Twitter: @stchadsanctuary

Foreword by the Chair, Monsignor Timothy Menezes

My fellow Trustees and I are delighted to present our report and the financial statements for the year ending 31st March 2021. The CIO was registered 11th June 2018 and therefore this is the third Annual Report - the organisation previously operated as a charity since 2010, under number 1146151. We have continued to reach out to and work with some of the most vulnerable people in our society, despite the challenges of the pandemic and our reduced income. We are proud that our small staff team and many volunteers are committed to their work and willingly adapt to the ever-changing circumstances of our service users. This Report gives a flavour of the work of St Chad's Sanctuary over the past year and which we look forward to continuing into next year and well beyond.



**Reference and Administrative Information**

**Status:** St Chad's Sanctuary was registered as a CIO (Charitable Incorporated Organisation) on 11<sup>th</sup> June 2018. Prior to this it was a registered charity operating under charity number 1146151.

**Charity name:** St Chad's Sanctuary CIO

**Charity number:** 1178728

**Registered address:** 72-74 Shadwell Street, Birmingham, B6 4HA

**Trustees**

The Trustees of the Charity during the period were:

Name	Date of appointment
Sr. Margaret Walsh	11th June 2018
Rev. Fr. Gerard Patrick Lennon	11th June 2018 *resignation effective 20/04/21
Ms Joanne Watters	11th June 2018
Ms Maryam Chaharmir	11th June 2018
Rev Fr Timothy Menezes	25th March 2019
Mr Robert Maloney	25th February 2019 *resignation effective 20/04/21
Ms Carol Phelan	23rd September 2019 *resignation effective 29/09/21
Mr David Blower	23rd September 2019

**Independent Examiner:** BVSC Accounting Services  
138 Digbeth  
Birmingham B5 6DR

**Gift Aid:** St Chad's Sanctuary CIO is registered for Gift Aid.

.....

## **Structure, Governance and Management**

### **Constitution**

The Charity is a Charitable Incorporated Organisation (CIO). The Trustees are the members of the Charity.

### **Appointment of trustees**

The Trustees meet at least quarterly. There must be at least three trustees appointed and there is no maximum number. New trustees are appointed by resolution passed by the existing trustees. Two trustees may be appointed by the Archbishop of Birmingham (Rev Fr Gerard Lennon and Rev Fr Timothy Menezes), one by the Provincial Leader of the Infant Jesus Sisters (Nicolas Barre) General Trust in England and Ireland ( Sr Margaret Walsh), and one by the Chief Executive of Father Hudson's Society (Ms Joanne Watters).

### **Objectives and Activities**

The objective of the CIO can be summarised best as relieving poverty and isolation among asylum seekers and refugees in Birmingham and the surrounding areas. Full objectives are available at the Charity Commission.

We seek to fulfill our objectives by distributing practical items such as clothing, food, hygiene products, bedding and other household items between 1030 until 1330 every Monday, Wednesday and Friday over 40 weeks of the year. We have given essential practical items to over 1,000 people this year from 64 different countries, who made over 2,500 visits. We also offer ESOL (English for Speakers of Other Languages) classes for asylum seekers and refugees to improve their English, focussing our classes on those people who cannot access college courses or other provision, such as asylum seekers who have been in the UK for less than 6 months and those who have fallen out of the 'system' and as a result are destitute and have no recourse to public funds. We offered 18 classes a week for adults, with some being formal ESOL classes and others being informal classes based on learning English through games, art, and singing. We helped people to access English and football lessons at Aston Villa Foundation and our students loved our 'English Through Song' at a weekly drop in session with Birmingham Opera. Through learning English our students meet others and increase their social support networks in the wider community. We also provided twice weekly welfare support sessions, where a team of volunteers assist people to navigate life in the UK. We offered separate 'Little School' classes for children who have not yet



secured school places which focused on 'school readiness' and our team helped their parents navigate the school application and negotiation process. We also offered a class for parents with their toddler children to sing, play and learn English alongside the Welsh National Opera Company. We welcomed approximately 300 people a week to our various activities.

