



PORTSMOUTH
METHODIST CHURCH
TRUSTEES' ANNUAL REPORT
for the year ending
31 AUGUST 2020

PORTSMOUTH METHODIST CHURCH Year ended 31 August 2020

1 Objectives and activities

In setting our objectives and planning our activities, the Church Council meets at least three times in each year, and gives careful consideration to the Charity Commissioners' general guidance on public benefit and, in particular, to its supplementary public benefit guidance on advancing our objectives and conforms to the Charities Act 2011.

Our Mission is to follow the calling of the Methodist Church, to respond to the gospel of God's love in Christ and to live out its discipleship in worship and mission. We do this by pursuing the mission of God through worship, learning and caring, service and evangelism.

This is done for as many people as possible within the geographical area the Church serves by providing Christian worship, spiritual development, and pastoral care both to church members and to the wider communities in which they are located.

The Church supports the advancement of the Christian Faith through ecumenical liaison with other Christian groups.

2 Achievements and performance

This year the church has continued its focus on Mission and Outreach with regular Christian Sunday Worship at our three centres (Copnor, Eastney and Trinity, Southsea). In addition, there have been Bible Study Groups and Fellowship Groups including Toddler Groups, Coffee Mornings, a Lunch Club, Ladies Groups and a Zimbabwe Fellowship. The Church also sponsors a lively Boys and Girls Brigade. The church has also sought to creatively engage with the community in new ways such as the walking nativity in the Copnor area of Portsmouth that was attended by over four hundred people.

The Church also encourages the use of its premises by other faiths and the wider community. Users include Springwood Preschool, Kings Youth Theatre, Phoenix Players, The Ethiopian Orthodox Tewahedo Church, Christ Central Church, National Childbirth Trust, the Lithuanian Community of the South Coast, Jade Dance School, Various Keep Fit Classes, Brass and Woodwind Ensemble, Brownies and Guides, Choirs, the Women's Institute and other occasional users.

We were pleased that we were able to support with personnel and premises the ecumenical Open Church initiative to provide overnight accommodation for the homeless in Portsmouth. Much was learned from the experience and it is hoped that this will be an ongoing project for future years.

Physical attendance has been restricted by the guidance issued by the Government because of Covid. During this period, we have found other ways to maintain our Christian Witness using the full range of social media and online communication processes.

2.1 Plans for future years

To continue to focus on mission activity that will lead new people into faith and so grow the number of Christians and to work with the Methodist Church on its new evangelical programme. To focus on worship and spiritual development by a series of workshops and training events. To continue to make the best use of our buildings and support local initiatives.

3 Financial review

During the year, the Church received total income of £127,814 and dispersed £109,790, the balance being carried forward to reserves. Total reserves carried forward were £186,492 of which £102,054 is designated, £81,740 restricted and £2,698 in an endowment.

The trustees of the Church have every reason to believe that the Church is a going concern. There are no subsidiary undertakings. Trustees foresee a reduction in income and reserves due to the Covid pandemic that will significantly affect the financial performance or position in the next year or two.

The Church has the following sources of funds: Regular donations from members and adherents, interest on investments and income from lettings which are uncertain for next year.

These sums are used to fulfil the mission of the Church by bringing more people to Christ or by providing facilities that might enable this to happen.

3.1 Staff.

The church does not employ any staff directly. Presbyters, Deacons and Lay workers are employed by the Circuit and allocated to specific churches. Portsmouth Methodist Church pays an assessment to cover the Circuit cost.

3.2 Investment Policy and Performance

To comply with Methodist Standing Orders, monies for long term investment are lodged with the Trustees for Methodist Church Purposes (TMCP). TMCP acts as custodian trustee for all large (over £20,000) bequests. These sums are invested in unitised investments or held on deposit. The investment returns are close to tracking the movements in the FTSE100 index. The deposit income mirrors the deposit rates available elsewhere. Portsmouth Methodist Church trustees' investment policy is aligned with that of the CFB and TMCP because these organisations take into consideration the social, environmental and ethical considerations, both negatively and positively, that make investments suitable for the Methodist Church.

