



# Trustees' Annual Report for the period

		Period start date			Period end date		
<b>From</b>	11	June	2018	<b>To</b>	31	July	2019

## Section A Reference and administration details

Charity name

Blockley and District Allotment Association

Other names charity is known by

Registered charity number (if any)

1178722

Charity's principal address

35 Winterway

Blockley

Moreton-in-Marsh

Postcode:

GL56 9EF

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anthony Michael D'Alton	Chairperson		
2	Clare Victoria Turner	Secretary		
3	Elisabeth Anne Davies	Treasurer		
4	John Cecil Bentley			
5	Lucy Elizabeth Blyth			
6	Christopher Steven Waite			
7	Joanne Waite			
8	Michael Albert Brown			
9				
10				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods  
(eg. appointed by, elected by)

Elected by members at annual general meeting.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees are made aware of the Constitution, and of the three Charity Commission guideline documents on public benefit PB1, PB2 and PB3.

Trustees are made aware of the terms of an Agreement to Lease, together with a Lease Agreement, both of which set out the framework for Blockley and District Allotment Association's use of the land it leases from Parham Park Trust.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To further or benefit the residents of Blockley and the surrounding area without distinction of gender, sexual orientation, race or of political religious, or other opinions by providing allotment facilities in the interests of social welfare or recreational leisure time occupation with the objective of improving life for the residents.



**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The main activities undertaken for public benefit are the management of an existing allotment site and the development of a new site (to replace it by 2022), to ensure ongoing provision of allotments for the Blockley and District community. Allotment gardening is well documented to have a positive impact on mental and physical well-being.

The trustees meet at least four times a year to plan and monitor the day to day running of the allotments, membership matters, finances, fundraising activities and bi-annual health and safety review of facilities and individual plots, for the benefit and wellbeing of its members.

A large amount of work was conducted by Trustees with the support of volunteers to fully open-up the new allotment site in June 2020. The Trustees are also fundraising for a community cabin, to create more and more diverse opportunities for the public to get involved in Allotment gardening and the associated benefits.

We confirm that the trustees have had regard to the Charity Commission's guidance on public benefit.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

There is a significant contribution by volunteers in the form of maintenance on site, fundraising activities, peer to peer mentoring and development of the new site.

**Summary of the main achievements of the charity during the year**

The Blockley and District Allotments Association was registered as a charitable trust on 11 June 2018 and received a donation of £40 000 from the Parham Park Trust to move off land occupied under an informal rental arrangement for more than 100 years to an adjoining piece of land. The new site will be leased from Parham Park Trust under a 999-year lease agreement.

The main achievements for the current review period are as follows:

1. Preparing the new allotment site for use; marking out plots/paths and preparing access.
2. Allocating plots to 50 members, following a consultation period, including 12 new families, who were allocated plots for the first time when the new site opened.
3. Successful management of vacant plots, which cannot be re-let under the Terms of Agreement to lease with the landowners Parham Park Trust.
4. Successful fundraising mainly through grant applications and donations for produce towards the cost of creating a Community Cabin on site. This will benefit both allotment gardeners but also the wider community, who will be able to access the site in new ways.
5. Promotion of the benefits of allotment gardening via articles in the local community magazine a new website and social media presence. Unfortunately, other activities on site had to be cancelled due to COVID-19.
6. Successful sales of surplus produce at an honesty stand at the allotments entrance. This generates funds and provides the community with good quality, local vegetables, fruit and flowers for a modest donation.



## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Significant reserves have been retained because it is necessary to develop the new site over several years and a large sum of £40,000 was donated in 2018, to undertake works that will span several years. There is also a sum of £6,500 held in reserve for the Community Cabin while the remainder of the project costs are raised.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

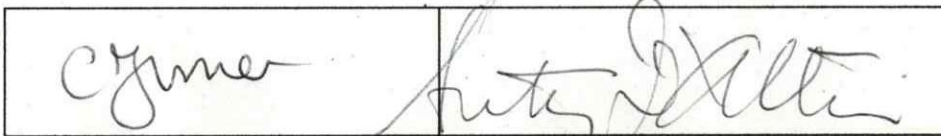
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Clare Victoria Turner

Anthony Michael D'Alton

Position (eg Secretary, Chair, etc)

Secretary

Chair

Date 26/11/2020



CHARITY COMMISSION  
FOR ENGLAND AND WALES

BLOCKLEY AND DISTRICT ALLOTMENTS  
ASSOCIATION

1178722

CC16a

## Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01-Aug-19		31-Jul-20

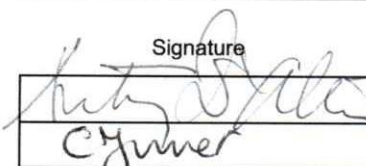
### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations received	-	6 500	-	6 500	40 000
Plot rentals	653	-	-	653	841
Membership fees	140	-	-	140	30
Sundry donations received	-	-	-	-	100
Member donations	43	-	-	43	9
Moreton Show - best allotment prize	52	-	-	52	-
Proceeds - NGS Open Gardens day	-	-	-	-	92
Proceeds - Film night	-	-	-	-	167
Produce sales	277	-	-	277	158
Proceeds - May fair stall	-	-	-	-	364
Easy Fundraising income	40	-	-	40	95
Funds ceded by previous Association	-	-	-	-	5 599
<b>Sub total (Gross income for AR)</b>	<b>1 205</b>	<b>6 500</b>	<b>-</b>	<b>7 705</b>	<b>47 455</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>1 205</b>	<b>6 500</b>	<b>-</b>	<b>7 705</b>	<b>47 455</b>
<b>A3 Payments</b>					
New Site Development	-	810	-	810	20 854
Equipment purchases	-	-	-	-	535
Insurances	444	-	-	444	376
Fuel and oil	210	-	-	210	161
Repairs and maintenance	439	-	-	439	183
Postages	-	-	-	-	2
Hall hire	24	-	-	24	56
Gift	25	-	-	25	-
Vineyard wine project	249	-	-	249	-
<b>Sub total</b>	<b>1 391</b>	<b>810</b>	<b>-</b>	<b>2 201</b>	<b>22 167</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>1 391</b>	<b>810</b>	<b>-</b>	<b>2 201</b>	<b>22 167</b>
<b>Net of receipts/(payments)</b>	<b>- 186</b>	<b>5 690</b>	<b>-</b>	<b>5 504</b>	<b>25 288</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>6 142</b>	<b>19 146</b>	<b>-</b>	<b>25 288</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>5 956</b>	<b>24 836</b>	<b>-</b>	<b>30 792</b>	<b>25 288</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at Bank	5 888	24 836	-
	Petty Cash	68	-	-
		-	-	-
	<b>Total cash funds</b>	<b>5 956</b>	<b>24 836</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Anthony Michael D'Alton	4/12/20
	Clare Victoria Turner	25/9/20





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Blockley and District Allotments Association

On accounts for the  
period ended

31 July 2020

Charity no  
(if any)

1178722

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the period ended 31 July 2020.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation  
of the accounts in accordance with the requirements of the Charities Act  
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have  
come to my attention (other than that disclosed below \*) in connection with  
the examination which gives me cause to believe that in, any material  
respect:

- accounting records were not kept in accordance with section 130 of  
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in order to enable a  
proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

10/9/2020

Name:

William Wilkinson

Relevant professional  
qualification(s) or body  
(if any):

Address:

Millbrook House, High Street,

Blockley

Gloucestershire GL56 9HE



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**