At the beginning of the financial year, we, like the rest of the country, responded to the news that Covid-19 was spreading through the world. We were very worried about our service users, as it was quickly apparent that the virus would mostly adversely affect the poorest in society and also that people of ethnic minorities would be at greater risk. We were also concerned for the safety of our volunteers, many of whom are older people. Many of our service users are asylum seekers who are not allowed to have bank accounts and others do not have reliable access to the internet. This meant that at a time when people were being told by the government to stay at home and order food and essentials online, our service users were not able to do so. We remained open on Mondays, Wednesdays and Fridays, with staff only as we sent the volunteers home, to serve those people who were desperate enough to venture out. We carried out and constantly reviewed risk assessments so that we could continue to offer food, clothing, toiletries safely. For the first time we offered a delivery service for people who were ill, isolating or unable to visit us for another reason. We developed an online order form so that they could easily let us know what they needed and we could arrange delivery to them. We added masks and hand sanitizer to our food and toiletries packages. We increased the availability of our food packages to those who receive asylum support money (previously restricted to those who were entirely destitute) as the demands on their small income of £39.60 per week increased. Our ESOL lessons had to stop being held in person but we quickly got them established online, using WhatsApp, Telegram and Zoom. Our visitor numbers fluctuated greatly during this year, according to the developments with the pandemic and the guidance from the government, however we provided food, clothing and other practical items to around 1083 service users over the course of 2573 visits, either at the Sanctuary or through our delivery service.

Our service users originate from across the world including Sudan, Eritrea, Iran, Syria, Pakistan, Congo, Ethiopia, Zimbabwe, Somalia, Afghanistan and Iraq. Once in the UK our service users travel from across Birmingham, the Black Country, Solihull, Coventry and surrounds to access our service. We support men, women and families; over the last few



years the number of families with young children and/or pregnant women is increasing, reflecting a general change in the population of asylum seekers to families in Birmingham.

We had a staff team of five (1 full time and 4 part time) for the majority of the year, with one person leaving us in March 2021, at the end of her one year employment contract. All staff are employed on behalf of the Trustees by Father Hudson's Care, who are paid for their HR and Management services. We pay a contract cleaner in addition to this, we made use of the Government's Corona Virus Job Retention Scheme at different points in the year according to the change in demand for our services.

Before the pandemic we had approximately 120 volunteers, however we requested that the volunteers stop coming for their own safety for a number of months at the start of the financial year. When circumstances and government allowed, the volunteers who felt able to return in a controlled manner, in limited numbers to allow for social distancing around the building. The ESOL volunteers taught from their own homes and quickly learnt how to use various forms of technology in order to continue teaching their students online. Instead of funding bus passes for our students as we had done previously we began to contribute to their data costs to enable them to access the classes.

### **Financial Review**

The CIO's organisational income during 2020/2021 was £147,290 and the expenditure was £103,348. This shows an increase of income and a decrease of expenditure from last year. St Chad's Sanctuary is funded with a mixture of individual donations including gift aid, grant and trust funding and donations of practical items and volunteer time. The increase in income was due to a small increase in grant funding, as well as the Gift Aid we claimed for the period April 2016 – Jan 2019, which was just over £14,000. The biggest increase in income was in private donations, which were up by over £46,000. These private donations were due to a concerted effort by the Trustees to generate financial support and the fact that people were moved to support us during the Corona Virus lockdown and we expect this surge not to be repeated. We also were delighted to receive a one-off anonymous donation of \$25,000 (£17,630.64). The apparent reduction in expenditure is an artefact of using a cash accounting system – the 2019/20 salary figures actually included 13 months of payments, while the 2020/21 figures only include 11 months of payments. The remaining difference is largely accounted for by the furlough scheme which reduced our expenditure on salaries by £5,821.



The Salvation Army provides a building currently at a peppercorn rent, Father Hudson's Care provides HR, management and governance support, invoicing for part costs and providing a portion in-kind. Our annual income has been sustained due to donations from schools and parishes; our reserves mainly derive from individual donations. This year we were successful in obtaining funding from :

**Summary of grants received 2020/21**

Handsworth Charity	£9,000
Newby Trust	£10,000
Heart of England Co-op	£4,998
Matt Kendall Foundation	£840
Urban Housing	£500
Masonic Charitable	£2,000
Gubay Foundation	£1,153
<b>TOTAL</b>	<b>£28,491</b>

**Large private donations**

There were 17 donors (individuals, parishes and organisations) who donated over £1000 during the course of the year, and 5 of these donated between £3000 and £5000. The collective value of these donations was £40,620. These were one-off donations which we do not expect to be repeated.