Short term deposits are lodged directly with the Central Finance Board (CFB).

It is the Church's policy to manage the cash and investment resources of the Church so that a rate of return on investment – both by way of dividend and capital appreciation – is obtained at least as good as market rate considering the Church's low appetite for risk.

3.3 Reserves level and policy

The unrestricted reserves readily available total £102,054 within which £49,174 has been designated for maintenance and repairs, £6442 for mission with young people, £2,766 for organ maintenance, £968 for the Portsmouth Open Church Project to the homeless and £583 for Benevolent Purposes.

The Church has a reserves policy covering all its unrestricted funds which is reviewed annually. Our Reserves Policy is to hold at least six month's expenditure in hand; this would amount to £55,000. Some of the restricted funds can be re-allocated to make up the shortfall of about £13,000.

4 Trustees' responsibilities

For each financial year ending on 31st August the Trustees are required to prepare financial statements that give a true and fair view of the Church's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements, the Trustees must: • select suitable accounting policies and apply them consistently • make judgements and estimates that are reasonable and prudent • follow applicable accounting standards • prepare accounts to comply with the Charities SORP

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Church and enables them to ensure that the financial statements comply with the law. They are also responsible for safeguarding the assets of the Church and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

4.1 Risk

The Church is largely risk averse. Risks are managed by being aware of them, quantifying their impact not only in cost terms but in possible reputational or structural damage, minimising them by not taking them or by setting up control systems that report any significant change in the risk. The three significant risks that have been identified are: 1. Failure to meet the Circuit Assessment. This is managed by giving careful attention to balancing income and expenditure. 2. The Church's main source of funding is from donations and lettings and there is a risk that either or both might fall. This risk is managed by holding sufficient reserves and continually monitoring expenditure against budget. 3. Safeguarding children and vulnerable adults. The Church's policy is to adhere to the Methodist Church's policy on Safeguarding Children and Vulnerable Adults and to require all centres to comply with the Methodist Church's Safeguarding policy. Regular safeguarding training is accessed from the Circuit to support the Church in complying with the policy.

5 Structure, governance, and management

The Church is an unincorporated association and is governed by the Methodist Church Act 1976, the Deed of Union and the Model Trust Deeds of the Methodist Church and was registered with the Charity Commissioners on 11 June 2018.

5.1 Structure

The Church is the co-ordinating charity for the three local centres based in Copnor, Eastney and Southsea. The Church is part of the East Downs and Solent Circuit which is the co-ordinating charity for local groups of churches, some of which are registered as independent charities and the balance of which are excepted charities. The Circuit is part of the Southampton District which is the co-ordinating charity for a group of contiguous Circuits. District decisions are made at the half yearly synod to which the Circuit appoints both lay and ordained representatives. The Methodist Conference meets once each year as the supreme denominational body for all Methodist Churches.

1. Overall regulatory authority rests with the Methodist Conference. 2. The Connexional Office implements decisions made by Conference and is also responsible for the stationing of presbyters and deacons (collectively known as ministers) in individual Circuits. 3. Connexional decisions are passed via Districts to Circuits for local implementation by the Superintendent Minister, ministerial staff and Circuit Stewards, and authority is delegated to the Circuit Meeting for certain matters. 5. The Circuit Meeting passes regulatory control down to Church Councils for local implementation by the presbyter, the Church Stewards, and other officers, and this regulatory authority is then exercised by Church Councils as Managing Trustees of their charity.

5.2 Purpose of the Church

The Church is an expression within Portsea Island, Portsmouth of the Connexional character of the Methodist Church.

The purposes of the Methodist Church are and shall be deemed to have been since the date of the union the advancement of:

a. the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church, **b.** any charitable purposes for the time being of any Connexional, District, Circuit, local or other organisation of the Methodist Church, **c.** any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church and **d.** any purpose for the time being of any charity being a charity subsidiary or ancillary of the Methodist Church.