**Reserves Policy**

St Chad's Sanctuary has unrestricted funds of £103,311. We have higher unrestricted funds this year due to an increased number and value of private donations, which were made due to a fundraising push by Trustees; the Gift Aid claim; and Corona Virus specific donations, as described above. We anticipate that we will spend a large proportion of this money on direct delivery of services over the initial half of the next financial year. Of this unrestricted fund, the Trustees deem it prudent to hold £60,000 in reserve to meet the following needs. We are in negotiations with our landlord, The Salvation Army, to take over responsibility for our utility bills in the not-too-distant future - the implementation has been delayed by Corona Virus - and estimate this will cost us in the region of £6,000 pa. It is sensible to keep 6 months running costs in reserve to use for salaries and essential charitable activities should our finances be negatively impacted in the next financial year. We anticipate the monthly expenditure to be approximately £9,000, so we will keep £54,000 for this, plus the £6,000. Therefore the Trustees deem it prudent to keep £60,000 in reserve.



#### **Public Benefit Statement**

The principal activity of the charity is to relieve poverty among asylum seekers, refugees and migrants in Birmingham and surrounding areas. The Trustees have referred to the guidance from the Charities Commission on Charities and Public Benefit. The Trustees are confident that St. Chad's Sanctuary aims and activities are in accordance with the regulations on public benefit.

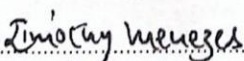
#### **Future Plans**

It is the intention of the Trustee's to serve the asylum seekers and refugees of the West Midlands by continuing to employ the current staff. In order to do this we intend to focus our efforts to secure more funding from a variety of grants and foundations for our core costs. We believe that in the near future the Salvation Army will need to charge us rent and utilities for the building we use therefore we will seek to diversify and increase our income streams to meet this increased demand.

Allowing for the unfolding Covid-19 situation, we will conduct necessary risk assessments with the aim of restarting our face to face ESOL lessons, distribution and indoor hospitality and welcome sessions. We will stay up to date with the changing landscape of the asylum sector so that we can respond and adapt our offering, working strategically with other statutory and voluntary organisations in the sector. We will carry out an evaluation of our services with all stakeholders to ensure we are meeting the current need in the most effective possible way and start to adapt our services in response to any findings.

The trustees intend to finalise the draft Strategic Plan in the coming year. They also intend to recruit more trustees to strengthen the skills set of the Board. Father Hudson's Care have agreed to help in this recruitment by referring relevant enquiries that they receive for consideration by the Board. Any prospective trustees will be invited to experience the work of the Sanctuary prior to being considered for appointment by the Board.

Approved by the Trustees and signed on their behalf by Rev. Fr. Timothy Menezes

  
.....  
Rev. Fr. Timothy Menezes

7.12.2021  
.....  
Date



**St Chad's Sanctuary CIO**

**End of Year Financial Statements**

**Year ending 31<sup>st</sup> March 2021**

## Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Income and endowments from:</b>					
Donations and legacies	115,872	28,814	—	144,687	79,946
Other trading activities	2,603	—	—	2,603	4,606
Other income	—	—	—	—	45
<b>Total income</b>	<b>118,475</b>	<b>28,814</b>	<b>—</b>	<b>147,290</b>	<b>84,598</b>
<b>Expenditure on:</b>					
Expenditure on charitable activities	70,720	32,382	—	103,102	128,430
Other expenditure	246	—	—	246	109
<b>Total expenditure</b>	<b>70,966</b>	<b>32,382</b>	<b>—</b>	<b>103,348</b>	<b>128,539</b>
Gains / losses on investment assets	—	—	—	—	—
<b>Net income / (expenditure) resources before transfer</b>	<b>47,509</b>	<b>(3,567)</b>	<b>—</b>	<b>43,942</b>	<b>(43,941)</b>
<b>Transfers</b>					
Gross transfers between funds - in	1,011	2,664	—	3,676	1,093
Gross transfers between funds - out	(2,361)	(1,314)	—	(3,676)	(1,093)
<b>Other recognised gains / losses</b>					
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
<b>Net movement in funds</b>	<b>46,159</b>	<b>(2,217)</b>	<b>—</b>	<b>43,942</b>	<b>(43,941)</b>
<b>Total funds brought forward</b>	<b>57,152</b>	<b>14,231</b>	<b>—</b>	<b>71,383</b>	<b>115,325</b>
<b>Total funds carried forward</b>	<b>103,311</b>	<b>12,013</b>	<b>—</b>	<b>115,325</b>	<b>71,383</b>
<b>Represented by</b>					
<b>Unrestricted</b>					
General fund	102,811	—	—	102,811	56,652
<b>Designated</b>					
Party	500	—	—	500	500
<b>Restricted</b>					
Books for ESOL students	—	—	—	—	—
Bus passes	—	351	—	351	550
Clothing	—	700	—	700	200
E H Smith Charitable Trust	—	1,137	—	1,137	1,697
Edward & Dorothy Cadbury Trust	—	942	—	942	1,103
English Through Song	—	366	—	366	366
Family Activity Fund	—	841	—	841	841
Food fund	—	2,599	—	2,599	—
Green Choices	—	102	—	102	102
Gubay - food and food delivery	—	921	—	921	—
Handsworth Charity	—	352	—	352	(630)
Little School	—	—	—	—	—
Little School IT fund	—	—	—	—	—
Management & HR (FH)	—	1,300	—	1,300	—
Matt Kendall Foundation	—	174	—	174	—
Practical Organisation Co-ordinator salary	—	—	—	—	10,000
Resource Worker salary	—	533	—	533	—
Volunteer and Centre Co-ord salary	—	1,529	—	1,529	—
for direct client costs	—	160	—	160	—



## Balance sheet

Class and code	Description	This year	Last year
<b>Current assets</b>			
CA010	Current account	100,297	66,636
CA020	Petty cash	71	66
CA030	Little School cash tin	214	1,011
CA040	Emergency travel cash box	14	32
CA100	Old Barclays account	14,728	3,637
	<b>Total Current assets</b>	<b>115,325</b>	<b>71,383</b>
<b>Reserves</b>			
	Excess / (deficit) to date	43,942	(43,941)
Z01	Starting balances	71,383	115,325
	<b>Total Reserves</b>	<b>115,325</b>	<b>71,383</b>
	<b>Represented by funds</b>		
	Unrestricted	102,811	56,652
	Designated	500	500
	Restricted	12,013	14,231
	Endowment	—	—
	<b>Total</b>	<b>115,325</b>	<b>71,383</b>

## Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
<b>Current assets - Cash at bank and in hand</b>						
Current account -	87,783	500	12,013	—	100,297	66,636
Petty cash -	71	—	—	—	71	66
Little School cash tin -	214	—	—	—	214	1,011
Emergency travel cash box -	14	—	—	—	14	32
Old Barclays account -	14,728	—	—	—	14,728	3,637
<b>Totals</b>	<b>102,811</b>	<b>500</b>	<b>12,013</b>	<b>—</b>	<b>115,325</b>	<b>71,383</b>
<b>Grand total</b>	<b>102,811</b>	<b>500</b>	<b>12,013</b>	<b>—</b>	<b>115,325</b>	<b>71,383</b>

## Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
<b>BOOKS - Books for ESOL stude</b>						
Restricted	—	654	958	303	—	—
<b>Sub-total for BOOKS</b>	<b>—</b>	<b>654</b>	<b>958</b>	<b>303</b>	<b>—</b>	<b>—</b>
<b>BUSPASS - Bus passes</b>						
Restricted	550	600	496	(303)	—	351
<b>Sub-total for BUSPASS</b>	<b>550</b>	<b>600</b>	<b>496</b>	<b>(303)</b>	<b>—</b>	<b>351</b>
<b>CADBURY - Edward &amp; Dorothy Cad</b>						
Restricted	1,103	—	161	—	—	942
<b>Sub-total for CADBURY</b>	<b>1,103</b>	<b>—</b>	<b>161</b>	<b>—</b>	<b>—</b>	<b>942</b>
<b>CLOTHES - Clothing</b>						
Restricted	200	500	—	—	—	700
<b>Sub-total for CLOTHES</b>	<b>200</b>	<b>500</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>700</b>
<b>DIRECT - for direct client co</b>						
Restricted	—	160	—	—	—	160
<b>Sub-total for DIRECT</b>	<b>—</b>	<b>160</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>160</b>