The primary purpose of this Church is to advance the mission of the Church in Portsmouth

5.3 Governance

The Church operates within a statutory framework of regulation and seeks to ensure that it follows Methodist Standing Orders. It relies on the Connexional Office at 25 Marylebone Road, London NW1 5JR to provide guidance on changes that could affect the Circuit.

The Church Council meets at least three times each year and is the decision-making body for the Church. Membership of the Church Council is made up of Presbyters Supernumerary Ministers and Deacons who are allocated to the Church by the Circuit, representatives from each Centre and Forum Groups chosen annually by

each church, Circuit Stewards who are appointed annually to ensure that all areas of the Church's work is appropriately represented.

There are specific groups within the Church that focus on Mission and Outreach, Worship and Spirituality, Pastoral and Property and Finance who report to and are accountable to the Church Council. They also formulate policies and proposals that will advance the Mission of the Church and bring to the Church Council for approval.

The Church Council has delegated day to day operations of each centre to local Centre Managements Teams.

6 Reference and Administrative Details

6.1 Name of the charity

Portsmouth Methodist Church.

6.2 Charity registration number

1178715, registered in England and Wales

6.3 Principal Office

c/o The Manse, 16 Cousins Grove, Southsea. PO4 9RP. Telephone 01243 371806

6.4 Church Presbyter

Reverend John Mills

6.5 Church Treasurer

Mr Alan Haynes

6.6 Names of Trustees

The following served as trustees throughout part or all of the year 2019-2020 or were trustees at the time of this report being approved:

Mrs L Adamson, Mrs R Ashman, Mr T De-Graft Estun, Mrs D Foster, Mr A Haynes, Mrs S Haynes, Mrs B Hayward, Mrs F Jenkins, Miss J Mason, Mrs C Matthews, Reverend J Mills, Mrs B Noakes, Mr S Pomeroy, Mr A Riley.and Mrs Diane Williamson

No trustee claims exemption from disclosure of his or her name here.

**CHURCH
RECEIPTS AND PAYMENTS
ACCOUNTS**

**THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS**

PORTSMOUTH METHODIST	Church
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FOR THE YEAR ENDED

31 August 2020

East Solent and Downs Methodist	Circuit	Circuit no	26/07
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Registered Charity - Charity Registration number

1178715

If not a registered charity **Her Majesty's Revenue and
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Revd John Mills

Church Stewards:

Barbara Hayward
Fran Jenkins
Shirley Haynes

Treasurer:
Alan Haynes

ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2020

**PORTSMOUTH
METHODIST**

Church

SECTION A		Unrestricted Funds	Designated Funds	TMCP Funds	Totals this year	Totals last year
		£		£	£	£
a1	RECEIPTS	Note				
a2	Offerings and Tax recovered	36,639			36,639	43,425
a3	Bank and CFB interest and Investment income	319	432	576	1,327	1,173
a4	Lettings	31,627			31,627	53,087
a5	Other receipts	5,130	4,140	48,951	58,221	35,282
a6	TOTAL RECEIPTS	73,715	4,572	49,527	127,814 (a7)	132,967

SECTION B		Unrestricted Funds	Designated Funds	TMCP Funds	Totals this year	Totals last year
		£		£	£	£
b1	PAYMENTS					
b2	Circuit Assessment or Share	58,410			58,410	56,575
b3	Donations	1,075	1,620		2,695	3,747
b4	Repairs and Maintenance	16,028	1,323		17,351	33,299
b5	Utilities (Insurances, water charges, heating & lighting)	23,988			23,988	23,789
b6						
b7	Other payments	5,870	1,364	112	7,346	8,725
b8	TOTAL PAYMENTS	105,371	4,307	112	109,790 (b9)	126,135