<b>EHSMITH - E H Smith Charitable</b>						
Restricted	1,697	—	559	—	—	1,137
Sub-total for EHSMITH	1,697	—	559	—	—	1,137
<b>FAM-ACT - Family Activity Fund</b>						
Restricted	841	—	—	—	—	841
Sub-total for FAM-ACT	841	—	—	—	—	841
<b>FH - Management &amp; HR (FH)</b>						
Restricted	—	—	—	1,300	—	1,300
Sub-total for FH	—	—	—	1,300	—	1,300
<b>FOOD - Food fund</b>						
Restricted	—	3,639	1,039	—	—	2,599
Sub-total for FOOD	—	3,639	1,039	—	—	2,599
<b>GREEN - Green Choices</b>						
Restricted	102	—	—	—	—	102
Sub-total for GREEN	102	—	—	—	—	102
<b>GUBAY - Gubay - food and foo</b>						
Restricted	—	1,153	231	—	—	921
Sub-total for GUBAY	—	1,153	231	—	—	921
<b>HC - Handsworth Charity</b>						
Restricted	(630)	9,000	8,016	—	—	352
Sub-total for HC	(630)	9,000	8,016	—	—	352
<b>LS - Little School</b>						
Restricted	—	—	—	—	—	—
Sub-total for LS	—	—	—	—	—	—
<b>LS-IT - Little School IT fun</b>						
Restricted	—	—	50	50	—	—
Sub-total for LS-IT	—	—	50	50	—	—
<b>MKF - Matt Kendall Foundat</b>						
Restricted	—	840	666	—	—	174
Sub-total for MKF	—	840	666	—	—	174
<b>PARTY - Party</b>						
Designated	500	—	—	—	—	500
Sub-total for PARTY	500	—	—	—	—	500
<b>POC - Practical Organisati</b>						
Restricted	10,000	—	10,000	—	—	—
Sub-total for POC	10,000	—	10,000	—	—	—
<b>RESWORK - Resource Worker sala</b>						
Restricted	—	2,268	1,734	—	—	533
Sub-total for RESWORK	—	2,268	1,734	—	—	533
<b>SONG - English Through Song</b>						
Restricted	366	—	—	—	—	366
Sub-total for SONG	366	—	—	—	—	366
<b>VOLCENCO - Volunteer and Centre</b>						
Restricted	—	10,000	8,470	—	—	1,529
Sub-total for VOLCENCO	—	10,000	8,470	—	—	1,529
<b>General - General fund</b>						
Unrestricted	56,652	118,475	70,966	(1,350)	—	102,811
Sub-total for General	56,652	118,475	70,966	(1,350)	—	102,811
<b>Grand total</b>	<b>71,383</b>	<b>147,290</b>	<b>103,348</b>	<b>—</b>	<b>—</b>	<b>115,325</b>



## Analysis of income and expenditure

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
INCOME AND ENDOWMENTS						
Donations and legacies						
IN001 - Donations	97,206	—	4,773	—	101,980	55,648
IN002 - Grants	4,450	—	24,041	—	28,491	24,000
IN003 - Gift Aid <sup>1</sup>	14,216	—	—	—	14,216	297
Total	115,872	—	28,814	—	144,687	79,946
Other trading activities						
IN004 - Sales of donated goods <sup>2</sup>	2,414	—	—	—	2,414	4,606
IN005 - Fundraising events	—	—	—	—	—	—
IN006 - Sales of merchandise <sup>3</sup>	189	—	—	—	189	—
Total	2,603	—	—	—	2,603	4,606
Other income						
INREF - Refunds	—	—	—	—	—	45
Total	—	—	—	—	—	45
INCOME TOTAL	118,475	—	28,814	—	147,290	84,598

## EXPENDITURE

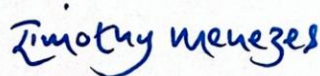
					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
<b>Expenditure on charitable activities</b>						
EX0100 - Office and stationery	187	—	—	—	187	632
EX0110 - Printing and copying	274	—	—	—	274	253
EX0200 - ICT	819	—	—	—	819	701
EX0300 - Utilities <sup>4</sup>	—	—	—	—	—	—
EX0400 - Waste and recycling	924	—	—	—	924	978
EX0500 - Housekeeping	421	—	—	—	421	279
EX0600 - Repairs and maintenance	—	—	—	—	—	—
EX0700 - Furniture and fittings	—	—	—	—	—	94
EX0800 - Groceries <sup>5</sup>	12	—	1,323	—	1,335	244
EX0900 - Clothing purchases	7	—	6,045	—	6,052	5,006
EX0950 - Other practical items <sup>6</sup>	639	—	1,768	—	2,408	—
EX1000 - Hygiene purchases	—	—	310	—	310	105
EX1050 - Welfare	—	—	—	—	—	—
EX1100 - Bike repairs and accessories <sup>7</sup>	—	—	—	—	—	—
EX1200 - ESOL student travel costs	—	—	17	—	17	5,464
EX1210 - ESOL student data costs <sup>8</sup>	—	—	478	—	478	—
EX1250 - ESOL other <sup>9</sup>	418	—	958	—	1,376	238
EX1300 - Little School travel costs <sup>10</sup>	797	—	559	—	1,357	1,506
EX1310 - Little School student IT costs <sup>11</sup>	—	—	716	—	716	—
EX1400 - Children's resources	—	—	—	—	—	53
EX1500 - Cultural events and trips	—	—	—	—	—	1,619
EX1510 - Family activities and trips	—	—	—	—	—	978
EX1600 - Volunteer expenses - travel	134	—	—	—	134	1,444
EX1610 - Volunteer expenses - other	44	—	—	—	44	12
EX1620 - Volunteer training - general	—	—	—	—	—	16
EX1630 - Volunteer training - ESOL	15	—	—	—	15	126
EX1700 - Hospitality	—	—	—	—	—	52
EX1800 - Staff costs - sessional staff	—	—	—	—	—	23,775
EX1810 - Staff costs - salaries	52,923	—	19,892	—	72,816	67,125
EX1820 - Staff costs - NI	1,046	—	135	—	1,181	4,479
EX1830 - Staff costs - pensions	817	—	176	—	994	3,066
EX1850 - Staff costs - expenses	—	—	—	—	—	4
EX1860 - Staff costs - training	—	—	—	—	—	299
EX1900 - Cleaning services	4,375	—	—	—	4,375	3,010
EX2000 - Accountancy services	360	—	—	—	360	360
EX2100 - HR services	6,500	—	—	—	6,500	6,500
Total	70,720	—	32,382	—	103,102	128,430
<b>Other expenditure</b>						
EX2150 - Insurance	—	—	—	—	—	—
EX2200 - Misc	156	—	—	—	156	109
EX2300 - BANK ERRORS	89	—	—	—	89	—
Total	246	—	—	—	246	109
<b>EXPENDITURE TOTAL</b>	<b>70,966</b>	<b>—</b>	<b>32,382</b>	<b>—</b>	<b>103,348</b>	<b>128,539</b>
<b>GRAND TOTAL</b>	<b>47,509</b>	<b>—</b>	<b>(3,567)</b>	<b>—</b>	<b>43,942</b>	<b>(43,941)</b>



## Notes to the accounts

- <sup>1</sup> This is the Gift Aid reclaimed on donations made between April 2016 and January 2019.
- <sup>2</sup> From sale of unusable donated clothing.
- <sup>3</sup> In December 2020 we sold some Christmas cards designed by one of our service users.
- <sup>4</sup> All our utilities and landline are currently paid for by the Salvation Army, who also provide our premises free of charge.
- <sup>5</sup> During the lockdown many donors chose to give money for us to buy food rather than bringing in food donations themselves.
- <sup>6</sup> Backpacks and shopping trolleys.
- <sup>7</sup> We no longer give out bicycles and accessories, but we are able to refer service users who want a bike to the Bike Project.
- <sup>8</sup> During the 2020/21 financial year all our classes were online so there was no need for bus passes, but some students needed help with data costs to access the online classes.
- <sup>9</sup> For Christmas 2020 we decided to give all of our students a new grammar book or photo dictionary so they had something physical to look at that was bigger than a tiny phone screen. Many of these were delivered in person over the Christmas break by our ESOL Co-ordinator, resplendent in her Santa hat!
- <sup>10</sup> Nearly all the transactions in this category relate to journeys made prior to 1st April 2020 that were not correctly allocated in the previous accounts.
- <sup>11</sup> Laptops and wifi hotspot for Little School students.

Approved on behalf of the board of Trustees:

Signature: 

Trustee Name: **MONSIGNOR TIMOTHY MENEZES**

Date: 7 December 2021



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

**Independent examiner's  
report on the accounts**

**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

St Chad's Sanctuary CIO

**On accounts for the year  
ended**

31 March 2021

**Charity no  
(if any)**

1178728

**Set out on pages**

1-7

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2021.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:** 8 December 2021

**Name:**

Paul Bowater

**Relevant professional  
qualification(s) or body  
(if any):**

ACA

**Address:**

BVSC Accountancy services

138 Digbeth, Digbeth, Birmingham, B56DR