SECTION C		Unrestricted Funds	Designated Funds	TMCP Funds	Totals this year	Totals last year
		£		£	£	£
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR (a6-b8)	(31,656)	265	49,415	18,024	6,832
c2	Total funds brought forward from last year	69,550	63,895	35,024	168,469 (c6)	161,637
c3	Sub total (c1+c2)	37,894	64,160	84,439	186,493	168,469
c4	Transfers and adjustments	(6,852)	6,852	(1)	(1) (c7)	
c5	TOTAL FUNDS AT END OF YEAR (c3+c4)	31,042	71,012	84,438	186,492 (c8)	168,469 (c6)

SECTION D		£	£
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS			
d	(these amounts are not to be included in total receipts/payments figures above)		
d1	Balance brought forward from last year		
d2	Offerings/Gifts - received for external organisations		
d3	Offerings/Gifts - passed to external organisations		
d4	BALANCE STILL TO BE PAID (d1+d2-d3)		

PORTSMOUTH METHODIST Church

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2020 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8						
Sub total of Internal Organisations funds						(e11)
e9						(e12)
Church accounts (totals brought forward from page 2 - totals column)						
e10	127,814 (a7)	109,790 (b9)	18,024	(1) (c7)	168,469 (c6)	186,492 (c8)
TOTAL CASH FUNDS HELD BY CHURCH						
	127,814	109,790	18,024	(1)	168,469 (x)	186,492 (y)
Continue on a separate sheet if necessary and bring the totals forward						
TOTAL RECEIPTS		TOTAL PAYMENTS				

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD at 31 August 2020

	OPENING BALANCES	CLOSING BALANCES
f1		
f2	10,972	26,156
f3	122,472	75,898
f4	2,747	2,698
f5	32,278	32,491
f6		49,249
f7	168,469 (c6)	186,492 (c8)
f8	(e11)	(e12)
f9	168,469 (x)	186,492 (y)

SECTION G

OTHER ASSETS and LIABILITIES

	At 1 September 2019	At 31 August 2020
g1		
g2		
g3		
g4		
g5		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church PORTSMOUTH METHODIST No. 1178715

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2020 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer Alan P. Haynes Date 30 January 2021
Name and address of treasurer ALAN P. HAYNES
35 DEVONSHIRE AVENUE, SOUTHSEA Post Code PO4 9EB

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2020 were ~~will be~~ presented to the meeting of the Church trustees held on 13 JANUARY 2021

Signature of the Chair of the meeting [Signature]
Name of the Chair of the meeting REVEREND JOHN MILLS Date 28 FEBRUARY 2021

Independent Examiner's Report to the Trustees of the

Portsmouth Methodist Church

Charity Number 1178715

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Portsmouth Methodist Church for the year ended 31 August 2020 set out on pages 2 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Church Portsmouth Methodist Church Charity No 1178715

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have not obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner J Gregory

Name of independent examiner MRS JOANNE GREGORY

Relevant professional qualification of independent examiner

Name of firm (where appropriate)

Address 19/21 High Street, Emsworth

..... Hants Post Code PO10 7AQ

Date 6/01/2021

* delete or circle as appropriate

**CHURCH
RECEIPTS AND PAYMENTS
ACCOUNTS**

**THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS**

PORTSMOUTH METHODIST	Church
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FOR THE YEAR ENDED

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Fran Jenkins
Shirley Haynes

Treasurer:
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ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2020

**PORTSMOUTH
METHODIST**

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Name and address of treasurer ALAN S. HAYNES
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Name of the Chair of the meeting REVEREND JOHN MILLS Date 28 FEBRUARY 2021

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Charity Number 1178715

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Signature of independent examiner J Gregory

Name of independent examiner MRS JOANNE GREGORY

Relevant professional qualification of independent examiner

Name of firm (where appropriate)

Address 19/21 High Street, Emsworth

..... Hants Post Code PO10 7AQ

Date 6/01/2021

* delete or circle as appropriate